



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – MAY 7, 2024

Pursuant to adjournment on April 16, 2024 a meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Tuesday, May 7, 2024.

Roll call present: Antoine (via Zoom), Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Finance Director Van Rossum, Planning and Community Development Director Kittel, Naturalist Blood, Lib Dir. Thiem-Menning (via Zoom), and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

Motion by Moore, seconded by Kilgas to suspend the rules and waive the reading of the minutes of the Common Council meeting of April 16, 2024.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Coenen to adopt the Common Council meeting minutes of April 16, 2024.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Eggleston to suspend and waive the reading of the Common Council – New Council Seated Meeting Minutes of April 16, 2024.

All Ald. Voted aye.

Motion carried.

Motion by Moore, seconded by Eggleston to adopt the Common Council – New Council Seated Meeting Minutes of April 16, 2024.

All Ald. Voted aye.

Motion carried.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

Bills Payable

Motion by Moore, seconded by Kilgas to pay bills out of the proper accounts.

All Ald. voted aye.

Motion carried.

PUBLIC APPEARANCES

None.

Mayor informed the Council that this Friday, May 10 City staff will be planting flowers in downtown planters. This is part of the Renew Kaukauna Program. Interested Council members should reach out to staff if they are interested in helping to plant flowers.

May 11 is World Migratory Bird Day. Naturalist Blood stated the 1000 Islands will be having a program celebrating this event.

BUSINESS PRESENTED BY THE MAYOR

Public Hearing to consider the rezoning of parcel 322032000 from Industrial (IND) to Residential Two Family (RTF).

Planner Kittel stated this is a simple rezoning request to go from Industrial to Residential Two Family. The property owners also own the property in front of this property and by zoning it Residential Two Family it will allow for the surrounding uses to match each other. This did go to the Plan Commission for review and Plan Commission is advising the Common Council to approve the rezoning as presented.

Mayor Penterman declared the public hearing open and asked if anyone in the Council Chambers wished to address the Council regarding the rezoning of parcel 322032000 from Industrial (IND) to Residential Two Family (RTF).

After asking two more times if anyone else wished to address the council, no one appeared, Mayor Penterman declared the public hearing closed.

Motion by Moore, seconded by Coenen to approve the rezone of parcel 322032000 from Industrial (IND) to Residential Two Family (RTF).

All Ald. Voted aye.

Motion carried.

Public Hearing to consider the rezoning of parcel 322031801 from Industrial (IND) to Residential Two Family (RTF).

Planner Kittel stated that this is a cleanup item which goes along with the previous rezoning. This rezoning consideration has gone to Plan Commission, notices have been sent to adjacent property owners, and it has been noticed in the paper.

Mayor Penterman declared the public hearing open and asked if anyone in the Council Chambers wished to address the Council regarding the rezoning of parcel 322031801 from Industrial (IND) to Residential Two Family (RTF).

After asking two more times if anyone else wished to address the council, no one appeared, Mayor Penterman declared the public hearing closed.

Reappointment of Will Van Rossum to the Fox Cities Room Tax Commission.

Motion by Schell, seconded by Moore to reappoint Will Van Rossum to the Fox Cities Room Tax Commission.

All Ald. voted aye.

Motion carried.

Proclamation Professional Municipal Clerk's Week - May 5-11, 2024.

Motion by Moore, seconded by Eggleston to receive and place on file the Proclamation Professional Municipal Clerk's Week – May 5-11, 2024.

All Ald. voted aye.

Motion carried.

Proclamation Police Week - May 12-18, 2024.

Motion by Kilgas, seconded by Thiele to receive and place on file the Proclamation Police Week – May 12-18, 2024.

All Ald. voted aye.

Motion carried.

Temporary allowance of goats to be used at 1000 Islands Conservancy Zone to control invasive species. (June 10-24, 2024)

Motion by Thiele, seconded by Schell to approve the Temporary allowance of goats to be used at 1000 Islands Conservancy Zone to control invasive species. (June 10-24, 2024).

