



# FULL ASSEMBLY AS THE HUMAN RESOURCES COMMITTEE AGENDA

December 14, 2023 at 5:30 PM

Zoom Webinar

<https://juneau.zoom.us/j/95241164899> or 1-253-215-8782 Webinar ID: 952 4116 4899

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. APPROVAL OF AGENDA**

**D. AGENDA TOPICS**

**1. Bartlett Regional Hospital Board Applicant Interviews**

Per CBJ [40.05.010](#); the board shall consist of nine members appointed by the assembly for staggered three-year terms. To the extent feasible, appointments should include persons with experience or expertise in matters relevant to hospital governance. Up to two members of the hospital board may be physicians in the community appointed from a list of names submitted by the hospital medical staff. ***There are three public seats on the Board with terms running January 1, 2024 to December 31, 2026.***

**Interview Time/Applicant**

5:45pm: Kenny Solomon-Gross

5:55pm: Lisa Petersen

6:05pm: Eileen Hosey

6:15pm: James Kohn

**6:25pm: 5-MINUTE BREAK**

**2. Planning Commission Applicant Interviews**

Per CBJ [49.10.110](#); the nine members of the commission shall be residents of the CBJ and may be paid an honorarium. Members of the commission shall be appointed by the assembly to staggered three year terms. ***There are three seats with terms running January 1, 2024 to December 31, 2026.***

**Interview Times/Applicants**

6:30pm: Mandy Cole

6:40pm: Douglas Salik

6:50pm: Lacey Derr

7:00pm: Wayne Coogan

7:10pm: Jessalyn Rintala

7:20pm: Bradley Austin

7:30pm: Grey Pendleton - (inflight, unable to attend)

***Move into Executive Session after last applicant***

**E. EXECUTIVE SESSION**

**Suggested Motion:** *"I move we recess into executive session to discuss matters which may tend to prejudice the reputation or character of any person, specifically to deliberate on the qualifications of applicants and ask for unanimous consent"*

**F. ADJOURNMENT**

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: [city.clerk@juneau.gov](mailto:city.clerk@juneau.gov).

## ***Chapter 40.05 CITY AND BOROUGH HOSPITAL—BOARD OF DIRECTORS<sup>1</sup>***

### **40.05.010 Appointment.**

The hospital board of directors shall consist of nine members appointed by the assembly for staggered three-year terms. Members of the hospital board of directors shall serve at the pleasure of the assembly. To the extent feasible, appointments to the board should include persons with experience or expertise in subject matters relevant to hospital governance such as health care, finance, compliance, business, strategic planning, information technology, law/regulation, or risk management. Up to two members of the hospital board of directors may be physicians in the community appointed from a list of those names submitted by the hospital medical staff. Terms shall commence on January 1. No board member, or member of a board member's immediate family or household, may be employed by the hospital. Appointments to fill vacancies shall be for the unexpired term. In the event a seat has six months or less remaining to the unexpired term, the assembly, at its discretion, may choose to appoint the member to the remainder of the current term as well as to the full term immediately following the expiration date of the unexpired term. No member of the hospital board who has served for three consecutive terms or nine years shall again be eligible for appointment until one full year has intervened, provided, however, that this restriction shall not apply:

- (1) If there are no other qualified applicants at the time reappointment is considered by the assembly human resources committee, or
- (2) To qualified board members serving in board seats for which a specific occupation or expertise is set forth by ordinance.

(GJB § 40.05.010; Serial No. 76-42, § 2, 1977; Serial No. 87-27, § 2, 1987; Serial No. 87-70, § 2, 1987; Serial No. 2004-08, § 4, 3-22-2004; Serial No. 2005-03(d), § 4, 6-13-2005; Serial No. 2019-20, § 2, 7-22-2019, eff. 8-22-2019 )

### **40.05.020 General powers.**

- (a) Subject to state laws and City and Borough ordinances, the hospital board of directors shall be responsible for the operation of all hospitals and associated facilities, located inside and outside the City and Borough of Juneau, owned or leased by the City and Borough according to the best interests of the public's health, shall make and enforce all rules and regulations necessary for the administration of hospitals under their management, shall prescribe the terms under which patients shall be admitted thereto and shall establish and enforce standards of operation. The hospital board of directors shall, within the hospital appropriation, establish and may amend the pay plan for hospital employees.
- (b) The pay plan and amendments thereto shall be based on wages paid in similar job classifications in private hospitals in other communities, adjusted for cost-of-living differentials. The pay plan and amendments thereto shall become effective upon adoption by the hospital board of directors.
- (c) The hospital board of directors may establish one or more programs for the purpose of attracting qualified physicians to practice in the community. Such programs may include grants, loans, the lease or use of improved hospital real property to the extent permissible by state and federal law or grant conditions, and the sale, lease or license to use hospital personal property to the extent permissible by state and federal law

<sup>1</sup>Charter reference(s)—Hospital board, § 3.15.

or grant conditions; provided, a license or lease of real or personal property under such a program may be canceled by the hospital board of directors or the assembly upon 30 days' notice to the licensee or lessee.

- (d) Personnel actions regarding the hospital administrator, including hiring, evaluation, discipline, and termination, shall be after consultation with the city manager.

(GJB § 40.05.020; Serial No. 74-24, § 3, 1974; Serial No. 75-06, § 3, 1975; Serial No. 76-05, § 2(c), 1976; Serial No. 82-08, § 2, 1982; Serial No. 2005-32(b), § 3, 10-10-2005; Serial No. 2021-40, § 2, 12-13-2021, eff. 1-12-2022)

#### **40.05.030 Adoption of bylaws.**

The hospital board of directors shall recommend bylaws for the administration and government of the hospital which bylaws shall become effective upon approval of the City and Borough assembly by resolution. The assembly may accept the bylaws recommended by the hospital board of directors, may reject such bylaws or may modify them.

(GJB § 40.05.030)

#### **40.05.040 Organization.**

The hospital board of directors shall elect annually from its members a president and secretary and such other officers as it deems necessary. The hospital board of directors may establish an executive committee with authority to act on behalf of the hospital board and may appoint such other committees as it deems necessary.

