



PARKS & RECREATION ADVISORY COMMITTEE AGENDA

December 05, 2023 at 5:30 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/94184441385> or +1 669 444 9171 US Webinar ID: 941 8444 1385

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF AGENDA

D. APPROVAL OF MINUTES

1. Minutes from November 7, 2023

E. DIRECTOR'S REPORT

2. December 5th Directors Report

F. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

G. NEW BUSINESS

H. UNFINISHED BUSINESS

3. Regulation of Large Events

4. Naming Policy

5. FY2025-FY2031 Capital Improvement Program

I. STAFF REPORTS

6. Aquatics Division Update

J. COMMITTEE MEMBER / LIAISON COMMENTS AND QUESTIONS

K. NEXT MEETING DATE

L. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.gov.

PARKS & RECREATION ADVISORY COMMITTEE **DRAFT** MINUTES

November 07, 2023 at 5:30 PM

Assembly Chambers/Zoom Webinar



A. CALL TO ORDER

- a. Chairman Christopher Mertl called the meeting to order at 5:32 PM

B. ROLL CALL

Present: Chris Mertl, Makayla Chappell, Josh Anderson, Danika Swanson, Portland Highbaugh, Emma Van Nes, Paulette Schirmer

Absent: Charles Westmoreland, Christina Mounce

Staff Present: George Schaaf, Parks and Recreation Director; Eric Moots, Parks and Recreation Staff Liaison; Annie Carroll, Parks and Recreation Staff Liaison; Michelle Hale, Assembly Liaison

C. APPROVAL OF AGENDA

Mr. Anderson motioned to unanimously approve the agenda for the meeting. Mr. Mertl proposed an amendment to add introductions of new people present, and approval of April 4, 2023 minutes to the meeting agenda. Motion passed unanimously.

D. INTRODUCTIONS

Mr. Mertl introduced Michelle Hale as the new Assembly Liaison, and Annie Carroll as the new Parks and Recreation Staff Liaison to replace Eric Moots.

E. APPROVAL OF MINUTES

Minutes from August 15, 2023

Ms. Highbaugh motioned to unanimously approve the minutes. The motion passed unanimously.

Minutes from April 4, 2023

Mr. Anderson motioned to unanimously approve the minutes. The motion passed unanimously.

F. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS - None

G. AGENDA TOPICS - None

H. NEW BUSINESS

- a. **Regulation of Large Events**— *Presented by G. Schaaf*

Mr. Schaaf began by explaining that currently there is no law requiring people to get permits for noncommercial events in public parks, trails, open spaces, or recreational facilities. Increasingly there have been large gatherings such as weddings and music festivals which have led to resource damage, increased littering, and the presence of harmful debris in parks.

Mr. Schaaf presented a proposed change to the city's code of ordinances that would require organizers of an event in public parks to obtain, and comply with the conditions of, a noncommercial permit if they expect to have more than 100 people in attendance at a gathering. The criteria for a noncommercial permit include 10 days advance notice for events of 100-250 people and 30 days advanced notice for more than 250 people to allow

for coordination with other city departments. Organizers will also be required to provide and arrange for, Porta Potties and trash cans to support the needs of hundreds of people. Mr. Schaaf noted that the department is limited in regulating the time, place, and manner of these activities to reasonable conditions that protect the public facilities and property.

Mr. Anderson inquired about the cost of noncommercial permits. Mr. Schaaf answered that the cost has yet to be determined but noted that it would be determined by the fee schedule provided by the city manager. Mr. Anderson asked how the cost of preparation and cleanup would be quantified by the city. Mr. Schaaf explained there is a provision for a deposit based on the size and likely impact of the event. A benefit of implementing this permit policy is that event organizers will be known and contacting them after an event has concluded would be possible.

Ms. Swanson asked what the consequence would be for organizers whose event drew more attendees than anticipated, thus increasing the impact of the gathering. Mr. Schaaf acknowledges proving culpability as a challenge and explained that the department would work with JPD to gather evidence and write a citation for a minor violation, which the organizer could contest in court.

Ms. Chappell asked about projected occupancy limits for each individual space, and about how limited ticketed events may differ from those open to the public in regard to this policy. Mr. Schaaf explained that using knowledge of the planned event, and guidelines for specific parks, a decision on if the proposed use would exceed the capacity of the park would be made at the Directors' discretion.

Mr. Anderson noted that if rules are to be established, the consequence of breaking the rules needs to be significant enough to effectively dissuade people from non-compliance. Mr. Schaaf explained that the size of the civil fine the city can impose is limited and that a deposit for larger events will help in this regard.

Ms. Highbaugh inquired about when this proposed change would take effect if accepted, and when and how would the public be made aware of the change. Mr. Schaaf answered that code ordinances take effect 30 days after adoption, and a date would be set for new regulations. He added that there would absolutely be publicity about these new requirements. Ms. Hale added that the assembly would be interested in seeing the fees before the change is proposed to the assembly.

Mr. Mertl suggested that a distinction could be made between developed parklands which have facilities such as shelters and restrooms, and undeveloped parklands which do not. He further explained that capacity limits could be established based on what facilities are present to support group gatherings. Mr. Mertl also suggested that a streamlined application process would be beneficial for events held annually.

Ms. Chappell noted that methods of safe transportation, and adequate parking space should be considered when granting permits. Mr. Schaaf agreed and acknowledged that reasonable conditions could be imposed on a permit using the proposed system.

Mr. Schaaf concluded that he would take the PRAC's questions and comments and work with staff to incorporate any changes and will bring new proposals back to the December PRAC meeting.

b. Naming Policy – Presented by G. Schaaf

Mr. Schaaf began by explaining that once or twice a year the Parks & Recreation Department receives requests to name or rename parks or facilities. The goal of this proposal is to establish a naming policy for Parks & Rec that has been vetted by the PRAC to provide guidance on how to evaluate name proposals that then can be handed off to the Assembly for a final decision. The current draft took into consideration the naming policies from 20 different Parks & Rec departments across the country and includes guidance for considering indigenous place names, and for renaming existing facilities. Additionally, this policy provides guidance on sponsorships and donations of land and money for Parks & Rec facilities.

Ms. Hale raised the question of how we get more place names for women, Filipino people, and Alaska native people. She notes that this is a question she will bring up with the assembly.

Ms. Swanson proposed that one way to avoid needing to rename facilities is to discourage naming places after people as humans are flawed and any given person's legacy may be controversial if actions they've taken were offensive.

Mr. Mertl asked how selections will be made with equity and fairness if multiple name proposals are received for a park. Mr. Schaaf stated that a recommendation could be made but the department would not disqualify any proposals and ultimately the Assembly must make the decision.

