



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – February 16, 2022

Pursuant to adjournment on February 1, 2022, meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:18 P.M. on Wednesday, February 16, 2022.

Roll call present: Antoine, Coenen (via ZOOM), DeCoster, Eggleston, Kilgas, Moore, Schell and Thiele.

Also present: Attorney Davidson, DPW/Eng. Neumeier, Planner Stephenson, Fire Chief Carrel, and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

Motion by Moore, seconded by Kilgas to suspend the rules and waive the reading of the minutes of the Common Council meeting of February 1, 2022.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Eggleston to adopt the minutes of the Common Council meeting of February 1, 2022.

All Ald. voted aye.

Motion carried.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

Bills Payable

Motion by Moore, seconded by Thiele to pay bills out of the proper accounts.

All Ald. voted aye.

Motion carried.

PUBLIC APPEARANCES

No one appeared.

Mayor Penterman informed the Council that he was on Krause & Co. on WHBY. He provided the link to the recording in an email to all alderpersons.

BUSINESS PRESENTED BY THE MAYOR

Reappointment of James Brandt to the Board of Appeals.

Motion by Antoine, seconded by Schell to reappoint James Brandt to the Board of Appeals.

All Ald. voted aye.

Motion carried.

Reappointment of Craig Koch to the Board of Appeals.

Motion by Moore, seconded by DeCoster to reappoint Craig Koch to the Board of Appeals.
All Ald. voted aye.
Motion carried.

Help for the Homeless Hygiene Drive February 13 – March 6.

A flyer outlining the hygiene drive was provided. The Kaukauna Library and the Municipal Services Building both have a drop box available for donations.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Finance and Personnel Committee Meeting Minutes of February 16, 2022.

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chairman Penterman on Wednesday, February 16, 2022, at 6:00 P.M.

Members present: Mayor Penterman, Antoine, Coenen (via ZOOM), DeCoster, Kilgas, and Moore.

Also present: Ald. Thiele, Ald. Eggleston, Ald. Schell, Attorney Davidson, DPW/Eng. Neumeier, Fire Chief Carrel, Planner Stephenson, IT Dir. Krause and interested citizens.

1. **Correspondence** - None.

2. **Discussion Topics.**

a. **Authorization to fill an IT Service Desk Technician position.**

This is a new position which was approved in the 2022 budget.

Motion by Moore, seconded by Kilgas to grant permission to fill the IT Service Desk Technician position to the 2022 pay grade classification as a classification 8.

All members voted aye.

Motion carried.

3. **Closed Session**

a. **Adjourn to Closed Session pursuant to State Statute 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee.**

Motion by Moore, seconded by DeCoster to adjourn to closed session.

All members voted aye.

Motion carried.

Adjourned to closed session at 6:08 pm.

b. **Return to open session for possible action.**

Motion by Moore, seconded by Kilgas to return to open session for possible action.

All members voted aye.

Motion carried.

Returned to open session at 6:56 pm.

Motion by Moore, seconded by Antoine to extend an offer to Finance Director/Treasurer Will Van Rossum to terms 1, 2 & 3 of proposal presented by Mayor Penterman.
All members voted aye.
Motion carried.

4. General Matters - None.

5. Adjourn.

Motion by Moore, seconded by DeCoster to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 6:58 P.M.

Sally Kenney
Clerk

Motion by Moore, seconded by Antoine to adopt the Finance and Personnel Committee Meeting Minutes of February 16, 2022, as presented.
All Ald. voted aye.
Motion carried.

Public Protection and Safety Meeting Minutes of February 16, 2022.

PUBLIC PROTECTION AND SAFETY COMMITTEE

A meeting of the Public Protection and Safety Committee was called to order by Chairman Schell on Wednesday, February 16, 2022, at 6:58 P.M.

Members present: Antoine, Eggleston, Schell, Thiele.

Also present: Mayor Penterman, Ald. Coenen (Via ZOOM), Ald. Kilgas, Ald. Moore, Ald. DeCoster, Atty. Davidson, Fire Chief Carrel, and interested citizens.

1. Correspondence - None.

2. Discussion Topics.

a. Authorization to obtain a third ambulance.

It is believed to be in the best interest of our community to purchase a used ambulance immediately to bring our fleet of ambulances to three. The new ambulance ordered does not have an estimated arrival time. Once we receive the new ambulance and place it into service, we can then sell one of our ambulances in an attempt to recover the majority of the used ambulance purchase price.

Motion by ~~Eggleston~~ Antoine, seconded by Thiele to authorize the purchase of a used ambulance.
All members voted aye.
Motion carried.

3. General Matters – None.

Motion by Thiele, seconded by Eggleston to adjourn.

All members voted aye.
Motion carried.

Meeting adjourned at 7:03 p.m.

Sally Kenney, Clerk

Motion by Antoine, seconded by Thiele to adopt the Health & Recreation Meeting Minutes of February 16, 2022, as amended under 2a – motion by Antoine instead of Eggleston.
All Ald. voted aye.
Motion carried.

Plan Commission Meeting Minutes of January 6, 2022.

