



JUNEAU COMMISSION ON AGING AGENDA

August 20, 2024 at 3:00 PM

Zoom Webinar

<https://juneau.zoom.us/j/81491760970?pwd=bkFwWk42Mllmazi0aFdMS3ArTG5qZz09>

Or Call In: 1-253-215-8782 Meeting ID: 814 9176 0970 Passcode: 858248

A. CALL TO ORDER/ROLL CALL

Present:

Absent:

Others Present:

B. APPROVAL OF AGENDA

C. APPROVAL OF MINUTES

1. June 18, 2024 JCOA Regular Meeting Minutes - Draft

2. July 9, 2024 JCOA Workgroup Subcommittee Minutes - Draft

3. July 16, 2024 JCOA Regular Meeting Minutes - Draft

D. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

E. AGENDA TOPICS

4. Standing JCOA Agenda Topics - Main Projects/Subcommittee Updates

- a. Planning Workgroup Updates: Recreation - Update on Marie Drake Complex
- b. JCOA Media Outreach (Brochure, SWAG, and signage)
- c. Recruitment to JCOA

F. COMMITTEE MEMBER / ASSEMBLY LIAISON COMMENTS AND QUESTIONS

G. NEXT MEETING DATE

September 17, 2024 - Regular JCOA Meeting at 3pm via Zoom

JCOA Workgroup Meetings on hiatus for August/September

H. SUPPLEMENTAL MATERIALS

I. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.gov.

JUNEAU COMMISSION ON AGING REGULAR MEETING MINUTES



June 18, 2024 at 3:00 PM

Zoom Webinar

A. CALL TO ORDER/ROLL CALL – JCOA Chair Deb Craig called the meeting to order at 3:00 p.m.

Present: Deborah Craig, Linda Kruger, Carol Ende, Jenn Carson, Emily Kane, Jennifer Garrison

Absent: Kimberly Adkison, Ann Stepetin

Others Present: Sue Nielson

B. APPROVAL OF AGENDA – The agenda was approved with the addition of CBJ Community Center update.

C. APPROVAL OF MINUTES – The minutes from May 14 and June 11 were approved.

1. May 14, 2024 JCOA Regular Meeting Minutes were approved (moved/seconded)

2. June 11, 2024 JCOA Workgroup Subcommittee Meeting Minutes were approved (moved/seconded)

D. AGENDA TOPICS

- 3. Update on JCOA Proposal to CBJ Regarding Senior Recreation & Wellness Center – Chair Craig:** reps from organizations interested in the Marie Drake complex met on 6/18 with George Schaaf, Parks and Rec Director. Parks and Rec was the top recommendation for space at Marie Drake. While Parks and Rec is interested in use of interior space and parking, George is open to working with JCOA and others for coordinated use of the space. George is open to increasing senior programs in the gym and helping with other programs in classrooms. It was confirmed that CBJ IT Department is moving into the second floor, although there may be some second-floor classrooms available. The CBJ Fiscal Department may also be moving to Marie Drake. The planetarium is considered to be grandfathered and there may be opportunities for MakerSpace and JCOA interests. 30-40% of the building still needs asbestos abatement but it is unknown which areas are in this category except the locker rooms off the gym making them unsuitable for anything except storage. AEYC did not attend the meeting and we were unable to determine their stance on these new developments.

Linda commented that in addition to recreation programming, the Parks and Rec Department maintains all city owned buildings, ie, Marie Drake. Carol advised us not to focus on fitness, and to include caregiving, navigation and other needs. Chair Craig mentioned the SREC funding that is meant to provide those services. Emily asked if SREC funding could be used for the Juneau project. The Juneau Community Foundation suggested going to MACP to ask that some of the SREC money be reprogrammed for other uses. Chair Craig contacted MACP to update them on JCOA activities but did not request funding as this had not been approved by the JCOA. Emily suggested reaching out to Tonya (SREC) for money. Linda reminded folks that SREC has a regional focus and is not focusing on Juneau. Jenn recommended not competing or “silo-ing” but instead coordinating with existing entities and programs. Chair Craig said we have been coordinating with SAIL/ADRC and that a care coordinator/navigator (if hired) could be located onsite if we get some classroom space. She will invite Tonya to our next meeting to provide an update on SRC progress with meeting the goals of the grant. (*Invitation issued*) The Juneau Community Foundation has expressed interest in working on senior projects with JCOA. Jennifer reminded us that AEYC use of the building was only going to be temporary. Carol said she liked the concept of a community center. After talking about the proposal and talking through the draft letter Emily suggested including notes from listening sessions, the 2020 survey, and written comments. Rather than attaching them now, we decided to mention that supportive materials are available by request and the group

voted unanimously to submit a letter and the Marie Drake Graphic to Wade Bryson, Chair of the CBJ Public Works & Facilities Committee,