Mr. Schaaf shared a comment by a member of the public and the Historic Resources Advisory Committee (HRAC), Gary Gillette. Gillette requested that the department consult HRAC regarding names associated with historic events, people, and places. Mr. Schaaf added that consulting HRAC about properties that are on a historical inventory could be added to the policy. Mr. Mertl acknowledged this comment and concluded that further discussion and approval will be handled in the December PRAC meeting.

c. FY2025-FY2031 Capital Improvement Program – Presented by G. Schaaf

Mr. Schaaf gave an overview of the Capital Improvement Program (CIP). Mr. Schaaf explained that the department is asking for the CIP funding to be increased from \$550,000 to \$750,000. This funding will go into 3 different buckets: CIP for trail

maintenance, CIP for maintenance of sports fields and facilities, and a CIP for parks and playgrounds. One difference to this year's plan is the removal of deferred facilities maintenance from the Parks & Rec CIP to better focus on the core work of the department. The CIP proposal must be submitted in December to the Engineering and Public Works Department to be built into the budget that will be presented to the Assembly in the spring. Mr. Schaaf asked the PRAC for input on the plan.

Ms. Van Nes inquired about the certainty of grant funding for unscheduled projects. Mr. Schaaf explained that it depends on the project as the process of securing funding is ongoing and different for each project.

Mr. Mertl asked why the 35 Mile ORV Park project is split evenly between FY25 and FY26 instead of being finished in one year. Mr. Schaaf explained that this is due to capacity to do the work, and limits of the permit for phase one of the project.

Ms. Schirmer inquired about the Community Center & Facilities Maintenance Shop and its funding to which Mr. Schaaf explained that the 2019 Parks & Rec Master Plan for Juneau noted lack of indoor gym space is a major gap in services. Community groups have approached the department requesting indoor gym space, and since Juneau has no community center this has been a high priority with considerable community support. There is not a fully refined proposal currently which is why there is a preliminary request for initial funding in FY25. Ms. Hale mentioned the Juneau Commission on Aging has an interest in creating a senior center. Mr. Mertl concluded stating that a decision on this will be added to the agenda for December's PRAC meeting.

d. Draft of Legislative Capital Priorities— Presented by G. Schaaf

Mr. Schaaf presented the Legislative Capital Priority List in which Engineering and Public Works requests the PRAC rank their priorities for the city to request funding from the State and the Federal legislative delegations. Ms. Hale shared with the PRAC that projects on the priority list need extra funding to move forward and that the Assembly is interested in knowing how PRAC ranks priorities.

Mr. Anderson informally put forth his ranking of the priorities in the order of 35 Mile ORV Park, Lemon Creek Multimodal Path, Jackie Renninger Park, and The Community Center. His ranking received support from Ms. Chappelle and Ms. Schirmer. Ms. Van Nes proposes ranking the Lemon Creek Multimodal Path as the first priority, as cycling in the Lemon Creek area is a safety hazard. Ms. Swanson agrees public safety is crucial and suggests either Lemon Creek Multimodal Path or Jackie Renninger Park rank first.

Ms. Highbaugh motions that the PRAC rank the projects in the order of: 35 Mile ORV Park, Jackie Renninger Park, Lemon Creek Multimodal Path, and The Community Center. Ms. Swanson and Ms. Van Nes opposed and the motion carries.

I. UNFINISHED BUSINESS – None

J. STAFF REPORTS – Presented by G. Schaaf

Mr. Schaaf updated PRAC on Parks & Rec promotions such as the Winter Pass, upcoming Turkey Bowling at Treadwell Arena, and the State Swim/Dive Championships at Dimond Park Aquatic Center. Finally, he shared that the department will be sending a resolution to the Assembly asking that they urge the Department of Natural Resources (DNR) to make available the full amount of funding in the Land and Water Conservation Fund for cities, boroughs, and tribes. He added that DNR has not offered any grants in the last 6 years and has spent over 90% of the funding on their own projects.

K. COMMITTEE MEMBER / LIAISON COMMENTS AND QUESTIONS

Ms. Hale let the PRAC know that the Assembly is holding their annual retreat on December 2nd which will be open to the public. Mr. Anderson shared that the Youth Activities Board (YAB) will be meeting on November 14th and is currently working to simplify the YAB grant application process.

PRAC members decided which boards they would be liaisons to. Mr. Mertl will be the liaison to the Lands, Housing & Economic Development Committee, Danica Swanson will be the liaison to Trail Mix, Emma Van Nes will be the liaison to the Eaglecrest Board, Josh Anderson will be liaison to the YAB and 1% for Art.

L. NEXT MEETING DATE - December 5, 2023

M. ADJOURNMENT – The meeting was adjourned by Mr. Anderson at 7:31pm

Respectfully submitted by Annie Carroll on 11/28/2023



TO: Parks & Recreation Advisory Committee
FROM: George Schaaf, Parks & Recreation Director
DATE: November 29, 2023
RE: December 5, 2023 Meeting

DIRECTOR'S REPORT

Please find enclosed the information supporting your agenda topics for this meeting. The meeting is anticipated to last 60 minutes and will take place in person at City Hall and virtually via **Zoom Webinar**. To join the Zoom Webinar, go to <https://juneau.zoom.us/j/94184441385> or call 1-253-205-0468.
Webinar ID: 87003674124.

H. NEW BUSINESS

None.

I. UNFINISHED BUSINESS

1. Regulation of Large Events

At its November 7, 2023 meeting, the PRAC requested that staff estimate the fees that would be charged for event permits under the proposed regulation. The attached memo contains information about the anticipated fiscal impact.

Recommended Motion:

I move that the Parks & Recreation Advisory Committee recommend that the Assembly adopt the proposed changes to the municipal code and administrative code of regulations to manage large events in parks (optional: *with the following changes:* _____).

2. Naming Policy

At its November 7, 2023 meeting, the PRAC suggested several changes to the proposed policy. Staff also made a few minor changes regarding collaboration with Alaska Native organizations and including the CBJ Historic Resources Advisory Committee in the review process.

Recommended Motion:

I recommend that the Parks & Recreation Department adopt Policy No. 100-005 "Facility Naming Policy".

3. FY2025-2031 Capital Improvement Plan (CIP)

The PRAC received information about the Department's FY2025-2031 CIP at the November 7, 2023 meeting. Since that meeting, staff made the following changes to the CIP:

The CIP is due to the Engineering & Public Works Department on December 22, 2023, which means that tonight is the PRAC's final opportunity to recommend changes and/or provide a recommendation to the Assembly.

Recommended Motion:

I recommend that the Assembly approve the Parks & Recreation Department's FY2025-31 Capital Improvement Plan, including a total of \$750,000 in General Sales Tax revenue.

J. STAFF REPORTS

1. Aquatics Division Update

Aquatics Manager Terra Patterson will present an update on the Aquatics Division, including programs and progress on the Augustus Brown Pool Renovation.



TO: Parks & Recreation Advisory Committee
FROM: George Schaaf, Parks & Recreation Director
DATE: November 29, 2023
RE: Fiscal Note – Proposed Large Event Permit

The Parks & Recreation Department has proposed a regulation that would require a permit and conditions for any gathering of more than 100 people within the limits of a municipal park or recreation area. The proposed regulation provides for an application fee established by the City Manager pursuant to CBJ 03.05.050.

