

GRIGNON MANSION BOARD MEETING MINUTES

Monday, February 23, 2026

The meeting was called to order by Vice Chair, Brian Schuh, at 4:30 p.m. in the Municipal Services Building, Hydro View Room.

Roll Call

Present –Christina Crook, Lyle Hansen, Brian Schuh, Bruce Werschem, John Moore, Brian Buechel

Others in Attendance – Allison Engels

Public Appearances- Mary Grogan-Seleen w/Grignon Friends Group

Review/Approve Minutes from February 23, 2026 Meeting

Motion to approve Minutes, Moore moves, Werschem seconds, Minutes approved.

Report from the City

Engels discussed the Friends' Agreement regarding an understanding of the role of the Friends and the role of the Board. There are no big changes but there are some different language/wording changes in the Agreement. Engels indicated that the Agreement was reviewed by the Parks/City Crews Departments and the copy the Board received for today's meeting is in almost final draft form which will be brought to the March 10, 2026 Friends meeting to review again. After review at the March 10, 2026 meeting, the Agreement will be brought to the Board at the March 16, 2026 meeting for approval.

Upon review of the Agreement, the Board discussed possible language changes to clarify who would take on the financial responsibilities should the Friends disband. Additional clarification was discussed of the percentage of contribution of funds from the Friends to the City pursuant to the new terms of the Agreement. The Board understands that the Agreement has been reviewed; however, the Board does not necessarily have input on the daily operations of the Friends; therefore, some of the language reflects that relationship. Follow-up discussion continued regarding the role of the City as a landlord versus a partnership and what that means for the Friends when dealing with minor daily issues at the Mansion versus major repairs and/or maintenance issues.

The Board discussed the funds saved in CDs and accounts which are facilitated by the Friends Group and Schuh suggested a Capital Improvement Fund to be used to assist with financing the needs of the Mansion. Grogan-Seleen indicated that she is hoping to sit down to review accounts and a possible budget since, to her knowledge, this has not been something the Friends have regularly completed in the past. The Board discussed the two (2) CDs that are in the Mansion bank account and how the funds could be better used than just being deposited into a CD.

Further discussion regarding the City's role to conduct an audit on the current state of the systems located at the Mansion. Moore indicated that once the audit was conducted, the Friends and City could then work on funds being allocated to the Mansion through the City budget. Moore again confirmed the City owns the Mansion and understands there will be maintenance and upkeep costs; however, funds have not been requested in the past for Mansion needs.

Schuh asked whether or not the Board needed to vote on the Friends' Agreement. Moore indicated that the Agreement should be seen by the Common Council so the Council is aware that money for the Mansion will be discussed during the October of 2026 budget.

Report for the Friends

Grogan-Seleen indicates the furnace was evaluated, by Bob's Quality Heating. Everything currently looks good and they will be back in June to evaluate the AC.

Still looking at a Mansion interior and exterior clean-up date in April, most likely April 22, 2026. Discussion of getting some volunteers from KHS to help with these tasks.

Moore indicated that KHS has a Master Gardeners Club that could assist.

Report form the Chair

Schmitt was not at the meeting. Vice- Chair Schuh did not have anything to report.

Other Business

Following up on the February meeting, Board Officers were discussed. Werschem moved to approve Board nominations, Moore seconded, motion carries. Unanimous vote was held that Board Officers remain the same moving forward.

Set Next Meeting Date and Location

Monday, March 16, 2026 at 4:30 p.m. in the Hydro View Room

Adjournment

Motion by Werschem to adjourn, seconded by Buechel , Motion unanimously approved with meeting adjourned at 5:25 p.m.