

PLAN COMMISSION

City of Kaukauna

Council Chambers

Municipal Services Building

144 W. Second Street, Kaukauna



Thursday, July 18, 2024 at 4:00 PM

MINUTES

In-Person.

1. Roll Call.

Members present: Giovanna Feller, John Moore, Mayor Tony Penterman, Brett Jensen, Ken Schoenike

Member(s) absent: John Neumeier, Pennie Thiele, Michael Avanzi

Other(s) present: Planning and Community Development Director Dave Kittel

Moore made a motion to excuse the absent members. Seconded by Jensen. The motion passed unanimously.

2. Approval of Minutes.

1. Approve Minutes from June 20, 2024 Meeting

Feller made a motion to approve the minutes from the June 20, 2024 meeting. Moore seconded the motion. The motion passed unanimously.

3. Old Business.

None

4. New Business.

1. Kay Drive Extension Proposal

Director Kittel introduced the proposal of an extension to Kay drive to improve the abrupt ending of the road to alleviate existing issues with vehicles turning around/backing out of driveways. This property owner of the extension area is in the Town of Vandebroek and by allowing this it also allows them to make some improvements on their property and have a safe access onto Kay Drive as well. The Board of Public Works has recommended approval, and the common council has approved a resolution accepting this new right of way area pending plan commission review and approval

Moore made a motion to approve the Kay Drive Extension and easement agreement. Seconded by Jensen. The motion passed unanimously.

2. Discussion-Storage Container Draft Ordinance

Director Kittel went over the drafted language of the storage container ordinance. A definition will need to be added to section 17 as well. Final review by staff is still ongoing. This will still allow for some use of storage containers for moving but not allow for long term use as a shed or garage. A discussion pursued with conversation to ensure that someone couldn't use a shipping container as an accessory dwelling unit and ensuring that existing ordinances are strong enough for if someone would use an old trailer in this manner as well. Director Kittel went over some of the existing ordinances for trailers that cover this area and mentioned that a plan will need to be created for existing shipping containers that are in use on commercial properties. Commissioner Moore also stated that adding a permit fee should be created for the final version. Staff will make some updates and prepare a final version for review.

5.Other Business.

None

6.Adjourn.

Schoenike made a motion to adjourn. Feller seconded the motion. The motion passed unanimously. Meeting adjourned at 4:30pm

