

COMMITTEE OF THE WHOLE

A meeting of the Committee of the Whole was called to order by Chairman Penterman on Friday, July 15, 2024 at 5:00 P.M.

Members present: Coenen (Via Zoom), DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Absent & Excused: Antoine.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Fin. Dir. Van Rossum, Fire Chief Carrel, Com Enrich. & Rec. Dir. Vosters, Plan. & Com. Dev. Dir. Kittel, Communications Coordinator Fencil, PD Chief Graff, Lib. Dir. Thiem-Manning, and interested citizens.

Motion by Thiele, seconded by Moore to excuse the absent member.

All Ald. Present voted aye.

Motion carried.

1. Correspondence – none.

2. Discussion Topics

a. Quarter 2 Strategic Plan progress update.

Mayor Penterman gave an update on the progress for Quarter 2 of the Strategic Plan. Edits were made based on the feedback from the last Committee of the Whole meeting. Items worked on in Quarter 2 are creating a safe and healthy community, creating a belonging and inclusion resource group, and increasing public and park open space attendance. The anticipated focus for next quarter(s) are to put together an request for proposals for intranet, finalize Department Head/Council communications guidelines, finalize elected officials' orientation guide, and begin monthly meetings with communications team.

Additional discussion will be held at the next Committee of the Whole. The due date has been pushed from 6/3/24 to 8/30/24 to allow for further discussion.

b. Old Business – Communication Guide.

Mayor Penterman and Marketing and Communications Manager Fencil provided a document which outlines steps that City of Kaukauna Department Heads and City of Kaukauna Alders will take to communicate with one another for matters regarding committee meetings and Common Council Meetings. This item was brought back from the last Committee of the Whole meeting after some changes. Discussion was held and questions answered.

3. Adjourn.

Motion made by Moore, seconded by Schell to adjourn.

All Ald. present voted aye.

Motion carried.

Meeting adjourned at 6:56 pm.

Sally Kenney, Clerk