



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – FEBRUARY 1, 2022

Pursuant to adjournment on January 18, 2022 the meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Tuesday, February 1, 2022 in person and via ZOOM.

Roll call present: Antoine (via ZOOM), Coenen, DeCoster, Eggleston, Kilgas, Moore, and Thiele.

Absent & Excused: Schell.

Also present: Attorney Davidson, DPW/Eng. Neumeier, Planner Stephenson, Fin. Dir. Van Rossum, Lib. Dir. Thiem-Menning, HR Dir. Swaney, Fire Chief Carrel, Police Chief Graff, and interested citizens.

Motion by Coenen, seconded by Moore to excuse the absent member.
All Ald. present voted aye.
Motion carried.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

Motion by Moore, seconded by DeCoster to suspend the rules and waive the reading of the Common Council Meeting minutes of January 18, 2022.
All Ald. present voted aye.
Motion carried.

Motion by Moore, seconded by Coenen to adopt the minutes of the Common Council meeting of January 18, 2022.
All Ald. present voted aye.
Motion carried.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

Bills Payable

Motion by Moore, seconded by Thiele to pay bills out of the proper accounts.
All Ald. present voted aye.
Motion carried.

PUBLIC APPEARANCES

None.

BUSINESS PRESENTED BY THE MAYOR

Appointment of Satia Kavanaugh Vander Loop to KATODA

Motion by Kilgas, seconded by Moore to appoint Satia Kavanaugh Vander Loop to KATODA.
All Ald. present voted aye.
Motion carried.

Reappointment of Laura Lindberg to KATODA.

Motion by Moore, seconded by Eggleston to reappoint Laura Lindberg to KATODA.
All Ald. present voted aye.
Motion carried.

Reappointment of Chris Wardlow to KATODA.

Motion by DeCoster, seconded by Moore to reappoint Chris Wardlow to KATODA.
All Ald. present voted aye.
Motion carried.

Reappointment of Karen Wirth to KATODA.

Motion by Coenen, seconded by Kilgas to reappoint Karen Wirth to KATODA.
All Ald. present voted aye.
Motion carried.

Reappointment of John W. Neumeier to the Public Housing Authority.

Motion by Moore, seconded by Eggleston to reappoint John W. Neumeier to the Public Housing Authority.
All Ald. present voted aye.
Motion carried.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Board of Public Works Meeting Minutes of January 31, 2022.

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chairman Thiele on Monday, January 31, 2022 at 6:00 P.M. in person and remote teleconference via ZOOM.

Members present: Antoine (via ZOOM), Coenen, DeCoster, Eggleston, Kilgas, Moore, and Thiele.

Absent & Excused: Schell.

Also present: Mayor Penterman (via ZOOM), Attny. Davidson, DPW/Eng. Neumeier, Planner Stephenson, Fin. Dir. Van Rossum, Fire Chief Carrel, Police Chief Graff, Grignon Mansion Exec. Dir. Mickelson, and interested citizens.

Motion by Moore, seconded by Coenen to excuse the absent member.
All Ald. present voted aye.
Motion carried.

1. Correspondence – None.

2. Discussion Topics.

a. Permission to seek bids for Project #3-22, 2022 Alley Paving Project.

The Engineering Department has included an alley reconstruction project in the 5-year capital plan in order to continue the replacement of deteriorating alleys throughout the City. The areas

chosen for 2022 are alleys which had been previously identified for significant repairs, have existing drainage issues, and had little to no utility work required. The Engineering Department has completed survey and is finalizing design for installation of asphalt alleys for the listed areas. A preliminary resolution declaring intent to exercise special assessments is included in your packets for Council consideration on Tuesday night. Questions from the Board were answered.

Motion by Moore, seconded by Kilgas to authorize the Engineering Department to seek bids for Project #3-22, 2022 Alley Paving Project.

All members present voted aye.

Motion carried.

b. Permission to seek bids for Project #5-22, Grignon Mansion Structure Repairs.

