

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chair Thiele on Monday, March 18, 2024 at 6:00 P.M.

Members present: Antoine (via Zoom), Coenen, DeCoster, Eggleston, Kilgas, Moore, and Thiele.

Absent and Excused: Schell

Also present: Mayor Penterman, Attorney Davidson, DPW/Eng. Neumeier, Fin. Dir, Van Rossum, HR Dir. Swaney, Police Chief Graff, Fire Chief Carrel, Communications and Marketing Mgr. Fencl, Planning and Community Dev. Dir. Kittel, Naturalist Blood, Adm. Asst. Kohls, Com. Enrich. & Rec. Dir. Vosters, Street Sup. Van Gompel and interested citizens.

Motion by Coenen, seconded by Moore to excuse the absent member.

All Ald. present voted aye.

Motion carried.

1. Correspondence – none.

2. Discussion Topics.

a. Municipal Separate Storm Sewer System (MS4) Annual Report to DNR.

As a Permitted Municipality under Wisconsin NR 216, an annual report of activities and updates to the City's storm water management is submitted to Wisconsin DNR. Prior to the March 31 submission, the City Engineering Department distributes the report to the BOPW and Common Council and provides public access to the report via the City website. The reason for distribution is an effort to provide awareness to the activities the City is completing in order to maintain compliance with State and Federal regulations as well as gather comments on the report itself. In addition to the DNR reporting form, a summary of activities and accomplishments was provided, citing each General Permit section requirements.

Motion by Kilgas, seconded by DeCoster to receive and place on file the 2023 Municipal Separate Storm Sewer System (MS4) Annual Report and direct the Engineering Department to submit the same to Wisconsin DNR.

All Ald. present voted aye.

Motion carried.

b. Heart of the Valley Metropolitan Sewerage District – Memorandum of Understanding for Interceptor Project.

HOVMSD has requested Memorandum of Understanding with each municipal and some private entities that will be affected by the upcoming Interceptor Rehabilitation project. This board has seen a few previous versions of this MOU. DPW/Eng Neumeier went over a few changes to this latest version and asked for authorization to enter into the agreement.

Motion by Moore, seconded by Coenen to authorize the Mayor and Clerk to sign a Memorandum of Understanding with HOVMSD for the Interceptor Rehabilitation Project.

All Ald. present voted aye.

Motion carried.

c. Waste Ordinance 11.11 Updates.

City Staff have been working on some minor updates to Municipal Code 11.11 Waste Material ordinance to limit the size of an object to what we can transport with our regular equipment,

and to align the ordinance with the Code Enforcement Officer, under direction of the Police Department.

Motion by Eggleston, seconded by Kilgas to approve the changes noted and direct City Attorney's office to draft the appropriate ordinance updates to Section 11.11 Waste Material for Legislative Committee for consideration.

All Ald. present voted aye.

Motion carried.

d. Mini Golf Update.

Staff met with Miron to discuss the cost of a 9-hole mini golf course. Vande Hey Company, Inc. estimate to the City in November of 2023 was \$350,000- \$400,000 which was similar to Miron's original alternate proposal of \$361,000. City Council directed staff to stay around a \$350,000 budget for the 9-hole mini golf course at the Kaukauna Aquatic Center Renovation Project. The current estimates for Miron working with Commercial Recreation Sports for a 9-hole mini golf course is \$416,731.35. Miron utilizing Vande Hey Company as a subcontractor was an estimated \$616,809.00 for the 9-hole mini golf course. Additionally, the estimate does not reflect electrical or plumbing subcontractors, or the general conditions based on a Miron schedule extension. Also note that Miron's insurance, management fee or bond are subject to change based on the electrical, plumbing, and extended general conditions price. Staff recommend re-bidding a revised 9-hole and 18-hole mini golf course at a later date.

e. Miron PCI 020 – Waterslide Footings.

DPW/Eng. Neumeier provided background on the change order request for the waterslide footings. The new design and cost breakdown for the waterslide footings was provided.

DPW/Eng. Neumeier has a couple of concerns and questions to work through with Miron and our architect/engineer. Footings were not designed specifically for this site during bidding due to various slide manufacturer options. A final design was required to be completed as part of the project by the chosen manufacturer. Staff is looking for directive to execute the change order once they are comfortable on the terms. Discussion was held and questions answered.

Motion by Coenen, seconded by DeCoster to allow Miron Construction representative Naman Yagnik to speak. Yagnik confirmed the new price included credits for the previous footing material and labor and the total shown on the PCI would be in addition to the current contract.

All Ald. present voted aye.

Motion carried.

Motion by Moore, seconded by Coenen to authorize Director of Public Works to approve the change order once all parties agree to the terms, in an amount not to exceed \$27,290.51.

All Ald. present voted aye.

Motion carried.

f. Public Works Update.

DPW/Eng. Neumeier has met with Lee Recreation regarding LaFollette Park playground equipment. Street Department will start site work in April and the new playground should be completed by early June. We are still having trouble with pedestrian signal lights on 18th Street and Crooks Avenue. Issues are being worked on and some upgrades are being made to get them up and running consistently. There has been material floating down the river and staff has been corresponding with McKinley Paper on this. Our understanding is that the material is not hazardous. The S.T.H. 96 project was moved up from 2025 to 2024 and will begin in May. This DOT project will widen the paved shoulder and also resurface of the road from Kaukauna to Wrightstown.

Street Superintendent Van Gompel stated they are fully staffed with eleven new employees in the last three years. The Street Department received the new field groomer and the concrete buster. With the mild winter and early spring staff is hoping to get an early start on the opening of the park bathrooms and fields. Have been able to get an early start on re-grading with no weight restrictions on the roads. Tree work in lower Grignon and LaFollette park is taking place. Street staff will be helping with items at the Aquatic Center to save money. Businesses and property owners have been contacted regarding dumpster service and staff is working on removing the old dumpsters.

Community Enrichment and Recreation Director Vosters stated the Recreation Guide is coming out this week. Reservations will start for City Residents on Monday, March 26. The on-line reservations have been going well. Discussion was held and questions answered.

3. Adjourn.

Motion made by Coenen, seconded by Moore to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 6:50 pm.

Sally Kenney
Clerk