

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chair Thiele on Wednesday, April 8, 2026, at 6:02 P.M.

Alders present: Antoine, DeCoster, Eggleston, Kilgas, Moore, Schell, Schumacher, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Com. Enrich. and Rec. Dir. Vosters, Street Superintendent Van Gompel, Fire Chief Carrel, HR Director Hodge, Mark. and Com. Manager Fencl (Zoom), Lib. Director Thiem- Menning (Zoom), and interested citizens.

1. Correspondence – none.

2. Discussion Topics.

a. Recommend Award for LaFollette Park Restroom Building and Site Design Proposal.

LaFollette Park is located along Kenneth Avenue at Park Street and has close ties to the downtown, bus routes, the Nelson trail, and future bike lanes, giving us an opportunity to make it a destination for local and regional users. The park has aging restroom facilities, basketball surface, parking lot, and walking trails that all need updates to bring the park back up to safe and accessible conditions.

Engineering Department worked with the Community Enrichment and Recreation Director and Street/Park Departments to send a request for proposals (RFP) for the design, bidding, and construction services. We received five proposals from consultants or teams of consultants from around the region.

Motion made by Moore, seconded by Schell to authorize Director of Public Works to enter into an agreement for LaFollette Park Restroom Building and Site Design including design, bidding, and construction services with McMahon Associates.

All Ald. voted aye.

Motion carried.

b. Authorization to seek bids for Project #10-26: Tower Drive Stormwater Pump Rehabilitation.

The Engineering Department is requesting authorization to seek bids for a project to rehabilitate a second of three total, 36" stormwater pumps at Tower Drive pumping station. The stormwater pumping station collects surface water from approximately 550 acres and pumps it across I-41 to Kelso Pond. The pumps were originally installed with the station in the late 1970's. The City rehabilitated one of the three pumps in 2023 and has developed a general scope and schedule to rehabilitate the remaining two pumps.

Motion made by Antoine, seconded by Eggleston to authorize the Engineering Department to seek bids for Project #10-26: Tower Drive Stormwater Pump Rehabilitation.

All Ald. voted aye.

Motion carried.

c. Authorization to seek bids for Project #14-26: CE Lift Station Control Panel Replacement.

The Engineering Department is proposing to bid out a project to make an important upgrade to our CE Lift Station that helps provide sanitary sewer service to the south east portion of the City. The station and existing panel were installed in 1997 with upgrades to various panel components in 2012. The city sewer crew has evaluated the panel and station with consultants/contractors to attempt to correct the issues with the Programmable Logic Controller (PLC) and Human-Machine interface (HMI / interface screen) systems. Based on the concerns regarding how the original cabinet is currently configured, we are not confident that a new PLC and HMI alone will solve all the current issues, including the PLC not powering up under generator power, and PLC not

automatically resetting when the power interrupts. For these reasons, we are recommending installing a completely new panel.

Motion made by Kilgas, seconded by Moore, to authorize the Engineering Department to seek bids for Project #14-26: CE Lift Station Control Panel Replacement.

All Ald. voted aye.

Motion carried.

d. Request for Vacating an Easement – 1900 Tower Drive.

Kaukauna Utilities (KU) has been working to upgrade power along the rear lot line of 1900 Tower Drive. The owner is making site upgrades and building additions which lead KU and the owner to also make upgrades to the utilities at the same time.

Currently, KU operates in a 6' wide utility easement in the rear yard. The utility easement is adjacent to a 15' wide railroad spur easement platted the city when first developing the Kaukauna Industrial Park. See attached sketch of the lot with easements. The rail spur was never installed in this area, and development of roads and buildings make the likelihood of a spur doubtful at best. The location of the RR spur easement would be beneficial to give KU and public utilities a reasonable width to install and maintain facilities. The City could also utilize the same area to improve drainage behind these businesses.

Motion made by Schell, seconded by Moore to recommend approval of a resolution vacating the 15' railroad spur easement located at 1900 Tower Drive with the following condition: A utility and drainage easement agreement with the owner of 1900 Tower Drive is signed and recorded with Outagamie County.

All Ald. voted aye.

Motion carried.

e. Conveyance of Rights – I41 Sewer Utility Easement Interests.

Wisconsin Department of Transportation (WisDOT) has completed a Transportation Project Plat (TPP) for Project 1130-63-21, I-41, Outagamie & Brown Counties. City of Kaukauna - Sewer has easements on some existing parcels being partial acquired by WisDOT, but our sewer facilities will be remaining in place. For that reason, we are being provided with a Conveyance of Rights (COR) DT1660 instead of a Quit Claim Deed.

Motion made by Kilgas, seconded by Antoine to authorize (Mayor/DPW) to execute the Conveyance of Rights and associated documents for city sewer facilities related to WisDOT project 1130-63-21.

All Ald. voted aye.

Motion carried.

f. Public Works Updates.

Director of Public Works/ Engineer Neumeier provided public works updates. Public information meetings start on April 20, 2026, at 5 PM on the sewer project at Riverside Park. Street Superintendent Van Gompel also provided public works updates. Van Gompel said that leaf collection and tire collection are happening this week. Irregular and large garbage pickup starts next week. The week of April 20 will be spring cleanup week, park restrooms are now open for the season, and there will be an Arbor Day tree planting with the Riverview Middle School.

3. Adjourn.

Motion made by Antoine, seconded by Kilgas to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 6:30 pm.

Kayla Nessmann, Clerk