



# LOCAL EMERGENCY PLANNING COMMITTEE AGENDA

May 08, 2024 at 12:00 PM

In-Person with Zoom Capabilities

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**LOCATION: DOT 3-mile Conference Room (3132 Channel Drive) or**

via Zoom: <https://juneau.zoom.us/j/99118835453> or 1-253-215-8782 Webinar ID: 991 1883 5453

**A. CALL TO ORDER** - Chairman Ed Williams

**B. ROLL CALL**

**Establish Quorum** - Michelle Brown

**Introductions**

**New Members** - None

**Farewell** - JPD Lieutenant Scott Erickson

**Welcome** - JPD Lieutenant Jeremy T. Weske

**C. APPROVAL OF AGENDA** - May 08, 2024

**D. APPROVAL OF MINUTES**

1. March 13, 2024, Draft Minutes of the Juneau Local Emergency Planning Committee

**E. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS (10-15 Minutes)**

**F. STAFF REPORTS**

Elected Official - Paul Kelly

Emergency Programs - Tom Mattice

CCFR

JPD

Hospital

Red Cross

HAZ/MAT & NWS Weather and Preparedness Update

Alaska Native Tribal

**Other** Member Reports

**G. NEW BUSINESS**

**2. Red Cross Volunteer Opportunities Presentation** by Jay Kurtz, Regional Disaster Officer (RDO)

For more information contact Jay at [jay.kurtz@redcross.org](mailto:jay.kurtz@redcross.org)

**H. UNFINISHED BUSINESS**

3. **All Hazard Mitigation & Whole Community Input Planning update** - Tom Mattice

**LEPC Future Monthly Meetings Location Discussion** - Michelle Brown

Back to the Nat'l Guard Armory/UAS Rec Center (12300 Mendenhall Loop Rd - Room 116)

I. **ACTION ITEMS**

J. **INFORMATION ITEMS**

4. **Wellness Fair**

In honor of National Mental Health Awareness Month, the National Guard Warrior and Family Services is hosting a Wellness Fair. The event will showcase local, state, and federal National Guard, Coast Guard, and Veteran resources along with local mental and physical health resources. There will be a couple of resiliency workshops happening simultaneously, more info on that to be released later.

The event is free and open to everyone **but specifically geared towards service members, veterans, and their families, and all branches of service regardless of current status.**

**Sponsor:** National Guard Warrior and Family Services

**Date:** Saturday, May 11, 2024

**Time:** 11:00 am to 2:00 pm

**Location:** Juneau National Guard Readiness Center/UAS Rec Center – Joint Use Facility, 12300 Mendenhall Loop Road, Juneau Alaska

**Cost:** Free

**POC:** Louisa Phillips, Military and Family Readiness Specialist, 907-321-1157, [louisa.d.phillips.civ@army.mil](mailto:louisa.d.phillips.civ@army.mil)

If you are interested in hosting a resource table, please reach out to me.

**Flier coming soon**

5. **AlaskaEx 2026** – SE AK Regional Exercise with events beginning in 2025 through 2026

**More information to come.**

**POC:** Tom Mattice (907)209-9207 – [tom.mattice@juneau.gov](mailto:tom.mattice@juneau.gov)

K. **NEXT MEETING DATE**

Wednesday, June 12, 2024

Blended Meeting w/Zoom Webinar Capabilities

**Location:** Nat'l Guard Armory/UAS Rec Center (12300 Mendenhall Loop Rd - Room 116)

**PLEASE ATTEND IN PERSON WHENEVER POSSIBLE**

\*Regular Meetings are on the 2nd Wednesday of each month

L. **ADJOURNMENT**

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: [city.clerk@juneau.gov](mailto:city.clerk@juneau.gov).



