



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – April 21, 2026

Pursuant to adjournment on April 8, 2026, a meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Tuesday, April 21, 2026.

Roll call present: Antoine, DeCoster, Eggleston, Kilgas, Moore, Schell, Schumacher, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Finance Director Roehl, Fire Chief Carrel, Library Director Thiem-Menning, and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

PUBLIC APPEARANCES

BUSINESS PRESENTED BY THE MAYOR

Appointment of Ashley Roehl as Finance Director/Treasurer.

Motion by Schell, seconded by Moore to appoint Ashley Roehl as Finance Director/Treasurer.

All Ald. voted aye.

Motion carried.

Appointment of Ashley Roehl to the Fox Cities Area Room Tax Commission to replace Will VanRossum (1-year term).

Motion by Antoine, seconded by Eggleston to appoint Ashley Roehl to the Fox Cities Area Room Tax Commission to replace Will VanRossum (1-year term).

All Ald. voted aye.

Motion carried.

Proclamation declaring Arbor Day April 24, 2026.

Motion by Moore, seconded by Eggleston to receive and place on file the Proclamation declaring Arbor Day April 24, 2026, Arbor Day in the City of Kaukauna.

All Ald. voted aye.

Motion carried.

Proclamation declaring Municipal Clerks Week May 3 – May 9, 2026, in the City of Kaukauna.

Mayor Penterman read the proclamation declaring Municipal Clerks Week May 3 – May 9, 2026, in the City of Kaukauna.

Motion by Antoine, seconded by Kilgas to receive and place on file the Proclamation declaring Municipal Clerks Week May 3 – May 9, 2026, in the City of Kaukauna.

All Ald. voted aye.

Motion carried.

CONSENT AGENDA

Board of Public Works Meeting Minutes of April 20, 2026.

Finance & Personnel Committee Meeting Minutes of April 20, 2026.

Health & Recreation Committee Meeting Minutes of April 20, 2026.

Legislative Committee Meeting Minutes of April 20, 2026.

Common Council Meeting Minutes of April 8, 2026.

Joint Review Board Meeting Minutes of March 25, 2026.

Plan Commission Meeting Minutes of March 19, 2026.

Heart of the Valley Metropolitan Sewerage District Meeting Minutes of March 10, 2026.

Library Board Meeting Minutes of February 24, 2026.

Fire Report for March 2026.

Ambulance Report for March 2026.

Police Report for March 2026.

Code Enforcement Report for March 2026.

Court Report for March 2026.

Clerk-Treasurer's Daily Deposit Report for March 2026.

Building Inspection Report for March 2026.

Bills Payable.

All alders voted aye to approve/adopt items within the consent agenda.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Operator (Bartender) Licenses.

The following applicants have applied for an operator's license for the license year **2024-2026** and have been recommended for approval based on their record check by the police department:

Fischer	D.	Sophia	Neenah
Garvey	F.	Bruce	De Pere
Schaefer	J.	Solon	Kaukauna
Schmidt	M.	Lily	Kaukauna

Motion by DeCoster, seconded by Eggleston, to approve the operator/bartender licenses as listed.

All Ald. voted aye.
Motion carried.

The following applicants have applied for an operator's license for the license year **2026-2027** and have been recommended for approval based on their record check by the police department:

Brennecke	L.	Linda	Appleton
Jakubowski	A.	Karen	Green Bay
Lacount	A.	Catherine	Green Bay
Vanden Boogaard	J.	Jaren	Kaukauna
Van De Loo	B.	Molly	Kaukauna
Voet	K.	Jamie	Kaukauna

Motion by DeCoster, seconded by Moore, to approve the operator/bartender licenses as listed.
All Ald. voted aye.
Motion carried.

REPORTS OF CITY OFFICERS

Municipal Court Costs – Assembly Bill 443

Assembly Bill 443 allows municipal courts in Wisconsin to be able to increase court costs by \$10, raising them from \$38 to \$48. The last time court costs were increased was 2013. With costs of court administration increasing substantially since 2013, Judge Hufschmid will be raising our municipal court costs to \$48.