(GJB § 40.05.040; Serial No. 2016-06, § 2, 5-2-2016, eff. 6-2-2016 )

#### **40.05.050 Vacancies.**

A vacancy in the hospital board shall exist under the following conditions:

- (1) If a person appointed to membership fails to qualify and take office within 30 days of appointment;
  - (2) If a member departs from the City and Borough with the intent to remain away for a period of 90 or more days;
  - (3) If a member submits his or her resignation to the board or assembly;
  - (4) If a member is unable to attend regular board meetings for a period of more than 90 days;
  - (5) If a member misses more than 40 percent of the regular board meetings in a 12-month period; or
  - (6) If a member is removed by the assembly, in its sole discretion, for the convenience of the City and Borough.
- (b) For the purposes of counting attendance, a member participating telephonically in accordance with the Assembly Rules of Procedure shall be counted as present.
- (c) The chair of the hospital board shall notify the clerk's office of any vacancy on the hospital board. Upon notification, the assembly shall appoint a new member for the unexpired term.

(GJB § 40.05.050; Serial No. 2005-03(d), § 5, 6-13-2005)

#### **40.05.060 Meetings.**

The hospital board of directors shall meet at least once each month at a place and time to be designated by the board.

(GJB § 40.05.060; Serial No. 2016-06, § 2, 5-2-2016, eff. 6-2-2016 )

State law reference(s)—Public meetings, AS 29.20.020, 44.62.310.

#### **40.05.070 Membership in associations.**

The hospital board of directors may maintain membership in any local, state or national group or association organized and operated for the promotion of the public health and welfare or the advancement of the efficiency of hospital administration and, in connection therewith, pay dues and fees thereto.

(GJB § 40.05.070)

#### **40.05.080 Compensation.**

A member of the hospital board of directors shall be compensated at the rate of \$225.00 per month.

( Serial No. 2021-20(b)(am) , § 6, 6-14-2021, eff. 1-1-2022)



City and Borough of Juneau,  
AK

## Hospital Board

Section D, Item 1.

### Board Roster



**Brenda L Knapp**

**Termed Out**

**3rd Term** Jan 01, 2021 - Dec 31, 2023

**Appointing Authority** Assembly

**Position** Voting Member

**Category** Public

**Dais Seat** 5



**Lisa K Petersen**

**Reapplied**

**1st Term** Jun 14, 2022 - Dec 31, 2023

**Appointing Authority** Assembly

**Position** Voting Member

**Office/Role** Vice President

**Category** Public

**Dais Seat** 2



**Kenneth L Solomon-gross**

**Reapplied**

**2nd Term** Jan 01, 2021 - Dec 31, 2023

**Appointing Authority** Assembly

**Position** Voting Member

**Office/Role** President

**Category** Public

**Dais Seat** 7



**Deborah L Johnston**

**2nd Term** Jan 01, 2022 - Dec 31, 2024

**Appointing Authority** Assembly

**Position** Voting Member

**Category** Public

**Dais Seat** 8



**Lindy Jones**  
2nd Term Jan 01, 2022 - Dec 31, 2024

**Appointing Authority** Assembly  
**Position** Voting Member  
**Category** Public(Physician)  
**Dais Seat** 1



**Hal Geiger**  
2nd Term Jan 01, 2022 - Dec 31, 2024

**Appointing Authority** Assembly  
**Position** Voting Member  
**Category** Public  
**Dais Seat** 4



**Max E Mertz**  
2nd Term Jan 01, 2023 - Dec 31, 2025

**Appointing Authority** Assembly  
**Position** Voting Member  
**Category** Public  
**Dais Seat** 6



**John F Raster**  
1st Term Jan 01, 2023 - Dec 31, 2025

**Appointing Authority** Assembly  
**Position** Voting Member  
**Category** Public(Physician)  
**Dais Seat** 9



**Richelle (shelly) A Deering**  
1st Term Jan 01, 2023 - Dec 31, 2025

**Appointing Authority** Assembly  
**Position** Voting Member  
**Category** Public  
**Dais Seat** 3



**Wade Bryson**

**1st Term** N/A - N/A

No Recruitment

**Appointing Authority** Assembly

**Position** Assembly Liaison

**Office/Role** Assemblymember

**Category** Assembly Liaison

**Dais Seat** 10



**Full CBJ Assembly Sitting as the Human Resources Committee  
Bartlett Regional Hospital (BRH) Board of Directors  
Advance Interview Questions-2023**

**Applicant Name:** \_\_\_\_\_

1. What about this board interests you and how do you feel it is relevant to your experiences in life?
  
2. What do you perceive as the major issues facing Bartlett Regional Hospital and what is your perspective on those issues?
  
3. What do you believe is the fundamental role of the BRH Board of Directors?
  
4. Do you have any interests that would pose a potential conflict of interest on matters coming before the Board of Directors?
  
5. What is your idea of the role of a community hospital?
  
6. What role, if any, does the BRH play in the economy and well-being of the community?
  
7. What do you think the appropriate relationship between the Board of Directors and the Assembly should be?
  
8. With recent changes at the executive level, what qualities do you feel are most valuable in hospital leadership?

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "MAILING" address in the first address block labeled "HOME." The optional secondary address field is for your "RESIDENCE" address.]

Kenneth

L

Solomon-gross

First Name

Middle Initial

Last Name

Email Address

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

Gross Alaska, Inc.

Vice President/General Manager

Employer

Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Juneau

Residence State

AK

Residence Postal Code

99801

## Comments

I'm excited to be at a point in my life to have the time, desire, and support to serve the Juneau community. I look forward to contributing in any capacity I can and would love to contribute in areas that I find of interest and have a passion for.

