



## **COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – MARCH 7, 2023**

Pursuant to adjournment on February 22, 2023 meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Tuesday, March 7, 2023.

Roll call present: Antoine (via Zoom), Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Also present: Attorney Davidson, DPW/Eng. Neumeier, Planner Stephenson (via Zoom), Police Chief Graff, Asst. Police Chief Sanderfoot, Lib. Dir. Thiem-Menning (via Zoom), and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

Motion by Moore, seconded by Kilgas to adopt the minutes of the Common Council meeting of February 22, 2023.

All Ald. voted aye.

Motion carried.

### **PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS**

#### **Bills Payable**

Motion by Moore, seconded by Schell to pay bills out of the proper accounts.

All Ald. voted aye.

Motion carried.

### **PUBLIC APPEARANCES**

None.

### **BUSINESS PRESENTED BY THE MAYOR**

Mayor Penterman congratulated Coach Matczak and the Kaukauna High School Wrestling team on winning their third straight championship. The Kaukauna Police and Fire Departments were thanked for participating and leading the welcome home celebratory parade. As President of the Kaukauna Wrestling Club, Alder Moore thanked the City of Kaukauna for their support in recognizing the team home from winning the state championship. He also thanked the City in support of the Phantoms and Kasper's wrestling clubs.

#### **Congratulations to Sgt. Robert Momberg on 25 years of service with the City of Kaukauna Police Department.**

Mayor Penterman congratulated Sergeant Robert Momberg on his 25 years of service with the Kaukauna Police Department and presented him with a gift.

#### **Retirement of Sgt. Rex Swanson from the City of Kaukauna Police Department.**

Mayor Penterman congratulated Sergeant Rex Swanson on his retirement from the Kaukauna Police Department and presented him with a gift.

## REPORTS OF STANDING AND SPECIAL COMMITTEES

### **Board of Public Works Meeting Minutes of March 6, 2023.**

#### **BOARD OF PUBLIC WORKS**

A meeting of the Board of Public Works was called to order by Chairperson Thiele on Monday, March 6, 2023 at 6:00 P.M.

Members present: Antoine (via Zoom), Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Also present: Mayor Penterman, Attorney Davidson, DPW/Eng. Neumeier, Finance Dir. Van Rossum, Street Sup. Van Gompel, Police Chief Graff, Fire Chief Carrel, Planner Stephenson (via Zoom) and interested citizens.

#### **1. Correspondence – none.**

#### **2. Discussion Topics.**

##### **a. KHS Civic Engagement Class Presentation – Proposed Grignon Park Project.**

Members of the Civic Engagement Class; including teacher Tim Roehrig, students Audrey Arnoldussen, Marin Sanderfoot and McKenna Young were present to introduce the proposed Grignon Park Project (Winter Park). The Civic Engagement Class has been working with Baisch Engineering on design plans. Preliminary designs of the area were presented. Included in this project would be an ice rink with chiller, tow rope for tubing hill, concession stand, ice skate and tube rental area, sitting area, outdoor patio area with gas fire pits, soccer storage, etc. This project will be a destination for families. General estimated costs and funding were given. Outagamie County is looking to bring a project of this nature to the County. Once project is complete it would be turned over to the City of Kaukauna Parks & Recreation to operate. The cost would be offset by the rental of tubes, ice skates, concessions, etc. Parking problems were discussed. A donation recognition wall, along with building and ice rink naming rights will help to fund this project. The donation wall will have several levels – gold, silver, bronze. The city would be able to rent out the facility when not in use. Questions from the Board were answered.

The Board of Public Works gave Tim Roehrig and the Civic Engagement class support to move forward and continue working on this project. The Civic Engagement Class should continue to work with City staff for input.

##### **b. Permission to bid Project 3-23, Alley Paving Project.**

DPW/Eng. Neumeier stated the Engineering Department has included an alley reconstruction project in the 5-year capital plan to continue the replacement of deteriorating alleys throughout the City. The areas chosen for 2023 are alleys which had been previously identified for significant repairs, have existing drainage issues, and had little to no utility work required.

Motion by Moore, seconded by Coenen to authorize the Engineering Department to seek bids for Project #3-23, 2023 Alley Paving Project.