All Ald. voted aye.

Motion carried.

Special Exception Request - 154 Plank Road.

Planning and Community Development Director Kittel stated an application has come in for 154 and 194 Plank Road to operate an adult assisted living service.

Motion by Coenen, seconded by DeCoster to grant the special exemption request for 154 Plank Road.

Motion by Thiele, seconded by Kilgas to amend the motion to include with the contingency that the property be brought up to Code of Section 17.52 for a dumpster enclosure and fence around property where feasible and that a yearly inspection is done by Community Development Department or other designee to ensure compliance.

Motion by Thiele, seconded by Kilgas to approve the amended motion for special exception request for 154 Plank Road with the contingency that the property be brought up to Code of Section 17.52 for a dumpster enclosure and fence around property where feasible and that a yearly inspection is done by Community Development Department or other designee to ensure compliance.

All Ald. voted aye.

Motion carried.

Special Exception Request - 194 Plank Road

Motion by Kilgas, seconded by Schell to approve the special exception request for 194 Plank Road with the contingency that the property be brought up to Code of Section 17.52 for a dumpster enclosure and fence around property where feasible and that a yearly inspection is done by Community Development Department or other designee to ensure compliance.

All Ald. voted aye.

Motion carried.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Committee of the Whole Meeting Minutes of May 6, 2024.

COMMITTEE OF THE WHOLE

A meeting of the Committee of the Whole was called to order by Chairman Penterman on Monday, May 6, 2024 at 5:00 P.M.

Members present: Antoine (via Zoom), Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Fin. Dir. Van Rossum, HR Dir. Swaney, Com. Cord. Fencel, Police Chief Graff, Fire Chief Carrel, Com. Enrich. & Rec. Dir. Vosters, Lib. Dir. Thiem-Menning, Plan. & Com. Dev. Dir. Kittel, Street Sup. Van Gompel, IT Dir. Taplin, Lib. Dir. Thiem-Menning, and interested citizens.

1. Correspondence – none.

2. Discussion Topics

a. Strategic Plan Quarterly Update and Discussion.

Mayor Penterman thanked everyone for coming to share the updates for the 2024 quarter one of the Strategic Plan. Alder Thiele asked to have council members included to receive the employee newsletter. Alder Moore suggested that wording be added to the special event application to include a section stating all staff has reviewed all forms. Alder Eggleston asked for clarification on the external communication plan and social media training. Communications Coordinator Fencel explained the process for these items. Alder Antoine commented that she appreciates the format and how everything links to the Strategic Plan.

b. Council/Department Head Communication Guidelines.

Communications Coordinator Fencel provided an outline of steps that City of Kaukauna Department Heads and City of Kaukauna Alders will take to communicate with one another for matters regarding committee meetings and Common Council Meetings. Discussion was held and questions answered.

3. Adjourn.

Motion made by Moore, seconded by Coenen to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 5:57 pm.

Sally Kenney, Clerk

Motion by Moore, seconded by Kilgas to adopt the Committee of the Whole Meeting Minutes of May 6, 2024.

All Ald. Voted aye.

Motion carried.

Board of Public Works Meeting Minutes of May 6, 2024.

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Mayor Penterman on Monday, May 6, 2024 at 6:00 P.M.

Members present: Antoine (via Zoom), Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Street Sup. Van Gompel, HR Dir. Swaney, Com. Enrich. & Rec. Dir. Vosters, Fin. Dir. Van Rossum, Fire Chief Carrel, Police Chief Graff, Communications Coordinator Fencel, and interested citizens.

1. Correspondence – none.

2. Discussion Topics.

a. Elect Chair.

Motion by Moore that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Thiele as Chairperson of the Board of Public Works.

Roll call vote: Antoine-aye, Coenen-aye, DeCoster-aye, Eggleston-aye, Kilgas-aye, Moore-aye, Schell-aye, Thiele-aye.

Motion carried.

b. Elect Vice-Chair.

