COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – October 20, 2026

Pursuant to adjournment on October 6, 2026, a meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Tuesday, October 20, 2026.

Roll call present: Antoine, DeCoster, Eggleston, Kilgas, Moore, Schell, Schumacher, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Police Chief Graff, Lib. Director Thiem-Menning, Fire Chief Carrel, Associate Planner Nelson (Zoom), and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

PUBLIC APPEARANCES

Brian Jacobs, 1051 Dodge St, Kaukauna, discussed the beekeeping ordinance. He expressed an interest in updating the ordinance to allow more hives based on square footage of each property.

BUSINESS PRESENTED BY THE MAYOR

Retirement Housing Foundation Donation to the Kaukauna Public Library.
The Retirement Housing Foundation gave the City of Kaukauna the Friend of the Elderly award for the May 21, 2024, tornado response from police, fire, and municipal staff. Stuart Hartman, President & CEO of the Retirement Housing Foundation, expressed how the Friend of the Elderly award is an annual award they give away to a deserving party. Hartman explained that the City of Kaukauna was chosen for this award due to the prompt response that was received after the 2024 tornado. Hartman presented a $20,000 check to the Kaukauna Public Library, which will be used to create a space for older adults to read and for purchasing large print books.

The regular meetings of the Standing Committees and the Common Council scheduled for November 4, 2026, have been cancelled.
Mayor Penterman that that the regular meetings of the standing Committees and the Common Council scheduled for November 4, 2026, have been cancelled.

CONSENT AGENDA

Board of Public Works Meeting Minutes of October 19, 2026.

Finance and Personnel Committee Meeting Minutes of October 19, 2026.
Item removed by Ald. Thiele and taken up separately.

Legislative Committee Meeting Minutes of October 19, 2026

Public Protection and Safety Committee Meeting Minutes of October 19, 2026.

Common Council Meeting Minutes of October 6, 2026.

Plan Commission Meeting Minutes of September 9, 2026.

Heart of the Valley Metropolitan Sewerage District Meeting Minutes of September 8, 2026.

Grignon Mansion Board Meeting Minutes of August 17, 2026.

Fire Report for September 2026.

Ambulance Report for September 2026.

Police Report for September 2026.

Code Enforcement Report for September 2026.

Code Enforcement Report for August 2026.

Clerk-Treasurer's Daily Deposit Report for September 2026.

Court Report for September 2026.

Building Inspection Report for September 2026.

Bills Payable.

Motion by Moore, seconded by Antoine to approve the remainder of the consent agenda.
All Ald. Present Voted aye
Motion carried

Finance and Personnel Committee Meeting Minutes of October 19, 2026.
Alder Thiele wanted the Finance and Personnel Committee Meeting Minutes of October 19, 2026, to be updated to reflect the correct intended last working day for Finance Director Ashley Roehl under "temporary staffing finance." Her last intended working day was October 23, 2026, but she submitted noticed on October 16, 2026, that that would be her last working day.

Motion by Thiele, seconded by Kilgas to approve the amended suggestions from Alder Thiele for the Finance and Personnel Committee Meeting Minutes of October 19, 2026.
All Ald. Voted aye.
Motion carried.

Motion by Thiele, seconded by Moore to approve the amended Finance and Personnel Committee Meeting Minutes of October 19, 2026.
All Ald. Voted aye.
Motion carried.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Operator (Bartender) Licenses.
The following applicant has applied for an operator's license for the license year **2026-2027** and has been recommended for approval based on their record check by the police department:

Rathsack	E	Jacob	Kaukauna

Motion by Schumacher, seconded by Moore, to approve the operators/bartender's license as listed.
All Ald. Present voted aye.
Motion carried.