All members voted aye.  
Motion carried.

**c. Public Works Update.**

DPW/Eng. Neumeier stated that spring weight limits go into effect this week. Fox Shores former railroad site project will be delayed until early 2024. There is an I-41 Corridor Local Officials update meeting tomorrow.

**3. Adjourn.**

Motion made by Moore, seconded by Schell to adjourn.  
All members voted aye.  
Motion carried.

Meeting adjourned at 7:01 p.m.

Sally Kenney  
Clerk

Motion by Thiele, seconded by Coenen to adopt the Board of Public Works Meeting Minutes of February 6, 2023 as read.  
All Ald. voted aye.  
Motion carried.

**Health & Recreation Committee Meeting Minutes of March 6, 2023.**

**HEALTH AND RECREATION COMMITTEE**

A meeting of the Health and Recreation Committee was called to order by Chairman Eggleston on Monday, March 6, 2023 at 7:01 P.M.

Members present: Antoine (via Zoom), DeCoster, Eggleston, and Kilgas.

Also present: Mayor Penterman, Attorney Davidson, Alder Thiele, Alder Coenen, Alder Schell, Alder Moore, Street Sup. Van Gompel, Fin. Dir. Van Rossum, DPW/Eng. Neumeier, Planner Stephenson (via Zoom), Police Chief Graff, Fire Chief Carrel, and interested citizens.

**1. Correspondence – None.**

**2. Discussion Topics.**

- a. Request for use of Hydro Park, Farmers Market Lot, and one block of East Second Street and for Amplified Music in Hydro Park on June 8, 9, 10, 2023, submitted by Jason Lipsky (Electric City Experience).**

Motion by DeCoster, seconded by Antoine to grant the Request for use of Hydro Park, Farmers Market Lot, and one block of East Second Street and for Amplified Music in Hydro Park on June 8, 9, 10, 2023, submitted by Jason Lipsky (Electric City Experience).  
All members voted aye.  
Motion carried.

- b. Request for Use of Hydro Park and Hydro Park Parking Lot for Friday, June 30 through Wednesday, July 5, 2023 and for Amplified Music in Hydro Park for July 3 & 4, 2023,**

**submitted by Jessica Decet (Fox Firecracker 5K and Kids Run).**

Motion by DeCoster, seconded by Kilgas to grant the Request for Use of Hydro Park and Hydro Park Parking Lot for Friday, June 30 through Wednesday, July 5, 2023 and for Amplified Music in Hydro Park for July 3 & 4, 2023, submitted by Jessica Decet (Fox Firecracker 5K and Kids Run).

All members voted aye.

Motion carried.

**c. Request for amplified music to Joseph and Brandi Bruley on July 8, 2023 at Riverside Park.**

Motion by DeCoster, seconded by Antoine to grant the Request for amplified music to Joseph and Brandi Bruley on July 8, 2023 at Riverside Park to fall in line with park hours.

All members voted aye.

Motion carried.

**3. Adjourn.**

Motion made by Antoine, seconded by Kilgas to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 7:12 pm.

Sally Kenney, Clerk

Motion by Eggleston, seconded by Thiele to adopt the Health & Recreation Committee Meeting Minutes of March 6, 2023 as read.

All Ald. voted aye.

Motion carried.

**Public Protection and Safety Committee Meeting Minutes of March 6, 2023.**

**PUBLIC PROTECTION AND SAFETY COMMITTEE**

A meeting of the Public Protection and Safety Committee was called to order by Chairman Kilgas on Monday, March 6, 2023 at 7:12 pm.

Members present: Eggleston, Kilgas, Schell, Thiele.

Also present: Mayor Penterman, Ald. Antoine (via Zoom), Coenen, DeCoster, Moore, Atty. Davidson, DPW/Eng. Neumeier, Planner Stephenson (via Zoom), Police Chief Graff, Fire Chief Carrel, Fin. Dir. Van Rossum, Street Sup. Van Gompel, and interested citizens.

**1. Correspondence - None.**

**2. Discussion Topics.**

**a. Flock License Plate Reader Cameras.**

Chief Graff gave an overview of the Flock License Plate Reader Cameras. The cameras capture a photo of license plates as cars drive by. The license plate images are stored to the Cloud.