## Secondary Email Address (if any)

## Which Boards would you like to apply for?

Hospital Board: Submitted

## Are you applying for reappointment to this board?

☒ Yes ☐ No

## If you are applying for more than one board, how many total boards are you willing to serve on?

☒ 1

## Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Question applies to multiple boards

## How many hours per month are you able to serve?

As many as needed

## Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or [city.clerk@juneau.org](mailto:city.clerk@juneau.org) if you wish to submit a resume or CV*]

## Please explain, with specificity, your reasons for applying to serve on this particular board.

Hospital Board: I have an interest in the medical field and a demonstrated history of giving back to the Juneau community and would love to be an advocate for the hospital. As a business-owner, the most important and valuable thing I can do is find ways to improve our community. Due to our limited accessibility, we in Southeast work with a subset of issues and needs that can be challenging. I look forward to working with others to find solutions to those challenges. I want to do my part in promoting Bartlett as a state of art facility to encourage people to stay in Juneau for medical treatment as opposed to finding it elsewhere. This includes upgrading current technology and recruiting medical professionals in specialized fields while ensuring fiscal responsibility. I look forward to cultivating ideas and bringing solutions to the table. I've learned a lot in the past two years and I would like to continue to serve our community.

## Please select the type of board seat for which you are applying \*

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

Board of Equalization (board ) Gross Alaska, Inc. (Vice President) Juneau Glacier Valley Rotary Bartlett Regional Hospital Foundation (board member) Downtown Business Association (board member)

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

I am currently the Vice President, Owner and General Manager of Gross Alaska, Inc. This experience with the day to day operations of the business gives me important skills to bring to the table. I work in all aspects of the business such as human resources, budgeting, building and analyzing financial statements, and other duties involved in daily operations. I currently serve on the Glacier Valley Rotary board, I am also a member of the Juneau Chamber of Commerce My experience with these organizations has prepared me and developed my skills in working on a diverse team to tackle issues and find solutions that affect large groups of people. I look forward to this opportunity to serve our community in a new capacity.

Education/Training: Please list both formal and informal education & training experiences:

Certified Corporate Customer Service Trainer (Ceasars Entertainment, Las Vegas, NV Phlebotomy Certification License (Southern Nevada Community College, Las Vegas, NV) Corporate Title 31 Trainer (IRS Anti Money Laundering)

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

N/A

Demographics

The following information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form

Profile

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[When completing the application, please put your "MAILING" address in the first address block labeled "HOME." The optional secondary address field is for your "RESIDENCE" address.]

Lisa

K

Petersen

First Name

Middle Initial

Last Name

Email Address

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

Juneau School District

Lead Nurse

Employer

Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Juneau

Residence State

AK

Residence Postal Code

99801

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Hospital Board: Submitted

Are you applying for reappointment to this board?

☒ Yes ☐ No

If you are applying for more than one board, how many total boards are you willing to serve on?

☒ 1

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Question applies to multiple boards

How many hours per month are you able to serve?

As many as are required

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or [city.clerk@juneau.org](mailto:city.clerk@juneau.org) if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I have been a registered nurse for 30 years and worked at Bartlett as an educator and a house supervisor from 2007-2012. I have also served on the hiring committee for the hospital CEO previously. I have a Master's degree in nursing and believe that I bring a great deal of knowledge that would be useful to the hospital board. I also care deeply about Bartlett and have maintained an interest in the hospital in the years since I have left employment at Bartlett. I am committed to my job with the school district and have a special interest in children, women's issues, multi-cultural needs, and the needs of Juneau and the surrounding community. I am committed to learning and am willing to be mentored and guided in learning what is necessary to serve effectively. I have served on the board for the past 18 months. My work is important to me and I hope to continue to serve our community on this board.

Please select the type of board seat for which you are applying \*

☒ General Public Seat

**Please list any organizations for which you currently serve as a board member, officer, or employee.**

Lead nurse for the Juneau School District. I have served on the School Health Nurse Advisory Committee for the past three years with the State of Alaska which is also affiliated with the Alaska School Nurses Association. I am also the Chairman of the Board of Trustees for the APEA-AFT Health and Welfare Trust. The health trust administers and manages the employee health plan for the JESS union members (classified staff for the Juneau School District). I have served as a trustee for almost seven years and as Chairman for almost four years. I complete education every year so that I am effective in this role. This education also supports my work and role on the hospital board of directors.

**Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.**

I have participated in numerous projects; most recently, an update for the Medication Course for unlicensed staff. I serve as a nurse leader on this committee. My trustee work for the Health and Welfare Trust has involved over four years of learning to serve effectively. I am especially happy with the work that the trustees and I have done for our members. All of this work is voluntary. I have served on the hospital board for a year and a half. I am the chair of the governance committee and serve on the quality committee. I love my work on the board and I hope you will allow me to continue to serve.

**Education/Training: Please list both formal and informal education & training experiences:**

I have a master's degree in Nursing from Ball State University (2005). I have also attended education annually since I became a trustee for the health and welfare trust. This education is provided by the International Federation of Employee Benefit Plans and is highly respected in the field of employee benefits. I have completed the Master trustee program and the advanced leadership summit this week. I have served as a Trustee for almost seven years. My experience as a registered nurse and my trustee experience has provided me with a strong knowledge of health care and health care benefits. My knowledge and experience as a nurse and as a trustee are a great benefit in my work on the hospital board.

**Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.**

Registered nurse license. I have completed education for the Health Trust. I completed the Trustee Master program certification last year and the advanced leadership summit this past weekend.

**Demographics**

The following information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.



Ethnicity

☒ Hispanic

Gender

☒ Female

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form

Profile

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[When completing the application, please put your "MAILING" address in the first address block labeled "HOME." The optional secondary address field is for your "RESIDENCE" address.]