Staff recommend the following fee structure, which reflects the anticipated actual costs to process and administer the permit. A higher fee is proposed for larger events that would require coordination with other departments and agencies (i.e. Juneau Police Department, Capital City Fire/Rescue, CBJ Streets Division, etc.):

# of Attendees	Proposed Fee	Estimated Staff Time Req'd
100-250	\$100	≤1 hour
250-500	\$250	2-4 hours
500+	\$50 per 100 attendees	Varies

**Assumes staff time cost @ \$75/hour*

The fees proposed are significantly lower than those charged by other municipalities in Alaska and surrounding states; for example:

Anchorage

1 - 300	301-500	501 - 1,000	1,001 - 3,000	3001 - 5,000	5,001+
\$150	\$250	\$350	\$500	\$600	\$700

<https://www.muni.org/Departments/parks/pages/specialeventinformation.aspx>

Fairbanks

\$1.00/person in excess of 200 people

<https://fnsb.gov/DocumentCenter/View/3942/User-Fees---Public-Records-Request-PDF>

Portland, Oregon

1 - 499	500 - 999	1,000 - 1,499	1,500 - 1,999	2,000 - 2,499	2,500 - 2,999	3,000 - 3,999	4,000 - 4,999	5,000 - 5,999	10,000+
\$204	\$335	\$660	\$984	\$1,319	\$1,639	\$1,964	\$2,310	\$2,657	\$2,946

<https://www.portland.gov/parks/public-events#toc-rental-fees-and-rates>

11 CBJAC 01.010 - Policy.

As established in Resolution 1755am, the policy of the City and Borough of Juneau concerning the commercial use of city land regulated by the parks and recreation department is to:

- (a) Maintain and improve parks, recreation areas and trails for their primary use by the public, to include visitors and residents alike, for parks, recreation areas and trails and preserve them from activities inconsistent with that primary use.
- (b) Preserve and maintain these public assets for all users, preserve the recreational experience unique to each area, consider impacts upon other users and neighboring property, and ensure public safety on city lands.
- (c) Establish rules to minimize environmental damage and mitigate impacts from the commercial use of parks and open spaces, and trails.
- (d) Charge for commercial use of parks, trails, open spaces and recreational facilities at a fair rate which reflects the cost of providing any improvements, maintenance, services, and administration necessary for the use.

(e) Manage noncommercial gatherings of 100 or more people on parks, trails, open spaces, or recreational facilities to protect public use of these facilities and preserve them from undue impacts.

- (e) Establish and enforce uniform rules for commercial use of City and Borough parks and open spaces, trails and recreational facilities.

11 CBJAC 01.020 - Lands regulated.

These regulations apply to all City and Borough land designated by the manager pursuant to Ordinance 85-76am as open space and park system and to all areas owned by the City and Borough dedicated to park or recreation purposes.

11 CBJAC 01.030 - Permit required.

- (a) **Commercial uses.** No person may conduct commercial activities on City and Borough of Juneau lands subject to these regulations except as authorized by a permit issued by the director. A permit under this chapter is not required for activities conducted under a permit issued pursuant to other chapters in this title.

(b) Noncommercial uses. No person may cause more than 100 people to gather on City and Borough of Juneau lands subject to these regulations except as authorized by a permit issued by the Director. A permit under this chapter is not required in addition to any other permit(s) issued pursuant to other chapters in this title.

(c) The director may issue a permit for commercial **or noncommercial** activities within a parks and recreation area as subject to such conditions as the director may impose and only upon a determination that the use as proposed:

- (1) Will not pollute or degrade the environment, resources, facilities, or atmosphere of the park;
- (2) Will not endanger the public health, safety, and welfare;
- (3) Is consistent with the comprehensive plan; **and**
- (4) Is consistent within the existing commercial use of trail criteria.

(d) A permit may contain conditions reasonably required for the protection and use of the park area for which the permit is granted, including limitations as to time, area, equipment, user loading, **number of attendees**, traffic, parking, discharges, noise, and other factors.

(e) The director may deny a proposed use upon a written determination that the use, alone or in combination with other uses, would exceed the carrying capacity of the area. The director shall determine the carrying capacity of an area taking into account the nature and extent of the use, the number of users, and the impacts likely to result from the use, including, traffic, noise, public access, loading, the availability of parking and other factors. The director shall find that the carrying capacity of an area would be exceeded if it is more likely than not that the proposed use would unreasonably degrade the environment, resources, facilities, or atmosphere of the park. If the cumulative impact of proposed uses would exceed the carrying capacity of the area, the director shall not award any permits for that area until the following procedure is followed:

- (1) The director shall notify all members of any group of applicants whose applications, taken together, propose uses in excess of the carrying capacity of an area. The notice shall identify the nature and extent of the impacts exceeding the carrying capacity, and shall invite the applicants to confer among themselves for the purpose of negotiating a resolution to the excess impacts issues.
- (2) The applicants may re-submit their applications which shall be granted if the director finds that the excess impact issues have been resolved and the applications otherwise meet the requirements of this section. If excess use issues remain unresolved, the director shall grant permits by lottery to the extent that such uses do not exceed the carrying capacity of the area.
- (3) The applicant shall be provided an opportunity to be heard at an informal hearing by the director regarding any denial. The director's decision may be appealed to the city manager by filing a notice of appeal setting forth the reasons the decisions appealed with the office of the city manager within 10 days of the director's decision.**

(f) A **commercial** permit is transferable only with the permittee's entire business interest in activities conducted under the permit and only to a person who has successfully completed the permit application process. No credit will be given for any permit payments made by the previous holder of the permit. **A noncommercial special use permit is not transferable to any other person.**

11 CBJAC 01.040 - Application process.

- (a) General requirements.
 - (1) Applications for permits will be accepted only from persons who have, or upon issuance of the permit, will have the legal authority to take action in accordance with the permit. All applications must be signed by the **organizers or** owners of the business to be subject to the permit. The director may require an applicant to submit evidence of authority to apply hereunder.
 - (2) All applications for permits must be on forms provided by the department. Applications will not be considered unless they are complete, signed, accompanied by the applicable fee **and/or deposit**, and filed together with any required attachments or exhibits at the offices of the parks and recreation department.
 - (3) Applications for commercial use permits will be available at the parks and recreation office no less than 30 days before the close of the application period. Applications received after 4:30 p.m. on the day that the application period ends will not be considered for a permit.
 - (4) Application for noncommercial use permits with expected gatherings between 100 and 250 attendees must be submitted at least 10 calendar days before the event. Applications for noncommercial use permits with expected gatherings exceeding 250 attendees must be submitted at least 30 calendar days before the event.**
- (b) Application information.
 - (1) Applicant information.
 - (A) The application shall identify each individual or business entity responsible for the use intended; all officers, partners, or joint venturers of such entities; and all persons with any ownership interest in such entities. Notice to any of the persons listed shall be sufficient to notify all, and each person listed shall be jointly and individually responsible for compliance with permit conditions;
 - (B) The permanent, temporary, local, and foreign residence and mailing addresses of each person, owner, and company responsible for the use, service or activity intended;
 - (C) Current phone numbers of each **organizer,** company, and individual providing services in the area applied **for;**
 - (D) A copy of a current driver's license or other government identification card which includes a photograph, date of birth and a written physical description of each driver;
 - (E) Physical descriptions and license numbers of each vehicle to be used in the activity for which the permit is sought.
 - (2) Proposed use.
 - (A) A description and a map of the location of each proposed use;

- (B) A description of transportation to the site and proposed parking plans for vehicles, and a statement of any additional accommodations or improvements needed for the proposed use;
 - (C) A description of the use, the mode of transport at the site, and the services being provided at the site, **such as garbage collection and disposal, sanitary/toilet service, and cleaning; and**
 - (D) A description of the number, scheduling, and size of participant groups at the site, with a calendar indicating which days and times the use is proposed.
- (3) Fees to be charged by permit holder.
- (A) A schedule of fees and charges to customers and a description of any collection, disbursement, royalty, commission or similar arrangements with others including tour brokers, agents, or cruise ship companies.