Motion by Thiele that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Coenen as Vice-Chairman of the Board of Public Works.

Roll call vote: Coenen-aye, DeCoster-aye, Eggleston-aye, Kilgas-aye, Moore-aye, Schell-aye, Thiele-aye, Antoine-aye.

Motion carried.

c. Recommendation for award for Project 3-24, 2024 Alley Paving.

DPW/Eng. Neumeier asked to pull this item.

d. Authorization to seek bids for Project 7-24: MSB - Police Department Fence.

The Police Department has encountered instances of people hiding in and around the PD parking area, people trying to enter the police garage, as well as people tampering with officer's personal vehicles. Staff would like to seek bids to install fencing and a gate to secure the area. Discussion was held and questions answered.

Motion by Thiele, seconded by Coenen to authorize the Engineering Department to seek bids for Project #7-24 – MSB – Police Department Fence.

All Ald. voted aye.

Motion carried.

e. Authorization to seek bids for Project 9-24: 2024 Concrete Street Patch Program.

The Engineering Department and Street Department have identified various areas in need of concrete street panel replacement for which we have budgeted funds in the 2024 CIP. The City would also contract with KU to add any winter water main break patches with our larger replacement project in an effort to save money, staff resources, and to simplify project coordination.

Motion by Moore, seconded by Kilgas to authorize the Engineering Department to seek bids for Project #9-24 – 2024 Concrete Street Patch Program.

All Ald. voted aye.

Motion carried.

f. Park Tree Planting Plans Update.

DPW/Eng. Neumeier stated Several City parks have been negatively affected by emerald ash borer beetle damage and subsequent tree removal. Some of the worst areas include Grignon

Park, White City Park, Strassburg Park, and 1000 Islands. City staff met and walked some of these areas earlier this year to get a feel for the extent of damage and to start developing a reforestation plan for each area. Associate Planner Lily Paul has created the plans/maps provided. A variety of trees and shrubs will be incorporated to provide resiliency, shade, habitat, screening, and bird and pollinator interest. Discussion was held and questions answered.

g. County Road J Roundabout Sidewalk.

DPW/Eng. Neumeier provided a map of the area. The DOT is installing new larger roundabouts to accommodate larger trucks and is proposing to install sidewalks at the CTH J on/off ramps. The City would need to sign a maintenance agreement but there would be no construction cost to the City for the sidewalk installation. This will accommodate future sidewalk/trail expansion to this area. Discussion was held and questions answered.

A maintenance agreement will be brought to a future Board of Public Works meeting for approval.

h. Snow Removal Bill – 109 W. 4th Street.

City crews were sent out on 1/24/24 to remove snow from private walks. This removal was done 10 days after the last accumulating precipitation. Mr. Purifoy's property at 109 W 4th St. was one of the 21 properties crews completed snow removal on. Pictures provided show Mr. Purifoy's property before and after removal. There are also two additional properties attached that show before and after photos of the removal completed by city staff. Mr. Purifoy is grieving the assessment claiming there was accumulation on 1/23/24 and that city crews didn't give him the approved timeframe in ordinance 8.13 of 48 hours to have the snow removed. Although there was freezing fog and flurries on the morning of 1/23/24, there was no accumulation that required any maintenance of paved surfaces. All pictures provided show no signs of accumulation from the night before. The snow that required removal from Mr. Purifoy's property needed to be removed to comply with ordinance 8.13 and there were 240 hours between the last accumulation and city staff removal, which in result, created a \$150.00 minimum assessed fee for the 44 feet of snow removal.

Motion by Coenen, seconded by Schell to allow the resident to speak.

All Ald. Voted aye.

Motion carried.

Nathan Purifoy, 109 W. 4th Street spoke stating that he did in fact clear the sidewalk from the storm that took place on the 13th. He feels this snow was from the night before and therefore he was not given enough time to clear the sidewalk.

Motion by Coenen, seconded by Kilgas to keep the current snow removal bill for 109 W. 4th Street as stands.