Eileen

G

Hosey

First Name

Middle Initial

Last Name

Email Address

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

Catholic Community Service

Employer

Case Manager for Southeast Senior Services

Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

**Secondary Email Address (if any)****Which Boards would you like to apply for?**

Hospital Board: Submitted

**Are you applying for reappointment to this board?**☐ Yes ☒ No**If you are applying for more than one board, how many total boards are you willing to serve on?**

None Selected

**Special Needs - please list any special needs below such as need for sign language interpreter, etc...**

Question applies to multiple boards

**How many hours per month are you able to serve?**

10 to 15

**Interests & Experiences**

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or [city.clerk@juneau.org](mailto:city.clerk@juneau.org) if you wish to submit a resume or CV*]

**Please explain, with specificity, your reasons for applying to serve on this particular board.**

As a long time Juneau resident i have used the services of the hospital many times for myself and family members. Juneau resident since 1970. Between 1980 and 2006 I was employed by three different physicians' office, working in front end business management, accounts receivable, surgical appointments, correspondence, transcriptions, and personnel matters. i have a broad understanding of Medicare, Medicaid, and various private insurance companies. i think this gives me a good perspective on some of the issues that are faced by the hospital and employees. Since 2009 i have worked as a case manager, working with seniors, their families, and the wide ariety of community based services available to people needing assistance. i have worked with clients in Juneau, Angoon, and Haines. My experience on boards dates back to around 2006 and i have served on a variety of board since that time: The Glory Hall, Juneau Commission on Aging, AARP Juneau Action Team, Cancer Connection, and two different church boards. Our hospital has been through a lot of challenges and changes the past few years and i think my background and experience could be helpful in the decisions that are required on a regular basis.

**Please select the type of board seat for which you are applying \***☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

JEPC Cancer Connection AARP Juneau Action Team Older Persons' Action Group

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

i have been employed at Catholic community Service since 2009 as a case manager for SE Senior Services. Glory Hall Board - 9 years JCOA - 4 years AARP - 5 years

Education/Training: Please list both formal and informal education & training experiences:

BLA in Alaska Studies, UAS-Juneau 1992.

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

First Aid/CPR current

Demographics

The following information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

[Redacted]

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form

Profile

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[When completing the application, please put your "MAILING" address in the first address block labeled "HOME." The optional secondary address field is for your "RESIDENCE" address.]

James

L

Kohn

First Name

Middle Initial

Last Name

Email Address

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

Retired

Employer

Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

**Secondary Email Address (if any)****Which Boards would you like to apply for?**

Hospital Board: Submitted

**Are you applying for reappointment to this board?**

☐ Yes ☒ No

**If you are applying for more than one board, how many total boards are you willing to serve on?**

☒ 1

**Special Needs - please list any special needs below such as need for sign language interpreter, etc...**

none

Question applies to multiple boards

**How many hours per month are you able to serve?**

As needed: retired

**Interests & Experiences**

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

**Please explain, with specificity, your reasons for applying to serve on this particular board.**

Bartlett Hospital is a necessity for Juneau and regional residents. As a forty year Juneau resident with a long history of providing health care in Juneau and the state (Pioneers' Homes director: 1993-2003), I want to support the hospital and help ensure that the hospital can provide ongoing high quality care for Juneau and regional residents and visitors to our community.

**Please select the type of board seat for which you are applying \***

☒ General Public Seat

**Please list any organizations for which you currently serve as a board member, officer, or employee.**

None

**Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.**

None

Education/Training: Please list both formal and informal education & training experiences:

BA: History/Philosophy. BSN: Nursing. Critical Care certification. Patient air transport training. Alzheimer's and Related Dementias education for caregivers.

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Registered Nurse. Licensed Nursing Home Administrator. Numerous certifications in healthcare. Since retirement I have not renewed these professional licenses. Certified expert witness for nursing home care by California Superior Court.

Demographics

The following information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

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## *ARTICLE I. PLANNING COMMISSION<sup>1</sup>*

### **49.10.100 Establishment.**

There is established the planning commission for the City and Borough to perform the areawide functions of planning, platting and zoning for the City and Borough.

(Serial No. 87-49, § 2, 1987)

### **49.10.110 Membership; term of office.**

- (a) The members of the commission shall be nine citizens who are residents of the City and Borough and who shall serve without pay but may be paid an honorarium. Members of the commission shall be appointed by the assembly.
- (b) Members of the commission shall be appointed for a term of three years. Terms shall end on December 31 of the third year, provided that a member shall continue to serve until a successor is appointed and takes office. Appointments to fill vacancies shall be for the unexpired term. In the event a seat has six months or less remaining to the unexpired term, the assembly, at its discretion, may choose to appoint the member to the remainder of the current term as well as to the full term immediately following the expiration date of the unexpired term. No member of the planning commission who has served for three consecutive terms or nine years shall again be eligible for appointment until one full year has intervened, provided, however, that this restriction shall not apply:
  - (1) If there are no other qualified applicants at the time reappointment is considered by the assembly human resources committee, or
  - (2) To qualified board members serving in board seats for which a specific occupation or expertise is set forth by ordinance.
- (c) Officers of the commission shall be chair, vice chair, clerk and assistant clerk elected by a majority vote of the members of the commission at the second meeting after the appointment of new commissioners each year or when necessary because of a vacancy.
- (d) A vacancy in the planning commission shall exist under the following conditions:
  - (1) If a person appointed to membership fails to qualify and take office within 30 days of appointment;
  - (2) If a member departs from the City and Borough with the intent to remain away for a period of 90 or more days;
  - (3) If a member submits his or her resignation to the commission or assembly;
  - (4) If a member is unable to attend regular commission meetings for a period of more than 90 days;
  - (5) If a member misses more than 40 percent of the regular commission meetings in a 12-month period; or

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<sup>1</sup>Cross reference(s)—Docks and harbors board, § 49.05.170.



- (6) If a member is removed by the assembly, in its sole discretion, for the convenience of the City and Borough.
  - (e) For the purposes of counting attendance, a member participating telephonically in accordance with the Assembly Rules of Procedure shall be counted as present.
  - (f) The chair of the commission shall notify the clerk's office of any new vacancy on the planning commission. Upon notification, the assembly shall appoint a new member for the unexpired term.
- (Serial No. 87-49, § 2, 1987; Serial No. 2004-08, § 6, 3-22-2004; Serial No. 2005-03(d), § 6, 6-13-2005; Serial No. 2006-08, § 2, 4-3-2006)

Charter reference(s)—Quorum, § 3.16(e).

#### **49.10.120 Seal.**

The seal of the commission shall consist of two concentric circles within which appear the words "City and Borough of Juneau Planning Commission," "Seal" and "State of Alaska." It shall be retained in the custody of the director.

