



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS –

KAUKAUNA, WISCONSIN – July 21, 2026

Pursuant to adjournment on July 7, 2026, a meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Tuesday, July 21, 2026.

Roll call present: Antoine, DeCoster, Eggleston, Moore, Schell, Schumacher, and Thiele.

Absent & Excused: Kilgas.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Associate Planner Nelson, Fire Chief Carrel, Library Director Thiem-Menning, HR Director Hodge (Zoom), and interested citizens.

Motion by Moore, seconded by Schell to excuse the absent member.

All Ald. Present Voted aye.

Motion carried.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

PUBLIC APPEARANCES

Michael Werner, 3701 Fieldcrest Drive, Kaukauna, brought up some concerns about the proposed High Point Meadows development. Werner is part of the nearby Fieldcrest subdivision, which is part of the FEMA designated 100-year floodplain. Werner stated that the area proposed for development currently serves as a natural flood storage and overflow area. Werner was concerned that the High Point Meadows development could create increased flooding for existing properties downstream.

BUSINESS PRESENTED BY THE MAYOR

American Heart Association's Mission: Lifeline EMS Award.

Mayor Penterman read and presented the American Heart Association's Mission: Lifeline EMS Award to Fire Chief Carrel and City of Kaukauna Fire Department employees

2027 Budget Process and Approval Schedule.

Mayor Penterman went over the 2027 budget process and approval schedule, which starts on August 3 with the distribution of the 5-year Capital Improvement Project (CIP) to department managers.

Motion by Antoine, seconded by Thiele to receive and place on file the 2027 budget process and approval schedule.

All Ald. Present voted aye.

Motion carried.

Reappointment of Carla Zacharias to the Police and Fire Commission. (5-year term)

Motion by Thiele, seconded by Eggleston to reappoint Carla Zacharias to the Police and Fire Commission. (5-year term)
All Ald. Present voted aye.
Motion carried.

CONSENT AGENDA

Common Council Meeting Minutes of July 7, 2026.

Item removed by Alder Eggleston and taken up separately.

Board of Public Works Meeting Minutes of July 20, 2026.

Health and Recreation Committee Meeting Minutes of July 20, 2026.

Legislative Committee Meeting Minutes of July 20, 2026.

Plan Commission Meeting Minutes of June 18, 2026.

Heart of the Valley Metropolitan Sewerage District Meeting Minutes of June 9, 2026.

Fire Report for June 2026.

Ambulance Report for June 2026.

Police Report for June 2026.

Code Enforcement Report for June 2026.

Clerk-Treasurer's Daily Deposit Report for June 2026.

Court Report for June 2026.

Building Inspection Report for June 2026.

Solicitor License.

Amplified noise request to Dolores Villagomez Martinez for a wedding on June 5, 2027, from 8AM-10PM.

Bills Payable.

All Alders voted aye to approve the remainder of the consent agenda.

Common Council Meeting Minutes of July 7, 2026.

Motion by Eggleston, seconded by DeCoster to amend the Common Council Meeting Minutes of July 7, 2026, to change the name Kitty Jedwabny under public appearances to JP Jedwabny.

All Ald. Present voted aye.

Motion carried.

Motion by Eggleston, seconded by Thiele to approve the amended Common Council Meeting Minutes of July 7, 2026.

All Ald. Present voted aye.

Motion carried.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Operator (Bartender) Licenses.

The following applicants have applied for an operator's license for the license year **2026-2027** and have been recommended for approval based on their record check by the police department:

Atkinson	D	Todd	Kaukauna
Braun	L	Amanda	Kaukauna
Brautigam	L	Wendy	Kaukauna
Brehmer	D	Reyce	Kaukauna
Brennecke	M	Kaitlynn	Kaukauna
Dotson	B	Aaron	Little Chute
Ebert	R	Amber	Brillon
Funk	A	Karen	Kaukauna
Hoier	L	Cindy	Hortonville
Kopp	L	Cheryl	Appleton
Lindberg	M	Andrea	Wrightstown
Momberg	E	Jane	Kaukauna
Nock	L	Jamie	Combined Locks
Nushart	M	Ashley	Kaukauna
Peeters	M	Jacob	Little Chute
Resch	R	Ella	Brillion
Rowe	M	Nathan	Sherwood
Ruleau	C	Jasmianna	Neenah
Sampson	A	Crystal	Combined Locks
Shields	R	Laura	Kaukauna
Taplin	K	Jeanette	Neenah
Wagner	L	Brandon	Kaukauna
Wright	M	Kristina	Appleton

Motion by Schumacher, seconded by Moore, to approve the operators/bartender's licenses as listed.

