



LIBRARY BOARD MEETING MINUTES

City of Kaukauna

Kaukauna Public Library

207 Thilmany Rd STE 200, Kaukauna

Tuesday, January 16 2024 at 5:30 PM

Library Board Room In-Person & Zoom Teleconference Hybrid Meeting

1. Call meeting to order
 - a. The meeting was called to order at 5:31p.
2. Roll call of membership
 - a. Present: M.J. Kilgas, C. Van Boxel, A. Neumeier, J. Vondracek, A. Schneider, & J. Van De Hey
 - b. Excused: C. Fallona, J. Lucas, K. Hietpas
3. Approval of minutes from previous meeting
 - a. Tuesday, November 28, 2023 meeting minutes.
 - b. J. Van De Hey made a motion to approve the Tuesday, November 28, 2023 meeting minutes, seconded by C. Van Boxel. Motion carries; all in favor.
4. Public Participation and Communications
 - a. None.
5. Action Items
 - a. Bill Register November 2023
 - b. Bill Register December 2023
 - c. A. Neumeier made a motion to adopt the Bill Register November 2023 and the Bill Register December 2023, seconded by J. Vondracek. Motion carries; all in favor.
 - d. Update Meeting Room Policy
 - i. A. Schneider made a motion to update the meeting room policy, seconded by A. Neumeier. Motion carries; all in favor.
6. Information Items
 - a. Directors Report
 - i. A. Thiem-Menning noted they began the large collection management project, which will include weeding, series checking, and shifting. The braille collection has been removed

due to extremely low circulation and the need for additional shelf space.

b. Adult Services Librarian Report

c. Trustee Topic 12

i. This topic was on library standards. A. Schneider noted these standards will be updated by the State soon.

d. Statistics

7. Adjournment

a. The meeting adjourned at 6:08p.