4. **Update on Age-Friendly Planning** – on hold until the space at Marie Drake has been determined
5. **Website Inclusion of Housing Information** – Carol has been working on the website. Check it out for new additions. With Parks and Rec moving out of Mt. Jumbo Gym we may propose consideration of a housing proposal that includes universal design.
6. **Subcommittees** – Chair Craig asked subcommittees to use the Tuesday working group times for ZOOM meetings. Agendas need to be submitted to CBJ one week before the meeting. Carol and Jennifer will define a focus for the Housing Subcommittee. Linda and Emily will work on prioritizing activities, potential partners, and resources for Recreation, Wellness and Social Engagement. A concern was raised about using the word “activities” and using engagement instead. We will try to use the two words together – activities and engagement. (A reminder that activities are more than exercise or physical fitness and can include card games, yoga, book clubs, study groups, lectures, etc.)
7. **Restarting work on JCOA Brochure for Public Dissemination** – Chair Craig commented that she was continuing to update the brochure and would have a new draft for us to review soon.
8. **Audience/guest comments** – Sue commented that she enjoyed attending the meetings to keep up on what was happening with JCOA.

Note: Previously approved information is included on JCOA webpage under <https://juneau.org/clerk/boards-committees/jcoa-priorities>

E. NEXT MEETING DATES

JCOA Recreation, Wellness and Social Engagement Workgroup Subcommittee Meeting - June 25, 2024 at 3pm via Zoom

JCOA Recreation, Wellness and Social Engagement Workgroup Subcommittee Meeting - July 9, 2024 at 3pm via Zoom

JCOA Regular Commission Meeting - July 16, 2024 at 3pm via Zoom

JCOA Workgroup Subcommttee Meeting - July 23, 2024 at 3pm via Zoom

F. SUPPLEMENTAL MATERIALS –

G. ADJOURNMENT

There being no further business to come before the commission, meeting adjourned at 4:04 p.m.

JUNEAU COMMISSION ON AGING WORKGROUP SUBCOMMITTEE MINUTES

July 09, 2024 at 3:00 PM - **DRAFT**



Zoom Webinar

<https://juneau.zoom.us/j/82442177751?pwd=Y4xxvhXb6L2fFmL2IDkWD9aTw9H1wn.1>

Or Call In: 1-253-215-8782 Meeting ID: 824 4217 7751 Passcode: 111520

Please note, this Zoom link is different from Regular JCOA meeting Zoom link

A. CALL TO ORDER/ROLL CALL

Present: Deborah Craig, Linda Kruger

Absent: None – not a required meeting

Others Present:

B. APPROVAL OF AGENDA

C. APPROVAL OF MINUTES – refer to full July 16 Meeting

1. June 18, 2024 JCOA Regular Meeting Minutes - Draft

D. AGENDA TOPICS

2. JCOA Workgroup Agenda Focus: Senior Recreation, Wellness & Social Engagement "Subcommittee" (Linda Kruger & Emily Kane leads for this SRWSE Workgroup)

- 1.) What is currently available for Seniors – have an old list of activities – about a year old – but can bring revisit that list – should have website links for all the activities so that the information is current and live.
- 2.) Making recommendations for activities, workshops, etc. to Parks & Recreation with an eye to utilizing space at Marie Drake. Emily and Linda met for gym, classroom, weekly and monthly activities and kinds of things we could do sporadically. Now waiting to see what happens with Marie Drake and let Parks and Recreation determine how we could provide input for seniors with the gym and classrooms. Deb did a follow up email with CBJ regarding the process and the need for more proposals from Childcare. Linda does not think the Childcare facility is now a priority. Discussed the ongoing schedule of determining use of Marie Drake. Will follow up with George Schaaf when he is back in town on the 16th.
- 3.) Discussion of a new member that might be engaged in Recreation. Pam Garcia is a yoga instructor in town who has interest in in geriatric yoga and might be pursued as a member of the JCOA.
- 4.) Idea of having face page on our website as a link to another page that contains all of the senior activities.