11 CBJAC 01.050 - Permit fees.

(a) Commercial permit fees. The applicant shall pay a fee, established by the manager, which fee will give the city a fair and reasonable return in light of the cost of administering the activity permitted under the permit, the impact of the proposed activity on the area, the cost of any improvements required, and the value of the benefit conferred upon the user. The fee shall be paid to the department by the 15th day of each month for fees owed in previous calendar month, provided that, ten-day operational temporary permit holders shall remit quarterly.

(b) Noncommercial permit fees. An application fee based on the user fee schedule approved by the manager shall be paid to the City & Borough with the application for the permit. Prior to issuance of a permit under this chapter, a deposit shall be collected for possible damage to natural resources and public facilities, or other costs to the City & Borough arising from the proposed activity. The amount of such deposit shall be determined by the Parks & Recreation Director. After the proposed event, the City & Borough shall collect from the permittee an amount equal to the excess of the actual damage or costs over the deposit. If the deposit exceeds the actual damage or costs, the balance shall be returned to the permittee within five business days after the proposed event.

11 CBJAC 01.060 - Insurance and indemnification.

(a) Commercial permits. Prior to issuance of a permit, the permittee must provide the department with a broker's certificate of insurance showing that the permittee has obtained public liability insurance in the amount and for the risks determined by the risk manager of the City and Borough of Juneau for the proposed use. The certificate must establish that the City and Borough is named as an additional insured on the policy, and that the insurer shall notify the City and Borough if the policy is modified, canceled, or terminated. Permittees, upon acceptance of a permit, shall execute an instrument under the terms of which the permittee shall agree to indemnify, defend, and hold harmless the City and Borough of Juneau from any and all claims for injury or damage to persons or property suffered in connection with the permittee's activities unless such injury or damage is caused by the gross negligence of the City and Borough of Juneau.

(b) *Noncommercial permits. Insurance may be required and will be determined upon reviewing the permit application.*

11 CBJAC 01.070 - Permit duration.

(a) *Commercial permit duration.*

- (1) Permits shall expire on December 31 of each odd-numbered year, except as provided in subsection (d), (e), and (f) for temporary permits and special use permits.
- (2) Permits are valid only for the dates, times, activities and areas specified.
- (3) Permits are not renewable. Issuance of a permit shall not entitle the permit holder to any priority or preferential consideration for subsequent, new, or additional permits for the same or related uses or areas. A new application must be submitted each permit period for each permit.
- (4) The director may issue a ten-day operational temporary permit with no more than 30 people each day. The permit can be applied for at any time but is not renewable within a year. The application process for a ten-day permit shall be the same as for other permits.
- (5) The director may issue a 30 day operational temporary permit. This permit can be applied for at any time but is not renewable within a year. The application process for a temporary 30 day permit shall be the same as for other permits.
- (6) The director may issue a special use permit, which will not be renewable. This permit can be applied for at anytime. The application process for a special use permit shall be the same as for other permits.

(b) *Noncommercial permit duration.*

(1) *Permits are only valid only for the dates, times, activities, and areas specified.*

(2) *Permits are not renewable. Issuance of a permit shall not entitle the permit holder to any priority or preferential consideration for subsequent, new, or additional permits for the same or related uses or areas. A new application must be submitted for each permit.*

11 CBJAC 01.080 - General operating requirements.

- (a) Permittees shall have a copy of the permit immediately available for inspection at all times while engaged in activities pursuant to the permit. A copy of the permit shall be prominently displayed on any vehicles used in the recreation area.
- (b) Permit holders shall be responsible to the city for their actions and those of their agents, employees, **attendees, and** customers while engaged in **permitted** activities. The following operating requirements apply to activities conducted under the permit unless otherwise specified in a permit.
- (1) No one may obstruct traffic, litter, use glass containers, nor disturb, damage, deface, or remove natural objects including trees, plants, moss, rock, gravel, or minerals, nor disturb or remove cultural, archaeological, or historical material.
 - (2) Activities conducted under the permit shall be confined to the improved trail surfaces except as required for safety reasons.
 - (3) No alterations or improvements to the permitted area are allowed, nor may anything be posted or signs of any kind be displayed in the area.
 - (4) No one may camp, light fires, fish, hunt, or harass wildlife.
 - (5) The permit holder shall promptly notify the director of any accident, injury or claim relating to the permitted activity.
 - (6) The permit holder shall promptly notify the director of any repair or maintenance needed to the improvements located in the permitted area, or any natural condition which constitutes a hazard. The permit holder shall not make any repair or alteration to the area unless required by an emergency, and shall promptly report such repair or alteration to the director.
 - (7) Permit holders shall comply with all state, federal, and local laws applicable to their activities.
 - (8) Permit holders shall police the area used and shall properly dispose of all litter found thereon.
 - (9) The permit holder shall reimburse the City and Borough of Juneau for any damage to municipal property caused by the permittee while engaged in permit activities, including the cost of litter abatement.
 - (10) No pets shall accompany any person engaged in permit activities unless the pet is restrained on a leash and all fecal material is promptly removed and properly disposed of.
 - (11) No equipment or supplies may be stored at any City and Borough facility or permit area unless approval of the director is secured in advance.
 - (12) All vehicles under the ownership or control of the permittee shall be lawfully operated or legally parked while the permit holder is engaged in permit activities. The permittee shall be responsible for following all parking restrictions and requirements imposed by permit conditions.
 - (13) Operations under the permit shall be limited to the number, scheduling, and size of participant groups stated in the application submitted pursuant to 11 CBJAC 01.070.040(b)(2)(D).

11 CBJAC 01.090 - Enforcement and penalties.

(a) A permit may be suspended by the director without advance notice for a period not to exceed ten days if any activities conducted under the permit present an immediate danger to the public health, welfare, or safety.

(b) A permit may be suspended or revoked by the director upon written findings that the permittee has violated these regulations **or any terms of the permit**. The permittee shall be provided at least ten days notice and an opportunity to be heard at an informal hearing on the suspension or revocation. The director's decision may be appealed to the city manager by filing a notice of appeal setting forth the reasons the decision is appealed with the office of the city manager within ten days of the director's decision.

11 CBJAC 01.100 - Definitions.

As used in this chapter:

"Commercial use" [and] "commercial purpose" mean the sale, delivery, or solicitation to provide, goods or services in exchange for valuable consideration. The term includes a service offered in conjunction with another sale of goods or services whether or not it is incidental to, advertised with, or specifically offered in the other sale. All guide, outfitter, and transportation services are commercial activities if any payment or valuable consideration through barter, trade, cash or other commercial means is required, expected or received beyond the normal and customary equally shared cost of food and fuel for any portion of activities conducted within the parks and recreation area.