(Serial No. 87-49, § 2, 1987)

#### **49.10.130 Meetings.**

- (a) Regular meetings shall be held on the second and fourth Tuesday of each month.
- (b) Special meetings may be called by the chair or any three members of the commission. Public notice of special meetings shall be made 24 hours in advance and shall be supplied to the local news media and posted on the municipal bulletin board. Commission members will be notified by the department.
- (c) Public notice for all permits and other land use ordinance actions shall be according to the requirements established for such actions.
- (d) Meetings shall be conducted under Robert's Rules of Order, as modified by the commission.
- (e) The commission may, by motion, establish its own rules of procedure and committees, meeting times, dates and places, media for public notice, development application forms, referral and review agencies and procedures, and any other matter reasonably necessary or desirable for the full and complete conduct of its duties pursuant to this title and any other provision of law.

(Serial No. 87-49, § 2, 1987; Serial No. 2015-03(c)(am), § 2, 8-31-2015 )

#### **49.10.140 Decisions.**

All permit actions of the commission shall be in the form of a notice of decision setting forth the reasons therefor and conditions thereon, if any, signed by the presiding officer of the commission, and promptly filed with the municipal clerk. Notice shall be mailed to the applicant with a copy retained in the department permanent records.

(Serial No. 87-49, § 2, 1987; Serial No. 97-01, § 3, 1997)

#### **49.10.150 Committees.**

Committees shall be established and appointments thereto made in accordance with the rules of order.

(Serial No. 87-49, § 2, 1987)

#### **49.10.160 Office and staff.**

- (a) The department shall maintain the planning commission minutes, resolutions, records, reference materials, correspondence and maps, plats, and charts, all of which shall constitute public records of the City and Borough.
- (b) The planning commission shall be furnished secretarial assistance at each regular or special meeting to assist in preparing its minutes and resolutions, and as required to prepare the commission's correspondence under the direction of the commission chair and the director.

(Serial No. 87-49, § 2, 1987)

#### **49.10.170 Duties.**

- (a) *Comprehensive plan review.* The commission shall undertake a general review of the comprehensive plan two years after the adoption of the most recent update, and shall recommend appropriate amendments to the assembly. Proposed map changes shall be reviewed on a neighborhood or community basis as directed by the planning commission.
- (b) *Review of the capital improvements program.* Upon adequate notice which shall be provided by the director, the commission shall review annually the capital improvements program of the City and Borough and submit its recommendations to the assembly.
- (c) *City and borough land disposals and projects.* The commission shall review and make recommendations to the assembly on land disposals as prescribed by title 53, or capital improvement projects by any City and Borough agency.
- (d) *Development code amendments.* The commission shall make recommendations to the assembly on all proposed amendments to this title, zonings and rezonings, indicating compliance with the provisions of this title and the comprehensive plan.
- (e) *Land use actions and related decisions.*
  - (1) All plats approved by the platting board prior to adoption of Serial No. 87-49 are ratified, notwithstanding the use of the commission seal or resolution.
  - (2) The commission shall hear and decide all major development permit applications, density bonus requests, and appeals of decisions made by the director.
  - (3) Hear and decide variance request other than administrative variances.
  - (4) Rule upon map boundary questions and interpret the text of the title as provided in section 49.20.300.
  - (5) Make similar use determinations as provided in section 49.20.320.

(Serial No. 87-49, § 2, 1987; Serial No. 2013-26(am), § 3, 11-4-2013, eff. 12-5-2013 ; Serial No. 2019-19, § 2, 7-22-2019, eff. 8-22-2019 ; Serial No. 2021-19, § 2, 8-2-2021, eff. 9-1-2021)

#### **49.10.180 Compensation.**

A planning commissioner shall be compensated at the rate of \$225.00 per month.

( Serial No. 2021-20(b)(am) , § 4, 6-14-2021, eff. 1-1-2022)





## Board Roster



**Michael Levine**

**Termed Out**

**3rd Term** Jan 01, 2015 - Dec 31, 2023

**Appointing Authority** Assembly

**Position** Voting Member

**Office/Role** Chair

**Category** Public



**Paul Voelckers**

**Termed Out**

**3rd Term** Dec 17, 2013 - Dec 31, 2023

**Appointing Authority** Assembly

**Position** Voting Member

**Office/Role** Vice-Chair

**Category** Public

**Dais Seat** 9



**Mandy Cole**

**Reapplied**

**1st Term** Jan 01, 2021 - Dec 31, 2023

**Appointing Authority** Assembly

**Position** Voting Member

**Office/Role** Vice-Chair

**Category** Public

**Dais Seat** 8



**Travis W Arndt**

**2nd Term** Jan 01, 2022 - Dec 31, 2024

**Appointing Authority** Assembly

**Position** Voting Member

**Office/Role** Clerk

**Category** Public

**Dais Seat** 2



**Matthew Bell**

**1st Term** Aug 16, 2022 - Dec 31, 2024

**Appointing Authority** Assembly

**Position** Voting Member

**Category** Public

**Dais Seat** 1



**Hans E Pedersen**

**2nd Term** Jan 01, 2022 - Dec 31, 2024

**Appointing Authority** Assembly

**Position** Voting Member

**Office/Role** Vice-Clerk

**Category** Public

**Dais Seat** 3



**Nina Keller**

**1st Term** Jan 01, 2023 - Dec 31, 2025

**Appointing Authority** Assembly

**Position** Voting Member

**Office/Role** Public

**Category** Public

**Dais Seat** 7



**David B Epstein**

**1st Term** Jan 01, 2023 - Dec 31, 2025

**Appointing Authority** Assembly

**Position** Voting Member

**Category** Public

**Dais Seat** 5



**Adam C Brown**

**1st Term** Jan 01, 2023 - Dec 31, 2025

**Appointing Authority** Assembly

**Position** Voting Member

**Office/Role** Public

**Category** Public

**Dais Seat** 4



**Paul Kelly**

**1st Term** N/A - N/A

No Recruitment

**Appointing Authority** Assembly

**Position** Assembly Liaison

**Office/Role** Assemblymember

**Category** Assembly Liaison

**Dais Seat** 10

**Full CBJ Assembly Sitting as the Human Resources Committee  
Planning Commission  
Advance Interview Questions-2023**

*Section D, Item 2.*

**Applicant Name:** \_\_\_\_\_

1. What about your life experiences or interests makes you want to be a Planning Commissioner?
  
2. What do you think is the fundamental role of the Planning Commission?
  
3. What are your thoughts on the Comprehensive Plan and its updating process?
  
4. Do you have any interests that would pose a potential conflict of interest on matters coming before the Planning Commission?
  
