

## **BOARD OF PUBLIC WORKS**

A meeting of the Board of Public Works was called to order by Chair Thiele on Monday, June 5, 2023 at 6:00 P.M.

Members present: Antoine, Coenen (Via Zoom), DeCoster, Kilgas, Moore, Schell, and Thiele.

Absent & Excused: Eggleston

Also present: Mayor Penterman, Attorney Davidson, DPW/Eng. Neumeier, Senior Eng. Bodoh, Planner Stephenson, Street Sup. Van Gompel, and interested citizens.

Motion by Moore, seconded by Kilgas to excuse the absent member.

All Ald. present voted aye.

Motion carried.

**1. Correspondence** – none.

**2. Discussion Topics.**

**a. Red Hills Landfill Update.**

Heath Hoffman, Landfill Manager from Ahlstrom-Munksjo stated work continues at Red Hills to reduce odors. The DNR has approved Phase 6 sequence 2, and the plan would be to start putting waste in the sequence in July or August. This sequence has the designed changes to increase the ability to remove leachate quickly. Significant progress has been made this spring on the leachate level in Phase 6, and the surface leachate on the center module. Ahlstrom-Munksjo is working with the City of Kaukauna and the Heart of the Valley to maximize removal without causing issues with the system. Hoffman introduced Aimee McClure as the new Environmental Manager at Redhill Landfill. Questions from the Board were answered.

**b. Special Assessment Public Hearing for Project 3-23 Alley Paving.**

DPW/Eng. Neumeier gave a presentation on the project. The details discussed were the project areas, proposed assessment rates, rate history, assessment payment details and the proposed timeline for the project. Rates were published in the newspaper and letters were sent to affected property owners.

Chairperson Thiele declared the Public Hearing open and asked if anyone in the Council Chambers wished to address the Board of Public Works regarding Project 3-23 Alley Paving. Asking two more times if anyone else wished to address the Board, no one appeared, Chair Thiele declared the public hearing closed.

**c. Army Corp of Engineers - Right of Entry Approval for Parcel J/Parcel 320.**

DPW/Eng. Neumeier provided the Department of the Army Corp of Engineers Right-of-Entry for Construction agreement. The Army Corp of Engineers will be installing a fence to protect the public from contaminated soil while removing. They need permission to cross the City of Kaukauna property to do work on this site. Questions from the Board were answered.

Motion by Antoine, seconded by Schell to allow DPW/Eng. Neumeier to sign the Right of Way Approval.

All Ald. present voted aye.

Motion carried.

**d. Disposal Site Update/Discussion.**

Street Superintendent Van Gompel provided an update on the disposal site operation. As of now, 1,250 access fobs have been sold. The site currently has 4 garbage containers and 3 recycling containers. Garbage gets dumped at least 3 times a week, more if necessary. Recycling gets dumped on Mondays and Fridays. The waste oil container continues to be monitored with no problems to date. Residents continue to take the free wood chips offered. Over the last few months, garbage and recycling has been increasing. The biggest violations have been disposal of metal, disposal of construction material, dumping furniture and not breaking down boxes in the recycling container. Residents do need to sign a form stating what is accepted and what is not accepted. More signage could be used or placed in other places. The site is not staffed right now but will look at staffing the site periodically. Possibly staffing with seasonal staff on the weekend. Street Superintendent Van Gompel will discuss this option with HR. Some suggestions to improve the site are to give a warning to violators. If they continue to violate, the second violation could be to give a fine and/or to take away their access card. Attorney Davidson stated that Chapter 25 in the Municipal Code provides a provision to allow staff to fine violators in the range of \$5 to \$328. Discussion was held and questions answered.

Street Superintendent Van Gompel will continue to monitor the disposal site for the summer and come back to the Board of Public Works with recommendations.

**e. Recommendation for Award of Project 8-23: Ann Street Underground Stormwater Detention.**

After reviewing the bids received, the Engineering Department recommends awarding Project 8-23, Ann Street Underground Stormwater Detention, to DeGroot Inc., for the total bid price of \$1,007,453.96.