"Department" means the City and Borough of Juneau Parks and Recreation Department.

"Director" means the supervisor of the City and Borough of Juneau Parks and Recreation Department or such person as may be designated by the manager to administer these regulations.

"Organizer" means the person or business entity organizing a gathering of more than 100 attendees within the limits of any park or recreation area.

"Parks and recreation lands" and "parks and recreation areas" mean all land owned by the city and designated by these regulations as subject to parks and recreation regulation.

"Permittee" or "permit holder" mean the business entity or its authorized representative conducting commercial activities in a recreation area according to a permit issued under these regulations.

"Person" means a natural person, firm, partnership, corporation, association, or other entity organized for a common purpose.

"Vehicle" means a device in, upon or by which a person or property may be transported or drawn including devices moved by human, animal, mechanical or other power source.

CBJ 67.01.090 Prohibited uses.

- (a) *Illegal occupancy or use.* No person shall climb upon or otherwise occupy or use any portion of a building or other structure not intended for such occupancy or use. No person shall erect a table barrier or other object to any picnic shelter, building, fence or improvement to limit public occupancy or use.
- (b) *Occupancy during closed periods.* No person shall enter or occupy any portion of any recreation area during the closed period, as posted on the sign, except that the provisions of this subsection shall not apply to:
 - (1) Persons occupying vehicle-mounted campers or camp trailers; and
 - (2) Persons making direct trips to or from the small boat harbor or the offices of the bureau of mines.
- (c) *Firearms and other missiles prohibited.* No person shall carry or discharge an air rifle, firearm or slingshot or throw stones or other missiles within the limits of any area designated in section 67.01.030, and no person shall hit a golf ball or launch other missiles within such areas other than in areas designated by the director.
- (d) *Posting bills, advertisements, etc.* No person shall post any bill, notice, advertisement or other written or printed matter in any place within the limits of any recreation area, except upon a bulletin board provided by the City and Borough for such purpose.
- (e) *Motor-driven vehicles prohibited.* No person shall operate any motor-driven vehicle within any recreation area except on the roadways and parking areas designated for such motor vehicles and no person shall allow a motor vehicle owned or controlled by him or her to be so operated.
- (f) *Vehicle repairs prohibited.* No motor vehicles shall be overhauled, repaired, lubricated or oiled in any recreation area.
- (g) *Obstructing driveways.* No person shall obstruct the driveways in any recreation area.
- (h) *Animals.* Unless otherwise posted by Juneau Parks and Recreation under regulations issued pursuant to CBJ 01.60, dogs shall be permitted in park or recreation areas if the dog is restrained on a leash no longer than ten feet held by a person capable of controlling the dog, or is under competent voice control, as defined in CBJ 08.05.010.
- (i) *Permit required for sales and commercial use of recreation facilities.* The permit is issued pursuant to regulations adopted in section 67.01.045. A person shall not expose or offer for sale any merchandise or solicit or advertise for the sale of any merchandise or service within the limits of a recreation area or adjacent loading zone:
 - (1) If that person is not in possession of a valid permit issued for that purpose by the manager or the manager's designee; or
 - (2) Other than in compliance with all conditions of a permit issued for that purpose by the manager or the manager's designee.
- (j) *Fires.* No person shall make or assist in making any fire within 50 feet of any building or other improvement except in established fireplaces or barbecue pits, and no person shall allow a fire to burn in a manner dangerous to persons or property, or to be left unattended.
- (k) *Glass containers prohibited.* No person may possess, carry or use a glass beverage container of any nature within any park or recreation area owned or operated by the City and Borough; except, this prohibition does not apply to the Eaglecrest Lodge or to special events where the use of glass containers has been specifically authorized by the manager.
- (l) *[Violations.]* Violation of regulations issued pursuant to subsection (h) of this section is an infraction.

(m) *Fireworks.* Except for an area specifically designated for use of fireworks by the assembly, use of a firework is prohibited within the limits of any area designated in section 67.01.030. Firework and use of firework have the same meanings as in CBJC 36.80.070. The assembly, by resolution, may designate any area designated in section 67.01.030 for use of fireworks during specific times.

(n) Permit required for gatherings of over 100 persons in parks or recreation facilities. The permit is issued pursuant to regulations adopted in section 67.01.045. A person shall not cause more than 100 people to gather within the limits of a recreation area:

(1) If that person is not in possession of a valid permit issued for that purpose by the manager or the manager's designee; or

(2) Other than in compliance with all conditions of a permit issued for that purpose by the manager or the manager's designee.

(Douglas Ord. 6-1, § 6-109, 1969; Serial No. 79-39, § 2, 1979; Serial No. 81-18, § 2, 1981; Serial No. 82-42, § 3, 1982; Serial No. 83-15, § 2, 1983; Serial No. 92-32, § 2, 1992; Serial No. 94-10, § 2, 1994; Serial No. 2005-05d, § 4, 4-25-2005; Serial No. 2021-03, § 4, 5-24-2021, eff. 6-24-2021)

State law reference(s)—Criminally negligent burning, AS 11.46.430; open burning, 18 AAC 50.065; open burning defined, 18 AAC 50.990(62).



CITY & BOROUGH OF JUNEAU

PARKS & RECREATION DEPARTMENT POLICY MANUAL

Policy No. 100-005	Title: Naming Policy
Date Reviewed by PRAC: Date Approved by Director: Director Signature:	Last Reviewed:
CBJ Code / Regulation:	Other Reference:
<p>PURPOSE: To provide guidance to those that have an interest in the naming or renaming of the City's parks, trails, and recreational facilities.</p> <p>SCOPE: This policy applies the naming or renaming of municipal parks, trails, and recreational facilities managed by the City & Borough of Juneau Parks & Recreation Department.</p> <p>POLICY: It is the policy of the Parks & Recreation Department to reserve the naming or renaming of parks and/or recreational facilities for circumstances that will best serve the interests of the City & Borough of Juneau, and ensure a worthy and enduring legacy for the City's system of parks and recreation facilities. To this end, the Parks & Recreation Department will support consideration of naming requests in the following four broad categories:</p> <p><i>Indigenous and/or Traditional Names.</i> The City & Borough of Juneau is on Tlingit land and we seek to honor the A'akw Kwáan and T'aak̓u Kwáan, the Indigenous people of this land. Since time immemorial, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be part of this community, and to honor the culture, tradition and resilience of the Tlingit people. Indigenous and/or traditional names for any park, trail, or recreational facility will be considered at any time when proposed by authorized representatives of the A'akw Kwáan and T'aak̓u Kwáan.</p> <p><i>Exceptional individuals.</i> The community has benefited from the contributions made by many outstanding individuals. This category is designed to acknowledge the sustained contribution that has been made by such individuals to the City & Borough of Juneau and the development and management of the City & Borough's system of parks and recreation facilities.</p> <p><i>Historic Events, People, and Places.</i> The history of a major event, place, or person may play an important role in the naming or renaming of a park, trail, or facility. Communities often wish to preserve and honor the history of a city, its founders, historical figures, Alaska Native heritage, local landmarks and prominent geographical locations, and natural and geological features through the naming of parks and other facilities.</p> <p><i>Major Gifts.</i> The City & Borough of Juneau has benefited from the generosity of its residents, businesses, and foundations. On occasion, the significance of such donations may warrant consideration being given to requests from either the donor or another party to acknowledge such a gift by naming.</p>	



CITY & BOROUGH OF JUNEAU

PARKS & RECREATION DEPARTMENT POLICY MANUAL

DEFINITIONS:

Naming: The permanent name assigned by the City & Borough Assembly via a resolution to a park or recreational facility.

