



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – SEPTEMBER 1, 2026

Pursuant to adjournment on August 18, 2026, a meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 PM on Tuesday, September 1, 2026.

Roll call present: DeCoster, Eggleston, Kilgas, Moore, Schell, Schumacher, and Thiele.

Absent & Excused: Antoine.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, HR Director Hodge (Zoom), Library Director Thiem-Menning (Zoom), Associate Planner Nelson, IT Manager Taplin, and interested citizens.

Motion by Moore, seconded by Eggleston to excuse the absent member.

All Ald. Present voted aye.

Motion carried.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

PUBLIC APPEARANCES

Adam Schmidt, 115 W 9th St, Kaukauna, expressed concerns about the 1-26 Concrete Street Paving Project. Schmidt asked for his front driveway apron to be restored after it was removed during the project.

BUSINESS PRESENTED BY THE MAYOR

Appointment of Charlotte Cronin to the Kaukauna Alcohol, Tobacco, and Other Drug Awareness Board - Kaukauna School District Representative.

Motion by Moore, seconded by Schell to appoint Charlotte Cronin to the Kaukauna Alcohol, Tobacco, and Other Drug Awareness Board - Kaukauna School District Representative.

All Ald. Present Voted aye.

Motion carried.

Appointment of Harper Thiel to the Kaukauna Alcohol, Tobacco, and Other Drug Awareness Board - Kaukauna School District Representative.

Motion by Schell, seconded by Kilgas to appoint Harper Thiel to the Kaukauna Alcohol, Tobacco, and Other Drug Awareness Board - Kaukauna School District Representative.

All Ald. Present voted aye.

Motion carried.

Appointment of Braylee Howitt to the Kaukauna Alcohol, Tobacco, and Other Drug Awareness Board - Kaukauna School District Representative.

Motion by Moore, seconded by DeCoster to appoint Braylee Howitt to the Kaukauna Alcohol, Tobacco, and Other Drug Awareness Board - Kaukauna School District Representative.
All Ald. Present voted aye.
Motion carried.

Appointment of LouMae Russo to the Kaukauna Alcohol, Tobacco, and Other Drug Awareness Board to replace Phil Kohne for the remainder of his term ending 2-1-29.

Motion by Schumacher, seconded by Thiele to appoint LouMae Russo to the Kaukauna Alcohol, Tobacco, and Other Drug Awareness Board to replace Phil Kohne for the remainder of his term ending 2-1-29.
All Ald. Present voted aye.
Motion carried.

CONSENT AGENDA

Board of Public Works Meeting Minutes of August 31, 2026.

Finance and Personnel Meeting Minutes of August 31, 2026.

Health and Recreation Committee Meeting Minutes of August 31, 2026.

Legislative Committee Meeting Minutes of August 31, 2026.

Common Council Meeting Minutes of August 18, 2026.

1000 Islands Environmental Center Committee Meeting Minutes of July 16, 2026.

Library Board Meeting Minutes of June 23, 2026.

Issuing tax refunds for parcels 325081500 (2041 Foxland Street) in the amount of \$286.02 and 322086500 (600 Thilmany Road) in the amount of \$91,956.70 using General Fund balance, with reimbursement to occur when the City receives funds back from the other taxing jurisdictions.

Changing the funding for full-time HRA accounts from monthly/annual to only annual funding, with this change becoming effective January 1, 2027.

Changes to the annual amounts as detailed, with an effective date of January 1, 2027.

Removal of the 30-day waiting period for health insurance and to allow benefit effective coverage dates to be on the first of the month, following a hire/re-hire date, with this change becoming effective January 1, 2027.

Amplified music application to Jesus Martinez and Becthcy Cornejo for a baby shower in the SPAR community room on October 3, 2026, from 11am-9pm.

Amplified music application to Jamie Graff for a Kaukauna Police Department family picnic at Jonen Park on September 27, 2026, from 12-4 PM.

Bills Payable.

Motion by Eggleston, seconded by Moore, to adopt the consent agenda.
All Ald. Present Voted aye.

Motion carried.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Operator (Bartender) Licenses.

The following applicants have applied for an operator's license for the license year **2026-2027** and have been recommended for approval based on their record check by the police department:

Naumann	B	Adrianna	Kaukauna
Wallace	A	Caitlin	Appleton
Voigt	J	Mason	Kaukauna
Verbruggen	J	Peter	Kaukauna

Motion by Schumacher, seconded by Thiele, to approve the operator/bartender license as listed.
All Ald. Present Voted aye.
Motion carried.

The following applicant has applied for a 2026-2027 operator's license and has been recommended for denial based on their record check by the police department:

Schmitt	J	Derek	Kaukauna
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Motion by Schumacher, seconded by Kilgas, to deny the operator/bartender license as listed.
All Ald. Present Voted aye.
Motion carried.

