

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chair Penterman on Monday, May 5, 2025, at 6:00 P.M.

Members present: Antoine, DeCoster, Eggleston, Kilgas, Moore, Schell, Schumacher, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, HR Director Hodge, Mark. and Com. Manager Fencl, Com. Enrich. and Rec. Director Vosters, Fin. Dir. Van Rossum, Street Superintendent Van Gompel, Fire Chief Carrel, Dir. of Plan. & Com. Dev. Kittel (Zoom), Project Engineer Conger, and interested citizens.

1. Correspondence – none.

2. Discussion Topics.

a. Elect Chair.

Motion by Moore to nominate Ald. Thiele and those nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Thiele as Chairperson of the Board of Public Works.

Roll call vote: Antoine-aye, DeCoster-aye, Eggleston-aye, Kilgas-aye, Moore-aye, Schell-aye, Schumacher-aye, and Thiele-aye.

Motion carried.

b. Elect Vice-Chair.

Motion by Thiele to nominate Ald. Kilgas and those nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Kilgas as Vice-Chairperson of the Board of Public Works.

Roll call vote: Antoine-aye, DeCoster-aye, Eggleston-aye, Kilgas-aye, Moore-aye, Schell-aye, Schumacher-aye, and Thiele-aye.

Motion carried.

c. Recommend award of Project 10-25 – 2025 Concrete Street Patch Program.

The Engineering Department and Street Department have identified various areas in need of concrete street panel replacement for which we have budgeted funds in the 2025 Capital Improvement Plan. The Engineering Department has reviewed and analyzed the bid from Al Dix Construction and provided comparisons to previous and similar projects.

Motion by Moore, seconded by Antoine to authorize the Engineering Department to award Project #10-25 – Concrete Street Patch Program– to Al Dix Concrete for \$165,270.00

All Ald. voted aye.

Motion carried.

d. Sidewalk Builders License – Delrar, Inc.

Motion by Thiele, seconded by Kilgas to grant Delrar Inc. a Sidewalk Builders License.

All Ald. voted aye.

Motion carried.

e. Strassburg Park Improvements Plan.

Staff are completing playground updates, evaluating potential layouts, and different equipment/amenities available for Strassburg Park. This playground project and these possible additions bring a much-needed update to an underutilized park. The project will improve quality of life, increase park usage, and will help work toward being a community of choice. Discussion held and questions answered.

Motion by Moore, seconded by Schell to to approve the Strassburg Park improvements and add the pavilion, basketball court, pickleball lining, and backstop.

All Ald. voted aye.
Motion carried.

Motion by Moore, seconded by Kilgas to amend the original motion to include gaga ball pits and extending the walking trail.
7-1 (Moore-nay).
Motion carried.

Motion by Moore, seconded by Schell to adopt the amended motion and approve the Strassburg Park improvements and add the pavilion, basketball court with pickleball lining, backstop replacement, gaga ball pit, and the extended walking trail.
All Ald. voted aye.
Motion carried.

f. 2025 Capital Improvement Plan Project List.

The plan provides important insights into upcoming projects and highlights the potential debt service impacts associated with bonding. City staff have finalized the project needs for the 2025 CIP and now seek the board's final feedback or requested adjustments before moving forward with formal approval of the 2025 project list. Discussion held and questions answered.

Motion by Thiele, seconded by Moore to approve the list of projects in the 2025 Capital Improvement Plan as final, authorizing staff to proceed with project initiation in 2025 while following the permission to bid and enter the contract procedure.
All Ald. voted aye.
Motion carried.

g. US Army Corps of Engineers – Right of Entry for Construction.

The U.S. Army Corps of Engineers, Chicago District (USACE LRC) is currently completing design work for maintenance and repairs to the right abutment of the Kaukauna Dam. To facilitate these repairs, USACE is seeking a right-of-entry to use lands held by the City of Kaukauna adjacent to the work area for a temporary laydown and storage area. The requested term of this ROE is July 1st, 2025, to January 1st, 2027, with an expected period of active construction between November 2025 and November 2026. Discussion held and questions answered.

Motion by Schell, seconded by Moore to authorize staff to negotiate a final agreement and to authorize the Mayor and City Clerk to sign the Right-of-Entry for Construction, utilizing Central Park, on behalf of the City of Kaukauna.
All Ald. voted aye.
Motion carried.

h. Public Works Updates.

Several paving projects are underway. The Jonen Park Pavilion got some upgrades which included epoxy flooring for the restrooms and concession/kitchen along with a kitchen buildout with countertops, sink, and appliances. The City of Kaukauna celebrated Arbor Day with Mrs. Swedberg's 5th grade class from River View Middle School, four trees were planted at Doty Bayorgeon Field, Street Foreman Pete Nelson taught the class about the Emerald Ash Borer Beetle and the importance of urban trees, and the mayor presented the Arbor Day Proclamation.

3. Adjourn.

Motion made by Antoine, seconded by DeCoster to adjourn.
All Ald. voted aye.
Motion carried.

Meeting adjourned at 6:38 pm.

Kayla Nessmann, Clerk