

COMMITTEE OF THE WHOLE

A meeting of the Committee of the Whole was called to order by Chair Penterman on Monday, August 18, 2025 at 5:00 P.M.

Members present: Antoine, Kilgas, Moore, Schell, Thiele, and Schumacher.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, HR Director Hodge, Mark. and Com. Manager Fencil, Com. Enrich. and Rec. Director Vosters, Fin. Dir. Van Rossum, IT Manager Taplin, Fire Chief Carrel, Police Chief Graff, and Library Director Thiem-Menning.

Absent & Excused: DeCoster and Eggleston.

Motion by Moore, seconded by Antoine to excuse the absent members.

All members present voted aye.

Motion carried.

1. Correspondence – none.

2. Discussion Topics.

a. Q2 2025 Strategic Plan Update.

City of Kaukauna staff provided a Strategic Plan Quarter 2 update. Some of the updates were renovating one park every other year, increasing public and park open space attendance, and maintaining a safe and healthy community. Discussion held and questions answered.

b. Council Chamber Audio/Video Technology Assessment and Solutions Exploration.

The City of Kaukauna's Council Chamber is the primary venue for public meetings, committee sessions, and occasional community events. The existing audio/video (AV) system, comprising microphones, speakers, a camera, and presentation displays integrated with livestreaming via Zoom meetings, has served the City for several years. While still functional, the current setup does not fully meet modern standards for accessibility, hybrid meeting capabilities, or user-friendly operation. The City now seeks to gather information from qualified vendors and integrators to evaluate upgrade or replacement options, obtain budgetary estimates, and determine implementation timelines.

c. Council/Department Head Communication Guidelines.

Mayor Penterman discussed Council/ Department Head Communication Guidelines. He stated a memo was given to them as part of the Strategic Plan on 7-15-24 but some guidelines in the memo have already changed or are not being followed. He recommended if we are not going to follow them then we should update them. Discussion was held on the guidelines and which items should be updated.

3. Adjourn.

Motion made by Moore, seconded by Antoine to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 5:54 p.m.

Kayla Nessmann, Clerk