5. Describe your experiences in the areas of land use, construction, and/or transportation.
  
6. What do you think is the role of the Planning Commission in economic development and community building?
  
7. Please describe the appropriate relationship between the Planning Commission and the Assembly.
  
8. What role should sustainability concerns play in Planning Commission decisions?
  
9. Describe how you have helped to resolve conflicts while working in groups with members who disagree.
  
10. The Planning Commission requires a significant investment of your time. Twice monthly meetings (from 2-10 hours). Committee meetings and prep time (equal to meeting time or more). Are you committed to be at all the meetings as required?

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "MAILING" address in the first address block labeled "HOME." The optional secondary address field is for your "RESIDENCE" address.]

Mandy

Cole

First NameMiddle InitialLast Name

Email Address

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

AWARE, Inc.

Executive Director

Employer

Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Juneau

Residence State

AK

Residence Postal Code

99801

Comments



Secondary Email Address (if any)

Which Boards would you like to apply for?

Planning Commission: Submitted

Are you applying for reappointment to this board?

☒ Yes ☐ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Question applies to multiple boards

How many hours per month are you able to serve?

20 hrs per month

Interests & Experiences

Please tell us about yourself and why you want to serve. [Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I am interested in serving on the Planning Commission because I have a strong background and interest in our community's housing and development opportunities and barriers. I appreciate the time and thoughtfulness that contributes to responsible and sustainable development in Juneau. I see serving on the Planning Commission as an opportunity to assist other community members and decision-makers as Juneau grows and changes. The Planning Commission has excellent guidance in the form of CBJ's Community Development Department and the Juneau Comprehensive plan, however, the Commission has a important role in interpreting intent and implementation, as well as understanding the perspective of businesses, neighbors and developers. I believe my experience in our community, as a service provider and housing advocate, will be valuable on the Commission. As Director of AWARE, I have extensive experience in working with the public as they express hopes and concerns about their families. I believe this can translate to the Commission in that a essential and vital part of the public process involves listening, evaluating that information, and being open to changing your opinion as you learn more about a given issue. I appreciate the Commission's complicated mission, and am eager to serve.

Please select the type of board seat for which you are applying \*

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

I am Executive Director of AWARE, and have experience as a non-profit developer, helping to organize the Juneau Non Profit Housing Development Council. I am the Governance Board Chair for the Alaska Network on Domestic Violence and Sexual Assault.

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

I have worked at AWARE, a domestic violence/sexual assault survivor service provider in Juneau, since 2005. I served as the Deputy Director for years, and became the Executive Director in 2019. I worked at Sitkans Against Family Violence for several years prior to moving to Juneau in 2005. I've worked in domestic violence social services for nearly 20 years. I am a prior member of the Juneau Affordable Housing Commission (2013-2019), a prior Board member for Juneau Youth Services (2018-2020), and a prior Board Chair for the Juneau Housing First Collaborative.

Education/Training: Please list both formal and informal education & training experiences:

I have a BA in Neuroscience from St. Mary's College of Maryland, 2000. I participated in the Master's of Public Administration program at UAS for several years, although I have not completed the degree. I am a statewide trainer in the field of DV/SA services, and have participated in several state working groups aimed at refining regulation for DV and Batterer Intervention providers (2010, 2014, 2018)

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Demographics

The following information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "MAILING" address in the first address block labeled "HOME." The optional secondary address field is for your "RESIDENCE" address.]

Douglas

Salik

First NameMiddle InitialLast Name

Email Address

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

US Coast Guard

District 17, Prevention, Inspections & Investigations

Employer

Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

**Secondary Email Address (if any)****Which Boards would you like to apply for?**

Planning Commission: Submitted

**Are you applying for reappointment to this board?**

☐ Yes ☒ No

**If you are applying for more than one board, how many total boards are you willing to serve on?**

☒ 2

**Special Needs - please list any special needs below such as need for sign language interpreter, etc...**

None

Question applies to multiple boards

**How many hours per month are you able to serve?**

20

**Interests & Experiences**

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

**Please explain, with specificity, your reasons for applying to serve on this particular board.**

I have been serving on boards for a number of years as I have moved around the country. Now that I am back home in Alaska, it would give me great pleasure to be able to serve our community and recommend to the assembly potential actions that they can take to assist the community with housing and economic development. The Planning and Zoning Committee more than any other committee can help shape the future of a community through recommendations to the assembly to modify land use for commercial development, preserve historic resources and place, and to ensure proper environmental review is completed prior to any actions are taken.

**Please select the type of board seat for which you are applying \***

☒ General Public Seat

**Please list any organizations for which you currently serve as a board member, officer, or employee.**

Employee of the US Coast Guard with intentions to retire here in Juneau.

**Employment/Volunteer History:** Please list any previous work or volunteer experience you have serving on a board.

Transportation Advisory Committee, Corpus Christi, TX Existing Structures Board of Appeals, Sault Ste. Marie, MI St. Mary's School Board of Education, Sault Ste. Marie, MI Joint Base Elmendorf Richardson, Restoration Advisory Board, Anchorage, AK

**Education/Training:** Please list both formal and informal education & training experiences:

Liberty University, Masters in Public Administration 2022 University of Alaska, Anchorage and University of Alaska Southeast, Juneau, Bachelors in Political Science 1998

**Licenses/Certifications etc...** Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Certificate of Critical Infrastructure Protection from Texas A&M Extension Service.

Demographics

The following information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form

Profile

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[When completing the application, please put your "MAILING" address in the first address block labeled "HOME." The optional secondary address field is for your "RESIDENCE" address.]