REPORTS OF CITY OFFICERS

High Pointe Meadows Subdivision Lots 32-35.
At the Plan Commission meeting on July 9th, 2026, and the Common Council meeting on July 21st, 2026, the final plat for High Pointe Meadows Subdivision Phase 1 was approved with the following conditions: that for lots 32-35, no site work starts, no building permits are issued, and no sale of land occurs until FEMA and the Wisconsin DNR's review is complete and City floodplain ordinance updates for this area are approved by the Common Council, and that the proposed CSM for the remaining lots in the Town of Buchanan is approved and recorded, OR separate easement documents are approved by City staff and recorded for drainage, grading, and storm sewer purposes.

The developer has received concurrence from the DNR and is requesting that the sale restriction be removed from lots 32-35. As FEMA concurrence is still pending, the site work and building permit restrictions would remain. Plan Commission reviewed the request at their meeting on October 8th, 2026, and recommended removal of the sale restriction from lots 32-35.

Motion by Antoine, seconded by Moore to recommend that the sale restriction on parcels 32-35 of High Pointe Meadows Subdivision Phase 1 be removed and that any additional costs for refiling be paid for by the developer.
All Ald. Present voted aye.
Motion carried.

NEW Prosperity Center Covenants – Amendment Request.
An amendment request was submitted by Straightline Refrigeration to amend the NEW Prosperity Center Protective Covenants. For the amendments to pass, the majority of property owners must sign off in favor of the changes, and the amendments must receive a three-fourth's favorable vote by the Common Council. A total of 20 votes were needed in favor of the amendment to constitute a majority of the property owners. At this time, 26 votes have been received in favor of the amendment request. No votes were received against the amendment request. The Industrial Park Commission recommended approval of the amendments as presented at their October 14th, 2026 meeting.

Motion by Moore, seconded by Schell to accept and adopt the amendment resolution as presented.
All Ald. Present voted aye.
Motion carried.

CSM Review – Lauer Subdivision.
Gary A. Zahringer, surveyor, has submitted a certified survey map (CSM) on behalf of Greg Lauer, owner, to adjust the lot lines between parcels 325032307 and 325032308. This request to adjust the lot lines will allow parcel 325032308 to have a larger buildable area. The Plan Commission recommended approval of the proposed CSM at their meeting on October 8th, 2026.

Motion by Moore, seconded by Antoine to accept and adopt the CSM resolution as presented.
All Ald. Present voted aye.

Motion carried.

Beekeeping Ordinance.
Beekeeping was first approved in the City of Kaukauna by the Common Council back in 2018. Initially, staff from the Planning and Community Development Department recommended a phased approach to introducing beekeeping in the City of Kaukauna. At that time, Phase 1 introduced a permit process for up to three permitted beekeepers to operate a maximum of three hives on three City park properties: Kelso Park and Pond, Van Epern Park and Pond, and a portion of the Konkapot Preserve within a certain distance from the creek. These sites were chosen because all three are passive recreation areas, do not include children's play equipment, maintain some distance from private residences, and feature ample native landscaping and fresh water sources.

Phase 2 introduced a permitting process for beekeeping on private property which allowed for one beekeeper and two beehives per parcel. There are three residents currently keeping bees in the City. One resident has two hives, and the other two residents each have one hive. Alders expressed interest in updating the beekeeping ordinance to base the number of hives on the acreage of each property.

Motion by Moore, seconded by DeCoster, to allow Brian Jacobs to speak on the beekeeping ordinance.
All Ald. Voted aye.
Motion carried.

Brian Jacobs, 1051 Dodge St, Kaukauna, provided beekeeping information. Jacobs's property is near 1000 Islands, and he expressed interest in expanding his hives.

Megan Lee Knuth, 221 Kleine St, Kaukauna, stated that she has two hives. Knuth advocated for changing the ordinance to base the number of hives on property acreage.

PRESENTATION OF ORDINANCES AND RESOLUTIONS

Resolution 2026-5526 Resolution Canceling the Regular Meetings of the Standing Committees and the Common Council Scheduled for November 4, 2026.
Motion by Moore, seconded by Thiele to suspend the rules and waive the reading of Resolution 2026-5526 Resolution Canceling the Regular Meetings of the Standing Committees and the Common Council Scheduled for November 4, 2026.
All Ald. Present voted aye.
Motion carried.

