BOARD OF PUBLIC WORKS
A meeting of the Board of Public Works was called to order by Chair Antoine on Monday, November 16, 2026, at 6:15 P.M.

Alders present: Antoine, DeCoster (Zoom), Eggleston (Zoom), Kilgas, Moore, Schell, and Thiele.

Absent & Excused: Schumacher.

Also present: Mayor Penterman, Library Dir. Thiem-Menning, DPW/Eng. Neumeier, Street Superintendent Van Gompel, Project Engineer Conger, Fire Chief Carrel, HR Director Hodge (Zoom), and interested citizens.

Motion by Moore, seconded by Kilgas to excuse the absent member.
All Ald. Present voted aye.
Motion carried.

1. **Correspondence** – none**.**

2. **Discussion Topics.**

a. Authorization to seek bids for Project 15-26: Konkapot Creek Sewer Interceptor Extension.
The Engineering Department is completing plans to extend the sanitary sewer interceptor line south of CTH CE along the Konkapot Creek. The project will include a combination of open excavation and boring to install the new sewer lines, open excavated bore pits at each manhole, clearing and grubbing of select trees and brush for construction access, and restoration of affected areas.

Motion made by Moore, seconded by Thiele to authorize the Engineering Department to seek bids for Project #15-26, Konkapot Sewer Interceptor Extension South
All Ald. Present voted aye.
Motion carried.

b. Authorization to seek bids for Project 2-27: Wisconsin Avenue Area Utility Relay - Phase 2.
The Engineering Department is completing plans for our annual utility relay project with Kaukauna Utilities. The proposed project is in the Wisconsin Avenue to Draper Street area, including Idlewild Street, Jefferson Street, Black Street, Diedrich Street, Margaret Street, Maria Street, and Armstrong Court. The project will include replacement of sanitary sewer mains, water mains, private laterals from the main to the homes, temporary asphalt overlay, and restoration of the affected areas.

Motion made by Kilgas, seconded by Schell to authorize the Engineering Department to seek bids for Project #2-27, Wisconsin Avenue Area Utility Relay – Phase 2
All Ald. Present voted aye.
Motion carried.

c. Grignon Park stream restoration, soccer field, and parking lot project - Discussion.
The city purchased two properties in 2023 with the anticipation of expanding Grignon Park to the west. Engineering has worked with McMahon Associates and the DNR to create a stream restoration project that will be the first step. Staff has also laid out some preliminary site plans for a new soccer field and parking lot in this area. We have worked with River Surge on some potential layouts, and we will look for public input from the abutting residents on how improvements may best fit into this area.

d. Wisconsin Disaster Fund (WDF) expenses reimbursed from the March snowstorm.
In the second week of March 2026, City Public Works and emergency operations braced for a historic winter weather event (Blizzard Elsa). The National Weather Service recorded 27.0 inches at

its Appleton weather station over the three days, a new three-day record. Green Bay recorded 26.6 inches, its second-largest snowstorm on record. The Governor declared a State of Emergency (Executive Order #286) on March 14, and the City proactively declared its own Class III Snow Emergency on March 13.

Due to the significant costs the City incurred responding to the storm, City staff pursued reimbursement through the Wisconsin Disaster Fund, a state program that helps local governments recover from major disasters when federal assistance is not available. If a community's disaster-related costs exceed a per-capita threshold (for Kaukauna, 17,089 residents × $4.72 = $80,660), the program reimburses 70% of all eligible costs. Overtime labor and use of City-owned equipment were eligible within a single 48-hour period. Staff chose the period that captured the most eligible expenses: 3:45 a.m. Sunday, March 15, through 3:45 a.m. Tuesday, March 17.

Fire Department and Public Works staff built the claim from payroll records and priced equipment at the published Wisconsin DOT equipment rates. On November 11, 2026, Wisconsin Emergency Management notified the City that the State had verified $98,218.59 in eligible recovery costs, found the City's documentation satisfactory, and released the City's 70% reimbursement of $68,753.01 via direct deposit.

3. Adjourn.

Motion made by Schell, seconded by Moore to adjourn.
All Ald. Present voted aye.
Motion carried.

Meeting adjourned at 6:35 pm.

Kayla Nessmann, Clerk