Lacey

E

Derr

First Name

Middle Initial

Last Name

Email Address

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

State of Alaska

Employer

Program Coordinator 2 - Exxon Valdez Oil Trust Council

Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

**Secondary Email Address (if any)****Which Boards would you like to apply for?**

Planning Commission: Submitted

**Are you applying for reappointment to this board?**

☐ Yes ☒ No

**If you are applying for more than one board, how many total boards are you willing to serve on?**

☒ 1

**Special Needs - please list any special needs below such as need for sign language interpreter, etc...**

Question applies to multiple boards

**How many hours per month are you able to serve?**

15-20

**Interests & Experiences**

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or [city.clerk@juneau.org](mailto:city.clerk@juneau.org) if you wish to submit a resume or CV*]

**Please explain, with specificity, your reasons for applying to serve on this particular board.**

I have served as a member of the Docks and Harbors from early 2021-2023 and was the assigned liaison to the Planning Commission's work. Over the last several years, it is greatly apparent we have significant housing related needs which need to be addressed. But more so, the cruise season of 2023 has shown there is a significant amount of unintended consequences which must be evaluated and addressed in the immediate future. Our city's resources have been overwhelmed and Juneau citizens are taking the full force of that impact with reduced communication services and public transportation. I want to be part of a meaningful conversation and assessment of development in Juneau which puts year-round citizens needs at the top of the list. I was a dependable and professional member of the Docks & Harbor's board and have worked well with my colleagues to move forward in addressing COVID-19 challenges and revenue shortfalls. I was also the lead member in address liveaboard needs and concerns which are continuing to be viewed as affordable housing within our community. I am a reasonable person who listens and am driven to accurately represent the public in which I would be appointed to serve.

**Please select the type of board seat for which you are applying \***

☒ General Public Seat

**Please list any organizations for which you currently serve as a board member, officer, or employee.**

I am an employee of the State of Alaska.

Lacey E Derr



**Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.**

I am a former Docks & Harbors Board Member. I have also served as a member at large for the Juneau Huskies Football Board, coached Little League softball and t-ball for the Gastineau Channel Little League, and continue to coach various sports for the CBJ Parks & Rec Dept.

**Education/Training: Please list both formal and informal education & training experiences:**

I attended Search & Rescue Training Level I with the University of Alaska Southeast and participated with Juneau Mountain Rescue as a "rope goat" as a teen. I have expired CPR & First Aid Training, Management Training, and completed 4 years at UAS (non-graduate) with a primary in psychology & secondary in sociology. I was also a licensed insurance producer for Malia Hayward State Farm and a specialist in claim management.

**Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.**

N.a.

**Demographics**

The following information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

**Ethnicity**

☒ Caucasian/Non-Hispanic

**Gender**

☒ Female

Date of Birth

**Acknowledgement/Certification**

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form

Profile

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[When completing the application, please put your "MAILING" address in the first address block labeled "HOME." The optional secondary address field is for your "RESIDENCE" address.]

Wayne

Coogan

First NameMiddle InitialLast Name

Email Address

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

Self

Employer

Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Juneau

Residence State

AK

Residence Postal Code

99801

Comments

**Secondary Email Address (if any)**

**Which Boards would you like to apply for?**

Planning Commission: Submitted

**Are you applying for reappointment to this board?**

☐ Yes ☐ No

**If you are applying for more than one board, how many total boards are you willing to serve on?**

None Selected

**Special Needs - please list any special needs below such as need for sign language interpreter, etc...**

Question applies to multiple boards

**How many hours per month are you able to serve?**

As required.

**Interests & Experiences**

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

**Please explain, with specificity, your reasons for applying to serve on this particular board.**

This community has served me very well throughout my life.

**Please select the type of board seat for which you are applying \***

☒ Criteria specific seat as listed in the board's governing legislation

**Please list any organizations for which you currently serve as a board member, officer, or employee.**

Chamber Commerce.

**Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.**

Affordable Housing Comm.

**Education/Training: Please list both formal and informal education & training experiences:**

BS Const Mgmt Univ Washington 1979

**Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.**

General Contractor Mechanical Administrator Residential Administrator Cost Engineering

**Demographics**

The following information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

**Ethnicity**

None Selected

**Gender**

None Selected

Date of Birth

**Acknowledgement/Certification**

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "MAILING" address in the first address block labeled "HOME." The optional secondary address field is for your "RESIDENCE" address.]

Jessalynn

Rintala

First NameMiddle InitialLast Name

Email Address

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

UAF Institute for Northern Engineering

Research Professional

Employer

Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Planning Commission: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Question applies to multiple boards

How many hours per month are you able to serve?

30

Interests & Experiences

Please tell us about yourself and why you want to serve. [Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV]

**Please explain, with specificity, your reasons for applying to serve on this particular board.**

I'd like to serve on the CBJ planning commission because I'd like to help the city develop thoughtful, participatory, credible goals, plans, and policies to steward our land and resources, infrastructure, and quality of life. I know that's broad, but that's also why I'm interested in the daily ops of the planning commission! There are some concrete goals I'd like to work on that I think would serve the planning commission, the assembly, and the city well in developing their development plans. My priorities include: Early, open, and accessible public participation on planning issues, coupled with best practices for establishing and implementing public policy (including around controversial issues) as an advisory body to the assembly Building reliable policies, procedures and processes to support sustainable development Setting clear goals that serve equity and transparency Establishing a robust framework of planning goals and regulations while retaining the flexibility to address our specific needs and issues My background is heavy on public process as a non-profit and state government employee. That said, my professional expertise is built on the foundation of choosing Juneau as my home since 2008. I'm a settler here, and value my relationships with this land, water, and people very much, and want to offer my time and energy to serve this community as best I can. I aim to make and hold space for people, help envision long-range plans for people who live and love in this place to be able to do so, and look forward to future planning needs (like prioritizing reconciliation, reparation, and Land Back) in a way that will plan thoroughly and thoughtfully for our future. About me: I've been a downtown Juneau homeowner since 2012. I have much affection for my Franklin-adjacent neighborhood, and that comes with a lot of empathy for Juneau's sometimes weird, specific situations. I recently got a Master's degree in Development Engineering from UC Berkeley, which is essentially at the intersection of public policy, infrastructure, and sustainability. I'm not a planner but work in planning-adjacent spaces, including now as a researcher for UAF's Institute for Northern Engineering. I think-hope I could serve the city and assembly well on the planning commission with that cross-section of interests and skills.

