

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chair Thiele on Monday, March 17, 2025 at 6:00 P.M.

Members present: Antoine, DeCoster, Eggleston, Kilgas, Moore, Schell, Schumacher, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Police Chief Graff, Fire Chief Carrel, Street Superintendent Van Gompel, Lib. Dir. Thiem-Menning (Zoom), HR Director Hodge, and interested citizens.

1. Correspondence – none.

2. Discussion Topics.

a. Recommend award of Project 6-25 - Kaukauna Public Library Office Improvements.

This project will help improve workplace culture in offering staff proper areas to complete their work. Further, the separate meeting room, if authorized, helps us in creating our community of choice, as gathering spaces are important to thriving communities for engagement.

Motion by DeCoster, seconded by Kilgas to award Project 6-25, Kaukauna Public Library Office Improvements to Milbach Construction Services for the total base bid and alternate bid #1 for a total contract amount of \$83,607.00.

Roll call vote: Antoine- aye, DeCoster- aye, Eggleston- aye, Kilgas- aye, Moore- nay, Schell-aye, Schumacher-aye, and Thiele-aye.

Motion carried 7-1 (Moore).

Motion by DeCoster, seconded by Schell to authorize Director of Public Works to amend the SEH agreement to include construction administration for \$3,000.

Roll call vote: Antoine- aye, DeCoster- aye, Eggleston- aye, Kilgas- aye, Moore- aye, Schell-aye, Schumacher-aye, and Thiele-aye.

Motion carried.

b. Recommend award of Project 7-25 - Kaukauna Public Library Automated Material Handling System.

The library will be adding a new sorting machine as an innovative solution to help relieve some issues caused by staff shortages. In addition to the sorting machine, we are proposing to upgrade the entire automated system, including three selfchecks, two sets of security gates, and replacement radio frequency identification (RFID) pads for all the service desks to be able to utilize the same technologies. We have received three proposals and are providing the two low proposals for consideration. Discussion held and questions answered.

Motion by Antoine, seconded by Kilgas to authorize the Library Director to accept the proposal from mk Solutions, Inc. for Project 7-25 Kaukauna Public Library Automated Material Handling System with all accessories and services noted, in the amount of \$122,830.00.

All Ald. voted aye.

Motion carried.

c. Recommend award for replacement of Truck #14 - Engineering Pick-Up.

Truck #14 is one of two trucks in the Engineering Department. Truck #14 is 16 years old with 39,555 miles. Because of the low mileage and condition of the body and frame it was determined to have this truck turned over to another department in need of a vehicle instead of trading it in. Gustman Chevrolet was the sole bidder on this vehicle with a total bid price with option #1 of \$47,510. Discussion held and questions answered.

Motion by Moore, seconded by Eggleston to authorize the Street Superintendent to award bid to

Gustman Chevrolet for truck build with option #1 for \$47,510.00 contingent on if a 2025 model is not available and we are provided a 2026 model truck, there are no price increase.

All Ald. voted aye.

Motion carried.

d. Authorization to seek bids for replacement of 1991 John Deere Grader unit #21.

Unit #21 has been in operation with the Street Department for 34 years. This tractor has been used primarily for plowing/removal of snow and reconditioning gravel streets. Although This machine usually sees low hours in each year's seasonal cycle, it is a vital piece of equipment in the maintenance operations it is required for. Discussion held and questions answered.

Motion by DeCoster, seconded by Moore to authorize the Street Superintendent to seek bids for the replacement of unit #21 the 1991 John Deere Grader with plow package.

Motion carried. 7-1 (Schumacher).

e. Authorization to seek bids for replacement of 2008 Single Axel Dump Truck unit # 212.

Truck 212 is a 2008 International Work Star. Current engine hours are 3,500 with 30,700 miles. Plowing snow and hauling brush have been this unit's primary functions. The last few single axel dump truck replacements have been replaced with trucks with a larger load capacity to accommodate the amount of material hauled from the disposal site and to help with weather emergencies when multiple trucks are needed to haul material. This unit's replacement would be with the exact dimensions to help with loading from smaller equipment, and maneuverability on tight job sites. Discussion held and questions answered.

Motion by Antoine, seconded by Schell to authorize the Street Superintendent to seek bids for the replacement of unit #212 the 2008 Single Axel Dump Truck with plow package.

All Ald. Voted aye.

Motion carried.

f. Authorization to seek bids for replacement of 2012 Chevrolet 1 Ton Dump Truck.

Truck #9 has been in the Street Department fleet for 13yrs and has 60,300 miles. This truck is out almost daily year-round on miscellaneous maintenance tasks and plays a vital role in our snow removal operations with plowing alleys and parking lots.

Motion by Moore, seconded by DeCoster to authorize the Street Superintendent to seek bids for the replacement of unit #9 the 2012 Chevrolet 1 Ton Dump Truck With Plow Package.

All Ald. voted aye.

Motion carried.

g. Municipal Separate Storm Sewer System (MS4) Annual Report.

As a Permitted Municipality under Wisconsin NR 216, an annual report of activities and updates to the City's storm water management is submitted to Wisconsin DNR. Prior to the March 31 submission, the City Engineering Department distributes the report to the BOPW and Common Council and provides public access to the report via the City website. The reason for distribution is an effort to provide awareness to the activities the City is completing to maintain compliance with State and Federal regulations as well as gather comments on the report itself.

Motion by Moore, seconded by DeCoster to receive and place on file the 2024 Municipal Separate Storm Sewer System (MS4) Annual Report and direct the Engineering Department to submit the report to Wisconsin DNR.

All Ald. voted aye.

Motion carried.

h. Public works Updates.

Street Superintendent Van Gompel provided street department updates. The street department just finished the new roof on the concession building at Horseshoe Valley Park and are almost finished with the siding on the 1000 Islands Nature Center. The Park Inventory reports are finished which will be key information for the Park Master Plan.

3. Adjourn.

Motion made by Antoine, seconded by Eggleston to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 7:04 pm.

Kayla Nessmann

Clerk