E. NEXT MEETING DATES

JCOA Workgroup (Recreation & Wellness Focus) Subcommittee Meeting - July 9, 2024 at 3pm via Zoom

JCOA Regular Commission Meeting - July 16, 2024 at 3pm via Zoom

JCOA Workgroup Subcommittee Meeting - July 23, 2024 at 3pm via Zoom

F. SUPPLEMENTAL MATERIALS

G. ADJOURNMENT

There being no further business to come before the commission, meeting adjourned at 3:17 p.m.



JUNEAU COMMISSION ON AGING MINUTES

July 16, 2024 at 3:00 PM

Zoom Webinar

<https://juneau.zoom.us/j/81491760970?pwd=bkFwWk42Mllmazl0aFdMS3ArTG5qZz09>

Or Call In: 1-253-215-8782 Meeting ID: 814 9176 0970 Passcode: 858248

A. CALL TO ORDER/ROLL CALL – Meeting was called to order at 3:01PM

Present: Deborah Craig, Carol Ende, Jennifer Garrison, Linda Kruger (joined late)

Absent: Ann Stepetin, Kimberly Atkinson, Jennifer Carson

Others Present:

B. APPROVAL OF AGENDA – Chair requested addition of agenda item regarding recruitment. Moved and Approved (note: quorum requirement was noted as not met after the meeting). Note that there was a request to invite Tonya Muldoon from SREC but she was not available.

C. APPROVAL OF MINUTES – Moved and Approved (note: quorum requirement was noted as not met after the meeting)

1. June 2024 Juneau Commission on Aging Minutes

D. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS – No Public Members Attending

E. AGENDA TOPICS

2. **Recruitment for JCOA** – Nine Seats with two available – Chair Craig invited Claire Richardson (former director of communications for Tony Knowles and now with Hospice and Home Care), reached out to Lynda Giguere (media background), to join the JCOA and she has declined but offered to assist with media and outreach. We have reached out to SAIL and the ADRC with regard to saving a seat for the ADRC on the JCOA. We agreed that Chair Craig would reach out to Kathleen Samalon again with regard to housing. We have two focus areas: recreation and housing – these would be areas in which we should focus our recruitment of new members. Carol Ende encouraged outreach to Ms. Samalon and Chair Craig concurred as we need her expertise. Carol also encouraged planning and building representation as this is such a significant area of our priorities but does not know anyone in those systems. Carol indicated the Recreation piece seems to be coming along and is more visible. Also we want to ensure we have our brochures available for people who are interested in our priorities – for example, the builders behind Fred Meyers are open to input and we should have our brochures available to them to give them our input on Universal Housing. Chair Craig offered to reach out to appropriate possible candidates for JCOA. Carol suggested a Builder/Contractor. Also, maybe a CBJ person could be a liaison. Discussed Paul Voelckers (architect) was responsible for a multiunit complex for seniors with Universal Housing concepts included – age friendly. Chair Craig offered to talk to Paul Voelckers to at least provide a presentation to JCOA even if not interested in joining the Commission. Carol Ende also suggested we reach out to Claire Richardson again in the same vein (presentation). Carol then suggested once the Brochure is completed, we should be making presentations to the Rotary, Chambers of Commerce.

Chair Craig also commented on the tremendous support we get from CBJ for the WEBSITE.

3. JCOA - Standing Agenda Topics - Main Projects/Subcommittee Updates

a. **Planning Workgroup Updates – Recreation** - Chair Craig reached out to Erin Walker-Tolles regarding getting a better understanding of what CCS is providing with their new recreation position. Chair

Craig also attended the Public Works and Facilities meeting Wednesday July 15 meeting and it also sounds like the concept of the Marie Drake Complex becoming a Community Center has not been approved. The Randall Burns building is not ready for the CBJ to move in, so they moved CBJ IT and Finance into the 2nd floor of the MDC. It remains unclear who will be moving into the MDC in addition to CBJ staff and Chair Craig will keep people apprised.

