FINANCE AND PERSONNEL COMMITTEE
A meeting of the Finance and Personnel Committee was called to order by Chair Penterman on Monday, October 19, 2026, at 6:18 pm.

Members present: Mayor Penterman, Eggleston, Kilgas, Moore, and Thiele.

Absent & Excused: Antoine.

Also present: Ald. Schell, Ald. Schumacher, DPW/Eng. Neumeier, Street Superintendent Van Gompel, Com. Enrich. and Rec. Director Vosters, Mark. and Com. Manager Fencl (Zoom), Accountant Schomaker, HR Director Hodge, Fire Chief Carrel, Lib. Director Thiem-Menning, Associate Planner Nelson (Zoom), and interested citizens.

Motion by Moore, seconded by Thiele to excuse the absent member.
All members present voted aye.
Motion carried.

1. **Correspondence**.

2. **Discussion Topics**.

    a. **Presentation of the preliminary 2027 Budget – Personnel details.**

Mayor Penterman presented the personnel details of the preliminary 2027 budget. Penterman went over the budget calendar. Budget books get printed/distributed the week of October 26, the proposed budget goes to the Committee of the Whole on November 9, and a public hearing/ budget adoption happens on November 17.

Part of the presentation included the new/reclassified positions for 2027. These positions include a GIS Specialist, Firefighter/Paramedic +1, and 2 Library Assistants going from 31.5 to 37.5 hours per week. Penterman explained how these positions were selected. 9 position requests were submitted from 7 different departments. From there, Penterman met with HR Director Hodge and Common Council President Moore to select the new/ reclassified positions for 2027.

    b. **Resignation Roehl.**

Finance Director Ashley Roehl has resigned with an intended last working day of October 23, 2026. She later informed Mayor Penterman and HR Director Hodge that her last day would be October 16, 2026.

Motion by Thiele, seconded by Moore to approve staff to recruit and backfill the Finance Director position.
All Ald. Present voted aye.
Motion carried.

    c. **Temporary Staffing Finance.**

Finance Director Roehl submitted her notice of resignation on Tuesday, October 13, 2026, with a last working day of Friday, October 23, 2026. On October 16, 2026, Roehl gave notice that October 16, 2026, would be her last working day. With the need to finalize the City's budget, ensure tax bills are distributed and collected, and that year-end processes are properly closed and filed, it is necessary to have an interim staffing plan to oversee these areas and to guide the Finance team through them.

It is proposed to add a temporary Finance Director resource, provided through the staffing agency Truity, where we have an active agreement, to work up to 37.5 hours per week through February 2027, or until a hired replacement is found and able to take over. This temporary position will support and guide the Finance team through the remainder of the budget processes and finalization, insurance renewal, tax billing and collection, year-end filing and closure, and other necessary day-to-day management to keep the department on track while a hired replacement is searched for. Without a

qualified interim contracted solution, the City is at risk of managing processes within necessary timelines and with staffing limitations to meet the needs and experience required.

Motion by Moore, seconded by Kilgas to approve Human Resources to engage with Truity to provide a temporary Finance Director to support the Finance department.
All Ald. Present voted aye.
Motion carried.

3. **Adjourn**.

Motion by Moore, seconded by Kilgas to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 7:03 pm.

Kayla Nessmann, Clerk