



SYSTEMIC RACISM REVIEW COMMITTEE AGENDA

February 04, 2025 at 12:00 PM

Zoom Webinar

<https://juneau.zoom.us/j/92303909454> or: 1-253-215-8782 Webinar ID: 923 0390 9454

A. CALL TO ORDER

B. LAND ACKNOWLEDGEMENT

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

C. ROLL CALL

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

1. December 17, 2024 SRRC Meeting Minutes - Draft

2. January 7, 2025 SRRC Meeting Minutes - Draft

F. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

G. CONSENT AGENDA

The following ordinances were up for introduction on the consent agenda at [Monday night's Regular Assembly Meeting](#). A blank SRRC checklist is included in the packet if an ordinance is pulled for further discussion and committee members want to utilize that tool.

Recommended Motions:

"I move to approve the consent agenda as presented and ask for unanimous consent" OR "I move to approve the consent agenda as amended and ask for unanimous consent": [use this motion when items are pulled off consent for further discussion]

3. **Legislation for Review by SRRC**

[Ordinance 2024-01\(b\)\(AD\)](#) An Ordinance Appropriating \$50,000 to the Manager for the Departure Lounge ADA Elevator Capital Improvement Project; Funding Provided by Airport Revolving Funds.

[Ordinance 2024-01b\(AE\)](#) An Ordinance Appropriating \$3,000,000 to the Statter Harbor Improvements Phase III Capital Improvement Project; Funding Provided by Docks Funds.

[Ordinance 2025-15](#) An Ordinance Amending the Title 49 Land Use Code Relating to Rules of Construction, Permits, Equivalent Use Determinations, Determination of Minor Versus Major Developments, Accessory Dwelling Units, Caretaker Units, and Transition Zones.

[Ordinance 2025-09](#) An Ordinance Amending the City and Borough Code Relating to Assessing Standards of Property Tax. [Law Memo](#)

[Ordinance 2025-14](#) An Ordinance Amending the City and Borough Title 29 Code Relating to Elections Processes and Procedures.

H. LEGISLATION PULLED FOR DISCUSSION

Legislation pulled from the consent agenda during the meeting for further discussion, questions or to walk through the SRRC checklist on a particular piece of legislation.

Sample Motions:

"I move to forward Ordinance xxxx-xx (or Resolution xxxx) to the full Assembly as presented and ask for unanimous consent" OR "I move the SRRC recommend to the Assembly it {fill in the recommendation} prior to taking action on proposed legislation."

I. STAFF REPORTS

J. COMMITTEE MEMBER / LIAISON COMMENTS AND QUESTIONS

K. NEXT MEETING DATES - all at Noon via Zoom

Tuesday, February 25, 2025 - SRRC Worksession on Boards/Committees

Tuesday, March 4, 2025 - Regular SRRC for Legislative Review

L. SUPPLEMENTAL MATERIALS

M. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.gov.

SYSTEMIC RACISM REVIEW COMMITTEE MINUTES - DRAFT



December 17, 2024 at 12:00 PM

Zoom Webinar

<https://juneau.zoom.us/j/92303909454> or: 1-253-215-8782 Webinar ID: 923 0390 9454

A. CALL TO ORDER

B. LAND ACKNOWLEDGEMENT

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. Gunalchéesh!

C. ROLL CALL: Ephraim, Lindsey, Jennifer, Kelli, and Ivan. Ella, me and Robert

D. APPROVAL OF AGENDA – approved as presented.

E. APPROVAL OF MINUTES - approved as presented.

1. October 22, 2024 SRRC Minutes - Draft

F. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

G. AGENDA TOPICS

H. CONSENT AGENDA

The following ordinances were up for introduction on the consent agenda at [Monday night's Regular Assembly Meeting](#). A blank SRRC checklist is included in the packet if an ordinance is pulled for further discussion and committee members want to utilize that tool.

Recommended Motions:

"I move to approve the consent agenda as presented and ask for unanimous consent" OR "I move to approve the consent agenda as amended and ask for unanimous consent": [use this motion when items are pulled off consent for further discussion]

2. Legislation for Review by SRRC

The 6 Rezone Ordinances were on the [October 22, 2024 Planning Commission Meeting](#), if members would like to review additional background material.