# LOCAL EMERGENCY PLANNING COMMITTEE MINUTES

March 13, 2024, at 12:00 PM

Zoom Webinar

## VIRTUAL MEETING INFORMATION

<https://juneau.zoom.us/j/99118835453> or 1-253-215-8782 Webinar ID: 991 1883 5453

Questions Call: 907-209-9207 or e-mail [city.clerk@juneau.org](mailto:city.clerk@juneau.org)

**A. CALL TO ORDER:** Tom Mattice called the meeting to order at 12:04 pm

**B. ROLL CALL:**

**Establish Quorum:** Michelle Brown confirmed quorum was present.

**Members Present:** Paul Kelly, Scott Erickson, Destiny Sargeant, Evan Price, Nathan Rumsey, Jennifer Pemberton, Britt Tonnessen, Loren Jones, Chris Russell, Ryan Sand, Karen Wood, Nicole Ferrin, Ken Murphy, Eileen Hosey, Steven Karnaze, Elaine Hickey, Jamie Bursell, Tom Mattice, Michelle Brown

**Members Absent:** Krag Campbell, Ed Quinto, Travis Wolfe, Louisa Phillips, Warren Russell, Ed Williams, Sabrina Boone-Grubitz, Rhonda Butler,

**Others Present:** Andres Delgado, Kathy Shae, Lindsey Wheeler, Mark Keplinger, Michael Pierson, Zachariah Fisher

**C. APPROVAL OF AGENDA:** March 13, 2024 – Approved unanimously with correction to Item K. Location: DOT 3-mile Conference Room (2132 changed to **3132** Channel Drive)

**D. APPROVAL OF MINUTES:**

1. February 14, 2024, Draft Minutes of the Juneau Local Emergency Planning Committee – unanimously approved with correction in Item D. 1. Line two be corrected from ‘here’ to ‘hear’.

**E. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS (10-15 Minutes):**

Michael Pierson – USCG – reported their law enforcement and sector commander were meeting with the deputy chief and chief of JPD and other partners. During the State Emergency Management Conference, a brief discussion will be facilitated on what the best role and areas of responsibility the USCG can take on in each community and how they can best fit into their emergency management partners plans around Southeast Alaska. Stemming from a recent conversation with Michelle Brown, Michael also reported that when dealing with the Coast Guard, you need to know which of their many elements you are dealing with. In Juneau there are 4 major commands and at least 2 associations. Michael clarified that the 4 major commands are The State of Alaska District, Sector Southeast Alaska, Civil Engineering Unit, and the detachment from Base Ketchikan. Associations he is aware of are the Spouses Association and the Chief’s Association.

Tom requested Lieutenant Wheeler or Kathy Shea report on changes in DEC plans and what they’re working on. Kathy Shea reported that they participated in the Alaska Regional Response Team Meeting in Anchorage last week. The current response plan for pollution and oil spills throughout the area of responsibility (AOR) will be changing to a different template by 2026. It is to begin with a workshop in May before going out for public comment.

**F. STAFF REPORTS**

**Elected Official Report** - Paul Kelly – reported that recently the Assembly discussed the Mill Campground in Thane and its relocation due to damages and other issues reported by the surrounding neighborhood. This has been the designated place for our homeless population to congregate during summer months when the emergency warming shelter is not open. The campground is currently situated on AELP property that is leased by the city. Campers caused damage to existing AELP infrastructure. Discussions about alternative locations brought forth by the deputy manager found that there were no alternatives that would not have potential negative consequences. The best alternative location identified would be at the corner of Thane and Mill Street, closer to the cold weather emergency shelter. It would provide easier access for emergency services response. There will be an expedited process to obtain public comment and finalize an ordinance.

**Emergency Programs Report** - Tom Mattice – reported we recently received a 2022 State and Local Cyber Security Grant Program (SLCGP) grant for wastewater cyber security risk assessments. The cyber grant is a new grant offered in the state of Alaska. The All-Hazards Mitigation Plan grant award was received. We're preparing proposals requests to hire a contractor and plan to bring the working group together shortly to begin working on a full revision of the All-Hazards Mitigation Plan. 2024 brought avalanche activity early in the season; however, it has been quite the last couple weeks. A significant amount of snow remains on the hillsides. The SEADOGS brought a FEMA dog instructor from the California Rescue Task Force to facilitate a valuable full-scale exercise at the beginning of March. Participants included AELP, SEADOGS, DOT, Capital City Fire and Rescue, State Troopers, and other partners. The exercise built off previous exercises a few years ago when grants brought in FEMA dog trainers and their dogs for a multi-day USAR training.

Emergency Programs is working with Team Rubicon to conduct a river clean up around the first weekend in April. An initial assessment will be performed next Tuesday, March 19, up the river to document areas containing the most debris. We are determining how many people to bring together for this community work group.