Motion by Moore, seconded by Schell to award bid for Project 8-23, Ann Street Underground Stormwater Detention, to DeGroot Inc., for the total bid price of \$1,007,453.96.

All Ald. present voted aye.

Motion carried.

**f. Recommendation for Award of Project 9-23: Chip Seal/Temporary Pavement Installation.**

DPW/Eng. Neumeier provided the bid tabulation for the Chip Seal/Temporary Pavement Installation. This was bid out with a couple of different options. The engineering department is recommending awarding the bid to Fahrner Asphalt for a total bid price of \$83,325.00.

Motion by Kilgas, seconded by Antoine to award Project 9-23: to Fahrners Asphalt for a total bid price of \$83,325.

All Ald. present voted aye.

Motion carried.

**g. Recommendation for Award of Project 11-23: Horseshoe Park Storm Sewer Repairs.**

The Engineering Department has compared the received bid against the Engineer's estimate. The base bid received was \$27,500 lower than the Engineer's estimate, and with the base bid and alternate item B1 bid, the total bid was within \$20,800.00 of the Engineer's estimate. These numbers, along with the uniqueness of the project indicate that the City is receiving a good price for the work being performed. The Engineer's estimate is compiled utilizing a combination of the work being performed, along with the smaller size of the project resulting in a slight increase of costs per unit. Estimated budget proposed for this project in 2022 was

\$200,000.

Motion by Moore, seconded by DeCoster to award Project 11-23 Horseshoe Park Storm Sewer Repairs to Visu-Sewer, Inc. Pewaukee, WI for Unit A of the Base Bid, an amount of \$80,000.00 and Alternate Bid Unit B1, an amount of \$111,300.00 for a total bid price of \$191,300.

All Ald. present voted aye.

Motion carried.

**h. 2022 Compliance Maintenance Annual Report (CMAR) to DNR.**

Senior Project Engineer Bodoh provided background information on the report. Per Wisconsin DNR: Chapter NR 208, Wis. Adm. Code is more commonly known as the Compliance Maintenance Annual Report (CMAR) rule for publicly and privately owned domestic wastewater treatment works. The CMAR is a self-evaluation tool that promotes the owner's awareness and responsibility for wastewater collection and treatment needs, measures the performance of a wastewater treatment works during a calendar year, and assesses its level of compliance with permit requirements.

City of Kaukauna has achieved an overall grade of "A" in 2022 reporting, which requires no formal corrective actions. A Resolution acknowledging that the report has been completed and reviewed is required and is on the Common Council agenda tomorrow. Recommended collection system response and an overall comment/action items from the Council acknowledging the need to continue improvements to City sanitary sewer collection system is being requested.

Motion by Antoine, seconded by Moore to receive and place on file the 2022 Compliance Maintenance Annual Report and recommend adoption of the "2022 Compliance Maintenance Annual Report (CMAR) Resolution" to Common Council.

All members present voted aye.

Motion carried.

**i. Public Works Update.**

DPW/Eng. Neumeier updated the Board on current projects. The City of Kaukauna was listed as receiving some EPA grants through Calumet Country Brownfield Development. They used some typical projects that would be eligible which included a few projects in Kaukauna. They are forming a coalition to analyze how to award these grants.

The paving project started today in the Dixon Metoxin area.

Concrete street patch will be coming up in the next couple of weeks.

City staff had a meeting today on the Dreamville project. They are looking at a mid-July date for the start of construction. A groundbreaking ceremony will be scheduled.

Thank you to the Street Department crew for all their work getting ready for the Electric City Experience. Alder Thiele thanked staff for preparing Memorial Park for the Memorial Day Ceremony.

**3. Adjourn.**

Motion made by Moore, seconded by Kilgas to adjourn.

All members present voted aye.

Motion carried.

Meeting adjourned at 7:02 p.m.

Sally Kenney  
Clerk