Motion carried.

i. Public Works Update.

On May 20th before the Board of Public Works meeting there will be a special informational meeting for Project 1-24, Concrete Street Paving and on June 3rd there will be a special assessment public hearing. A public informational meeting will be held this Wednesday, May 8 on the Hwy 96 project. The DOT has changed the Hwy 96/Green Bay Road project to include a closure of a section between Kaukauna and Wrightstown. City sewer crews have had issues with Augustine lift station intake valves while preparing for the HOVMSD project. This is an issue because if these valves cannot operate, about 20-25% of the city sewerage cannot be pumped to the treatment plant. This emergency repair will be approximately \$30,000. Utility work has started in the alleys downtown. LaFollette Park playground is almost complete, city crews have done a

great job with site work. The roof is on the Jonen Park pavilion. City crew is helping to complete several projects to save the City money. Street Superintendent VanGompel provided background on some additional projects the Street Department crew is performing, including a stone retaining wall, and producing decorative fence posts for the pool site; our crew is highly skilled. An Arbor Day presentation and tree planting with the River View fifth graders was held with Street Foreman Pete Nelson. Community Enrichment & Recreation Director Vosters gave an update on the pool renovations, donations, and timeline for tentative opening. Questions from the Board were answered.

3. Adjourn.

Motion made by Moore, seconded by DeCoster to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 6:50 p.m.

Sally Kenney

Clerk

Motion by Thiele, seconded by Schell to adopt the Board of Public Works Meeting Minutes of May 6, 2024.

All Ald. voted aye.

Motion carried.

Finance and Personnel Committee Meeting Minutes of May 6, 2024.

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chairman Penterman on Monday, May 6, 2024 at 6:51 pm.

Members present: Mayor Penterman, Coenen, DeCoster, Kilgas, Moore, and Schell.

Also present: Attorney Greenwood, DPW/Eng. Neumeier, Street Sup. Van Gompel, HR Dir. Swaney, Com. Enrich. & Rec. Dir. Vosters, Fin. Dir. Van Rossum, Fire Chief Carrel, Police Chief Graff, Communications Coordinator Fencel, and interested citizens.

1. **Correspondence** - None.

2. **Discussion Topics.**

a. **Elect Vice-Chair.**

Motion by DeCoster that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Moore as Vice-Chairman of the Finance and Personnel Committee.

Roll call vote: Coenen-aye, DeCoster-aye, Kilgas-aye, Moore-aye, Penterman-aye, Schell-aye.

Motion carried.

b. **Elect Secretary.**

Motion by Coenen to nominate Ald. Schell as Secretary of the Finance and Personnel Committee. Motion by Moore that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Schell as Secretary of the Finance and Personnel Committee.

Roll call vote: Coenen-aye, DeCoster-aye, Kilgas-aye, Moore-aye, Penterman-aye, Schell -aye.

Motion carried.

c. Ordinance 1905-2024 Amending Section 3.14(7) Operating Permit.

Finance Director Van Rossum believes that the fee should be an annual fee so that the operator complies with all aspects of the Room Tax Ordinance and State Statutes in order to operate in the City of Kaukauna and believes the fee should increase \$5. The Director of Finance or designee shall notify the City Clerk that all required documents and payments have been submitted prior to any permits being assigned.

Motion by Moore, seconded by Schell to recommend approval of amended Ordinance 1905-2024 and forward on to the Common Council.

All members voted aye.

Motion carried.

d. 2024 Capital Borrowing.

The list of proposed projects that were approved at the April 15, 2024 Board of Public Works meeting was provided. Funding for these projects will require municipal bonding. Some projects will also receive funding from other sources such as special assessments, grants, or TIFs. These projects are expected to be completed over the next one to three years. City staff is currently preparing for the rating calls, document preparations, and reporting required for the debt issues. Pending approval, the City plans to issue the bonds by the end of June 2024.

Motion by Kilgas, seconded by Coenen to authorize the Finance Director to obtain the necessary funds, as indicated to fully execute the approved projects.