Parks: All lands owned by the City & Borough of Juneau and dedicated for park purposes by ordinance, or designated in the Juneau Land Plan to be managed by the Parks & Recreation Department.

Trails: Hiking trails, paved pathways, and similar linear transportation facilities owned by the City & Borough of Juneau and intended for non-motorized transportation or recreation.

Recreational Facilities: Major structures such as swimming pools, pavilions, cabins, courts, playgrounds, sports fields, fountains, gymnasiums, ice rinks, and community centers owned by the City & Borough of Juneau and managed by the Parks & Recreation Department.

Donations: A donation of real property, goods, or cash generally with no expectation of return. If the gift is contingent upon a special request, it is made conditionally.

PROCEDURES:

I. Indigenous Names

When considering any proposal to name or rename a park, trail, or recreational facility, the Department will consult with authorized representatives of the A'akw Kwáan and T'aaku Kwáan or Alaska Native Organizations, who will also be invited to propose a Tlingit name. These recommendations shall be forwarded to the Parks & Recreation Advisory Committee and the City & Borough Assembly. Tlingit names provided will be included on all signage and in all communications by the City & Borough of Juneau. When possible, funds will be allocated to support the archival and linguistic research needed to find the historical placename.

II. General Principles

New parks and/or facilities. In considering proposals for naming or a new park, trail, or recreational facility, the following general principles will be considered, either collectively or individually. The proposed name will:

- Engender a strong positive image
- Be appropriate with respect to the park's or facility's location and/or history
- Commemorate places, people, or events that are of continued importance to the city, region, state, and/or nation
- Have symbolic value that transcends its ordinary meaning or use, and enhances the character and identity of the park and/or facility
- Have broad public support



CITY & BOROUGH OF JUNEAU

PARKS & RECREATION DEPARTMENT POLICY MANUAL

- Not result in the undue commercialization of the park or imply endorsement of a company, product, service, or political cause by the City & Borough of Juneau

Renaming a park and/or recreational facility. Proposals to rename parks and/or recreational facilities, whether for a major gift or community request, are generally discouraged. Likewise, names that have become widely accepted by the community will not be abandoned unless there are compelling reasons and strong public sentiment from the broader community for doing so. Historical or commonly used place names will be preserved wherever possible. Exceptions may be made for renaming parks and facilities presently named for general locations, subdivisions, or nearby geographic features, except that geographic features with names established by the U.S. Board of Geographic Names shall not be renamed. Other exceptions may be considered for proposals that would more accurately reflect the location, history, or commonly used name of the park or facility.

Naming or renaming parks and/or recreational facilities for Outstanding Individuals. Naming or renaming a park and/or recreational facility for an outstanding individual is encouraged only for those who have been deceased for at least three years and where that person's significance and good reputation have been accepted in the City's, State's and/or Nation's history. In considering the naming/renaming of a park and/or recreational facility after a deceased person, priority will be given to those who made a sustained and lasting contribution to (1) Juneau's park and recreation system, (2) the City & Borough of Juneau, (3) the State of Alaska, or (4) the United States of America. The naming of a park and/or recreational facility after people who may have lost their lives due to war or a tragic event will be considered only after the shock of such event has lessened within the community.

Naming or renaming for Historic Events, People, and Places. When a park or recreational facility is associated with or located near events, people, and places of historic, cultural or social significance, consideration will be given to naming that park or recreational facility after such events, people, and places. In considering such proposals, the relationship of the event, person or place to the park and/or recreational facility must be demonstrated through research and documentation.

Naming for Major Donations. From time to time, a significant donation may be made to the City that will add considerable value to the City's park and recreation system. In these cases, recognition of the donation by naming a new park and/or recreation facility in honor of or at the request of the donor will be considered. As a guideline, the threshold for considering the naming of a park and/or recreational facility will include one or more of the following:

- Land for the majority of the park was donated to the city.
- Contributing of a minimum of 50% of the capital construction costs associated with developing or redeveloping the park or recreational facility.
- Providing an endowment for the maintenance and/or operation of the park or recreational facility.



CITY & BOROUGH OF JUNEAU

PARKS & RECREATION DEPARTMENT POLICY MANUAL

Term (Temporary) Naming Rights. A Recreational Facility may be temporarily named for a donor that signs a multi-year sponsorship agreement in which the donor provides the City & Borough with an annual cash donation equal to not less than one percent (1%) of the current replacement value of the facility.

Other Considerations. The Parks & Recreation Department reserves the right to rename any park and/or recreational facility if the person or entity for whom it is named is later found to be disreputable or subsequently acts in a disreputable way. To minimize confusion, parks will not be subdivided for the purpose of naming unless there are readily identifiable physical divisions such as roads or waterways. However, naming of specific major recreational facilities within parks will be permitted; under these circumstances such names should be different than the park name to avoid confusion.

III. Process

Application. All requests for the naming or renaming of a park and/or recreational facility shall be made in writing to the Director of Parks and Recreation. Requests should contain the following minimum information:

- The proposed name
- Reasons for the proposed name
- Written documentation indicating community support for the proposed name
- Description/map showing location and boundaries of the park
- If proposing to name a facility within a park, include a description/map showing the location of the facility.
- If proposing to rename a park or facility, include justification for changing an established name.
- If proposing to name a park or facility after an outstanding person, include documentation of that person's significance and good reputation in the City's, State's or Nation's history.

Evaluation & Recommendation. Upon receipt of a naming request by the Parks & Recreation Department, the relevant neighborhood association(s) shall be advised and their comments on the proposal will be invited. Each proposal will be evaluated by a staff committee consisting of the Director of Parks & Recreation, the Deputy Director of Parks & Recreation, the Parks & Landscape Supervisor, and, if naming a facility, the facility manager. This committee shall:

- Review the proposed request for its adherence to the policies of the Parks & Recreation Department;
- Ensure that supporting information has been verified, particularly when an individual's name is proposed; and
- Consider the comments of the relevant neighborhood association(s)

If the park or facility meets one or more of the following criteria, then the Historic Resources Advisory Committee will be invited to make a recommendation:



CITY & BOROUGH OF JUNEAU

PARKS & RECREATION DEPARTMENT POLICY MANUAL

1. **Identified in the local historic preservation plan**
2. **Listed on the National Register of Historic Places**
3. **Located in a historic district**

The staff committee will then present this information and make a recommendation to the Parks & Recreation Advisory Committee, which will make a recommendation to the City & Borough Assembly. The City & Borough Assembly names a park, trail, or recreation facility by resolution.