Linda Kruger met with Emily Kane and they developed a list of activities for the new Senior Center if provided that space – Pickle Ball is a big issue, now overtaking golf for a senior activity in the US. We have also talked about a walking track around the gym – the CBJ is adding an elevator to the Diamond Park Field House so they will be ADA compliant – but this is intended to serve the downtown area. Emily was also excited about contradancing, spin classes, weight workouts, including a chair-based version. Some of this is already going on at senior activities. Linda and Emily also talked about Tech classes, Monthly Meetings of various groups (World Affairs Council, Book Clubs, Game Board Nights). Importantly we want to work with Parks and Rec, and the list also includes local wellness related business such as AK Club, Rock Dump, Mountainside, Juneau Trailrunners. Linda also mentioned working more with the Planetarium. Linda will develop the Recreation list and send it out to all members – hopefully in minutes. Carol asked about gatherings for people with challenges – caregivers, people with dementia – ways to support those particularly who are supporting others. Carol wants to ensure we include these kinds of activities for seniors, as well as all the other wellness activities. There was agreement that connectivity to the ADRC is important in this regard. Jenniver Garrison noted she gets lots of calls for Caregiver Support Groups and Parkinson Support Groups (which CCS is not able to provide any more). Linda has seen posters for Parkinson’s Support Groups FYI – we need to get them on our list. Linda noted AARP also has a Widowers Group in Juneau. We also talked about the importance of music in the lives of people with Alzheimer’s, dementia and Parkinsons – we need to ensure we include that element in the activities. Discussed inclusion of homebound or all seniors in Symphony, Folk Fest, etc. Jennifer Garrison reinforced the importance of music for people experience any kind of brain related issue. Lastly, Linda Kruger will be at the Anchorage Senior Activities Center when in Anchorage and will report back her experiences there.

Most importantly, we hope to get this information to seniors - Chair Craig offered to operationalize this info by developing a Webpage addition for the activities list to include on the JCOA Website.

- b. **JCOA Brochure Discussion** – Chair Craig then introduced the updated JCOA Brochure with the suggestions. We agreed that everyone would have an opportunity to provide edits and input to the latest version that we will then get printed and have available for the October SREC Summit and for presentations to Community Groups. Both Linda and Carol strong advised having the Website prominent on the Brochure and that is should be somewhat concise so that people don’t get buried in details. Chair Craig will go to the CBJ with our final version and they will advise how to get printed. Chair Craig is also reaching out to CBJ regarding SWAG for the October Summit and signage. It was suggested Chair Craig send all members the updated version, obtain edits and input, prep a final version for the July 23 Workgroup Meeting.

F. COMMITTEE MEMBER / ASSEMBLY LIAISON COMMENTS AND QUESTIONS – Liaison not present

G. NEXT MEETING DATE – Chair Craig noted that she is out of the country from Aug 26 to Sept 26

JCOA Subcommittee Planning Workgroup – July 23, 2024 @ 3pm via Zoom

Regular JCOA Meeting – Aug 20, 2024 @ 3pm via Zoom –

Regular JCOA Meeting – Sept 17th @ 3PM via Zoom – WILL BE CHAIRED BY LINDA KRUGER.

H. SUPPLEMENTAL MATERIALS

I. ADJOURNMENT- Moved to adjourn 4PM



City & Borough Manager's Office
 155 Heritage Way Juneau, Alaska 99801
 Telephone: 907-586-5240 Facsimile: 907-586-5385

DATE: August 5, 2024
 TO: Michelle Hale, Chair
 Committee of the Whole
 FROM: Katie Koester, City Manager
 SUBJECT: Floyd Dryden and Marie Drake Proposed Uses

Background

The Juneau School District has vacated Marie Drake and mostly vacated Floyd Dryden¹ as part of their school consolidation plan. CBJ will operate and maintain the buildings from this point forward. CBJ solicited proposals for uses of the buildings from community organizations (Tribal, nonprofit, and for-profit). Proposals were due on May 20, 2024. They were included in the supplemental section of the packet² of the June 3, 2024, Public Works and Facilities Committee meeting.