Motion carried.

e. Financial Request Submission – 50 on the Fox.

The request is for an existing event that has happened for the past few years. The City has partnered with the Heart of the Valley Chamber on this event in the past. The event organizer has shared that the event will be like years past and has indicated the request is to help pay for expenses for the event to survive.

Motion by DeCoster, seconded by Schell to approve \$500 funding request for 50 on the Fox Challenge for 2024.

All members voted aye.

Motion carried.

f. Supplemental Financial Request – Electric City Experience 2024.

The event organizer has shared that the event fundraising has not gone as expected. With a few larger donors backing out, the funding for the event is estimated to be short up to \$10,000. The organizer is still trying to secure the short fall. The event organizer is looking for the city to commit to being the backstop for any short fall. The City has already pledged \$10,000 as an event sponsor. The original sponsorship has been budgeted for. This event supports the City's Strategic Plan initiative of Community Choice by getting people to the downtown. This funding request will be further discussed at the Common Council meeting.

g. 1000 Islands Assistant Naturalist & Site Manager Positions and other budget impacts.

The Assistant Naturalist position has become vacant as of April 30, 2024. Staff met to discuss possible solutions moving forward to best meet the needs of 1000 Islands. With that there are a few personnel and budget changes being brought to attention.

Motion by DeCoster, seconded by Coenen to remove the Americorp position from the budget in 2024, temporarily move the Assistant Naturalist position from 20 hours to 29 hours for a period

not to exceed 8/31/2024, temporarily remove the Site Manager position (20 hours per week), hire an additional street seasonal to assist the Assistant Naturalist with site duties, and reevaluate 1000 Islands staffing in July of 2024.

All members voted aye.

Motion carried.

3. **Adjourn.**

Motion by Moore, seconded by DeCoster to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 7:12 pm.

Sally Kenney, Clerk

Motion by Moore, seconded by Coenen to adopt the Finance and Personnel Committee Meeting Minutes of May 6, 2024.

All Ald. voted aye.

Motion carried.

Health and Recreation Committee Meeting Minutes of May 6, 2024.

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chairman Schell on Monday, May 6, 2024 at 7:12 P.M.

Members present: DeCoster, Eggleston, Schell, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Street Sup. Van Gompel, HR Dir. Swaney, Com. Enrich. & Rec. Dir. Vosters, Fin. Dir. Van Rossum, Fire Chief Carrel, Police Chief Graff, Communications Coordinator Fencel, and interested citizens.

1. Correspondence – None.

2. Discussion Topics.

a. Elect Vice-Chairman.

Motion by Thiele that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Eggleston as Vice-Chairman of the Health and Recreation Committee.

Roll call vote: DeCoster-aye, Eggleston-aye, Schell-aye, Thiele -aye.

Motion carried.

b. Elect Secretary.

Motion by DeCoster that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Thiele as Secretary of the Health and Recreation Committee.

Roll call: DeCoster-aye, Eggleston-aye, Schell-aye, Thiele-aye.

Motion carried.

c. Special Event Application and Amplified Music Request to Marty DeCoster for the Wisconsin Avenue Fall Block Party on September 21, 2024 from 8 am to 11 pm.

Vosters stated the Special Event previously discussed on the same date was cancelled.

Motion by Thiele, seconded by Eggleston to grant the Special Event Application and Amplified Music Request to Marty DeCoster for the Wisconsin Avenue Fall Block Party on September 21, 2024 from 8 am to 11 pm.
Motion carried.

d. Amplified Music Request to Jodi Pentergast at Riverside Park on June 1, 2024 from 12 to 9 pm for a wedding reception.

Motion by Eggleston, seconded by DeCoster to approve the Amplified Music Request to Jodi Pentergast at Riverside Park on June 1, 2024 from 12 to 9 pm for a wedding reception.
All members voted aye.
Motion carried.

e. Special Event Application and Amplified Music Request to Friends of 1000 Islands at 1000 Islands Environmental Center on May 19, 2024 from 9 am to 3 pm for the Arts and Craft Fair.