Motion by Moore, seconded by Eggleston to receive and place on file the Plan Commission Meeting Minutes of January 6, 2022.
All Ald. voted aye.
Motion carried.

Heart of the Valley Metropolitan Sewerage District Regular Meeting Minutes of January 11, 2022.

Motion by Moore, seconded by Kilgas to receive and place on file the Heart of the Valley Metropolitan Sewerage District Regular Meeting Minutes of January 11, 2022.
All Ald. voted aye.
Motion carried.

Operators/Bartenders License

The following applicant has applied for an operator's license for the license year 2020-2022 and have been recommended for approval based on their record check by the police department:

Diedrick	Shelby	L.	W3545 Mullen Road	Seymour
Micksch	Riley	J.	172 Lamplighter Drive #5	Kaukauna

Motion by DeCoster, seconded by Antoine to grant the operator/bartender license.
All Ald. voted aye.
Motion carried.

The following applicant has applied for an operator's license year 2020-2022 and has been recommended for denial based on their record check by the police department.

Babino	Alex	J.	416 E. Kimberly Ave.	Kimberly
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Motion by DeCoster, seconded by Kilgas to deny the operator/bartender license.
All Ald. voted aye.
Motion carried.

REPORTS OF CITY OFFICERS

Red Hills Landfill Operations Update.

Ahlstrom-Munksjo representative Heath Hoffman-Operations Manager provided an update on the odor reduction solutions at the Red Hills Landfill. All information was provided to City Staff, Council Members, concerned residents and the Times-Villager. Questions from the Council were answered.

Inside the Park Lots.

Director of Planning and Community Development Joe Stephenson gave an update on the progress of lots sales for Inside the Park Place. Questions from the Council were answered.

Acre of Art.

The Agreement with Acre of Art IV triennial park art exhibit for a period of three years on public properties and proof of liability insurance was provided. Questions from the Council were answered. A ribbon cutting ceremony will be held in Kaukauna.

Fire Report

Motion by Moore, seconded by Schell to receive and place on file the January 2022 Fire Report.
All Ald. voted aye.
Motion carried.

Ambulance Report

Motion by Moore, seconded by Antoine to receive and place on file the January 2022 Ambulance Report.
All Ald. voted aye.
Motion carried.

Police Report

Motion made by Moore, seconded by Kilgas to receive and place on file the January 2022 Police Report.
All Ald. voted aye.
Motion carried.

Municipal Court Report

Motion made by Moore, seconded by Eggleston to receive and place on file the January 2022 Municipal Court Report.
All Ald. voted aye.
Motion carried.

Clerk-Treasurer's Deposit Report

Motion by Moore, seconded by Thiele to receive and place on file the January 2022 Clerk-Treasurer's Deposit Report.
All Ald. voted aye.
Motion carried.

Building Permit Summary Report

Motion made by Moore, seconded by Schell to receive and place on file the January 2022 Building Permit Summary Report.
All Ald. voted aye.
Motion carried.

PRESENTATION OF ORDINANCES AND RESOLUTIONS

Resolution 2022-5324 Resolution Authorizing the City of Kaukauna Director of Planning to accept and sign offers to purchase for sale of City owned properties in Inside The Park Place subdivision lots 1 through 17 and 19 through 30.

Motion by Moore, seconded by Thiele to suspend the rules and waive the reading of Resolution 2022-5324 as amended from The Park Place, to Inside The Park Place.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Antoine to adopt Resolution 2022-5324 as amended.

All Ald. voted aye.

Motion carried.

Resolution 2022-5325 Resolution authorizing the Mayor to enter into an agreement with Sculpture Valley, Inc. to place sculptures throughout the City of Kaukauna.

Motion by Moore, seconded by Eggleston to suspend the rules and waive the reading of Resolution 2022-5325.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Thiele to adopt Resolution 2022-5325.

All Ald. voted aye.

Motion carried.

CLOSED SESSION

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) to discuss the disposition of public funds at 250 Lawe Street (Edgewater Point Apartments).

Motion by Moore, seconded by Kilgas to adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) to discuss the disposition of public funds at 250 Lawe Street (Edgewater Point Apartments).

All Ald. voted aye.

Motion carried.

Adjourned to closed session at 7:55 p.m.

Return to open session for possible action.

Motion by Moore, seconded by Schell to return to open session for possible action.

All Ald. voted aye.

Motion carried.

Returned to open session at 8:29 p.m.

CONSIDERATION OF MISCELLANEOUS BUSINESS

Ald. Moore thanked the Police Department for sending out the update on the crossing guard at Park School. Social Media posts keeping residents informed about things happening in City and is a great tool to be used.

Ald. Schell received a complaint about the stuff on the side of Russ's Auto Body. He would like to see this topic brought up at a future meeting. Mayor Penterman stated the Building Inspection Department is working on this and directed Ald. Schell to email the complaint to both him and the Building Inspector.

ADJOURN

Motion by Moore, seconded by DeCoster to adjourn.
All Ald. voted aye.
Motion carried.

Meeting adjourned at 8:31 p.m.

Sally Kenney, Clerk

