



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – JULY 15, 2024

Pursuant to adjournment on June 18, 2024 meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Tuesday, July 16, 2024.

Roll call present: Coenen (via Zoom), DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Absent & Excused: Antoine.

Also present: Attorney Greenwood, DPW/Eng. Neumeier, Fin. Dir. Van Rossum, Fire Chief Carrel, Com. Cord. Fencil, Planner Kittel, Police Chief Graff and interested citizens.

Motion by Moore, seconded by Kilgas to excuse the absent member.

All Ald. Present voted aye.

Motion carried.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

Motion by Moore, seconded by Thiele to suspend the rules and waive the reading of the minutes of the Common Council meeting of June 18, 2024.

All Ald. Present voted aye.

Motion carried.

Motion by Moore, seconded by Thiele to adopt the minutes of the Common Council meeting of June 18, 2024.

All Ald. Present voted aye.

Motion carried.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

A letter from Gerald Palmer, 645 Benedict Drive was read.

Motion by Moore, seconded by DeCoster to receive and place on file the letter from Gerald Palmer.

All Ald. Present voted aye.

Motion carried.

Bills Payable

Motion by Moore, seconded by Schell to pay bills out of the proper accounts.

All Ald. Present voted aye.

Motion carried.

PUBLIC APPEARANCES

Gerald Palmer, 645 Benedict Drive Kaukauna, spoke to reinforce his letter regarding his neighbor's fence placement. He would like to see the vegetation and fence setback brought to code for safety reasons.

Cheryl Smith, 1408 Main Ave. Kaukauna spoke about adding more ordinances to the City Municipal Code. She has several issues regarding their neighbors caved in rock wall, tall weeds and rodents coming from their yards. She would like the City Council to have stronger rules on these issues.

Mayor stated a ribbon cutting for the pool will be next Friday, July 26.

BUSINESS PRESENTED BY THE MAYOR

Swearing in of Officer Logan Mitchell to the Kaukauna Police Department.

Chief Graff gave background information on Logan Mitchell and welcomed him to the Kaukauna Police Department. Clerk Kenney swore in officer Mitchell.

Retirement of Sgt. Mike Frank 26 years - Kaukauna Police Department.

Mayor Penterman thanked Sgt. Frank on serving in the Kaukauna Police Department for the last 26 years and presented him with a gift.

2025 Budget Process and Approval Schedule.

The 2025 Budget Schedule was provided.

Motion by DeCoster, seconded by Moore to receive and place on file the 2025 Budget Process and Approval Schedule.

All Ald. Present voted aye.

Motion carried.

Use of Absentee Ballot Drop Boxes.

Motion by Moore, seconded by Thiele to allow the Clerk to not use the ballot drop box for the August Election and reevaluate this matter before the November election.

All Ald. Present Voted aye.

Motion carried.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Committee of the Whole Meeting Minutes of July 15, 2024.

COMMITTEE OF THE WHOLE

A meeting of the Committee of the Whole was called to order by Chairman Penterman on Friday, July 15, 2024 at 5:00 P.M.

Members present: Coenen (Via Zoom), DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Absent & Excused: Antoine.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Fin. Dir. Van Rossum, Fire Chief Carrel, Com Enrich. & Rec. Dir. Vosters, Plan. & Com. Dev. Dir. Kittel, Communications Coordinator Fencel, PD Chief Graff, Lib. Dir. Thiem-Menning, and interested citizens.

Motion by Thiele, seconded by Moore to excuse the absent member.

All Ald. Present voted aye.

Motion carried.

1. Correspondence – none.

2. Discussion Topics

a. Quarter 2 Strategic Plan progress update.

Mayor Penterman gave an update on the progress for Quarter 2 of the Strategic Plan. Edits were made based on the feedback from the last Committee of the Whole meeting. Items worked on in Quarter 2 are creating a safe and healthy community, creating a belonging and inclusion resource group, and increasing public and park open space attendance. The anticipated focus for next quarter(s) are to put together a request for proposals for intranet, finalize Department Head/Council communications guidelines, finalize elected officials' orientation guide, and begin monthly meetings with communications team.

Additional discussion will be held at the next Committee of the Whole. The due date has been pushed from 6/3/24 to 8/30/24 to allow for further discussion.

b. Old Business – Communication Guide.

