

## **COMMITTEE OF THE WHOLE**

A meeting of the Committee of the Whole was called to order by Chair Penterman on Monday, March 3, 2025 at 6:40 P.M.

Members present: DeCoster, Eggleston, Kilgas, Moore, Schell, Thiele, and Schumacher.

Absent & Excused: Antoine.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Fire Chief Carrel, Dir. of Plan. & Com. Dev. Kittel, HR Director Hodge, Com Enrich. & Rec Dir. Vosters, Fin. Dir. Van Rossum, Mark. & Com. Manager Fencl, Finance Dir./Treasurer Van Rossum, and interested citizens.

Motion by DeCoster, seconded by Eggleston to excuse the absent member.

All members Present voted aye.

Motion carried

**1. Correspondence** – none.

**2. Discussion Topics.**

**a. Strategic Plan Q3 and Q4 Update.**

City of Kaukauna staff provided a Strategic Plan Quarter 3 and Quarter 4 update. Some of the updates were, create a belonging & inclusion resource group, renovate one park every other year, enhance communication with council, and create an employee engagement plan. Discussion held and questions answered.

**b. Website Design Preview.**

Marketing and Communications Manager Fencl showed a preview of the City of Kaukauna's new website which will go live in a couple of weeks. Discussion held and questions answered.

**c. Communication Plan Initiative Clarification – Set up biennial Department Head meetings with each council member.**

As part of the Communications Plan, specifically under the initiative to enhance communication with the Council, there is an objective to "Establish biennial Department Head meetings with each council member." This initiative is scheduled for completion by the end of the year. The staff has been evaluating the most effective approach to implementing these meetings and would like input from the Council on their preferred structure. There are several existing avenues for communication, including emails, phone calls, scheduled meetings during business hours, and informal discussions before or after Council meetings. However, we want to ensure that this initiative aligns with what Council members find most valuable and efficient. Discussion held and questions answered.

**3. Adjourn.**

Motion made by Schell, seconded by Kilgas to adjourn.

All members present voted aye.

Motion carried.

Meeting adjourned at 7:58 p.m.

Kayla Nessmann, Clerk