

## **BOARD OF PUBLIC WORKS**

A meeting of the Board of Public Works was called to order by Mayor Penterman on Monday, May 4, 2026, at 6:00 P.M.

Alders present: Antoine, DeCoster, Eggleston, Moore, Schell, Schumacher, and Thiele.

Absent & Excused: Kilgas.

Also present: Mayor Penterman, DPW/Eng. Neumeier, Com. Enrich. and Rec. Dir. Vosters, Fire Chief Carrel, Mark. and Com. Manager Fencl, Lib. Director Thiem-Menning, HR Director Hodge, 1000 Islands Naturalist Garrity, Finance Director Roehl (Zoom), Associate Planner Nelson (Zoom), and interested citizens.

Motion by Moore, seconded by Thiele to excuse the absent member.

All Ald. Present voted aye.

Motion carried.

### **1. Correspondence – none.**

### **2. Discussion Topics.**

#### **a. Recommendation for Award of Project 6-26: 1000 Islands Nature Center Entrance Accessibility.**

The Community Enrichment & Recreation Director and 1000 Islands staff have identified accessibility concerns at the main nature center entrance. Working with a consultant, they have put together a project scope to improve the main entry way to increase accessibility and improve the overall function of the front entry. Proposed work would include leveling the flooring, moving and replacing the exterior door with a wider ADA accessible door, modifying the interior door, and adding ADA push button controls to both.

Motion made by Moore, seconded by Eggleston to award Project #6-26 - 1000 Islands Nature Center Entrance Accessibility base bid of \$41,200.00 to Frank O. Zeise Construction Co., Inc and authorize the use of the alternate bid item if determined to be needed by the engineer.

All Ald. Present voted aye.

Motion carried.

#### **b. Recommendation for Award of Project 7-25: Kaukauna Public Library Automated Material Handling System.**

The library will be adding a new sorting machine as an innovative solution to help relieve some issues caused by staff shortages. In addition to the sorting machine, we are proposing to upgrade the entire automated system, including three self-checks, two sets of security gates, and replacement radio frequency identification (RFID) pads for all the service desks to be able to utilize the same technologies.

Motion made by Antoine, seconded by Thiele to direct staff to formally terminate the agreement with mK Solutions and authorize the Library Director to accept the proposal from Bibliotheca for Project 7-25 Kaukauna Public Library Automated Material Handling System with all accessories and services noted, in the amount of \$126,007.00.

All Ald. Present voted aye.

Motion carried.

#### **c. Three Party Design Engineering Services Contract for Project 6498-09-00 Kenneth Avenue.**

The City of Kaukauna has been awarded a Surface Transportation Program (STP) Urban project grant through Wisconsin Department of Transportation (WisDOT) for Kenneth Avenue Reconstruction. The project design may start in fiscal year 2026 and construction has been

tentatively scheduled for 2029. The grant includes up to 80% funding for design, construction, and oversight of participating costs. City staff reviewed 8 qualification-based proposals for the design work under the WisDOT Local Program Consultant Selection process. raSmith was the preferred consultant based on City evaluations/scoring. A project scoping meeting was held with City, WisDOT, and the consultant and a proposed contract was developed.

Motion made by Thiele, seconded by Schell to authorize the Director of Public Works to enter a Three-Party Design Engineering Services Contract for Project 6498-09-00 Kenneth Avenue - W 10th Street to Reaume Ave with the Wisconsin Department of Transportation and raSmith Inc., with approval of the City Attorney.

All Ald. Present voted aye.

Motion carried.

**d. Right of Entry for Survey and Exploration - Request from U.S. Army Corps of Engineers for Parcel 322086400.**

The U.S. Army Corps of Engineers (USACE) is conducting a formal environmental investigation at the Kaukauna Lock 3 Dry Dock due to historical lead contamination. USACE must perform a Remedial Investigation and Feasibility Study to determine the exact spread of the contamination across soil, groundwater, and sediment, and to evaluate potential cleanup options. USACE is requesting authorization from the City of Kaukauna to enter onto the property for sampling.

Motion made by DeCoster, seconded by Moore to authorize Mayor Penterman to enter into an agreement with U.S. Army Corps of Engineers for Parcel 322086400.

All Ald. Present voted aye.

Motion carried.

**e. Slow Mow Summer 2026.**

1000 Islands Naturalist Brad Garrity discussed Slow Mow Summer, which was changed from No Mow May in 2023. Slow Mow Summer helps support pollinators year-round and keeps compliance with local ordinances. Slow Mow Summer asks residents to keep their lawn 3 inches or above, which is when flowering plants usually emerge. Slow Mow Summer also asks residents to limit their usage of herbicides and leave growth as long as possible since some pollinators won't emerge until mid-June.

Motion made by Thiele, seconded by Antoine to encourage the City of Kaukauna and Kaukauna residents to participate in Slow Mow Summer 2026.

All Ald. Present voted aye.

Motion carried.

**f. Application for Sidewalk Builders License - All City Mudjacking & Masonry.**

Motion made by Schell, seconded by Eggleston to approve application for Sidewalk Builders License - All City Mudjacking & Masonry.

All Ald. Present voted aye.

Motion carried.

**g. Temporary Parking on Western Side of Prospect Lane.**

Team Industries is looking to expand and will need additional employee parking. Their original proposal was to pave part of the grass surface along Prospect Lane for angled street parking. Street parking is not typically allowed, especially in an industrial park. This proposal came before the Industrial Park Commission (IPC) and they denied the proposal. Team Industries is a great employer in the city with good paying jobs, so the IPC wanted to work with them. The IPC recommended allowing parking along the existing roadway, so instead of expanding the street, allowing parallel parking on one side of the road for a period of 1 year. This would lift the current parking restrictions on the western side of Prospect Lane and provide Team Industries more time

to find long-term parking solutions. Alders brought up concerns with truck and semi traffic with the additional parking on Prospect Lane. Additional parking restrictions could be put into place if truck and semi traffic became a concern. The City staff would paint lines to help maximize space available, evaluate and restrict parking in areas that could cause issues with truck traffic, and would work with TEAM on a plan to remove snow.

Motion made by Moore, seconded by Antoine to allow Temporary Parking on Western Side of Prospect Lane for a 6-month trial period and forward to the Common Council for approval.

All Ald. Present voted aye.

Motion carried.

### **3. Adjourn.**

Motion made by Moore, seconded by Decoster to adjourn.

All Ald. Present voted aye.

Motion carried.

Meeting adjourned at 6:47 pm.

Kayla Nessmann, Clerk