Mayor Penterman and Marketing and Communications Manager FencI provided a document which outlines steps that City of Kaukauna Department Heads and City of Kaukauna Alders will take to communicate with one another for matters regarding committee meetings and Common Council Meetings. This item was brought back from the last Committee of the Whole meeting after some changes. Discussion was held and questions answered.

3. Adjourn.

Motion made by Moore, seconded by Schell to adjourn.

All Ald. present voted aye.

Motion carried.

Meeting adjourned at 6:56 pm.

Sally Kenney, Clerk

Motion by Moore, seconded by Kilgas to approve the Committee of the Whole Meeting Minutes of July 15, 2024.

All Ald. Present voted aye.

Motion carried.

Board of Public Works Meeting Minutes of July 15, 2024.

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chair Thiele on Monday, July 15, 2024 at 6:01 P.M.

Members present: Coenen (via Zoom), DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Absent & Excused: Antoine.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Police Chief Graff, Fire Chief Carrel, Com. Cord. FencI, Lib. Dir. Thiem-Menning, Com. Enrich & Rec Dir. Vosters, and interested citizens.

Motion by Moore, seconded by Eggleston to excuse the absent member.
All Ald. Present voted aye.
Motion carried.

1. **Correspondence** – none.

2. **Discussion Topics.**

a. **Kay Drive Extension Proposal.**

The owner of parcel has requested driveway access off the end of Kay Drive. The current alignment and road termination does not lend itself to a safe driveway access. The owner has been working with City staff to extend Kay Drive and to allow for a safe driveway connection and the owner is willing to enter into an easement agreement for the same. All expenses related to the installation of the extension of Kay Drive within said easement, including but not limited to, design, excavation, grading, base material, pavement and ancillary concrete, and all restoration will be the responsibility of the property owner. A separate watermain re-location will be associated with this work but will be at the discretion of Kaukauna Utilities. Questions from the Board were answered.

Motion by Moore, seconded by Eggleston to recommend approval of the Kay Drive Extension and easement agreement to Common Council, pending Plan Commission approval.
All Ald. Present Voted aye.
Motion carried.

b. **State Municipal Agreement (SMA) for Kenneth Avenue Reconstruction Design, Construction, and Oversight.**

The City of Kaukauna has applied for and has been awarded a Surface Transportation Program (STP) Urban project grant through Wisconsin Department of Transportation (WisDOT) for Kenneth Avenue Reconstruction. The project design may start in fiscal year 2026 and construction has been tentatively scheduled for 2029. The grant includes up to 80% funding for design, construction, and oversight of participating costs. The City must enter into a State/Municipal Agreement in order to complete the project and receive funding.

Motion by Kilgas, seconded by Schell to authorize the Director of Public Works to enter into a State Municipal Agreement with the State of Wisconsin for the Kenneth Avenue Reconstruction project design, construction, and oversight.
All Ald. Present Voted aye.
Motion carried.

c. **Authorization to seek proposals for A/E services for library offices redesign.**

The library will be adding a new sorting machine as an innovative solution to help relieve issues caused by staff shortages. To accommodate the installation of the sorting machine, several office/desk spaces will need to be relocated. In addition, the current office/desk space is less than what is needed when the library is fully staffed. As part of the 2024 Capital Improvement Plan, funds were allocated for the sorting machine upgrade in the current office spaces up to five new/replacement office spaces, and if feasible, a separate meeting room, to be located within the adult fiction area.

Motion by Kilgas, seconded by DeCoster to authorize staff to seek proposals for Architectural/Engineering services related to the Library Offices Redesign.
Motion carried.

d. Kaukauna Utilities' Request to Install Flashing Pedestrian Crossing Signs.

Kaukauna Utilities has requested to purchase, install, and maintain a set of flashing pedestrian crossing signs for the mid-block crossing on Island Street. The KU safety committee has recommended enhancements to the crossing which serves KU employees accessing the employee parking area. Prior to this recommendation, standard crossing signs, a centerline pedestrian sign, and enhanced lighting have been implemented. Other options have been considered.

Motion by Schell, seconded by DeCoster to permit KU to purchase, install, and maintain flashing pedestrian crossing signs in the Island Street right-of-way.

All Ald. Present voted aye.

Motion carried.

e. Public Works Update.