Ordinance 2024-43 An Ordinance Amending the Official Zoning Map of the City and Borough to Change the Zoning of Approximately 63 Acres of USS 4605 FR, and 2.27 Acres of USS 3172 LT 38, Located on North Douglas Highway, from RR to D3. [Ordinance 2024-43 Exhibit A - Map](#) and Planning Commission - [Notice of Decision](#)

Ordinance 2024-44 An Ordinance Amending the Official Zoning Map of the City and Borough to Change the Zoning of 28 Acres of USS 3820 LT3 B1 and USS2391 LT 1, Accessed via Glacier Highway in the Auke Bay Area. [Ordinance 2024-44 Exhibit A - Map](#) and Planning Commission - [Notice of Decision](#)

Ordinance 2024-45 An Ordinance Amending the Official Zoning Map of the City and Borough by Rezoning Approximately 33 Acres of Parcel No. 8B3401000100, USS 3807, Located at 15700 Auke Rec Bypass Road, North of 15700 Glacier Highway. [Ordinance 2024-45 exhibit A - Map](#) and Planning Commission - [Notice of Decision](#)

Ordinance 2024-46 An Ordinance Amending the Official Zoning Map of the City and Borough to Change the Zoning of Pederson Hill II Lt 2A, Parcel 4B2201010102, Approximately 6 Acres, Located at the End of Karl Reishus Boulevard. [Ordinance 2024-46 - exhibit A - Map](#) and Planning Commission - [Notice of Decision](#)

Ordinance 2024-47 An Ordinance Amending the Official Zoning Map of the City and Borough by Rezoning 39 Acres of USS 4605 FR, Located on North Douglas Highway, from D3 to D18. [Ordinance 2024-47 - Exhibit A - Map](#) and Planning Commission - [Notice of Decision](#)

Ordinance 2024-48 An Ordinance Amending the Official Zoning Map of the City and Borough by Rezoning Approximately 87 Acres, Parcel 6D0611000010, North of Grant Creek from D3 to D15. [Ordinance 2024-48 - Exhibit A - Map](#) and Planning Commission - [Notice of Decision](#)

Ordinance 2024-49 An Ordinance Amending the Comprehensive Plan by Adopting the [Blueprint Downtown Area Plan](#). [Attachment A - Corrections](#) [Attachment B - memo](#) and [12-06-2024 memo](#)

Ordinance 2024-01(b)(Y) An Ordinance Transferring \$288,836 from CIP F22-027 Juneau Police Department Roof Replacement to CIP P41-091 Deferred Building Maintenance.

Ordinance 2024-01(b)(Z) An Ordinance Appropriating \$1,000,000 to the United States Army Corps of Engineers Glacier Flood Study Capital Improvement Project; Funding Provided by the U.S. Department of Agriculture, Forest Service, Tongass National Forest.

Mr. Barr read the ordinances into the record and gave an overview of the 6 rezones that were before the Assembly for introduction. Chair Froehlich asked committee members if there were any ordinances members would like clarification on or would like to pull for further discussion.

Ms. Pemberton had a question about Ordinance 2024-01(b)(Z), regarding where the money is coming from. Mr. Barr stated it is funding from the U.S. Forest Service to the City & Borough of Juneau. Funds cannot pass directly from the USFS to USACE, however, CBJ, in partnership with those federal agencies, can act as a pass through since CBJ will work closely with the USFS and USACE on the Glacier Study Improvement Project.

Chair Froehlich asked if Ordinance 2024-01(b)(Y) funds were being transferred from the JPD Roof replacement CIP to deferred maintenance boroughwide? Mr. Barr stated that was correct, unspent funds from the roof replacement were moving back to deferred maintenance areawide.

Ms. Pemberton asked if this is the first time the SRRC has seen the Blueprint Downtown Area Plan and if so, she had questions and would likely pull for discussion. Mr. Barr stated that Ms. Pemberton's statement was correct. Mr. Barr reached out to Scott Ciambor, Community Development Department Planning Manager, to join in the meeting and answer questions.