Motion by Eggleston, seconded by Thiele to approve the Special Event Application and Amplified Music Request to Friends of 1000 Islands at 1000 Islands Environmental Center on May 19, 2024 from 9 am to 3 pm for the Arts and Craft Fair.
All members voted aye.
Motion carried.

3. Adjourn.

Motion made by DeCoster, seconded by Thiele to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 7:19 P.M.

Sally Kenney
Clerk

Motion by Eggleston, seconded by Schell to adopt the Health and Recreation Committee Meeting Minutes of May 6, 2024.
All Ald. voted aye.
Motion carried.

Legislative Committee Meeting Minutes of May 6, 2024.
LEGISLATIVE COMMITTEE

A meeting of the Legislative Committee was called to order by Chair Antoine on Monday, May 6, 2024 at 7:22 P.M.

Members present: Antoine, Coenen, DeCoster, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Street Sup. Van Gompel, HR Dir. Swaney, Com. Enrich. & Rec. Dir. Vosters, Fin. Dir. Van Rossum, Fire Chief Carrel, and interested citizens.

1. Correspondence - None.

2. Discussion Topics.

a. Elect Vice Chair.

Motion by Thiele that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. DeCoster as Vice-Chairman of the Legislative Committee.
Roll call vote: Antoine-aye, Coenen-aye, DeCoster-aye, Thiele -aye.
Motion carried.

b. Elect Secretary.

Motion by Thiele that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Coenen as Secretary of the Legislative Committee.
Roll call vote: Antoine-aye, Coenen-aye, DeCoster-aye, Thiele-aye.
Motion carried.

3. Adjourn.

Motion by Coenen, seconded by DeCoster to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 7:24 p.m.

Sally Kenney, Clerk

Motion by Antoine, seconded by Coenen to adopt the Legislative Committee Meeting Minutes of May 6, 2024.
All Ald. voted aye.
Motion carried.

Public Protection and Safety Committee Meeting Minutes of May 6, 2024.

PUBLIC PROTECTION AND SAFETY COMMITTEE

A meeting of the Public Protection and Safety Committee was called to order by Chairman Eggleston on Monday, May 6, 2024 at 7:25 P.M.

Members present: Antoine, Eggleston, Kilgas and Moore.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Street Sup. Van Gompel, HR Dir. Swaney, Com. Enrich. & Rec. Dir. Vosters, Fin. Dir. Van Rossum, Fire Chief Carrel, and interested citizens.

1. Correspondence - None.

2. Discussion Topics.

a. Elect Vice Chair.

Motion by Moore that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Kilgas as Vice-Chairperson of the Public Protection and Safety Committee.
Roll call vote: Antoine-aye, Eggleston-aye, Kilgas-aye, Moore-aye.
Motion carried.

b. Elect Secretary.

Motion by Moore that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Antoine as Secretary of the Public Protection and Safety Committee.

Roll call vote: Eggleston-aye, Kilgas-aye, Moore-aye, Antoine-aye.
Motion carried.

3. Adjourn.

Motion by Moore, seconded by Kilgas to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 7:27 p.m.

Sally Kenney
Clerk

Motion by Eggleston, seconded by Kilgas to adopt the Public Protection and Safety Committee Meeting Minutes of May 6, 2024.
All Ald. voted aye.
Motion carried.

Board of Appeals Meeting Minutes of April 24, 2024.

Motion by Moore, seconded by Thiele to receive and place on file the Board of Appeals Meeting Minutes of April 24, 2024.
All Ald. voted aye.
Motion carried.

Library Board Meeting Minutes of March 26, 2024.

Motion by Kilgas, seconded by Eggleston to receive and place on file the Library Board Meeting Minutes of March 26, 2024.
All Ald. voted aye.
Motion carried.