DPW/Eng. Neumeier provided updates on current projects. The quiet zone study is up and running again after some delays. An update on this will be provided next month. Jonen Park pavilion bathrooms are now open. There was an issue with the wrong doors delivered, but this is being corrected. Lighting has been backordered. The City will be looking for some cooperation with Youth Soccer and Youth Baseball to get the concession area built. Picnic tables for the park are ordered and will be put together and placed as soon as they are delivered. Questions from the Board were answered.

Community Enrichment and Recreation Director Vosters gave an update on the pool project. The pool opened 12 days ago. The splash pad had problems and was not able to open for three days. Some splash pad features are working incorrectly, but progress is being made to correct the issues. A special event is scheduled on July 26 and a ribbon cutting will take place during this event. Discussion was held and questions answered.

3. Adjourn.

Motion made by Moore, seconded by DeCoster to adjourn.

All Ald. Present voted aye.

Motion carried.

Meeting adjourned at 6:37 pm.

Sally Kenney
Clerk

Motion by Thiele, seconded by Kilgas to amend the minutes under 2c to have the motion carried by majority.

All Ald. Present voted aye.

Motion carried.

Motion by Thiele, seconded by Moore to adopt the Board of Public Works Meeting Minutes of July 15, 2024, as amended.

All Ald. Present voted aye.

Motion carried.

Finance and Personnel Committee Meeting Minutes of July 15, 2024.

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chair Penterman on

Monday, July 15, 2024 at 6:38 pm.

Members present: Mayor Penterman, Coenen (via Zoom), DeCoster, Kilgas, Moore, and Schell.

Also present: Ald. Thiele, Ald. Eggleston, Attorney Greenwood, DPW/Eng. Neumeier, Planner Kittel, Fin. Dir. Van Rossum, Police Chief Graff, Fire Chief Carrel, Com. Enrich. Rec. Dir. Vosters, Com. Cord. Fencil and interested citizens.

1. **Correspondence** - None.

2. **Discussion Topics.**

a. **Permission to fill Firefighter/Paramedic position due to resignation.**

Firefighter/Paramedic Trent Frost resigned from his position effective June 29, 2024.

Motion by Moore, seconded by Kilgas to authorize staff to fill a Firefighter/Paramedic position due to resignation.

All members voted aye.

Motion carried.

b. **Permission to fill HR Director position due to resignation.**

HR Director Shanon Swaney resigned from her position effective June 27, 2024.

Motion by Kilgas, seconded by DeCoster to fill a Human Resources Director position due to resignation.

All members voted aye.

Motion carried.

c. **Permission to fill DPW Laborer position due to termination.**

Staff is seeking authorization to fill a Laborer position due to a recent staff termination.

Motion by Schell, seconded by Moore to fill a Laborer position due to termination.

All members voted aye.

Motion carried.

d. **Permission to fill Assistant Naturalist and Site Manager positions.**

Naturalist Nathaniel Blood resigned from his position effective 7/26/2024. Staff seeks authorization from the Finance and Personnel Committee to fill an Assistant Naturalist position and a Site Manager position due to vacancy.

Motion by Moore, seconded by Kilgas to fill the Naturalist position.

All members voted aye.

Motion carried.

Motion by Moore, seconded by Kilgas to readdress the previous motion to fill the Naturalist position.

All members voted aye.

Motion carried.

Motion by Moore, seconded by Kilgas to fill Assistant Naturalist and Site Manager positions due to vacancies.

All members voted aye.

Motion carried.

e. **Permission to fill Naturalist position due to resignation.**

Discussed in closed session.

f. **Adjourn to Closed Session pursuant to State Statute 19.85(1)(c) to discuss employment, promotion, compensation, or performance evaluation data of any public employee.**

Motion by Moore, seconded by DeCoster to adjourn to closed session.

All members voted aye.

Motion carried.

Adjourned to close session at 6:46 p.m.

g. **Return to open session for possible action.**

Motion by Moore, seconded by Kilgas to return to open session.

All members voted aye.

Motion carried.

Returned to Open Session at 6:59 pm.

Motion by Moore, seconded by Kilgas to fill the Naturalist position as presented by staff.

All members voted aye.

Motion carried.

3. **Adjourn.**

Motion by DeCoster, seconded Schell to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 7:00 pm.

Sally Kenney, Clerk

Motion by Moore, seconded by Eggleston to adopt the Finance and Personnel Meeting Minutes of July 15, 2024, as presented.