Chair Froehlich asked, what, if any, public participation happened at the Planning Commission and what was the cities outreach for the rezone ordinances. Staff noted that the Planning Commission sends out abutter's notices to the affected property owners in the areas, and all public comments are added to the Planning Commission packets, in addition to taking public testimony during the meetings.

MOTION: by Ms. Pemberton to pull Ordinance 2024-49 for further discussion and approve the consent agenda as amended and ask for unanimous consent. **Hearing none, motion passed.**

I. LEGISLATION PULLED FOR DISCUSSION

Legislation pulled from the consent agenda during the meeting for further discussion, questions or to walk through the SRRC checklist on a particular piece of legislation.

Sample Motions:

"I move to forward Ordinance xxxx-xx (or Resolution xxxx) to the full Assembly as presented and ask for unanimous consent" OR "I move the SRRC recommend to the Assembly it {fill in the recommendation} prior to taking action on proposed legislation."

Ms. Pemberton asked Mr. Barr to walk the committee through the process that took place for Blueprint Downtown Area Plan and where the SRRC fits into the ability to comment.

Mr. Ciambor joined the meeting to answer questions regarding Blueprint Downtown. The plan becomes an amendment to the Comprehensive Plan to provide broader guidance, none of the recommendations in the plan are binding, they are recommendations. Mr. Ciambor walked the committee through the process from the beginning of 2018 when it first was created as a working group. The Planning Commission passed the plan with an addition of language to downtown housing.

MOTION: by Ms. Pemberton Ordinance 2024-49 to the full Assembly and ask for unanimous consent. **Hearing no objection, motion passed.**

J. STAFF REPORTS - None

K. COMMITTEE MEMBER / LIAISON COMMENTS AND QUESTIONS

Committee members did a round of introducing themselves and welcomed newest SRRC member Lindsey Wold. Ms. Wold gave a brief introduction of the work she does and her interest in joining the SRRC.

L. NEXT MEETING DATE

January 7, 2025 at Noon via Zoom

M. SUPPLEMENTAL MATERIALS - None

N. ADJOURNMENT

There being no further business to come before the committee meeting adjourned at 12:47 p.m.

SYSTEMIC RACISM REVIEW COMMITTEE MINUTES - DRAFT



January 07, 2025 at 12:00 PM

Zoom Webinar

<https://juneau.zoom.us/j/92303909454> or: 1-253-215-8782 Webinar ID: 923 0390 9454

A. CALL TO ORDER – Chair Nance called the Systemic Racism Review Committee to order at 12:02 p.m. via Zoom.

B. LAND ACKNOWLEDGEMENT – read by Chair Nance

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. Gunalchéesh!

C. ROLL CALL

Present: Jennifer Pemberton, Ivan Nance, Kelli Patterson, and Lindsey Wold

Absent: Ephraim Froehlich, Anna Vera Morato, and John Drips

Staff/Others: Deputy Clerk Di Cathcart, Deputy City Manager Robert Barr, and Assemblymember Ella Adkison

D. APPROVAL OF AGENDA – agenda approved as presented.

E. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS - None

F. CONSENT AGENDA

The following ordinances were up for introduction on the consent agenda at [Monday night's Regular Assembly Meeting](#). A blank SRRC checklist is included in the packet if an ordinance is pulled for further discussion and committee members want to utilize that tool.

Recommended Motions:

"I move to approve the consent agenda as presented and ask for unanimous consent" OR "I move to approve the consent agenda as amended and ask for unanimous consent": [use this motion when items are pulled off consent for further discussion]

1. Legislation for Review by SRRC

[Ordinance 2024-01\(b\)\(AA\)](#) An Ordinance Appropriating up to \$100,000 to the Manager for a Loan to BroKo Holdings, LLC for 220 Front Street; Funding Provided by the Affordable Housing Fund.