1000 Islands Environmental Center Committee Meeting Minutes of March 21, 2024.

Motion by Eggleston, seconded by Coenen to receive and place on file the 1000 Islands Environmental Center Committee Meeting Minutes of March 21, 2024.
All Ald. voted aye.
Motion carried.

Operator (Bartender) Licenses.

The following applicants have applied for an operator's license for the license year 2024-2026 and have been recommended for approval based on their record check by the police department:

Biesterveld	Theresa	M.	321 W. 12 th St.	Kaukauna
Francis	Daniel	P.	120 W. 13 th St.	Kaukauna
Gloudemans	Amanda	M.	656 Fern St.	Kaukauna
Keddell	Emma	M.	2081 Hidden Creek Rd.	Neenah
Moore	John	P.	2381 Fairway Dr.	Kaukauna
Smith	Jessica	A.	400 E. 20 th St.	Kaukauna
Soto	Edith	M.	W4858 Spring Hill Dr.	Sherwood
St. John	Thomas	F.	1701 Biscayne Dr.	Little Chute
Vanden Boogaard	Jaren	J.	131 Morningside Dr.	Kaukauna
Vanover	Richard	H.	225 W. 12 th St. Apt. #7	Kaukauna
Wittman	David	J.	2400 Main Ave.	Kaukauna

Motion by Eggleston, seconded by Thiele to approve the operator/bartender licenses.

Motion carried.

The following applicants have applied for an operator's license for the license year **2024-2026, as well as a provisional license covering May & June of 2024**, and have been recommended for approval based on their record check by the police department:

Jayjack	Melanie	S.	124 Crestview Dr.	Appleton
Spencer	Alison	A.	N1705 River Forest Dr.	Kaukauna

Motion by Eggleston, seconded by Coenen to approve the provisional operator/bartender licenses.
Motion carried.

REPORTS OF CITY OFFICERS

None

PRESENTATION OF ORDINANCES AND RESOLUTIONS

Resolution 2024-5428 World Migratory Bird Day.

Motion by Moore, seconded by Coenen to suspend the rules and waive the reading of Resolution 2024-5428.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by DeCoster to adopt Resolution 2024-5428.

All Ald. voted aye.

Motion carried.

Resolution 2024-5429 Resolution Authorizing the Issuance and Sale of Up to \$1,957,280 Waterworks System Revenue Bonds, Series 2024, and providing for other details and Covenants with Respect thereto.

Motion by Moore, seconded by Coenen to suspend the rules and waive the reading of Resolution 2024-5429.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Eggleston to adopt Resolution 2024-5429.

All Ald. voted aye.

Motion carried.

Resolution 2024-5430 City of Kaukauna, Outagamie and Calumet Counties, Wisconsin, Resolution Redistricting Ward Splits by Legislative Lines and Creating Seventeen Wards.

Motion by Moore, seconded by Kilgas to suspend the rules and waive the reading of Resolution 2024-5430.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Coenen to adopt Resolution 2024-5430 as amended with title correction of City of Kaukauna, Outagamie and Calumet Counties, Wisconsin, Resolution Redistricting Ward Splits by Legislative Lines and Creating Seventeen Wards.

All Ald. voted aye.

Motion carried.

Ordinance 1905-2024 Amending Section 3.14(7) Operating Permit.

Motion by Moore, seconded by DeCoster to suspend the rules and waive the reading of Ordinance 1905-2024.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Coenen to adopt Ordinance 1905-2024.

All Ald. voted aye.

Motion carried.

Ordinance 1907-2024 an Ordinance Rezoning 1208 Blackwell St. Parcel 322032000 From Industrial (IND) to Residential Two-family (RTF).

Motion by Moore, seconded by Kilgas to suspend the rules and waive the reading of Ordinance 1907-2024.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Eggleston to adopt Ordinance 1907-2024.

All Ald. voted aye.

Motion carried.

Ordinance 1908-2024 an Ordinance Rezoning Parcel 322031801 From Industrial (IND) to Residential Two-family (RTF)

Motion by Moore, seconded by DeCoster to suspend the rules and waive the reading of Ordinance 1908-2024.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Coenen to adopt Ordinance 1908-2024.