All Ald. Present voted aye.

Motion carried.

Health and Recreation Committee Meeting Minutes of July 15, 2024.

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chair Schell on Monday, July 15, 2024 at 7:01 P.M.

Members present: DeCoster, Eggleston, Schell, and Thiele.

Also present: Mayor Penterman, Ald. Coenen (via Zoom), Ald. Kilgas, Ald. Moore, Attorney Greenwood, DPW/Eng. Neumeier, Fin. Dir. Van Rossum, Planner Kittel, Com. Erich. Rec. Dir. Vosters, Police Chief Graff, Fire Chief Carrel, Com. Cord. Fencil, Lib. Dir. Thiem-Menning, and interested citizens.

1. **Correspondence** – None.

2. Discussion Topics.

a. Temporary Class B License to Fox Cares Foundation for Bike to the Beat on August 3, 2024 at the Grignon Mansion.

Motion by Thiele, seconded by Eggleston to grant the Temporary Class B License to Fox Cares Foundation for Bike to the Beat on August 3, 2024 at the Grignon Mansion.

All members voted aye.

Motion carried.

b. Special Event Application and Amplified Music Request to Michael Jarosinski for the Community Appreciation Event on July 24, 2024 from 11 am to 2 pm at the Bank of Kaukauna.

Motion by Eggleston, seconded by DeCoster, to approve the Special Event Application and Amplified Music Request to Michael Jarosinski for the Community Appreciation Event on July 24, 2024 from 11 am to 2 pm at the Bank of Kaukauna.

All members voted aye.

Motion carried.

c. Bounce House Request to Amy Brick, Kaukauna Utilities on August 8, 2024 at La Follette Park.

Motion by Thiele, seconded by DeCoster to approve Bounce House Request to Amy Brick, Kaukauna Utilities on August 8, 2024 at La Follette Park.

All members voted aye.

Motion carried.

d. Temporary Class B License to Kaukauna Lion's Club on August 9 - 10, 2024 for the Kaukauna Music Festival

Motion by Eggleston, seconded by DeCoster to approve the Temporary Class B License to Kaukauna Lion's Club on August 9 - 10, 2024 for the Kaukauna Music Festival.

All members voted aye.

Motion carried.

e. Amplified music request from John Moore, Kaukauna Lion's Club for the Kaukauna Music Festival at Hydro Park on August 9 from 4-11 PM and August 10 from 12-10:30 PM.

Motion by DeCoster, seconded by Eggleston to approve the Amplified music request from John Moore, Kaukauna Lion's Club for the Kaukauna Music Festival at Hydro Park on August 9 from 4-11 PM and August 10 from 12-10:30 PM.

All members voted aye.

Motion carried.

3. Adjourn.

Motion made by Thiele, seconded by Eggleston to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 7:05 P.M.

Sally Kenney, Clerk

Motion by Schell, seconded by Eggleston to adopt the Health and Recreation Committee Meeting Minutes of July 15, 2024 as presented.

All Ald. Present voted aye.

Motion carried.

Legislative Committee Meeting Minutes of July 15, 2024

LEGISLATIVE COMMITTEE

A meeting of the Legislative Committee was called to order by Vice Chair DeCoster on Monday, July 15, 2024 at 7:06 P.M.

Members present: Coenen (via ZOOM), DeCoster, and Thiele.

Absent & Excused: Antoine.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Fin. Dir. Van Rossum, Planner Kittel, Fire Chief Carrel, Police Chief Graff, Com. Enrich and Rec. Dir. Vosters, Communication Manager Fencl, and interested citizens.

Motion by Thiele, seconded by Coenen to excuse the absent member.

All Ald. Present Voted aye.

Motion carried.

1. **Correspondence** - None.

2. **Discussion Topics.**

a. **Ordinance creating section 1.26 and repealing and replacing sections 1.03 and 10.03(6) of the municipal code.**

The Ordinance presented is an update to our Municipal Code to create a Weed Commissioner role that would be designated by the Mayor, as indicated by statute (Wis. Stat. 66.0517). The Ordinance also updates our Municipal Code's process and procedure for dealing with Noxious Weeds within the City. The current code does not appoint a Weed Commissioner who is statutorily allowed certain powers and duties to help regulate and enforce the destruction of Noxious Weeds within the City. The current code also does not provide a procedure for residents to be notified if there is a violation of the Noxious Weeds ordinance, for a resident to be allowed to come into compliance with the Noxious Weed ordinance, and if the resident fails to destroy the Noxious Weeds, for the City to come in and remove such Noxious Weeds.