REPORTS OF CITY OFFICERS

Extraterritorial CSM Review – Debruin Road (Town of Buchanan).

Scott Andersen, surveyor, has submitted a certified survey map on behalf of: Dercks 5, LLC, owner of parcels 030063500 and 030062307, James & Beth Verbeten Joint Revocable Trust, owner of parcel 030062304, Kurt Vandewettering & Melissa Gossen, owners of parcel 030062303, and Thomas M. Verbeten, owner of parcel 030062300. These parcels fall within the extraterritorial review area of the City of Kaukauna. They are contiguous to existing land within the City of Kaukauna and, although there are no current plans for annexation, could feasibly be annexed in the future.

Covenant Modernization/Codification Introduction.

The City of Kaukauna has five business/industrial parks governed by protective covenants: South Industrial Park, North Industrial Park Phase 1, North Industrial Park Phase 2, NEW Prosperity Center, and Commerce Crossing Business Park. Due to ongoing issues with covenant language and enforcement, staff are recommending either modernizing the covenants or doing away with them and instead codifying applicable rules in City ordinance instead.

Protective covenants are often more restrictive than zoning code in regards to building setbacks, parking, façades, fences, and storage requirements. This helps the park achieve a specific aesthetic appearance. For the industrial parks, covenants run with the land and automatically renew every ten years. In the Commerce Crossing Business Park, covenants are set to terminate in 2037 but can be extended. Covenant amendments require the majority of property owners, as well as the Common Council, to vote in favor of any change. Zoning code updates require a public hearing, but the decision ultimately remains up to the Common Council and is not dictated by property owners.

Alder Moore expressed interest in addressing the covenant issue and streamlining the process. Moore explained how developer agreements have become more extensive and that covenants should be reviewed to keep up with all the changes in the city. Alder Eggleston expressed interest in switching to just ordinances to keep everything in the same place vs. having covenants and ordinances, which can create more confusion.

PRESENTATION OF ORDINANCES AND RESOLUTIONS

Resolution 2026-5524 Resolution Approving a Certified Survey Map located within the City of Kaukauna Extraterritorial Plat Approval Jurisdiction (Town of Buchanan).

Motion by Moore, seconded by Kilgas to suspend the rules and waive the reading of Resolution 2026-5524 Resolution Approving a Certified Survey Map located within the City of Kaukauna Extraterritorial Plat Approval Jurisdiction (Town of Buchanan).

All Ald. Present Voted aye.

Motion carried.

Motion by Moore, seconded by Schell to adopt Resolution 2026-5524 Resolution Approving a Certified Survey Map located within the City of Kaukauna Extraterritorial Plat Approval Jurisdiction (Town of Buchanan).

All Ald. Present Voted aye.

Motion carried.

ALDER REQUESTS FOR DISCUSSION AT THE NEXT COMMON COUNCIL MEETING

CLOSED SESSION

Adjourn to Closed Session Per 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Speedway Lane Property and Ridgecrest Drive Property.

Motion by Moore, seconded by Schumacher to adjourn to Closed Session Per 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Speedway Lane Property and Ridgecrest Drive Property.

All Ald. Present Voted aye.

Motion carried.

Adjourned to closed session at 7:23 PM.

Return to Open Session for possible action.

Motion by Moore, seconded by Schell to return to open session.

All Ald. Present voted aye.

Motion carried.

Returned to open session at 8:40 PM.

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session – Commerce Crossing Business Park Parcel 322095604.

Motion by Moore, seconded by Schumacher to adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of

public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session – Commerce Crossing Business Park Parcel 322095604.
All Ald. Present Voted aye.
Motion carried.

Adjourned to closed session at 8:40 PM.

Alder Schell left the Council chambers at 8:42 PM.

Alder Schell re-joined the Council chambers at 8:49 PM.

Return to Open Session for possible action.

Motion by Moore, seconded by DeCoster to return to open session.
All Ald. Present voted aye.
Motion carried.

Returned to open session at 8:56 PM.

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session – TEAM Industries.

Motion by Moore, seconded by Schell to adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session – TEAM Industries.
All Ald. Present Voted aye.
Motion carried.

Adjourned to closed session at 8:56 PM.

Return to Open Session for possible action.

Motion by Moore, seconded by Kilgas to return to open session.
All Ald. Present voted aye.
Motion carried.

Returned to open session at 9:26 PM.

ADJOURN

Motion by Thiele, seconded by Schell to adjourn.
All Ald. Present voted aye.
Motion carried.

Meeting adjourned at 9:27 PM

Kayla Nessmann, Clerk