**Please select the type of board seat for which you are applying \***

☒ General Public Seat

**Please list any organizations for which you currently serve as a board member, officer, or employee.**

Employee: UAF

**Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.**

Southeast Alaska BOW (Becoming an Outdoorswoman), Development Chair, 2015-2021

**Education/Training: Please list both formal and informal education & training experiences:**

Master's of Development Engineering, UC Berkeley, 2022

**Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.**

**Demographics**

The following information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

None Selected

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree



Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "MAILING" address in the first address block labeled "HOME." The optional secondary address field is for your "RESIDENCE" address.]

Bradley

S

Austin

First Name

Middle Initial

Last Name

Email Address

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

Plumbers and Pipefitters Local  
Union 262

Employer

Business Manager

Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Juneau

Residence State

AK

Residence Postal Code

99801

Comments

N/A

**Secondary Email Address (if any)**

**Which Boards would you like to apply for?**

Planning Commission: Submitted

**Are you applying for reappointment to this board?**

☐ Yes ☒ No

**If you are applying for more than one board, how many total boards are you willing to serve on?**

☒ 1

**Special Needs - please list any special needs below such as need for sign language interpreter, etc...**

N/A

Question applies to multiple boards

**How many hours per month are you able to serve?**

20

**Interests & Experiences**

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

**Please explain, with specificity, your reasons for applying to serve on this particular board.**

With my experience in construction, codes, and local building ordinances as well as extensive training on deliberating, ethics, and weighing evidence, I feel that I will be an asset to the Planning Commission. This is a way for me to give back to the community that I have lived and worked in for over 50 years.

**Please select the type of board seat for which you are applying \***

☒ General Public Seat

**Please list any organizations for which you currently serve as a board member, officer, or employee.**

State of Alaska, Alaska Workers Compensation Board, Board Member. Plumbers and Pipefitters Local Union 262; Pension Trust, Board of Trustees, Chairman, Health and Welfare Trust, Board of Trustees, Training Trust, Board of Trustees. Pioneers of Alaska Men's Igloo 6, President. Plumbers and Pipefitters Local Union 262, Business Manager.

**Employment/Volunteer History:** Please list any previous work or volunteer experience you have serving on a board.

Plumbers and Pipefitters Local Union 262 Training Coordinator/Instructor. International Association of Plumbing and Mechanical Officials, Instructor. Passed member of the City and Borough of Juneau, Building Code Board of Appeals.

**Education/Training:** Please list both formal and informal education & training experiences:

Juneau Douglas High School, Washington State University, Washtenaw Community College, United Association of Plumbers and Pipefitters Instructor Training Program.

**Licenses/Certifications etc...** Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

State of Alaska, Journeyman Plumber Certificate Fitness, State of Alaska, Mechanical Administrator, Associates Degree in Industrial Training, United Association of Plumbers and Pipefitters, Certified Instructor.

Demographics

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Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

Date of Birth

Acknowledgement/Certification

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Profile

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Grey

W

Pendleton

First Name

Middle Initial

Last Name

Email Address

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

retired (formerly -- State of Alaska, Department of Fish & Game)

(former title: Biometrician 3)

Employer

Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Planning Commission: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Question applies to multiple boards

How many hours per month are you able to serve?

50

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or [city.clerk@juneau.org](mailto:city.clerk@juneau.org) if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I have in interest in helping see Juneau develop in a rational, sustainable way. Although not an aspect of my past employment, I am, and have long been, interested in efficient and "user-friendly" development patterns. I have spent my career using data to draw conclusions, make decisions, and report results, and I believe my analytical skills would be useful in helping the Planning Commission to make decisions in a transparent information-driven way. I have periodically attended public information sessions regarding potential development in the city (including a meeting about a year ago when I was the only member of the public to attend) and, now that I am retired, I have the time to commit to a larger role. I am also an avid user of recreational opportunities within the borough.

Please select the type of board seat for which you are applying \*

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

None

**Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.**

Employment: 1996-2022 - biometrician for the Alaska Department of Fish & Game pre-1996 - similar positions for Federal agencies Volunteer: The Wildlife Society (national conservation organization) Biometrics Working Group (approximately 150 members). Positions held: board member, secretary, treasurer, chair. Seven years total for all offices. Responsibilities varied by office. As chair of the Biometrics Working Group, I was responsible for organizing and conducting board meetings and the annual membership meeting, leading discussion of proposed actions, and implementing actions determined by the board or the membership at an annual meeting. National Marine Fisheries Service Alaska Scientific Review Group. Twelve years, including 1 year as acting chair. The Alaska Scientific Review Group reviewed Stock assessment reports for marine mammal species in Alaska, particularly with respect to marine mammals interactions with commercial fisheries. We also review current and proposed research by the Marine Mammal Lab. of the Alaska Fisheries Science Center. The Scientific Review Group included members who were research biologists and statisticians, managers, and representatives of fishing organizations. This provided opportunities for me to work with those with varying backgrounds to reach consensus recommendations to provide to the NMFS. In my year as acting chair, I was responsible for helping to organize meeting agenda, conducting meetings to review materials and develop consensus recommendations. I also was responsible for taking input from the SRG to produce written comments for submission to NMFS regional leadership. Southeast Alaska Land Trust. Volunteer land steward (3 months). Responsible to visit 2 SEAL Trust properties at least quarterly to report on any activities on the 2 properties inconsistent with their conservation purposes.

**Education/Training: Please list both formal and informal education & training experiences:**

Education: B.S. Zoology M.S. Wildlife Science (included course work in planning) M.S. Statistics Numerous short courses largely dealing with wildlife research and management, and with data analysis.

**Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.**

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