Motion by Thiele, seconded by Coenen to recommend approval to the Common Council Ordinance creating section 1.26 and repealing and replacing sections 1.03 and 10.03(6) of the municipal code.

All members present voted aye.

Motion carried.

b. **Ordinance repealing and replacing section 14.04 of the Municipal Code.**

The Ordinance presented is an update to our Municipal Code to allow the Code Enforcement Officer to issue citations under Chapter 19 (Fire Prevention). The current code allows the Code Enforcement Officer to issue citations for Chapters 10, 14, 17, 19, and other sections of the Municipal Code of the City of Kaukauna that are directly related to the responsibilities of the Code Enforcement Officer or Building Inspection Office. Staff wishes for the Code Enforcement

Officer to be allowed to issue citations under Chapter 19 (Fire Prevention) to be able to aid in getting potential citations out to violators. The changes also make minor modifications of grammar and capitalization within the Ordinance.

Motion by Thiele, seconded by Coenen to recommend approval to the Common Council the of Ordinance repealing and replacing section 14.04 of the Municipal Code.

All members present voted aye.

Motion carried.

3. **Adjourn.**

Motion by Thiele, seconded by Coenen to adjourn.

All members present voted aye.

Motion carried.

Meeting adjourned at 7:16 p.m.

Sally Kenney, Clerk

Motion by DeCoster, seconded by Thiele to adopt the Legislative Committee Meeting Minutes of July 15, 2024.

All Ald. Present voted aye.

Motion carried.

Motion by Moore seconded by Eggleston to go out of order at take up item 9c.

All Ald. Present voted aye.

Motion carried.

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session - The Reserve 2022-PL-24.

Motion by Moore, seconded by Eggleston to adjourn to closed session.

All Ald. Present voted aye.

Motion carried.

Adjourned to closed session at 7:41 pm.

Return to open session for possible action.

Motion by DeCoster, seconded by Kilgas to return to open session.

All Ald. Present voted aye.

Motion carried.

Returned to Open Session at 9:12 pm.

Motion by DeCoster, seconded by Moore to go back in order and take up item 6f.

All Ald. Present voted aye.

Motion carried.

1000 Islands Environmental Center Committee Meeting Minutes of May 16, 2024.

Motion by Eggleston, seconded by Moore to receive and place on file the 1000 Islands Environmental Center Committee Meeting Minutes of May 16, 2024.

All Ald. Present voted aye.

Motion carried.

Grignon Mansion Board Meeting Minutes of May 28, 2024.

Motion by Thiele, seconded by Schell to receive and place on file the Grignon Mansion Board Meeting Minutes of May 28, 2024.

All Ald. Present voted aye.

Motion carried.

Library Board Meeting Minutes of May 28, 2024.

Motion by Kilgas, seconded by Thiele to receive and place on file the Library Board Meeting Minutes of May 28, 2024.

All Ald. Present voted aye.

Motion carried.

Heart of the Valley Metropolitan Sewerage District Regular Meeting Minutes of June 11, 2024.

Motion by Moore, seconded by DeCoster to receive and place on file the Heart of the Valley Metropolitan Sewerage District Regular Meeting Minutes of June 11, 2024.

All Ald. Present voted aye.

Motion carried.

Heart of the Valley Metropolitan Sewerage District Special Meeting Minutes of June 20, 2024.

Motion by Moore, seconded by Eggleston to receive and place on file the Heart of the Valley Metropolitan Sewerage District Special Meeting Minutes of June 20, 2024.

All Ald. Present voted aye.

Motion carried.

Heart of the Valley Metropolitan Sewerage District Special Community Meeting Minutes of June 25, 2024.

Motion by Moore, seconded by Schell to receive and place on file the Heart of the Valley Metropolitan Sewerage District Special Community Meeting Minutes of June 25, 2024.

All Ald. Present voted aye.

Motion carried.

Operator (Bartender) Licenses.