Tom tasked the LEPC group members, as part of the state level planning coming up in Anchorage April 8-12<sup>th</sup>, to send Tom the notes on any trainings or exercises coming up, particularly FEMA related. Even if you don't have dates set. This is part of the integrated preparedness plan for the whole State of Alaska, including CBJ, over the next 3 years. Timelines can be vague. Please allow CBJ to showcase all your fine work and work it into the multi-year calendar.

Sitka had a working group last week held by the Sitka Sound Science Center and their partners Tlingit and Haida, addressing mass wasting events, primarily landslides. The goal is to engage all key players at local, state, and federal levels to come together and support understanding Southeast Alaska landslides. They had quite a few participants and it was a good meeting. There will be a lot of players involved in that, he could go on listing the alphabet soup all day.

**CCFR** – Not present

**JPD** – Scott Erickson – reported JPD has a new chief and a new direction. The Chief is looking forward to meeting all of us. They're still hiring please send anyone interested their way. They need a lot of cops and dispatchers. Currently, they are just plugging along and barely keeping their head above water. Tom requested info about rumors Scott might be retiring in the next year. Scott replied maybe.

**Hospital** – Evan Price – reported last month he attended Decontamination training in Alabama. BRH will be identifying individuals for specialized training in decontamination.

**Red Cross** – Britta Tonnessen – reported March is Red Cross Month through a federal proclamation. They need support for recruiting volunteers. The primary services they offer are disaster action response. There are numerous and varying roles such as logistics, distribution of emergency supplies, and pet liaison.

Michelle Brown – asked if the Juneau LEPC group would be interested in a presentation from Red Cross that specifically outlines some roles that different people and positions fulfill within the Red Cross so we might be

better educated and able to encourage people in our organizations to apply for some of the volunteer roles the Red Cross is recruiting for. See section I for motion made under action items.

RC continues working on their disability integration meetings with SAIL and SEARHC on the first Monday of the month. Anybody is welcome to join this partnership. Tom Mattice has been working with the Red Cross about sheltering needs in case of a mass casualty event.

**Haz/Mat & NWS Preparedness** - Nicole Ferrin – reported lots going on with Sitka and her boss. It was great being there for the week and building relationships with the partners. While in Sitka, they deployed a trainee up to Anchorage and they currently have 2 deployment ready trainees. The National Weather Service AK has their tabletop exercise coming up next week focusing on Mendenhall flooding. In April they'll be participating and presenting at the Emergency Management Conference in Anchorage. Weatherwise, we should have an extra 2 inches of snow and then after that some warm air bringing rain.

**Alaska Native Tribal** – no one present.

**Community Group** - Juneau Animal Rescue – Karen Wood reported they had an eviction/incarceration resulting in rescuing 25 animals from a home: 16 tarantulas, 4 cats, 2 dogs, 2 bearded dragons and a boa constrictor. She invited anyone looking for a pet to come by.

**G. NEW BUSINESS** - none

**H. UNFINISHED BUSINESS** –

**All Hazard Mitigation & Whole Community Input Planning** – Tom Mattice – reported it earlier, it is coming about.

**LEPC Future Monthly Meetings Discussion** – ongoing - Michelle Brown

DOT, Ken Murphey arranged to meet in the 3 Mile Conference Room for the Juneau LEPC May 8<sup>th</sup> meeting.

**I. ACTION ITEMS – Motion:** Michelle Brown made a motion that the Red Cross give a presentation to the Juneau LEPC group to specifically outline some roles and positions volunteers fulfill within the Red Cross so we may be more knowledgeable and able to encourage people in our organizations to apply as a volunteer with the Red Cross in Juneau.

Vote: taken and unanimously approved.

**J. INFORMATION ITEMS**

**USCG 'No Dough' Irish Dinner plus Emergency Preparedness/Stress Management/Mindful Movement**

Host: American Red Cross Juneau Date:

Saturday, March 16, 2024

Time: 3:00 – 7:30 pm

Location: USGS/UAS Joint Use Center

Cost: Free Registration Required: <https://www.signupgenius.com/go/10C0F48AFA829A7FDC16-48109243-redcross?useFullSite=true#/>

POC: dorlisa.nazario@redcross.org

**Alaska Just Transition Summit: Vol III – Remembering Forward**

Sponsor: Alaska Just Transition Committee

Date & Time: Monday, March 18, 9:00 am-5:00 pm

Tuesday, March 19, 9:00 am-6:30 pm

Wednesday, March 20, 9:00 am-4:00 pm

Location: Centennial Hall

Cost: Based on Ability to Pay

Registration Website: <https://akeventdesign.regfox.com/2024-alaska-just-transition-summit> Vendor &