Motion by Moore, seconded by DeCoster to receive and place on file the Municipal Court Costs – Assembly Bill 443.
All Ald. voted aye.
Motion carried.

Producer Full-Service Retail Sales Application to Stone Arch Brewpub for Electric City River Jam on June 19 and 20, 2026 from 4:30PM to 10:30PM.

The City will be working with Stone Arch Brewpub this year for beer and soda sales for Electric City River Jam. This license allows a qualified manufacturer to sell their products at a different location. Stone Arch will be donating a portion of the sales of their beer and soda back to the City.

Motion by Thiele, seconded by Kilgas, to approve the full-service retail sales application to Stone Arch Brewpub for Electric City River Jam on June 19 and 20, 2026 from 4:30PM to 10:30PM.
All Ald. voted aye.
Motion carried.

Annexation Petition Review – Verbeten Development

Verbeten Development Inc. has submitted an annexation request for unanimous annexation of parcels 030062307 and 030063500 from the Town of Buchanan to the City of Kaukauna. This is a unanimous annexation, meaning all property owners involved desire to be annexed to the City. The annexation request is for a total of 28.5993 acres. As it currently stands, the property would default to Residential Single-Family for zoning if the annexation is approved, which is compliant with the City's comprehensive plan. The property can be serviced with water and sewer by the City, and the request for annexation is being made to support future neighborhood development.

Motion by Moore, seconded by Thiele to refer to Plan Commission for review and recommendation.
All Ald. voted aye.
Motion carried.

TID 6 Termination

Finance Director Roehl indicated that as long as Resolution 2026-5507 Resolution Terminating TID 6 is signed after April 15th, but before May 2nd, the City will get another year of increment.

Fire Department Vehicle Purchase

The Fire Department requests approval to purchase a 2026 Dodge Durango through the State of Wisconsin cooperative purchasing contract (505ENT-M24-VEHICLES-03) awarded to Ewald Motors of Oconomowoc, LLC at a cost of \$38,955. This budget item was approved in the 2025 Capital Budget. Outfitting the vehicle will cost roughly \$10,000-\$15,000 but will still be under the budgeted \$65,000. The vehicle will serve as the primary day-staff vehicle for chief officers. The Department's prior chief vehicle, a Chevrolet Impala, has been reassigned to the Fire Inspector, a new position established this year.

Motion by Moore, seconded by Antoine to approve the purchase of a 2026 Dodge Durango from Ewald Motors of Oconomowoc, LLC, through the State of Wisconsin Cooperative Purchasing Contract at a cost of \$38,955, and to authorize the Fire Chief to execute the purchase agreement and related documents.

All Ald. voted aye.
Motion carried.

Presentation of the 2025 Fire Department Annual Report

Fire Chief Carrel presented the 2025 Fire Department Annual Report. Looking back on 2025, Chief Carrel said the greatest thing that stood out was staff perseverance. There were pretty significant changes in the department, heavy workloads, and ongoing staff challenges. Staff rose to the challenge, showed up, and did their jobs. Even though the department wasn't fully staffed for the entire year, they remarkably responded to 1,848 incidents, just over 1,100 inspections, and logged nearly 3,600 hours of training.

The department hasn't been fully staffed since 2024. Traditional methods of hiring weren't producing enough qualified firefighter/paramedics. With Council's support, the department changed their hiring practices to allow EMT's to join the department, but only if they were committed to going to, and completing paramedic school. As soon as the change was made, the department was able to hire three very qualified and eager applicants almost straight out of high school. The current firefighter/EMT's are working full-time and going to school for over 130 hours per month, not including study time. The department is very proud of them.

