



# COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – DECEMBER 2, 2025

Pursuant to adjournment on November 18, 2025, a meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Tuesday, December 2, 2025.

Roll call present: Antoine, DeCoster, Eggleston, Kilgas, Moore, Schell, Schumacher, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/ Eng. Neumeier, HR Director Hodge (Zoom), Fin. Dir. Van Rossum, and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

## PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

### **Democratic Party of Outagamie County Election Inspector Nominations.**

Motion by Moore, seconded by Schell to receive and place on file the letter from the Democratic Party of Outagamie County Election Inspector Nominations.

All Ald. voted aye.

Motion carried.

### **Republican Party of Outagamie County Election Inspector Nominations.**

Motion by Antoine, seconded by Eggleston to receive and place on file the letter from the Republican Party of Outagamie County Election Inspector Nominations.

All Ald. voted aye.

Motion carried.

## PUBLIC APPEARANCES

### **BUSINESS PRESENTED BY THE MAYOR**

Mayor Penterman mentioned there will be a Grandstay ribbon cutting on Thursday, December 4, 2025, at 4:30 PM.

### **Democratic Party of Outagamie County Election Inspector Nominations.**

Motion by Kilgas, seconded by Moore to receive and place on file the Democratic Party of Outagamie County Election Inspector Nominations.

All Ald. voted aye.

Motion carried.

### **Republican Party of Outagamie County Election Inspector Nominations.**

Motion by Moore, seconded by Antoine to receive and place on file the Republican Party of Outagamie County Election Inspector Nominations.

All Ald. voted aye.

Motion carried.

## CONSENT AGENDA

**Board of Public Works Meeting Minutes of December 1, 2025.**

**Finance and Personnel Meeting Minutes of December 1, 2025.**

**Health & Recreation Committee Meeting Minutes of December 1, 2025.**

**Common Council Meeting Minutes of November 18, 2025.**

**Plan Commission Meeting Minutes of November 6, 2025.**

**Library Board Meeting Minutes of October 28, 2025.**

**Heart of the Valley Metropolitan Sewerage District Special Community Meeting Minutes of October 28, 2025.**

**Heart of the Valley Metropolitan Sewerage District Meeting Minutes of October 23, 2025.**

**Bills Payable.**

Motion by Moore, seconded by Thiele to adopt the consent agenda as presented.

All Ald. voted aye.

Motion carried.

**REPORTS OF STANDING AND SPECIAL COMMITTEES**

**Operator (Bartender) Licenses.**

The following applicants have applied for an operator's license for the license year 2024-2026 and have been recommended for approval based on their record check by the police department:

Giese	Ryan	H.	Kaukauna
Friedrich	Matdysen	N.	Appleton

Motion by DeCoster, seconded by Moore to approve the operator/bartender licenses as listed.

All Ald. Voted aye.

Motion carried.

**Special event application and amplified noise request to the Friends of the Grignon Mansion for the Christmas Tours on December 6, 13, & 14, 2025 from 2pm-7pm.**

Motion by Kilgas, seconded by DeCoster to approve Special event application and amplified noise request to the Friends of the Grignon Mansion for the Christmas Tours on December 6, 13, & 14, 2025 from 2pm-7pm.

All Ald. Voted aye.

Motion carried.

**Request for special allowance of horses from the Friends of the Grignon Mansion for Christmas Tours on December 6, 13, & 14, 2025 from 2pm-7pm.**

Motion by Moore, seconded by Schell to approve Request for special allowance of horses from the Friends of the Grignon Mansion for Christmas Tours on December 6, 13, & 14, 2025 from 2pm-7pm.

All Ald. Voted aye.

Motion carried.

## REPORTS OF CITY OFFICERS

### **Award Contract for City Dance Program.**

Motion by Thiele, seconded by Antoine to allow the Community Enrichment Director to enter into an agreement with Electric City Dance Company LLC.

All Ald. Voted aye.

Motion carried.

### **Employee Handbook Changes.**

Motion by Moore, seconded by Schell to approve the employee handbook changes with the amendments.

All Ald. Voted aye.

Motion carried.

## PRESENTATION OF ORDINANCES AND RESOLUTIONS

### **Ordinance 1939-2025 Ordinance Amending Section 7.12 (1)(q) and (bc).**

Motion by Moore, seconded by Thiele to suspend the rules and waive the reading of Ordinance 1939-2025 Ordinance Amending Section 7.12 (1)(q) and (bc).

All Ald. Voted aye.

Motion carried.

Motion by Moore, seconded by Antoine to adopt Ordinance 1939-2025 Ordinance Amending Section 7.12 (1)(q) and (bc).

All Ald. Voted aye.

Motion carried.

## ALDER REQUESTS FOR DISCUSSION AT THE NEXT COMMON COUNCIL MEETING

Alder Antoine requested a discussion on a lighting ordinance and Alder Eggleston requested an update on wayfinding signs.

## CLOSED SESSION

**Adjourn to Closed Session Pursuant to State Statute 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – Compensation-setting process.**

Motion by Moore, seconded by Eggleston to adjourn to Closed Session Pursuant to State Statute 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – Compensation-setting process.

All Ald. voted aye.

Motion carried.

Adjourned to closed session at 7:13 PM.

## Return to Open Session for possible action.

Motion by Moore, seconded by DeCoster to return to open session.

All Ald. voted aye.

Motion carried.

Returned to open session at 7:35 PM.

## **ADJOURN**

Motion by Moore, seconded by Schell to adjourn.  
All Ald. voted aye.  
Motion carried.

Meeting adjourned at 7:35 p.m.

Kayla Nessmann, Clerk