Info Booths Available

**Alaska Health Fair**

Date & Time: Friday, March 22, 2024, 8:00 am-1:00 pm Saturday, March 23, 8:00 am-1:00 pm

Location: Thunder Mountain High School

Make an Appointment here (Appointments not required): <https://alaskahealthfair.org/>

**Red Cross Real Heroes Award** (American Red Cross Fundraiser)

Date: Tuesday, March 26, 2024

Reception: 5:30 to 6:00 pm

Award Ceremony: 6:00 to 7:30 pm

Location: Alaska Center for the Performing Arts Discovery Theatre - Anchorage

POC: Britt Tonnessen (907)727-5361 – [britt.tonnessen@redcross.org](mailto:britt.tonnessen@redcross.org)

**2024 Spring Air Safety Meeting**

Host: Juneau Flight Standards Office Manager and the FAASTeam Ketchikan Date: Tuesday, March 26, 2024, Landing Hotel, Noon to 4:00 pm Juneau - Date: Thursday, March 28, 2024

Time: Noon to 4:00 pm

Location: Juneau Airport

POC: Chip Wisner (907)201-6437 – [Charles.wisner@faa.gov](mailto:Charles.wisner@faa.gov)

**MGT-488: Pandemic Planning Emergency Management and Public Health Coordination Training**

By University of Columbia National Center for Disaster Preparedness Sponsor:

CBJ, LEPC, Public Health, Hosted by KTOO

Date: April 2, 2024

Time: 9:00 am to 5:00 pm

Location: KTOO (360 Egan Drive, Juneau) Parking in rear of building

Registration Required: <https://training.ncdpcourses.org/browse/instructor-led-ilt/pandemic-mgt-488/programs/mgt-488-ak>.

Cost: Free

POC: See the attached flyer for more details.

**2024 State Emergency Management Conference**

Host: DHS&EM

Date: April 9 - 11, 2024

Time: 8:00 am to 5:00 pm

Location: Egan Center 555 W. 5th Ave, Anchorage

POC: Michelle Torres at [michelle.torres@alaska.gov](mailto:michelle.torres@alaska.gov) or 907-428-7032

**2024 LEPCA & SERC Meetings**

Host: DHS&EM

Date: Friday, April 12, 2024

Time: 8:00 am to 5:00 pm

Location: Egan Center 555 W. 5th Ave, Anchorage

POC: Michelle Torres at [michelle.torres@alaska.gov](mailto:michelle.torres@alaska.gov) or 907-428-7032

**MGT-319 – Point of Dispensing, Planning, and Response - TEEEX**

Sponsor: Public Health, CBJ, LEPC, Hosted by KTOO

Date& Time: Monday, May 6, 9:00 am-5:00 pm

Tuesday, May 7, 9:00 am-5:00 pm

Location: KTOO (360 Egan Drive, Juneau) Parking in rear of building  
Registration both FEMA and SID Number Required:  
<https://my.teex.org/TeexProtal/Default.aspx?MO=mCourseCatalog&D=FP&C=MGT319&S=597>  
Cost: Free  
POC: See the attached flyer for more details.

**Maritime Festival**

Date: Saturday, May 4, 2024  
Time: 11:00 am to 7:00 pm  
Location: Peratrovich Plaza (Think Marine Park)-Harbor Cruises from the Seadrome Dock  
POC: Juneau Economic Development Council Kirstie Lafollette (907) 419-6718

**AlaskaEx 2026** – SE AK Regional Exercise with events beginning in 2025 through 2026 More information to come.

POC: Tom Mattice (907)209-9207 – tom.mattice@juneau.gov

**K. NEXT MEETING DATE**

Wednesday, May 8, 2024 - In-person Hybrid meeting w/Zoom Capabilities Location:

DOT 3-mile Conference Room (3132 Channel Drive)

*PLEASE ATTEND IN PERSON WHENEVER POSSIBLE*

*\*Regular meetings are on the 2nd Wednesday of each month*

**NOTICE:**

**Wednesday, April 10, 2024, LEPC Meeting CANCELLED due to conflict with the State's Emergency Management Conference and LEPCA/SERC meetings in Anchorage that same week.**

**L. ADJOURNMENT – 12:53**

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