IV. Signage

The design, production, and installation of signage reflecting a new or modified name is contingent on funding appropriated by the City & Borough Assembly. Signage is necessarily a lower priority than work affecting public health, life, and safety. Assembly approval of a resolution naming or renaming a park or facility does not automatically result in the installation of new signage, which may not be installed for some time due to funding constraints and workload. All signs that indicate the name of a park and/or recreational facility shall comply with the Parks & Recreation Department’s graphic and design standards. Specialized naming signage is not permitted.

49.10.410 Historic resources advisory committee.

- (a) *Establishment.* There is established the Juneau historic resources advisory committee.
- (b) *Membership.* The committee shall consist of nine members appointed by the assembly. Members shall be appointed for a term of three years. The assembly shall invite applications for membership from archaeologists, historians, architects, people knowledgeable in the customs and language of the Tlingit and Haida people, owners of locally recognized historic property, people familiar with the operations and issues relating to the city museum, teachers, and the general public.
- (c) *Officers.* The committee shall select its own officers.
- (d) *Meetings.* The committee shall meet monthly.
- (e) *Staffing.* The community development and library departments shall provide such staff support and assistance as the committee may require to the extent funds are available.
- (f) *Duties.* The duties of the committee shall include:
 - (1) Reviewing and making recommendations about local projects that might affect properties identified in the local historic preservation plan;
 - (2) Reviewing and developing nominations to the National Register of Historic Places for properties within the City and Borough;
 - (3) Cooperating and consulting with the assembly, the historic district commission, the community development department and the state historic commission on matters concerning historical districts and historic, prehistoric and archaeological preservation in the City and Borough;
 - (4) Reviewing and making recommendations about the collections, exhibitions, educational programs, long range plans, and other pertinent activities of the Juneau-Douglas City Museum;
 - (5) Cooperating and consulting with the library department on matters concerning the Juneau-Douglas City Museum; and
 - (6) Performing other actions which are necessary and proper to carry out the above duties.

(Serial No. 87-49, § 2, 1987; Serial No. 93-41, §§ 3, 4, 5, 1993; Serial No. 99-22, § 5, 1999; Serial No. 2001-01, § 2, 2-5-2001; Serial No. 2014-06(b), § 4, 2-24-2014, eff. 3-26-2014)

DEPARTMENT CAPITAL IMPROVEMENT PLAN 6 YEAR PRIORITIES

Department: Parks & Recreation
Compiled by: Mary Richey

Date: 10/6/2023
Phone number: 586-0422

Project	Priority	FY25	FY26	FY27	FY28	FY29	FY30	Future
Deferred Building Maintenance (includes 1% temp sales tax)		\$3,200,000	\$3,360,000	\$3,528,000	\$3,704,400	\$3,889,620	\$4,084,101	\$4,288,306
Park & Playground Maintenance & Improvements (includes 1% temp sales tax)		\$1,300,000	\$1,360,000	\$1,390,000	\$1,420,000	\$430,000	\$451,500	\$440,000
Trail Improvements		\$200,000	\$200,000	\$250,000	\$250,000			
Sports Field Repairs and Improvements		\$300,000	\$330,000	\$330,000	\$360,000	\$390,000	\$121,600	\$440,000
35 Mile ORV Park		\$200,000	\$200,000					
Jackie Renninger Park Renovation (Temp 1% Sales Tax)		\$1,000,000						
Neighborhood Park Challenge Grant Matching Funds / JPF		\$15,000	\$15,000	\$20,000	\$20,000	\$20,000	\$20,000	
Elevator for Dimond Park Field House (unscheduled)		\$1,000,000				\$20,000		\$25,000
Fish Creek Park ADA Fishing, Trail and Access Improvements (Unsched)		\$250,000						
DPAC Security Cameras		\$50,000						
Valley Operations Shop Covered Equipment Storage (Temp 1% Sales Tax)		\$800,000						
Public Use Cabin(s) (GO Bond)		\$600,000						
Multipurpose Community Center & Facilities Maintenance Shop w/ Courts and Climbing Gym		\$500,000	\$1,200,000	\$17,000,000				
Montana Creek Bridge Replacement TAP Grant (unscheduled)		\$750,000						
Treadwell Ice Arena Lobby & Activity Room Expansion		\$500,000						
Riverside Rotary Park Lighting Replacement (Temp 1%)		\$100,000						
Adair-Kennedy Tennis and Basketball Court Resurfacing + Fence replacement		\$200,000						
Paving Repairs (Melvin, Twin Lakes, River Road, Treadwell Arena, Cope) (Temp 1%)			\$800,000	\$750,000	\$750,000			
Arboretum & EVC Road Repairs & Drainage (Temp 1% Sales Tax)			\$300,000					
Riverside Rotary Park Parking Lot & Pathway Repairs			\$300,000	\$200,000				
Marine Park Construction (MPF/PDF)			\$4,250,000					
Pickleball Courts & Elder Fitness Equipment			\$1,500,000					
Evergreen Cemetery Columbarium			\$250,000					
Augustus Brown Pool - Lap Pool finishes and gutter replacement			\$2,000,000					
Savikko Park Restroom #1 Replacement			\$550,000					
Augustus Brown Pool - Lower Roof Replacement				\$1,750,000				
Auke Lake Trail - Montana Creek Trail Connection				\$150,000				
Dimond Park Air Handling Unit Replacement				\$3,250,000				
Auke Lake Wayside Restrooms and Dock					\$500,000			
Outer Point Waterfront Land Acquisition					\$210,000			
Sunshine Cove and 35 Mile Vault Toilet						\$150,000		
Riverside Rotary Park Restroom						\$250,000		
Adair-Kennedy Park Entry Plaza and Pathways						\$1,000,000		
Savikko Park Gold Rush Days Plaza Improvements							\$50,000	
Treadwell Ice Arena - Refrigeration System Replacement								\$1,650,000
Evergreen Cemetery Headstone and Landscape Restoration								\$500,000
Twin Lakes ADA Dock Replacement								\$100,000
Twin Lakes Ice Skating Lights								\$150,000
North Bridget Cove Land Acquisition								\$540,000
Totals:		\$10,965,000	\$16,615,000	\$28,618,000	\$7,214,400	\$6,149,620	\$4,727,201	\$8,133,306