Once the photo is in the system you can search by the type of car and retrieve a picture of the license plate. These cameras can communicate with other Flock License plate reader camera

images throughout the country and are connected to crime databases in thousands of communities in the country. The cameras are solar powered and are connected to satellites. Costs and set up of the cameras were discussed.

Motion by Thiele, seconded by Eggleston to enter into a contract for the Flock License Plate Reader Cameras.

All members voted aye.

Motion carried.

**b. Firefighting Foam Bank Agreement Final Contract.**

Chief Carrel stated minor changes have been made to this agreement. Attorney Davidson stated this agreement was reviewed and approved.

Motion by Eggleston, seconded by Schell to approve the final contract for the Firefighting Foam Bank Agreement as presented.

All members voted aye.

Motion carried.

**3. Adjourn.**

Motion by Thiele, seconded by Schell to adjourn.

All members present voted aye.

Motion carried.

Meeting adjourned at 7:35 p.m.

Sally Kenney  
Clerk

Motion by Kilgas, seconded by Schell to adopt the Public Protection and Safety Committee Meeting Minutes of March 6, 2023.

All Ald. voted aye.

Motion carried.

**Plan Commission Meeting Minutes of February 9, 2023.**

Motion by Moore, seconded by Kilgas to adopt the amended Plan Commission Meeting Minutes of February 9, 2023.

All Ald. voted aye.

Motion carried.

**Library Board Meeting Minutes of January 24, 2023.**

Motion by Kilgas, seconded by Thiele to receive and place on file the Library Board Meeting Minutes of January 24, 2023.

All Ald. voted aye.

Motion carried.

**1000 Islands Environmental Center Committee Meeting Minutes of January 19, 2023.**

Motion by Eggleston, seconded by Kilgas to receive and place on file the 1000 Islands Meeting Minutes of January 19, 2023.

All Ald. voted aye.

Motion carried.

Alder Moore made a comment about the 1000 Islands Environmental Center Committee Meeting Minutes of January 19, 2023. In these minutes the Center adopted a policy to no longer rent out the building for parties. His concern is that by changing this policy, the Center will no longer have that income coming in to help support it. He thinks there are other ways to remedy the issues. Attorney Davidson stated the Library and 1000 Islands Boards have control over their facility policies.

**Grignon Mansion Board Meeting Minutes of November 28, 2022.**

Motion by Thiele, seconded by Coenen to receive and place on file the Grignon Mansion Board Meeting Minutes of November 28, 2022.

All Ald. voted aye.

Motion carried.

**Operators/Bartenders License**

The following applicants have applied for an operator's license for the license year 2022-2024 and have been recommended for approval based on their record check by the police department:

Postel	Austin	R.	504 Idlewild St. Apt. #503	Kaukauna
Verstegen	Justin	M.	W6604 Ethan Dr.	Appleton

Motion by Eggleston, seconded by Moore to approve the operator/bartender license.

All Ald. voted aye.

Motion carried.

**REPORTS OF CITY OFFICERS**

None.

**PRESENTATION OF ORDINANCES AND RESOLUTIONS**

**Resolution 2023-5376 Preliminary Resolution Declaring Intent to Exercise Special Assessment Police Powers for Public Improvements to Alleys Abutting Properties along East 3rd Street, West 3rd Street, East 4th Street, West 4th Street, Reaume Avenue, Main Avenue, Crooks Avenue, Island Street, Schultheis Street, Elm Street, and Oak Street.**

Motion by Moore, seconded by Coenen to suspend the rules and waive the reading of Resolution 2023-5376.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Kilgas to adopt Resolution 2023-5376.

All Ald. voted aye.

Motion carried.

**Resolution 2023-5377 Resolution Approving a Lot Division for Parcel 322095700.**

Motion by Moore, seconded by DeCoster to suspend the rules and waive the reading of Resolution 2023-5377.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Coenen to adopt Resolution 2023-5377.

All Ald. voted aye.

Motion carried.

## ADJOURN

Motion by Coenen, seconded by DeCoster to adjourn.  
All Ald. voted aye.  
Motion carried.

Meeting adjourned at 7:31 p.m.

Sally Kenney, Clerk