[Ordinance 2024-01\(b\)\(AB\)](#) An Ordinance Appropriating \$5,000,000 to the Manager for the Aurora Harbor Improvements Capital Improvement Project; Grant Funding Provided by the Alaska Department of Transportation and Public Facilities. [[12/11/2024 State DOT/PF Letter re: Award of FY25 Harbor Facility Grant Funds.](#)]

[Ordinance 2024-01\(b\)\(AC\)](#) An Ordinance Appropriating \$7,520 to the Manager for a Grant to Juneau Economic Development Council; Funding Provided by General Funds.

[Ordinance 2025-08](#) An Ordinance Authorizing the Manager to Execute an Agreement with Alaska Electric Light & Power Company and AJT Mining Properties, Inc. for the Purpose of an Access Easement for the Christopher Trail. [Ordinance 2025-08 Exhibit A - Map](#)

Deputy City Manager Barr read the legislation into the record and gave a brief overview of each ordinance. Chair Nance asked committee members if they had questions or would like to pull any of the ordinances for further discussion.

MOTION: by Ms. Pemberton to approve the consent agenda as presented and asked for unanimous consent.
Hearing no objection, motion passed.

G. LEGISLATION PULLED FOR DISCUSSION - None

Legislation pulled from the consent agenda during the meeting for further discussion, questions or to walk through the SRRC checklist on a particular piece of legislation.

Sample Motions:

"I move to forward Ordinance xxxx-xx (or Resolution xxxx) to the full Assembly as presented and ask for unanimous consent" OR "I move the SRRC recommend to the Assembly it {fill in the recommendation} prior to taking action on proposed legislation."

H. STAFF REPORTS

Ms. Cathcart noted that the Assembly Human Resources Committee was beginning its review of CBJ Boards and Committees. Since that has been an interest to the SRRC Ms. Cathcart asked if the committee would like to select a date to hold its next worksession to discuss this topic further.

I. COMMITTEE MEMBER / LIAISON COMMENTS AND QUESTIONS

Assembly Liaison Adkison gave an update on the boards and committees discussion happening at the Assembly Human Resources Committee. They are currently looking at sunseting some boards and moving any appeals that would normally come before an appeal board to a hearing officer since it is very infrequent that appeals are brought forward; especially for Sales Tax and Bid protests. At last night's Assembly HRC meeting members forwarded to the full Assembly legislation sunseting the ADA Committee and the Sister Cities Committee, the duties of those two committees already take place within the Manager's Office and neither committee has met in over 4 years and lacks enough membership to hold meetings. The Historic Resources Committee will be discussed at the February 3rd Assembly HRC for possible dissolution as well as the Building Code Advisory Committee, Building Code Board of Appeals, Sales Tax Board of Appeals and the Bidding Review Board.

Chair Nance asked how we get more involvement from members of the community especially from a diversity, and equity standpoint. Assemblymember Adkison said the HRC has not yet started that conversation but if the SRRC has suggestions they could bring those forward to the HRC.

Ms. Pemberton agreed that it would be good to work on the SRRC's stated goal regarding boards and committees recruitment and outreach to marginalized community members. She referenced the KTOO and Juneau Empire articles related to the Christmas Day shooting of an unhoused individual by the Juneau Police Department, the second such incident in less than 6 months. There were comments in the articles from Christina Love noting the importance of generational trauma and the policies that are having major impacts on our community. Ms. Pemberton stated she would like to take up the police policy discussion again once the SRRC's work on boards and committees is finished.

Committee members picked Tuesday, January 28, 2025 at Noon via Zoom to hold its next worksession.

J. NEXT MEETING DATE

February 4, 2025 Noon via Zoom

K. SUPPLEMENTAL MATERIALS - None

L. ADJOURNMENT

There being no further business to come before the committee, meeting adjourned at 12:32 p.m.

Systemic Racism Review Committee Legislation Review Summary

Serial Number/Title:

Introduced: _____ Public Hearing Date: _____ SRRC Review Date: _____

Presented By: _____ Drafted By: _____

Department/Division: _____ Lead Staff Contact: _____

Purpose of Legislation (background/summary of intent):

Connection to existing legislation:

Connection to adopted planning documents:

*****BELOW IS FOR SRRC MEMBERS TO COMPLETE*****

Step One: What is the impact of the proposed legislation?

a. Does the proposed legislation negatively impact or unduly advantage a particular racial/ethnic group or otherwise perpetuate systemic racism?
If No, review is completed. If yes, go on to the next question:

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

b. Does the legislation work to mitigate and/or eliminate structural racism
If Yes, review is completed. If No, or Undetermined, continue through the remaining steps.

