



## **POLICE AND FIRE COMMISSION**

Meeting of the Police and Fire Commission was called to order by Chair Young at 1:02 p.m. on May 19, 2025, in the Fire Department Training Room, Fire Department Building.

### **1. Roll Call:**

Members present: Tim Hufschmid, Beth Jasiak, Shannon Young, Paul VanBerkel, and Carla Zacharias.

Also present: Police Chief Graff, Fire Chief Carrel, and HR Director Hodge.

### **2. Correspondence:**

Annual reports for the fire department and police department were given to the Commission.

### **3. Minutes:**

Motion by VanBerkel, seconded by Jasiak to suspend the rules and waive the reading of the minutes of March 24, 2025. All members voted aye. Motion carried.

Motion by VanBerkel, seconded by Jasiak to adopt the Police and Fire Commission Minutes of March 24, 2025. All members voted aye. Motion carried.

### **4. General Matters:**

Chief Graff stated that there are a lot of retirements coming up in the department. They are planning ahead with the 'plus one officer' and are hoping to hire one officer and place one on the eligibility list.

Chief Carrel informed the Commission that one firefighter is leaving for the Appleton Fire Department, and there are currently five open positions. The plan is to fill three openings with Firefighter/EMT's, but they may have to consider hiring more than three.

### **5. Adjourn to closed session pursuant to Wis. State Statute 19.85(1)(c) for the purpose of interviewing Firefighter/EMT/Paramedic Candidates and Police Officer Candidates:**

Motion by Jasiak, seconded by Zacharias to adjourn to closed session pursuant to Wis. State Statute 19.85(1)(c) for the purpose of interviewing Firefighter/EMT/Paramedic candidates and Police Officer candidates. All members voted aye. Motion carried.

Adjourned to closed session at 1:08 p.m.

Assistant Police Chief Sanderfoot arrived at 2:00 p.m.

**6. Return to open session for possible action:**

Motion by Young, seconded by Hufschmid to return to open session for possible action. All members voted aye. Motion carried.

Returned to open session at 4:15 p.m.

Motion by Zacharias, seconded by Hufschmid to move Mark Stary and Ben Woodward to the Police Department eligibility list pursuant to Wis. State Statute 62.13 with conditional contingencies. All members voted aye. Motion carried.

Motion by Young, seconded by Zacharias to move Jace Dean, Daniel Rodriguez, Isaiah Pennerberg, Cash Vosters, Jeremy Uitenbroek, Noah Grimm, Brianna Craanen, and Todd Meisner to the Firefighter/EMT/Paramedic eligibility list pursuant to Wis. State Statute 62.13 with conditional contingencies. All members voted aye. Motion carried.

**7. Motion by Young, seconded by Hufschmid to adjourn. All members voted aye. Motion Carried.**

Meeting adjourned at 4:28 p.m.

Respectfully,  
Beth Jasiak, Acting Secretary