The Engineering Department and Grignon Mansion Executive Director have been working on specifications for a project to make critical repairs to the Grignon Mansion. Director Mickelson has met and had discussions with a general contractor to prepare a scope of work needed to make the structure sound. Due to these discussions, the original CIP budget numbers will be significantly reduced to reflect the anticipated project expenses with contingencies.

Construction is schedule for summer 2022 in order to be ready for the busy fall exhibition season. Questions from the Board were answered.

Motion by Eggleston, seconded by Moore to authorize the Engineering Department to seek bids for Project 5-22 – Grignon Mansion Structure Repairs.

All members present voted aye.

Motion carried.

c. 2022 Project Overview.

DWP/Eng. Neumeier provided a map of the 2022 Projects, and an overview of each project was given. Questions from the Board were answered.

d. Acre of Art.

As part of our 2021-2024 triennial public artwork exhibition, ACREofART IV, Sculpture Valley seeks approval to place the above titled artworks for a 3-year temporary art placement on public properties within the municipal boundaries of the Kaukauna. Since 2017, Sculpture Valley has installed 3 successful seasons of public sculpture throughout Appleton, Neenah and Menasha. Since its inception, Sculpture Valley has desired to expand the program to reach more municipalities within the Fox Cities and make the program truly a valley-wide initiative.

Sculpture Valley, Inc. Executive Director Alex Schultz answered questions from the Board.

e. Snow removal bill for 314 Depot Street.

No one appeared to contest this bill.

f. Snow removal bill for 532 Margaret Street.

Motion by Moore, seconded by Kilgas to allow residents to speak regarding the snow removal bills in question.

All members present voted aye.

Motion carried.

Aaron Deering, 532 Margaret Street, Kaukauna spoke as to why he was unable to remove the snow.

g. Snow removal bill for 712 Draper Street.

No one appeared to contest this bill.

3. General Matters.

Ald. Kilgas inquired about the Five-Year Park Plan and if/or when Thelen Park would be getting some updates.

Ald. Thiele stated the City of Green Bay has recently updated their snow removal ordinance to state residents have 24 hours to remove snow from their sidewalks. This change was made due to an accident involving a person on their mobility device who was killed after being hit by a drunk driver. The gentleman was in the road because the sidewalk was not shoveled.

4. Adjourn.

Motion made by Coenen, seconded by Moore to adjourn.
All members present voted aye.
Motion carried.

Meeting adjourned at 6:36 p.m.

Sally Kenney
Clerk

Motion by Thiele, seconded by Moore to adopt the Board of Public Works Meeting Minutes of January 31, 2022 as read.
All Ald. present voted aye.
Motion carried.

Plan Commission Meeting Minutes of December 2, 2021.

Motion by Moore, seconded by Kilgas to receive and place on file the Plan Commission Meeting Minutes of December 2, 2021.
All Ald. present voted aye.
Motion carried.

Grignon Mansion Meeting Minutes of November 22, 2021.

Motion by Thiele, seconded by Antoine to receive and place on file the Grignon Mansion Meeting Minutes of November 22, 2021.
All Ald. present voted aye.
Motion carried.

Kaukauna Public Library Board Meeting Minutes of November 23, 2021.

Motion by Kilgas, seconded by Eggleston to receive and place on file the Kaukauna Public Library Board Meeting Minutes of November 23, 2021.
All Ald. present voted aye.

Motion carried.

Kaukauna Public Library Board Special Meeting Minutes of November 10, 2021.

Motion by Kilgas, seconded by Antoine to receive and place on file the Kaukauna Public Library Board Special Meeting Minutes of November 10, 2021.

All Ald. present voted aye.

Motion carried.

1000 Islands Environmental Center Committee Meeting Minutes of November 18, 2021.

Motion by Eggleston, seconded by Moore to receive and place on file the 1000 Islands Environmental Center Committee Meeting Minutes of November 18, 2021.

All Ald. present voted aye.

Motion carried.