FY 25 DEPARTMENT CAPITAL IMPROVEMENT PLAN DEPARTMENT PRIORITY PROJECTS

Department: Parks & Recreation

Date: _____

Compiled by: Mary Richey

Phone number: 586-0422

PROJECT NAME	PROJECT COST	PROJECT DESCRIPTION	Funding Source (if specific funds are identified) otherwise leave blank	Sustainability Element of Project	PROJECT LOCATION-specific parcel number (parcel viewer), or street segment,	Project Area- DT, LC, Valley, Douglas, ND, Out the road, Areawide
Deferred Building Maintenance	\$3,200,000	This fund supports annual deferred maintenance and repair of municipal buildings, facilities, and infrastructure. Projects are prioritized based on factors such as energy savings, life safety, code deficiency, protection of structures, and emergency. Priority projects include upgrading HVAC systems, control systems, repairing rot, improving building exterior shells, lighting upgrades, and roof system improvements. In FY24, the department is requesting \$1M in general sales tax funding and \$2M of the temporary 1% sales tax. This CIP funds maintenance and improvements of parks, playgrounds, and athletic facilities, including playground equipment and surfacing, restrooms, accessibility, lighting, drainage, sidewalks, parking areas, landscaping, public use cabins and other infrastructure. Funding priorities for parks include Steelhead Park, S'ti Tuwan Park, Sigoo wu Ye Park, Bonnie Brae Park and areawide minor deferred maintenance needs. In FY24 the department is requesting \$300,000 of general sales tax and \$1M of the 1% Temporary Sales Tax for paving, grading and drainage of park parking lots and entry drives. Subsequent years include 1% sales tax funding for valley parks operations storage and lighting, Renninger Pipeline Skatepark improvements, Fish Creek Park improvements and Riverside Rotary Park lighting replacement.	\$2M Temporary 1% Sales Tax, \$1.2M General Sales Tax	Aging facilities are inefficient energy users and contributors to greenhouse gases. Deferred maintenance projects include control system upgrades, thermal improvements to buildings such as to exterior windows, siding, and more efficient heating and HVAC systems. Facility Maintenance is implementing an energy tracking system across municipal facilities.		Areawide
Park & Playground Maintenance & Improvements	\$1,300,000		\$1M Temporary 1% Sales Tax, \$300,000 General Sales Tax	Maintaining parks provides for health and wellness of the community and outdoor recreation opportunities in facilities that require minimal carbon based fuel input. Green infrastructure such as trees, other landscaping, natural drainage, riparian protection to waterbodies, and wetland preservation reduce green house gases.		Areawide
Trail Improvements	\$200,000	This fund supports trail work, connections between existing trail infrastructure, signage, repair and/or replacement of structures and tread (bridges, culverts, etc.), and other trail improvements. Funding priorities include Montana Creek Recreation Area per the 2022 Master Plan, Perseverance Bridges and trail work, 35 mile ORV park trails, and a variety of other trail deferred maintenance items such as tread and drainage work.	General Sales Tax	Maintaining trails provides for alternative , carbon free transportation opportunities and improved health and wellness for the community.		Areawide
Sports Field Repairs and Improvements	\$300,000	This CIP supports the repair and replacement of athletic fields, courts, and related facilities throughout Juneau, including those for basketball, tennis, softball, baseball, soccer, and football. Funding priorities include Dimond Park 1 Resurfacing and Field Dirt Procurement, Dzantik'i Heeni Resurfacing, Mendenhall River Resurfacing and Drainage.	General Sales Tax	Providing outdoor exercise and recreation opportunities for the community promotes health and wellness. These activities require minimal carbon fuel input.		Areawide
35 Mile ORV Park and Trails	\$200,000	This project will continue development of motorized use trails at the 35 mile site based on community planning efforts that began in 2013. The funding will leverage grant funds for priority trail projects.	Grant Matching Funds (RTP Grant)	Many people in Juneau enjoy recreating with off road vehicles and currently travel to the lower 48 or other parts of Alaska, often bringing their vehicles with them. By providing this activity in Juneau, travel and shipping will be minimized.	3B4501000010	Out the Road
Neighborhood Park Challenge Grant Matching Funds (JPF)	\$15,000	This project will fund small community challenge grants (\$5,000 maximum) to replace playground equipment, park furnishings, and make other capital improvements to municipal parks. To be eligible for matching funds, projects must demonstrate not less than a 1:1 private match. This project is based on similar programs, such as the Anchorage Park Foundation's Neighborhood Challenge Grant. The intent is to leverage limited city funds with private support to complete urgently needed repairs and other improvements in Juneau's parks. Use of funds will conform to CBJ procurement requirements.	Grant Matching Funds (JPF Grant)	This funding will support health and wellness activities that are community supported. Parks and their use typically require minimal carbon input and include landscaping and greenspace that reduces green houses gases.		Areawide
Elevator for Dimond Park Field House (unscheduled)	\$1,000,000	The Dimond Park Field House (DPFH) offers the only publicly accessible indoor walking track in Juneau. The track is very popular with people of all ages and abilities, especially senior citizens. The Americans with Disabilities Act requires public facilities be accessible to people with disabilities. The Dimond Park Field House, however, was constructed without an elevator. Now that the facility is owned and operated by CBJ, it is important to provide barrier-free access to all of the buildings features and amenities. It is anticipated that this project will be grant funded through a partnership with SAIL and other local organizations.	Grant Matching Funds			Valley
Treadwell Ice Arena Expansion	\$500,000	Preliminary scoping and design for future expansion of Treadwell Arena, including indoor space for dry-land training, expanded lobby and locker room spaces, and a potential second sheet of ice.				Douglas
Valley Operations Shop Covered Equipment Storage (Temp 1% Sales Tax)	\$800,000	Voter-approved project to construct a small storage building for Park Maintenance equipment, including snow plows.	1% Sales Tax			Valley
Multipurpose Community Center & Facilities Maintenance Shop w/ Courts, Climbing Gym, Library, Fire	\$500,000	Preliminary scoping and design for a new community center that would accommodate increasing demand for activities serving senior citizens and diverse community groups, including pickleball, yoga, tai chi, etc. The facility also would include an 8,000-square-foot climbing gym to ensure access for a large user group that currently does not have a permanent facility. This preliminary phase also will explore the feasibility of centralizing CBJ's Facility Maintenance shop, as well as potential space for a library and/or fire station.				
Public Use Cabin	\$600,000	Voters approved bond funding in 2022 for a public use cabin on park lands. This funding will design and construct a public use cabin.	GO Bond	Recreational stays at cabins offer experiences for the residents that are low carbon input and promote health and wellness. The cabins are built for durability with local lumber and require minimal energy input for use.		Areawide
Montana Creek Bridge Replacement TAP Grant (unscheduled)	\$750,000	If awarded, the grant funding will be used to replace the bridge at the end of Montana Creek Road.	Transportation Alternatives Program (AKDOT)	community, Montana Creek to Windfall Lake, and future planned trail networks. This allows for non-motorized recreational opportunities and connections throughout the community.	4B2901420010	Out the Road
DPAC Security Cameras	\$50,000	Installation of security cameras in the facility's lobby, public hallways, and exterior to deter and prosecute theft and other crimes.				Valley
Fish Creek Park ADA Fishing, Trail and Access Improvements (Unsched)	\$250,000	Project in partnership with the Southeast Alaska Watershed Coalition to restore fish and wildlife habitat and improve access to recreation and subsistence activities for elders and people with disabilities.	ADF&G Grant			North Douglas
Jackie Renninger Park Renovation (Temp 1% Sales Tax)	\$1,000,000	Voter-approved project to develop new outdoor recreation facilities in one of Juneau's most underserved neighborhoods.	1% Sales Tax			Valley
Adair-Kennedy Tennis and Basketball Court Resurfacing + Fence replacement	\$200,000	This project will resurface the basketball courts at Adair-Kennedy Memorial Park, which is the only outdoor full-court basketball facility maintained by the Department. It will also replace the failing fence around the tennis courts, and provide a new surface for tennis and pickleball.				
Riverside Rotary Park Lighting Replacement (Temp 1%)	\$100,000	Voter-approved project to replace failing light fixtures and poles along the pathway at Riverside Rotary Park.				Valley
TOTAL REQUEST	\$10,965,000					