The EMT program has helped keep the department competitive and also maintain a high level of EMS care at the paramedic level. Chief Carrel is reminded of this by a call that came in September 2025 for an unresponsive child at a playground in the city. This led to a very emergent response from the police and fire department. The fire department was already responding to two other emergencies, so they responded with a broken-up crew from three different locations in the city. When the fire department crews started arriving, they found the police and bystanders caring for the child and performing CPR. The fire department crew assumed care for the child and transported him to a local hospital. A month later, he visited the fire station to reunite with those that cared for him that day. Chief Carrel said when he looks back on that day, he thinks about more than just the good outcome. He thinks about all the people behind it, the bystanders who stepped in on a day they couldn't have imagined, the police officers that helped, the firefighters and paramedics, and the

hospital staff that continued care. It truly takes a team, and it's a reminder of why they do what they do, why they train so much, and why they work hard to maintain staffing levels. It's why work matters.

Motion by Eggleston, seconded by DeCoster to receive and place on file the 2025 Fire Department Annual Report.

All Ald. voted aye.

Motion carried.

2025 Annual Library Report

Library Director Thiem-Menning shared some highlights from 2025 for the library. She said the increase in program attendance was a huge highlight. The community and all of the giving is a highlight particular to our library. There is so much goodwill and people that choose to be connected to others in their community. Another very strong point for our library is that people feel welcome and safe there. Director Thiem-Menning thanked her staff for all of their hard work and the Council for all of their support.

Motion by Antoine, seconded by Kilgas to receive and place on file the 2025 Annual Library Report.

All Ald. voted aye.

Motion carried

PRESENTATION OF ORDINANCES AND RESOLUTIONS

Resolution 2026-5507 Resolution Terminating Tax Increment District (TID) No. 6.

Motion by Moore, seconded by Eggleston to suspend the rules and waive the reading of Resolution 2026-5507 Resolution Terminating Tax Increment District (TID) No. 6.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Schumacher to adopt Resolution 2026-5507 Resolution Terminating Tax Increment District (TID) No. 6.

All Ald. voted aye.

Motion carried.

Resolution 2026-5508 Resolution Authorizing Resolution for Outdoor Recreation Grant Application.

Motion by Moore, seconded by Eggleston to suspend the rules and waive the reading of Resolution 2026-5508 Resolution Authorizing Resolution for Outdoor Recreation Grant.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Kilgas to adopt Resolution 2026-5508 Resolution for Outdoor Recreation Grant Application.

All Ald. voted aye.

Motion carried.

Resolution 2026-5509 Updating and Clarifying Authorized Signers on City Financial Accounts.

Motion by Moore, seconded by Thiele to suspend the rules and waive the reading of Resolution 2026-5509 Updating and Clarifying Authorized Signers on City Financial Accounts.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Antoine to adopt Resolution 2026-5509 Updating and Clarifying Authorized Signers on City Financial Accounts.

All Ald. voted aye.

Motion carried.

Ordinance 1955-2026 Ordinance Amending Section 7.12(1)(bg) of the Kaukauna Municipal Code.

Motion by Moore, seconded by DeCoster to suspend the rules and waive the reading of Ordinance 1955-2026 Ordinance Amending Section 7.12(1)(bg) of the Kaukauna Municipal Code.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Eggleston to adopt Ordinance 1955-2026 Ordinance Amending Section 7.12(1)(bg) of the Kaukauna Municipal Code.

All Ald. voted aye.

Motion carried.

ALDER REQUESTS FOR DISCUSSION AT THE NEXT COMMON COUNCIL MEETING

CLOSED SESSION

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – The Reserve Update.

Motion by Moore, seconded by Schell to adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – The Reserve Update.

All Ald. voted aye.

Motion carried.

Adjourned to closed session at 7:40 PM.

Return to Open Session for possible action.

Motion by Antoine, seconded by Schell to return to open session.

All Ald. voted aye.

Motion carried.

Returned to open session at 8:34 PM.

Motion by Moore, seconded by Thiele to direct staff to amend the current contract to require commencement of construction by August 10, 2026, and this amendment be sent to the developer pending tax payments are satisfied.

All Ald. voted aye.

Motion carried.

SWEARING IN OF NEWLY ELECTED OFFICIALS

ADJOURN SINE DIE

Motion by Moore, seconded by DeCoster to adjourn.
All Ald. voted aye.
Motion carried.

Meeting adjourned at 8:38 PM.

Christina Nelson, Deputy Clerk