The following applicants have applied for an operator's license for the license year **2024-2026** and have been recommended for approval based on their record check by the police department:

Arnold	Sean	R.	1409 Oakridge Ave.	Kaukauna
Arnoldussen	Sharon	M.	408 W. 15th St.	Kaukauna
Ashauer	Adam	P.	W5008 Golf Course Rd., #603	Sherwood
Atkinson	Todd	D.	1452 Haen Dr.	Kaukauna
Berkers	Shauna	M.	2000 Hendricks Ave.	Kaukauna
Brantmeier	Robert	J.	701 Eden Ave.	Kaukauna
Brautigan	Wendy	L.	141 Lamplighter Dr., #7	Kaukauna
Broehm	Kayla	M.	929 E. Evergreen Dr.	Kaukauna
Brum	Lisa	M.	507 Creekview Ln.	Appleton
Butler	Sheila	K.	1320 N. Alvin St.	Appleton
Dercks	Kay	L.	1805 Glenview Ave.	Kaukauna
Ernst	Brittney	N.	310 Taylor St., Apt. A	Kaukauna
Godin	Pamela	J.	3404 E. Canary St., Apt. 9	Appleton
Hollingsworth	Travis	C.	2415 Main Ave.	Kaukauna

Hummel	Jade	A.	2167 Allouez Ave.	Green Bay
Jansen	Kayla	L.	N142 Briarwood Dr.	Appleton
Kaufert	Linda	L.	901 Saunders Rd., Apt. 11	Kaukauna
Kressin	Audrey	A.	501 Gertrude St.	Kaukauna
Lindberg	Andrea	M.	7 Armstrong Ct.	Kaukauna
Momberg	Jane	E.	144 E. Tobacnoir St.	Kaukauna
Morien	Joel	L.	78 Northbreeze Dr.	Appleton
Mueller	Kelly	A.	W5006 Schmidt Rd.	Kaukauna
Nagan	Kimberly	A.	409 Turner St.	Wrightstown
Peeters	Jacob	M.	940 W. Elm Dr., Apt. E5	Little Chute
Reybrock	Jennifer	M.	315 S. Maple St.	Kimberly
Rohan	Sean	P.	1808 Oakridge Ave.	Kaukauna
Sampson	Crystal	A.	124 Kayla St.	Combined Locks
Sherry	Samantha	A.	819 Thelosen Dr.	Kimberly
Shimek	Brandon	A.	3172 Windland Dr.	Green Bay
Smith	Stephanie	R.	1507 Cleveland Ave.	Kaukauna
Steineke	Carter	J.	N2352 Vandebroek Rd.	Kaukauna
Theunis	Stella	J.	353 Main St.	Wrightstown
VanAbel	Lisa	A.	609 W. 9 th St.	Kaukauna
VanArk	Kyra	M.M.	2200 Green Bay Rd., #406	Kaukauna
Vanover	Richard	H.	225 W. 12 th St., Apt #7	Kaukauna
Vosters	Jesse	D.	220 E. 10 th St.	Kaukauna
Wallace	Caitlin	A.	W2412 Snowberry Dr.	Appleton
Woldt	Hayden	W.	1981 Greengrove St.	Kaukauna

Motion by Schell, seconded by Kilgas to approve the Operator (Bartender) Licenses.
 All Ald. Present voted aye.
 Motion carried.

The following applicants have applied for an operator's license for the license year **2024-2026, as well as a provisional license covering July of 2024**, and have been recommended for approval based on their record check by the police department:

Horn	Ann	M.	330 E. North Ave.	Little Chute
Ott	Gavin	E.	2981 S. Weiler Rd.	Kaukauna

Motion by Schell, seconded by Eggleston to approve the operator's license for the license year 2024-2026, as well as a provisional license covering July of 2024.
 All Ald. Present voted aye.
 Motion carried.

The following applicant has applied for a **2024-2026** operator's license and has been recommended for **denial** based on their record check by the police department:

Blackwell	Damien	A.	209 W. Seventh St.	Kaukauna
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Motion by Schell, seconded by Moore to deny the Operator (Bartender) License.
 All Ald. Present voted aye.
 Motion carried.

REPORTS OF CITY OFFICERS

Fire Report

Motion by Moore, seconded by Kilgas to receive and place on file the June 2024 Fire Report.
All Ald. Present voted aye.
Motion carried.

Ambulance Report

Motion by Moore, seconded by Schell to receive and place on file the June 2024 Ambulance Report.
All Ald. Present voted aye.
Motion carried.

