

**Redevelopment Authority of the City of
Kaukauna**

City of Kaukauna

Council Chambers

Municipal Services Building

144 W. Second Street, Kaukauna



Thursday, September 12, 2024 at 9:00 AM

Minutes

In-Person in Common Council Chambers, City of Kaukauna

1. Roll Call.

Members Present: Paul Hennes, Karl Kilgas, Quin Lenz, John Moore, Heather Hayes

Member(s) Absent: Nicci Sprangers, Julie Schroeder, Heather Hayes

Other(s) Present: Director Kittel

Hennes made a motion to excuse the absent member. Seconded by Lenz. The motion passed unanimously.

2. Approval of Minutes

a. Approve Minutes from August 8, 2024

Kilgas made a motion to approve the minutes from August 8, 2024. Seconded by Hennes. The motion passed unanimously.

3. Old Business.

None

4. New Business.

a. Certificate of Appropriateness - 184 W Wisconsin Avenue

Director Kittel Introduced the proposed grey blue siding and paint to update the Façade at 184 W Wisconsin Ave.

Kilgas made a motion to grant a Certificate of Appropriateness to 184 W Wisconsin for the colors as presented. Seconded by Lenz. The motion passed unanimously.

b. Certificate of Appropriateness-Mural for Outagamie Public Health

Director Kittel introduced the proposed mural to go on the side of 142 E Third St.

Hennes made a motion to grant a Certificate of Appropriateness for the mural as presented. Seconded by Lenz. The motion passed

c. *106 and 108 E Second St- Revolving Loan payment delay request

Director Kittel introduced a request for a delay in payments for 106/108 E Second st to assist the developer as the project is in construction and not yet collecting rents. A discussion ensued on the topic with concern delaying payment. Director Kittel proposed delaying payment for a short period of time on the principal and have interest only payments to help the developer while still be cognitive of the funds.

Hennes made a motion to have only interest payments for two months (September/October) and modify payments starting in November to make up for the deferred payments. Seconded by Kilgas. The motion passed unanimously.

5. Closed Session.

a. Adjourn to Closed Session pursuant to Wisconsin State Statute 19.85(1)(e) to discuss the disposition of public funds - Renew Kaukauna Application for 184 W Wisconsin Ave

Hennes made a motion to adjourn to Closed Session pursuant to Wisconsin State Statute 19.85(1)(e) to discuss the disposition of public funds - Renew Kaukauna Application for 184 W Wisconsin Ave. Seconded by Kilgas. The motion passed unanimously.

Closed session entered at 9:22am

b. Return to Open Session for possible action

Kilgas made a motion to return to Open Session. Seconded by Hennes. The motion passed unanimously.

Open Session entered at 9:28am

Hennes made a motion to Approve Renew Kaukauna - Façade Improvement Program Application for 184 W Wisconsin Street in the amount of \$15,000 to be paid directly to the contractor upon completion of the following work:

-Siding replaced on rear of property, and general repair of exterior to include the roof, fascia, soffit and relocating a venting stack and painting of the building. If different contractors are used for each project Staff may allocate the funds as seen fit to each contractor.

Seconded by Lenz. The motion passed unanimously.

c. Adjourn to Closed Session pursuant to Wisconsin State Statute 19.85(1)(e) to discuss the disposition of public funds - Revolving Loan Fund Application for 139 E Seconded St

Closed session not needed

d. Return to Open Session for possible action

Closed session not needed

e. Adjourn to Closed Session pursuant to Wisconsin State Statute 19.85(1)(e) to discuss the disposition of public funds - Revolving Loan Fund Application for 103 & 107 E Seconded St

Closed session not needed

f. Return to Open Session for possible action

Closed session not needed

g. *Adjourn to Closed Session pursuant to Wisconsin State Statute 19.85(1)(e) to discuss the disposition of public funds - Renew Kaukauna 175 W Wisconsin

Kilgas made a motion to adjourn to Closed Session pursuant to Wisconsin State Statute 19.85(1)(e) to discuss the disposition of public funds - Renew Kaukauna 175 W Wisconsin. Seconded by Hennes. The motion passed unanimously.

Closed session entered at 9:48am

h. *Return to Open Session for possible action

Hennes made a motion to return to Open Session. Seconded by Hennes. The motion passed unanimously.

Open session entered at 9:52

Hennes made a motion to approve Renew Kaukauna - Interior Renovation Program Application for 175 W Wisconsin Ave in the amount of \$6,128.33 to be paid directly to the contractor or **owner** upon completion of replacing HVAC system and direct staff to produce necessary documentation. Seconded by Kilgas. The motion passed unanimously.

6. Other Business.

None

7. Adjourn.

Hennes made a motion to adjourn. Seconded by Kilgas. Motion carried unanimously, adjourned at 9:55pm