Motion by Moore, seconded by Antoine to adopt Resolution 2026-5526 Resolution Canceling the Regular Meetings of the Standing Committees and the Common Council Scheduled for November 4, 2026.
All Ald. Present voted aye.
Motion carried.

Resolution 2026-5527 Resolution Approving a Certified Survey Map to Adjust Lot Lines Between Parcels 325032307 and 325032308.
Motion by Moore, seconded by Kilgas to suspend the rules and waive the reading of Resolution 2026-5527 Resolution Approving a Certified Survey Map to Adjust Lot Lines Between Parcels 325032307 and 325032308.
All Ald. Present voted aye.

Motion carried.

Motion by Moore, seconded by Schell to adopt Resolution 2026-5527 Resolution Approving a Certified Survey Map to Adjust Lot Lines Between Parcels 325032307 and 325032308.
All Ald. Present voted aye.
Motion carried.

Resolution 2026-5528 Resolution Accepting the City of Kaukauna 2025 Annual Clearwater Sustainability Program Report to the Heart of the Valley Metropolitan Sewerage District (HOVMSD).
Motion by Moore, seconded by Eggleston to suspend the rules and waive the reading of Resolution 2026-5528 Resolution Accepting the City of Kaukauna 2025 Annual Clearwater Sustainability Program Report to the Heart of the Valley Metropolitan Sewerage District (HOVMSD).
All Ald. Present voted aye.
Motion carried.

Motion by Moore, seconded by Antoine to adopt Resolution 2026-5528 Resolution Accepting the City of Kaukauna 2025 Annual Clearwater Sustainability Program Report to the Heart of the Valley Metropolitan Sewerage District (HOVMSD).
All Ald. Present voted aye.
Motion carried.

Resolution 2026-5529 Resolution Approving Amendment to Protective Covenants for new Prosperity Center.
Motion by Moore, seconded by Schumacher to suspend the rules and waive the reading of Resolution 2026-5529 Resolution Approving Amendment to Protective Covenants for new Prosperity Center.
All Ald. Present voted aye.
Motion carried.

Motion by Moore, seconded by Kilgas to adopt Resolution 2026-5529 Resolution Approving Amendment to Protective Covenants for new Prosperity Center.
All Ald. Present voted aye.
Motion carried.

Resolution 2026-5530 Appointing Deputy Treasurer and Updating Authorized Signers on City Financial Accounts.
Motion by Moore, seconded by Schumacher to suspend the rules and waive the reading of Resolution 2026-5530 Appointing Deputy Treasurer and Updating Authorized Signers on City Financial Accounts.
All Ald. Present voted aye.
Motion carried.

Motion by Moore, seconded by Thiele to adopt Resolution 2026-5530 Appointing Deputy Treasurer and Updating Authorized Signers on City Financial Accounts.
All Ald. Present voted aye.
Motion carried.

Ordinance 1964-2026 Ordinance Amending Section 7.12(1)(h) Brill Road Parking.
Motion by Moore, seconded by Schell to suspend the rules and waive the reading of Ordinance 1964-2026 Ordinance Amending Section 7.12(1)(h) Brill Road Parking.

All Ald. Present voted aye.
Motion carried.

Motion by Moore, seconded by Kilgas to adopt Ordinance 1964-2026 Ordinance Amending Section 7.12(1)(h) Brill Road Parking.
All Ald. Present voted aye.
Motion carried.

ALDER REQUESTS FOR DISCUSSION AT THE NEXT COMMON COUNCIL MEETING

ADJOURN

Motion by Moore, seconded by Schumacher to adjourn.
All Ald. Present voted aye.
Motion carried.

Meeting adjourned at 7:55 PM.

Kayla Nessmann, Clerk