Operators/Bartenders License.

The following applicant has applied for an operator's license for the license year 2020-2022 and have been recommended for approval based on their record check by the police department:

Nock	Jamie	L	505 Richard St.	Combined Locks
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Motion by DeCoster, seconded by Coenen to grant the operator/bartender license.

All Ald. present voted aye.

Motion carried.

REPORTS OF CITY OFFICERS

Loan Agreement to Kaukauna Housing Authority.

DPW/Eng. Neumeier Board Chairperson for the Kaukauna Housing Authority provided background and history on this project. City Attorney Davidson stated there are no reservations with the legal process with this loan agreement. A resolution authorizing the Mayor and Clerk to enter into the loan agreement is on the agenda later in this meeting. Development Associate Tyler Sheeran from Commonwealth Development Corporation thanked the Council for their time and consideration to this matter.

PRESENTATION OF ORDINANCES AND RESOLUTIONS

Resolution 2022-5321 Preliminary Resolution Declaring Intent to Exercise Special Assessment Police Powers for Public Improvements to Alleys Abutting Properties Along West 6th Street, West 7th Street, West 8th Street, Dodge Street, East 8th Street, East 9th Street, and East 10th Street.

Motion by Moore, seconded by Coenen to suspend the rules and waive the reading of Resolution 2022-5321.

All Ald. present voted aye.

Motion carried.

Motion by Moore, seconded by Thiele to adopt Resolution 2022-5321.

All Ald. present voted aye.

Motion carried.

Resolution 2022-5322 Resolution Approving the Dedication of Green Haven Lane.

Motion by Moore, seconded by Kilgas to suspend the rules and waive the reading of Resolution 2022-5322.

All Ald. present voted aye.

Motion carried.

Motion by Moore, seconded by Eggleston to adopt Resolution 2022-5322.

All Ald. present voted aye.

Motion carried.

Resolution 2022-5323 Resolution Authorizing the Mayor and Clerk to enter into a loan agreement with Kaukauna RAD, LLC.

Motion by Moore, seconded by Antoine to suspend the rules and waive the reading of Resolution 2022-5323.

All Ald. present voted aye.

Motion carried.

Motion by Moore, seconded by Thiele to adopt Resolution 2022-5323.

All Ald. present voted aye.

Motion carried.

CLOSED SESSION

Adjourn to Closed Session Pursuant to 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee.

Motion by Moore, seconded by Antoine to adjourn to closed session.

All Ald. present voted aye.

Motion carried.

Adjourned to closed session at 7:28 p.m.

Return to open session for possible action.

Motion by Moore, seconded by Coenen to return to open session

All Ald. present voted aye.

Motion carried.

Returned to open session at 7:40 p.m.

Adjourn to Closed Session Pursuant to 19.85(1)(e) to discuss disposition of municipally owned property (Lot 11 Inside the Park Place).

Motion by Moore, seconded by Coenen to adjourn to closed session.

All Ald. present voted aye.

Motion carried.

Adjourned to closed session at 7:41 p.m.

Return to open session for possible action.

Motion by Moore, seconded by Kilgas to return to open session

All Ald. present voted aye.

Motion carried.

Returned to open session at 8:06 p.m.

Adjourn to Closed Session Pursuant to 19.85(1)(g) to confer with legal counsel with respect to litigation in which the City is or is likely to become involved.

Motion by Moore, seconded by Kilgas to adjourn to closed session.

All Ald. present voted aye.

Motion carried.

Adjourned to closed session at 8:07 p.m.

Return to open session for possible action.

Motion by Moore, seconded by Coenen to return to open session

All Ald. present voted aye.

Motion carried.

Returned to open session at 8:32 p.m.

CONSIDERATION OF MISCELLANEOUS BUSINESS

None.

ADJOURN

Motion by Coenen, seconded by DeCoster to adjourn.

All Ald. present voted aye.

Motion carried.

Meeting adjourned at 8:33 p.m.

Sally Kenney, Clerk