Police Report

Motion by Moore, seconded by Eggleston to receive and place on file the June 2024 Police Report.
All Ald. Present voted aye.
Motion carried.

Code Enforcement Report

Motion by Moore, seconded by DeCoster to receive and place on file the June 2024 Code Enforcement Report.
All Ald. Present voted aye.
Motion carried.

Municipal Court Report

Motion by Moore, seconded by Thiele to receive and place on file the June 2024 Municipal Court Report.
All Ald. Present voted aye.
Motion carried.

Clerk-Treasurer's Deposit Report

Motion by Moore, seconded by Eggleston to receive and place on file the June 2024 Clerk-Treasurer's Deposit Report.
All Ald. Present voted aye.
Motion carried.

Building Inspection Report.

Motion by Moore, seconded by Schell to receive and place on file the June 2024 Building Inspection Report.
All Ald. Present voted aye.
Motion carried.

Refunding Taxes to Kaukauna Housing Authority for Parcel 323026000.

Finance Director Van Rossum stated that this property is tax exempt.

Motion by DeCoster, seconded by Eggleston to approve the refund to owner of parcel 323026000 for the full tax bill of \$7297.62 and submit the PC-201 form for reimbursement.
Motion carried.

Community Enrichment and 1000 Islands Staffing Alignment.

This item is being brought back from the June 17 Finance and Personnel Meeting.

Motion by Moore, seconded by Eggleston to table the Community Enrichment and 1000 Islands Staffing Alignment.

All Ald. Present voted aye.
Motion carried.

PRESENTATION OF ORDINANCES AND RESOLUTIONS

Ordinance 1910-2024 Ordinance Creating Section 1.26 and Repealing and Replacing Sections 1.03 and 10.03(6).

Motion by Moore, seconded by Kilgas to suspend the rules and waive the reading of Ordinance 1910-2024.

All Ald. Present voted aye.
Motion carried.

Motion by Moore, seconded by Thiele to adopt Ordinance 1910-2024.

All Ald. Present voted aye.
Motion carried.

Ordinance 1911-2024 Ordinance Repealing and Replacing Section 14.04.

Motion by Moore, seconded by Thiele to suspend the rules and waive the reading of Ordinance 1911-2024.

Motion carried.

Motion by Moore, seconded by Schell to adopt Ordinance 1911-2024.

All Ald. Present voted aye.
Motion carried.

Resolution 2024-5439 Resolution Authorizing the Mayor to Sign a Road Easement Agreement.

Motion by Moore, seconded by Schell to suspend the rules and waive the reading of Resolution 2024-5439.

All Ald. Present voted aye.
Motion carried.

Motion by Moore, seconded by Schell to adopt Resolution 2024-5439 Resolution Authorizing the Mayor to Sign a Road Easement Agreement pending approval by the Plan Commission.

All Ald. Present voted aye.
Motion carried.

CLOSED SESSION

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(c) to discuss employment, promotion, compensation, or performance evaluation data of any public employee - Community Enrichment and 1000 Islands Staffing Alignment.

Item pulled.

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Amendment to Offer to Purchase Outlot 3N.E.W 2023-PL-11.

Motion by Moore, seconded by Kilgas to adjourn to closed session.

All Ald. voted aye.
Motion carried.

Adjourned to closed session at 9:33 pm.

Return to open session for possible action.

Motion by Thiele, seconded by DeCoster to return to open session.

All Ald. Present voted aye.

Motion carried.

Returned to Open Session at 9:36 pm.

Motion by Moore, seconded by Thiele to amend the Offer to Purchase Outlot 3 N.E.W 2023-PL-11 and authorize the Mayor to sign the amendment.

All Ald. Present Voted aye.

Motion carried.

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Dreamville.

Motion by Moore, seconded by Kilgas to adjourn to closed session.

All Ald. Present voted aye.

Motion carried.

Adjourned to closed session at 9:38 pm.

Return to open session for possible action.

Motion by Moore, seconded by Thiele to return to open session.

All Ald. present voted aye.

Motion carried.

Returned to Open Session at 9:56 pm.

ADJOURN

Motion by Eggleston, seconded by Kilgas to adjourn.

All Ald. Present voted aye.

Motion carried.

Meeting adjourned at 9:57 p.m.

Sally Kenney, Clerk

