

COMMON COUNCIL

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna



Tuesday, April 21, 2026 at 7:00 PM

AGENDA

1. **In-Person and Remote Teleconference via ZOOM**
2. Call to Order.
3. Roll call, one minute of silent prayer, Pledge of Allegiance to the American Flag.
4. Presentation of letters, petitions, remonstrances, memorials, and accounts.
5. Public appearances.
6. Business presented by Mayor.
 - a. Appointment of Ashley Roehl as Finance Director/Treasurer.
 - b. Appointment of Ashley Roehl to the Fox Cities Area Room Tax Commission to replace Will Van Rossum (1-year term).
 - c. Proclamation Arbor Day April 24, 2026.
 - d. Proclamation Municipal Clerks Week May 3 - May 9, 2026.
7. Consent Agenda.
 - a. Approve the Board of Public Works Meeting Minutes of April 20, 2026.
 - b. Approve the Finance and Personnel Committee Meeting Minutes of April 20, 2026.
 - c. Approve the Health and Recreation Committee Meeting Minutes of April 20, 2026.
 - d. Approve the Legislative Committee Meeting Minutes of April 20, 2026.
 - e. Approve the Common Council Meeting Minutes of April 8, 2026.
 - f. Receive and place on file the Joint Review Board Meeting Minutes of March 25, 2026.
 - g. Receive and place on file the Plan Commission Meeting Minutes of March 19, 2026.
 - h. Receive and place on file the Heart of the Valley Metropolitan Sewerage District Meeting Minutes of March 10, 2026.
 - i. Receive and place on file the Library Board Meeting Minutes of February 24, 2026.
 - j. Fire Report for March 2026.
 - k. Ambulance Report for March 2026.
 - l. Police Report for March 2026.
 - m. Code Enforcement Report for March 2026.
 - n. Court Report for March 2026.
 - o. Clerk-Treasurer's Daily Deposit Report for March 2026.
 - p. Building Inspection Report for March 2026.
 - q. Bills Payable.
8. Reports of standing and special committees.
 - a. Operator (Bartender) Licenses.

9. Reports of City officers.
 - a. Municipal Court Costs - Assembly Bill 443.
 - b. Producer Full-Service Retail Sales Application to Stone Arch Brewpub for Electric City River Jam on June 19 and 20, 2026 from 4:30 PM to 10:30 PM.
 - c. Annexation Petition Review - Verbeten Development.
 - d. TID 6 Termination.
 - e. Fire Department Vehicle Purchase.
 - f. Presentation of the 2025 Fire Department Annual Report.
 - g. 2025 Annual Library Report.
10. Presentation of ordinances and resolutions.
 - a. Resolution 2026-5507 Resolution Terminating Tax Increment District (TID) No. 6.
 - b. Resolution 2026-5508 Authorizing Resolution for Outdoor Recreation Grant Application.
 - c. Resolution 2026-5509 Updating and Clarifying Authorized Signers on City Financial Accounts.
 - d. Ordinance 1955-2026 Ordinance Amending Section 7.12(1)(bg) of the Kaukauna Municipal Code.
11. Alder requests for discussion at next Common Council meeting.
12. Closed session.
 - a. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – The Reserve Update.
 - b. Return to Open Session for possible action.
13. Swearing in of newly elected officials.
14. Adjourn sine die.

15. NOTICES

Common Council – Notice is hereby given this is a public meeting of the Common Council. As such, all members or a majority of the City's Standing Committees will likely be in attendance.

While members of the Common Council or any Standing Committees may participate in discussions, only the Common Council will take formal action.

IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.

16.

17. **MEETING ACCESS INFORMATION:**

You can access this meeting by one of three methods: from your telephone, computer, or by an app. Instructions are below.

To access the meeting by telephone:

1. Dial 1-312-626-6799
2. When prompted, enter Meeting ID 234 605 4161 followed by #
3. When prompted, enter Password 54130 followed by #

To access the meeting by computer:

1. Go to <http://www.zoom.us>
2. Click the blue link in the upper right hand side that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow Zoom to access your microphone or camera if you wish to speak during the meeting

To access the meeting by smartphone or tablet:

1. Download the free Zoom app to your device
2. Click the blue button that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow the app to access your microphone or camera if you wish to speak during the meeting

Members of the public will be muted unless there is an agenda item that allows for public comment or if a motion is made to open the floor to public comment.