All Ald. Present voted aye.

Motion carried.

The following applicant has applied for a **2026-2027** operator's license and was approved at the July 7, 2026, Common Council meeting. Upon further inspection, information was discovered by the Clerk's department and has been recommended for **denial**:

Ochoa	A.	Erika	Indiana
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Motion by Schumacher, seconded by Schell, to deny the operator/bartender licenses as listed.

All Ald. Present voted aye.

Motion carried.

REPORTS OF CITY OFFICERS

Municipal Leadership Committee Mayor/City Admin.

John Moore mentioned the leadership committee that will be discussing the research regarding an alternative to an elected mayor. Moore discussed some of the research he has already done, which included the different city classes, the mayor's salaries, whether they are elected, if they have a city manager or administrator, etc. Alders explained it would be helpful to get more information about what a city manager or administrator does. Alders also brought up the concern of cost, which HR Director, Elisa Hodge, is currently researching.

Update Regarding Uptown Site.

Mayor Penterman provided an update on the uptown site. The site has been leveled and cleaned up by the Kaukauna street department. Penterman stated that there are some interested parties in the property and will get an update on that to the Common Council in the coming weeks.

Amendment to Lease and Memorandum of Understanding for Public Safety Radio Communications Tower - 809 Boyd Avenue.

In 2014, the city entered into a Lease and Memorandum of Understanding, and associated easements for access and utilities, with Outagamie County for the installation and maintenance of a communications tower at 809 Boyd Avenue. The easement and agreement were not recorded and were not identified by City staff as part of the recent CSM for the Kaukauna Water Treatment Plant #1. The existing easement would cause issues with the development of the site for KU. KU and Outagamie County have discussed the changes needed to make the site work for both parties. The City and Outagamie County can make amendments to the agreement to adjust the width of the easement to accommodate, and those amendments must be approved by Common Council of the City and by the County Board of Supervisors.

Motion by Moore, seconded by Schell, to direct staff to draft an amendment and new easement exhibit for review by Plan Commission and Common Council.

All Ald. Present voted aye.

Motion carried.

High Pointe Meadows Preliminary and Final Plat.

Dercks 5 LLC c/o Tom Dercks, property owner and petitioner, has submitted a preliminary and final plat for the development of High Pointe Meadows Subdivision Phase 1. This development would be located to the west of the Verbeten Subdivision and Inside the Park Place. This new development is planned to be completed in three phases. In phase 1, there would be 63 new residential lots created along with 3,522 linear feet of street, with one entrance off DeBruin Road to the west and two entrances in the south off Springcrest Drive and Cilantro Lane. Tim Wittman from Davel Engineering was present to answer questions. During phase 1, there will be temporary ditching throughout the area that is not being developed.

PRESENTATION OF ORDINANCES AND RESOLUTIONS

Resolution 2026-5522 Resolution Accepting High Pointe Meadows Subdivision Phase 1 Preliminary Plat.

Motion by Moore, seconded by Schell to suspend the rules and waive the reading of Resolution 2026-5522 Resolution Accepting High Pointe Meadows Subdivision Phase 1 Preliminary Plat.

All Ald. Present voted aye.

Motion carried.

Motion by Moore, seconded by Schell to adopt Resolution 2026-5522 Resolution Accepting High Pointe Meadows Subdivision Phase 1 Preliminary Plat.

All Ald. Present voted aye.

Motion carried.

Resolution 2026-5523 Resolution Accepting High Pointe Meadows Subdivision Phase 1 Final Plat.

