

PLAN COMMISSION

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna



Thursday, June 23, 2022 at 4:00 PM

MINUTES

1. Roll Call.

The meeting was called to order by Mayor Penterman at 4:00 PM.

Members Present: Ald. Moore, Ald. Thiele, Commissioner Feller, Commissioner Schoenike, DPW Neumeier, PCDD Stephenson, and AP Paul.

Member(s) Absent: Commissioner Avanzi.

A motion was made by Ald. Thiele to excuse the absent member(s). Ald. Moore seconded the motion. The motion passed.

2. Approval of Minutes.

a. Approve Minutes of June 16, 2022 Meeting

A motion was made by Ald. Thiele to approve the minutes. Ald. Moore seconded the motion. The motion passed.

3. Old Business.

There was no old business.

4. New Business.

a. Hurkman Heights Subdivision – Ben's Way Extension

PCDD Stephenson is looking for direction on a temporary cul de sac request in the Hurkman Heights 4 Subdivision so they can start phase two. The updated subdivision ordinance does allow for temporary cul de sacs, but the land adjacent to the west of Hurkman heights is currently not part of the City of Kaukauna. Therefore, there is no clear future when Ben's Way will be extended and the temporary cul de sac will be dissolved.

Plan Commission direction is to not allow a temporary cul de sac, but continue to the push to for Ben's Way to be extended to Kay Drive.

No action was taken.

b. Park Donation Application Review

AP Paul provided overview for a park donation application from Kristy Stumpf to donate 3 garbage receptacles, 3 dog waste stations and 2 benches in memory of Les Stumpf and Bill Carnot. The proposed park for these donations will all be on the Nelson Family

Heritage Trail. The city has been hoping to install this type of infrastructure on the trail and this donation will help kick start that process. The Nelson Family Heritage Trail was a collaboration with the Village of Little Chute. In order to keep cohesion throughout both sides of the trail, the bench design will match what Little Chute already has installed. Same with the garbage receptacles and the dog waste stations. The City of Kaukauna Streets and Parks departments will be doing maintenance for the garbage cans and dog waste stations.

A motion was made by Commissioner Schoenike to approve the Park Donations and allow staff to work with the applicant to pin point specific locations in the general area. DPW Neumeier seconded the motion. The motion passed.

c. Petition for Unanimous Annexation

AP Paul presented an application for annexation of parcel 030067904 located on the north east corner of CTH CE and CTH HH. The parcel is currently in the Town of Buchanan and the owner is proposing to build a Two-Family dwelling on the parcel. There is a curb cut for a driveway only 75' from the roundabout. The parcel is ~1 acre but has a stream and Drainage easement that run through it. With the required stream setbacks, front yard, side yard, and county highway setbacks, it will not be possible to build a structure of magnitude for two-family. There is currently no water or sewer to the property and no plans to extend it that way. Any utilities to be run to the property would be at the owner's cost. The city has had ideas of purchasing and utilizing the property as greenspace – whether a small park or oasis right off of the CE Trail. Commissioners would like to see his plans for how the owner would configure a two-family structure on the lot and then may take action.

A motion was made by DPW Neumeier to table the item for a later date. The motion was seconded by Ald. Thiele. The motion passed.

4. Other Business.

There was no other business.

5. Adjourn.

A motion was made to adjourn the meeting at 4:25 PM by DWP Neumeier. The motion was seconded by Commissioner Schoenike. The motion carried.