All Ald. voted aye.

Motion carried.

CLOSED SESSION

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. –

Kaukauna Utilities.

Motion by Moore, seconded by Coenen to adjourn to closed session.

All Ald. voted aye.

Motion carried.

Adjourned to close session at 8:15 p.m.

Return to open session for possible action.

Motion by Coenen, seconded by Schell to return to open session.

All Ald. voted aye.

Motion carried.

Returned to Open Session at 9:12 p.m.

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified

public business, whenever competitive or bargaining reasons require a closed session - Dreamville.

Motion by Moore, seconded by Antoine to adjourn to closed session.

All Ald. voted aye.

Motion carried.

Adjourned to closed session at 9:13 pm.

Return to open session for possible action.

Motion by Moore, seconded by Coenen to return to open session.

All Ald. voted aye.

Motion carried.

Returned to Open Session at 9:24 pm.

Motion by Moore, seconded by Kilgas to authorize the Mayor to enter into an agreement with Amundsen Davis to aid in resolving the Dreamville LLC Development.

All Ald. Voted aye.

Motion carried.

Motion by Moore, seconded by Thiele to go out of order and take up item 9k.

All Ald. Voted aye.

Motion carried.

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Electric City Experience 2024.

Motion by Moore, seconded by Schell to adjourn to closed session.

All Ald. voted aye.

Motion carried.

Adjourned to closed session at 9:27 pm.

Return to open session for possible action.

Motion by Thiele, seconded by Kilgas to return to open session.

All Ald. voted aye.

Motion carried.

Returned to Open Session at 10:14 pm.

Motion by Moore, seconded by Kilgas to allow the additional funding of up to \$6,000 for the Electric City Experience 2024 and have the City Attorney draw up the appropriate contract.

All Ald. Voted aye.

Motion carried.

Motion by Coenen, seconded by DeCoster to go back into order.

All Ald. Voted aye.

Motion carried.

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified

public business, whenever competitive or bargaining reasons require a closed session – Inside the Park Place.

Motion by Thiele, seconded by Eggleston to adjourn to closed session.

All Ald. voted aye.

Motion carried.

Adjourned to closed session at 10:24 pm.

Return to open session for possible action.

Motion by Coenen, seconded by Schell to return to open session.

All Ald. present voted aye.

Motion carried.

Returned to Open Session at 10:26 pm.

Motion by Moore, seconded Schell accept the Termination Agreement and Mutual Release as written and approve Mayor Penterman to sign the same on behalf of the City of Kaukauna.

All Ald. voted aye.

Motion carried.

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – 1101 Evergreen Drive.

Motion by Eggleston, seconded by Moore to adjourn to closed session.

All Ald. voted aye.

Motion carried.

Adjourned to closed session at 10:27 pm.

Return to open session for possible action.

Motion by Eggleston, seconded by DeCoster to return to open session.

All Ald. voted aye.

Motion carried.

Returned to Open Session at 10:41 pm.

Motion by Moore, seconded by Thiele to direct staff to draft a counteroffer with 55 Arbor LLC and/or assigns with suggested staff improvements for the property on 1101 Evergreen Drive.

All Ald. Voted aye.

Motion carried.

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Commerce Crossing.

Motion by Moore, seconded by DeCoster to adjourn to closed session.

All Ald. voted aye.

Motion carried.

Adjourned to closed session at 10:43 pm.

Return to open session for possible action.

Motion by Kilgas, seconded by Moore to return to open session.

All Ald. voted aye.

Motion carried.

Returned to Open Session at 10:53 pm.

Motion by Thiele, seconded by Schell to direct Staff to begin negotiations for a Development Agreement and present to the Council later with more information.

All Ald. voted aye.

Motion carried.

ADJOURN

Motion by DeCoster, seconded by Moore to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 10:54 p.m.

Sally Kenney, Clerk

