

1000 ISLANDS ENVIRONMENTAL CENTER

ADMINISTRATIVE/FINANCE SUB-COMMITTEE MEETING

City of Kaukauna
Nature Center Building
1000 Beaulieu Court, Kaukauna



Wednesday, June 29, 2022 at 4:00 PM

MINUTES

In-Person

1. Call to Order

Van Berkel called the meeting to order at 4:06 PM

Members Present: Van Berkel, Eggleston, Manion

Also Present: Nowak

2. Reading and Approval Minutes

a. 1000 Islands Administrative/Finance Sub-Committee Minutes of December 1, 2021

Eggleston moved to waive the reading and approve the minutes of the December 1, 2021 minutes. Second by Manion. Motion carried.

3. New Business

a. Strategic Planning Discussion

Nowak led a brainstorming discussion on what administrative and finance goals are important to try to accomplish over the next 5 years. Several ideas were discussed in detail. This list of goals will be submitted to the Strategic Planning Steering Committee for potential inclusion in the final strategic plan.

4. Other Sub-Committee Items

Discussion on the frequency of sub-committee meetings and the time between a meeting and the approval of the minutes. Options to decrease the time frame were discussed. Van Berkel suggested that draft minutes are shared with the sub-committee members when they are created giving members a chance to review while the meeting is still fresh in the memory.

5. Adjournment

Manion moved to adjourn. Second by Eggleston. Meeting adjourned at 5:31 pm.