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Step Two: How does the legislation perpetuate systemic racism?

- a. What are potential unintended consequences?
- b. What benefits may result?
- c. What is the potential long term impact of the proposed legislation?

Details:

d. What quantitative and qualitative evidence of inequality exists?

Details:

- e. What steps has the department or legislation sponsor taken to notify those impacted proposed changes?
- f. Have key stakeholders who could be potentially impacted by the proposed legislation been engaged?

Details:

- g. Has public input been received?
- h. If public comment has been received, what is the substance of that comment?

Details:

Step Three: Who is affected by the Proposed Legislation?

- a. Who are the impacted group(s)?
 - White Black or African American American Indian or Alaska Native
 - Asian Native Hawaiian or Pacific Islander Two or more races Other
- b. Are there impacts on specific geographic areas?

Race Considerations - Total Community is 69.7% White Only - 30.3% Minority						Economic Considerations	
Census Tract/Block Groups	Minority Pop.	Census Tract/Block Groups	Minority Pop.	Census Tract/Block Groups	Minority Pop.	Elementary School Boundaries	
CT 1: Auke Bay/Out the Road		CT 3: Mendenhall Valley Airport/ East Valley		CT 5: Downtown		Gastineau	Title 1
BG1: Out the road	11.9%	BG1: N. of Jennifer	42.5%	BG 1: Highlands	20.6%	Harborview	Title 1
BG2: Lena area	15.5%	BG 2: Glacier Valley	39.8%	BG2: DT/Starr Hill	24.8%	Glacier Valley	Title 1
BG3: Montanna Creek	14.5%	BG 3: Airport	40.8%	BG 3: Flats/Village	30.8%	Mendenhall River	
BG4: Fritz Cove area	10.1%	BG 4: Radcliffe	24.6%			Riverbend	Title 1
						Auke Bay	
CT 2: Mendenhall Valley with the Loop		CT 4: Salmon Creek/Lemon Creek		CT 5: Douglas Island		Lower Income Housing Areas	
BG1: Mendenhall Taki	27.8%	BG 1: DZ/Freds	60.9%	BG 1: North Douglas	15.9%	Chinook/Coho	
BG2: Upper Riverside	23.1%	BG 2: Davis	45.0%	BG 2: West Juneau	28.0%	Cedar Park Area	
BG 3: Portage/McGinr	33.7%	BG 3: Belardi Costco	63.8%	BG 3: Crow Hill/ DT D	27.6%	Gruening Park Area	
BG 4: Long Run	19.6%	BG 4: Twin Lakes	25.9%			Switzer Area	
BG 5:Glacierwood/Vir	41.2%					Kodzhoff Area	
						Douglas Hwy Corridor	

- c. Is there a benefit to a specific census block district/neighborhood/school zone?
If Yes, does it come at the detriment of another?

YES	NO

Details:

- d. Is there a benefit to an individual, group of individuals, or business/organization?
If yes, does that come at a detriment of others?

--	--

Details:

Step Four: What solutions could remedy the legislation’s implications in perpetuating systemic racism? Check all that apply:

Recommend additional public input be gathered (Neighborhood/census block meetings, assembly/ committee meetings)

	Recommend that the legislation move forward with accountability measures (sunset provisions/annual review of impacts/implications for system racism.) to monitor impact.
	Propose revised language to strengthen the legislation or the legislation or regulations cross-referenced within the proposed legislation.
	Recommend the proposed legislation not move forward.
	Other: (explain)

Step Five: Further Feedback to the Assembly on systemic racism implications

The SRRC will forward to the Assembly any additional questions that arose during the legislation review that the committee feels may be important for the Assembly to consider.

If a systemic racism implication is identified, the SRRC will provide a written report to the Assembly that includes consideration of the provisions below:

- What are the indicators and progress benchmarks?
- Program strategies?
- Policy Strategies?
- Partnership Strategies?