Motion by Moore, seconded by Thiele to suspend the rules and waive the reading of Resolution 2026-5523 Resolution Accepting High Pointe Meadows Subdivision Phase 1 Final Plat.

All Ald. Present voted aye.

Motion carried.

Motion by Moore, seconded by Antoine to adopt Resolution 2026-5523 Resolution Accepting High Pointe Meadows Subdivision Phase 1 Final Plat.

All Ald. Present Voted aye.

Motion carried.

Ordinance 1959-2026 Ordinance Amending 9.01 - Offenses Against State Laws Subject to Forfeiture.

Motion by Moore, seconded by Eggleston to suspend the rules and waive the reading of Ordinance 1959-2026 Ordinance Amending 9.01 - Offenses Against State Laws Subject to Forfeiture.

All Ald. Present voted aye.

Motion carried.

Motion by Moore, seconded by Schell to adopt Ordinance 1959-2026 Ordinance Amending 9.01 - Offenses Against State Laws Subject to Forfeiture.

All Ald. Present voted aye.

Motion carried.

Ordinance 1960-2026 Ordinance Amending 25.04 - Penalty Provisions.

Motion by Moore, seconded by Eggleston to suspend the rules and waive the reading of Ordinance 1960-2026 Ordinance Amending 25.04 - Penalty Provisions.

All Ald. Present voted aye.

Motion carried.

Motion by Moore, seconded by Schumacher to adopt Ordinance 1960-2026 Ordinance Amending 25.04 - Penalty Provisions.

All Ald. Present voted aye.

Motion carried.

ALDER REQUESTS FOR DISCUSSION AT THE NEXT COMMON COUNCIL MEETING

Alder Thiele would like an update on the Grignon Mansion time capsule. Alder Antoine would like a solicitor license discussion and social media engagement. Alder Eggleston would like an update on way-finding signs progress.

CLOSED SESSION

Adjourn to Closed Session Pursuant to State Statue 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session - 101 Oak St - Riverview Middle School Property.

Motion by Moore, seconded by Antoine to adjourn to Closed Session Pursuant to State Statue 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session - 101 Oak St - Riverview Middle School Property.

All Ald. Present Voted aye.

Motion carried.

Adjourned to closed session at 8:10 PM.

Return to Open Session for possible action.

Motion by Moore, seconded by DeCoster to return to open session.

All Ald. Present voted aye.

Motion carried.

Returned to open session at 8:53 PM.

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session - Speedway Lane Property and Ridgecrest Drive Property.

Motion by DeCoster, seconded by Eggleston to adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session - Speedway Lane Property and Ridgecrest Drive Property.

All Ald. Present Voted aye.

Motion carried.

Adjourned to closed session at 8:54 PM.

Return to Open Session for possible action.

Motion by Moore, seconded by Schell to return to open session.

All Ald. Present voted aye.

Motion carried.

Returned to open session at 8:56 PM.

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session – New Prosperity Center Lot 7.

Motion by Moore, seconded by Eggleston to adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session – New Prosperity Center Lot 7.

All Ald. Present Voted aye.

Motion carried.

Adjourned to closed session at 8:56 PM.

Return to Open Session for possible action.

Motion by Antoine, seconded by Moore to return to open session.

All Ald. Present voted aye.

Motion carried.

Returned to open session at 9:05 PM.

Motion by Moore, seconded by Antoine to approve the developer's agreement as presented and authorization for execution of the agreement by city officials.

All Ald. Present voted aye.

Motion carried.

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved - Fox Shores.

Motion by Moore, seconded by DeCoster to adjourn to Closed Session Pursuant to State Statute 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved - Fox Shores.

All Ald. Present Voted aye.

Motion carried.

Adjourned to closed session at 9:06 PM.

Return to Open Session for possible action.

Motion by Moore, seconded by Schell to return to open session.

All Ald. Present voted aye.

Motion carried.

Returned to open session at 9:12 PM.

ADJOURN

Motion by Antoine, seconded by Moore to adjourn.

All Ald. Present voted aye.

Motion carried.

Meeting adjourned at 9:12 PM.

Kayla Nessmann, Clerk