PWFC members ranked the proposals individually and the aggregate of the PWFC member rankings was listed in the Public Works and Facilities Committee (PWFC) June 3, 2024 packet. At the July 15, 2024 PWFC meeting, the body decided upon their ranking and eliminated options, which is reflected in the strike out in the tables below.

Diagrams of Proposed Allocations

The Engineering & Public Works Department then did a high-level block diagram allocating space in Floyd Dryden and Marie Drake. Space was allocated preferentially to the highest ranking proposals. For Floyd Dryden, the Central Council Tlingit & Haida Indian Tribes of Alaska (T&H) was tied with Community Use of the Gym as the highest ranking proposal. T&H proposed to use half to two thirds of the building to implement early education programs. I have attached two block diagrams for Floyd Dryden – one that allocates T&H their max request of two thirds of the building and one that allocates their minimum request of one half of the building. Please note that the maximum allocation for T&H does not leave space for the Family Promise of Juneau, JPD, or JAR requests. The Friends of the Library and CCFR request was accommodated at Marie Drake. Per conversation with UAS (rank #3), they intend to share a space with Auke Lake Preschool (rank #4) so the total space for both proposals is shaded in one color to represent shared use of the space.

¹ JSD has moved surplus furniture items from Marie Drake and Floyd Dryden into the Floyd Dryden gym for surplus events - July 11 & 12 for the government and July 13 – 14 for the public. Remaining items will then be recycled or disposed.

² PWFC June 3, 2024 Meeting Packet

<https://meetings.municode.com/adaHtmlDocument/index?cc=JUNEAUAK&me=93d95bc3ae154b37a0b6125f4335cd8c&ip=True>

Most of the proposals that PWFC approved for Marie Drake were accommodated at this location with the exception of the lowest ranking JCOA proposal. Also note that a significant portion of the second floor will be used in the near term as a temporary (~12 month) location for CBJ employees who are vacating the building on Municipal Way.

Funding

No funds were included in the FY25 budget for staff time, consultant time, or eventual tenant improvements for CBJ to lease Floyd Dryden and Marie Drake to community groups. CBJ is currently using the New City Hall CIP (D12-102) for this work. We have set up a separate phase to capture the costs associated with determining the uses as Floyd Dryden and Marie Drake for easy reallocation as necessary, which at this point has only included staff time. There will be capital costs associated with occupying the buildings; building maintenance has found a number of items that need immediate repair.

It should also be noted that CBJ asked proposers if they would be willing to pay fair market value for rent – without providing an indication of what that rent might be. The market rate for downtown commercial office space ranges from \$2.20 - \$2.90 per square foot monthly cost. CBJ maintenance costs for each building is likely in the \$1 per square foot monthly range – excluding janitorial, snow removal, and utilities. It also doesn't take into account putting 2 – 4% of funds aside for current replacement value. The FY2025 budget included \$1.1M for operations and maintenance of these facilities (which is what JSD had allocated). Even at the high of market rate, it is unlikely we will recover our full costs.

