



## LIBRARY BOARD MEETING MINTUES

City of Kaukauna

Kaukauna Public Library

207 Thilmany Rd STE 200, Kaukauna

Tuesday, September 26, 2023 at 5:30 PM

### Library Board Room In-Person & Zoom Teleconference Hybrid Meeting

1. Call meeting to order
  - a. The meeting was called to order at 5:33p.
2. Roll call of membership
  - a. Present: C. Fallona, J. Lucas, M.J. Kilgas, C. Van Boxtel, A. Neumeier, K. Hietpas, A. Schneider, J. Van De Hey, J. Vondracek
3. Approval of minutes from previous meeting
  - a. Tuesday, August 22, 2023 Meeting Minutes
  - b. C. Fallona made a motion to approve the Tuesday, August 22, 2023 Meeting Minute, seconded by A. Neumeier. Motion carries; all in favor.
4. Public Participation and Communications
  - a. A. Thiem-Menning showed a thank you letter from Mile of Music for library volunteers.
5. Action Items
  - a. Bill Register August 2023
  - b. C. Van Boxtel made a motion to approve the Bill Register August 2023, seconded by J. Vondracek. Motion carries; all in favor.
  - c. Meeting Room Policy Update
    - i. A. Neumeier made a motion to approve the Meeting Room Policy Update, seconded by K.Hieptas. Motion carries; all in favor.
  - d. Collection Development Policy Update
    - i. C. Fallona made a motion to adopt the Collection Development Policy Updates with the addition of the sentence: "The selection of an item does not imply the library's endorsement of the opinions expressed by its creator, nor does the failure to purchase an item imply library disapproval of those opinions," seconded by A. Neumeier. Motion carries; all in favor.
  - e. Privacy Policy Update
    - i. A. Neumeier made a motion to adopt the Privacy Policy Update, seconded by C. Van Boxtel. Motion carries; all in favor.
  - f. Adopt 2024 Goals
    - i. J. Lucas made a motion to approve to 2024 goals, seconded by K. Hietpas. Motion carries; all in favor.
6. Information Items
  - a. Directors Report

- i. A. Thiem-Menning gave an overview of the draft library non-personnel budget.
  - b. Adult Services Librarian Report
  - c. Youth Services Librarian Report
    - i. Youth Services Librarian S. Wroblewski stopped into the meeting to share with the Board what she learned about neural coupling and how it related to literacy.
  - d. Trustee Topic 9
    - i. The topic this month was on managing the library's money.
  - e. Statistics
    - i. A. Thiem-Menning noted that the negative in the youth programming attendance category is because we have to track a general audience now per the state, which is where we place multi-generational programs.
    - ii. J. Vondracek made a motion to place the reports on file, seconded by J. Van De Hey. Motion carries; all in favor.
- 7. Adjournment
  - a. The meeting adjourned at 6:56p.

Join Zoom Meeting

<https://us06web.zoom.us/j/82072169200>

Meeting ID: 820 7216 9200

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