



## COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – SEPTEMBER 21, 2021

Pursuant to adjournment on September 7, 2021 meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Tuesday, September 21, 2021.

Roll call present: Antoine, Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell and Thiele.

Also present: Attorney Davidson, DPW/Eng. Sundelius, Fin. Dir. Van Rossum, Fire Chief Carrel, Rec. Dir. Malloy, Grignon Mansion Dir. Mickelson, Lib. Dir. Thiem-Menning, and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

Motion by Moore, seconded by DeCoster to suspend the rules and waive the reading of the minutes of the previous meeting of September 7, 2021.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Antoine to adopt the minutes of the Common Council meeting of September 7, 2021.

All Ald. voted aye.

Motion carried.

### PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

#### Bills Payable

Motion by Moore, seconded by Coenen to pay bills out of the proper accounts.

All Ald. voted aye.

Motion carried.

### PUBLIC APPEARANCES

Jacklyn Porto, 300 Bicentennial Court, Apt. 216, Kaukauna asked about bringing back the City event River Jam.

Zach Hartzheim, 1320 Kay Drive, Kaukauna spoke about a ditch in his back yard. He received information from the City Engineering Department on the property elevations and where the water runoff needed to reside. He stated it was all for the benefit of one neighbor and questions whether this large ditch is necessary or if something else can be done. Mayor Penterman asked Mr. Hartzheim to contact the Engineering Department and go over the information again or contact himself.

### BUSINESS PRESENTED BY THE MAYOR

Mayor Penterman congratulated Council President John Moore on being the first recipient of the Jim Coutts Distinguished Service Award, which was given out at the Wisconsin Public Power Inc. Annual Meeting. The award is named in honor of the longtime Cedarburg Light and Water Utility Commissioner. The award recognized John's involvement in activities to build grass roots support for legislative and regulatory policies that benefit WPPI members, customers, as well as active participation in state and national activities; which promote the interest of WPPI members, customers and public power in general. Ald. Moore stated it was an honor to receive the award.

## REPORTS OF STANDING AND SPECIAL COMMITTEES

### **Industrial Park Commission Meeting Minutes of July 15, 2021.**

Motion by Moore, seconded by Thiele to receive and place on file the Industrial Park Commission Meeting Minutes of July 15, 2021.

All Ald. voted aye.

Motion carried.

### **1000 Islands Environmental Center Committee Meeting Minutes of July 15, 2021.**

Motion by Eggleston, seconded by Schell to receive and place on file the 1000 Islands Environmental Center Committee Meeting Minutes of July 15, 2021.

All Ald. voted aye.

Motion carried.

### **Heart of the Valley Metropolitan Sewerage District Regular Meeting Minutes of August 10, 2021.**

Motion by Moore, seconded by Kilgas to receive and place on file the Heart of the Valley Metropolitan Sewerage District Regular Meeting Minutes of August 10, 2021.

All Ald. voted aye.

Motion carried.

### **Plan Commission Meeting Minutes of August 19, 2021.**

Motion by Moore, seconded by Antoine to receive and place on file the Plan Commission Meeting Minutes of August 19, 2021.

All Ald. voted aye.

Motion carried.

### **KATODA Meeting Minutes of August 19, 2021.**

Ald. Schell asked to amend the minutes to change wording in paragraph 8 to state no action was taken instead of according to Ald. Brian Schell, this request was voted down.

Motion by Schell, seconded by Coenen to receive and place on file the KATODA Meeting Minutes of August 19, 2021 as amended.

All Ald. voted aye.

Motion carried.

### **Operators/Bartenders License.**

The following applicants have applied for an operator's license for the license year 2020 2022 and have been recommended for approval based on their record check by the police department:

Kuehl	Taylor	R.	501 Draper St.	Kaukauna
Messerschmidt	Amanda	J.	1229 S. Park Ave.	Neenah
Peterson	Michelle	L.	947 Pleasant View Ave.	Little Chute

Motion by DeCoster, seconded by Schell to grant the operator/bartender licenses.  
All Ald. voted aye.  
Motion carried.

## **REPORTS OF CITY OFFICERS**

### **Fire Report**

Motion by Moore, seconded by Eggleston to receive and place on file the August 2021 Fire Report.  
All Ald. voted aye.  
Motion carried.

### **Ambulance Report**

Motion made by Moore, seconded by Kilgas to receive and place on file the August 2021 Ambulance Report.  
All Ald. voted aye.  
Motion carried.

### **Police Report**

Motion made by Moore, seconded by Coenen to receive and place on file the August 2021 Police Report.  
All Ald. voted aye.  
Motion carried.

### **Municipal Court Report**

Motion made by Moore, seconded by Antoine to receive and place on file the August 2021 Municipal Court Report.  
All Ald. voted aye.  
Motion carried.

### **Clerk-Treasurer's Deposit Report**

Motion by Moore, seconded by Kilgas to receive and place on file the August 2021 Clerk-Treasurer's Deposit Report.  
All Ald. voted aye.  
Motion carried.

### **Building Inspection Report**

Motion made by Moore, seconded by Schell to receive and place on file the August 2021 Building Inspection Report.  
All Ald. voted aye.  
Motion carried.

### **Presentation on Downtown Parking Fees and Permitting.**

Finance Director Van Rossum presented the Downtown Parking Assessment (2018) Report. Discussion was held and questions were answered. Finance Director Van Rossum was asked to clarify several items on the downtown parking fees and permitting and bring back to the Council.

### **2022-2024 Capital Improvement Plan.**

Finance Director Van Rossum provided a list of Capital Projects for 2022-2026 for review. Items on the list were discussed and questions answered. Council members were asked to review the Capital Improvement Plan and rate the projects on importance.

## PRESENTATION OF ORDINANCES AND RESOLUTIONS

### **Resolution 2021-5297 Resolution Accepting Easement from Bowland, LLC.**

Motion by Moore, seconded by Antoine to suspend the rules and waive the reading of Resolution 2021-5297 Resolution Accepting Easement from Bowland, LLC.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Antoine to adopt Resolution 2021-5297 Resolution Accepting Easement from Bowland, LLC.

All Ald. voted aye.

Motion carried.

### **Resolution 2021-5298 Resolution Adopting 1-Lot CSM at 411 Claribel Street submitted by Bruce Vandenberg.**

Motion by Moore, seconded by Antoine to suspend the rules and waive the reading of Resolution 2021-5298 Resolution Adopting 1-Lot CSM at 411 Claribel Street submitted by Bruce Vandenberg.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Antoine to adopt Resolution 2021-5298 Resolution Adopting 1-Lot CSM at 411 Claribel Street submitted by Bruce Vandenberg.

All Ald. voted aye.

Motion carried.

### **Resolution 2021-5299 Release of a Storm Sewer Easement between the City of Kaukauna and Leo Driessen.**

Motion by Moore, seconded by Eggleston to suspend the rules and waive the reading of Resolution 2021-5299 Release of a Storm Sewer Easement between the City of Kaukauna and Leo Driessen.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Eggleston to adopt Resolution 2021-5299 Release of a Storm Sewer Easement between the City of Kaukauna and Leo Driessen.

All Ald. voted aye.

Motion carried.

## CONSIDERATION OF MISCELLANEOUS BUSINESS – none.

## ADJOURN

Motion by Thiele, seconded by Schell to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 8:12 p.m.

Sally Kenney, Clerk