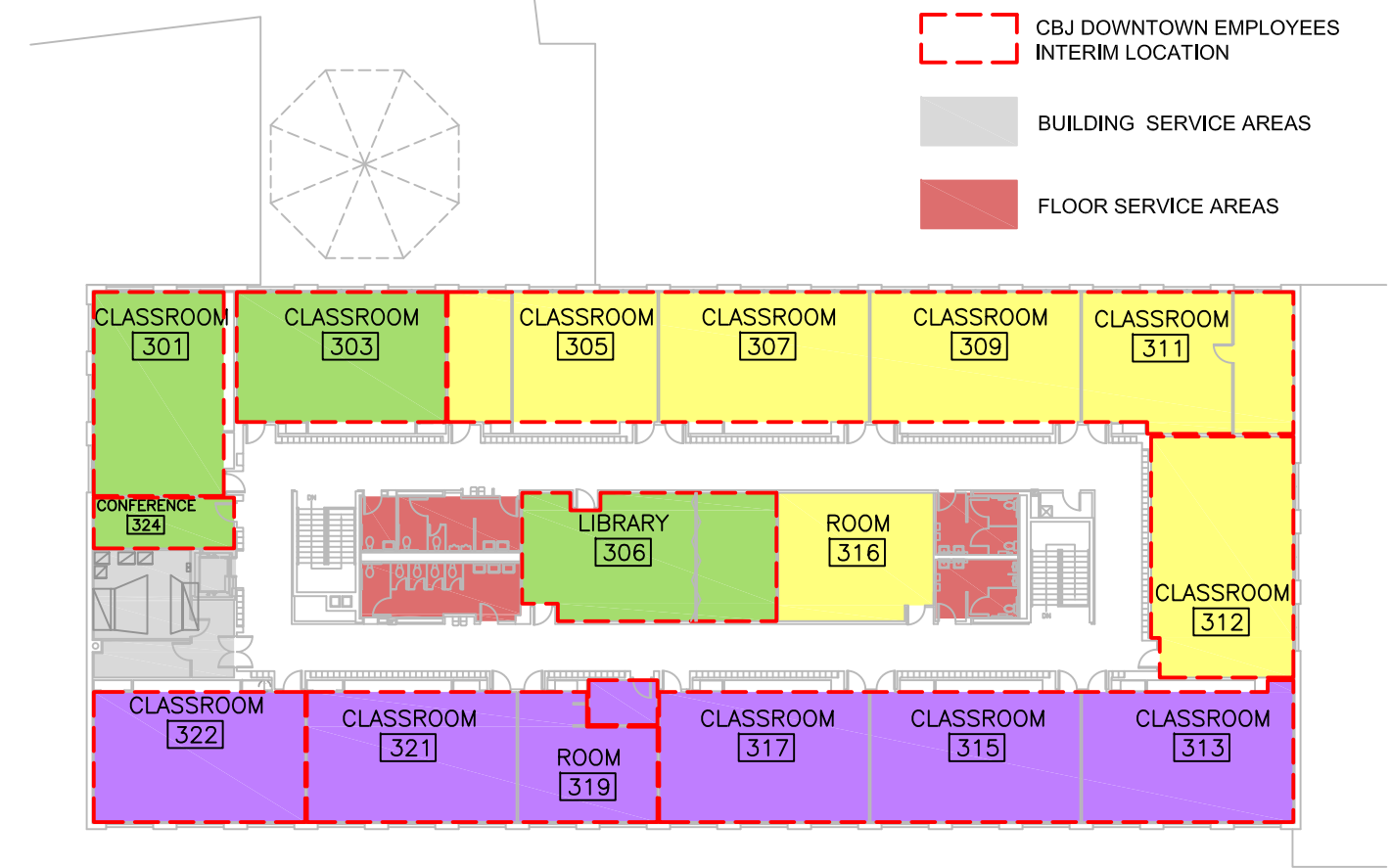
We will be coming to you in the future with an analysis of the CIP needs.

Action Requested

1. Direct staff on whether to proceed with T&H using one half or two thirds of Floyd Dryden.
2. Authorize staff to negotiate with proposers on space needs per the ranking.
3. Provide direction to staff on what additional information the body desires to progress in decision making.

SECOND FLOOR - PROPOSED USES FOR MARIE DRAKE

- 3. AEYC-SEA FAMILY CENTER (OFFICES)
- 4. FRIENDS OF THE LIBRARY THE AMAZING BOOKSTORE
- 5. CCFR - CARES PROGRAM
- CBJ DOWNTOWN EMPLOYEES INTERIM LOCATION
- BUILDING SERVICE AREAS
- FLOOR SERVICE AREAS



FIRST FLOOR - PROPOSED USES FOR MARIE DRAKE

- 1. CBJ P&R - FACILITY MAINTENANCE
- 2. FRIENDS OF MARIE DRAKE PLANETARIUM
- 3. AEYC-SEA FAMILY CENTER (CHILDCARE)
- 8. CAPITAL KENNEL CLUB OF JUNEAU
- BUILDING SERVICE AREAS
- FLOOR SERVICE AREAS



SCHOOL:	MARIE DRAKE - PROPOSED USES BLOCK DIAGRAM		PAGE: 1 OF: 1
FLOOR:	FIRST & SECOND FLOOR	9	