



# SYSTEMIC RACISM REVIEW COMMITTEE AGENDA

July 30, 2024 at 12:00 PM

Zoom Webinar

<https://juneau.zoom.us/j/92303909454> or: 1-253-215-8782 Webinar ID: 923 0390 9454

## A. CALL TO ORDER

## B. LAND ACKNOWLEDGEMENT

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

## C. ROLL CALL

## D. APPROVAL OF AGENDA

## E. APPROVAL OF MINUTES

1. May 14, 2024 SRRC Minutes - Draft

## F. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

## G. CONSENT AGENDA

The following ordinances were up for introduction on the consent agenda at Monday night's Regular Assembly Meeting. A blank SRRC checklist is included in the packet if an ordinance is pulled for further discussion and committee members want to utilize that tool.

### Recommended Motions:

*"I move to approve the consent agenda as presented and ask for unanimous consent" OR "I move to approve the consent agenda as amended and ask for unanimous consent": [use this motion when items are pulled off consent for further discussion]*

2. Legislation for Review by SRRC

Ordinance 2024-27 An Ordinance Authorizing the Manager to Execute a Lease of the Mayflower Building and Grounds to the Juneau Montessori Center, an Alaska Non-Profit Corporation. [Exhibit A - Mayflower Lease](#)

## H. LEGISLATION PULLED FOR DISCUSSION

Legislation pulled from the consent agenda during the meeting for further discussion, questions or to walk through the SRRC checklist on a particular piece of legislation.

### Sample Motions:

*"I move to forward Ordinance xxxx-xx (or Resolution xxxx) to the full Assembly as presented and ask for unanimous consent" OR "I move the SRRC recommend to the Assembly it {fill in the recommendation} prior to taking action on proposed legislation."*

## I. STANDING AGENDA TOPICS

### 3. Standing Agenda Topic - Links to Other CBJ Functions for Potential SRRC Review - As Time Allows

These topics were brought up as potential topics of interest for the SRRC to review.

Human Resources/Risk Management Department ([webpage](#)): [employment](#), [personnel rules](#), [policies & procedures](#)

CBJ Police Department ([webpage](#)): [JPD Policies](#), [Annual Reports & Strategic Plans](#)

CBJ Municipal Elections ([webpage](#))

**CBJ Board Recruitment & Diversity** - [CBJ board directory](#) & [CBJ board application](#) - *the SRRC chose this as their first topic to work on*

**J. STAFF REPORTS**

If Committee members would like to hold a worksession the following dates have at least 4 of you available to meet: August 6 or 27.

Also, please help get the word out for the vacant seat(s) on the SRRC, interested applicants can reach out to the Clerk's Office or fill out the online application at: <https://juneau-ak.municodemeetings.com/bc/application>

**K. COMMITTEE MEMBER / ASSEMBLY LIAISON COMMENTS AND QUESTIONS**

**L. NEXT MEETING DATES**

August 20, 2024 at Noon via Zoom - Regular SRRC for Legislation Review

September 24, 2024 at Noon via Zoom - Regular SRRC for Legislation Review

October 22, 2024 at Noon via Zoom - Regular SRRC (*if there is legislation to review from the 10/21 Assembly Reorganization meeting*)

**M. SUPPLEMENTAL MATERIALS**

**N. ADJOURNMENT**

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: [city.clerk@juneau.gov](mailto:city.clerk@juneau.gov).

# SYSTEMIC RACISM REVIEW COMMITTEE MINUTES - **DRAFT**

May 14, 2024 at 12:00 PM

Zoom Webinar



<https://juneau.zoom.us/j/92303909454> or: 1-253-215-8782 Webinar ID: 923 0390 9454

## A. CALL TO ORDER

Acting Chair Nance called the Systemic Racism Review Committee to order via Zoom at 12:10 p.m.

## B. LAND ACKNOWLEDGEMENT – *read by Acting Chair Nance*

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

## C. ROLL CALL

Present: Ivan Nance, Kelli Patterson, Jennifer Pemberton, and John Drips

Absent: Ephraim Froehlich, AnaVera Morato, and Gail Cheney

Staff/Others: Robert Barr, Di Cathcart, Sherri Layne

## D. APPROVAL OF AGENDA

Agenda approved as presented.

## E. APPROVAL OF MINUTES

Minutes approved as presented.

1. April 2, 2024 SRRC Minutes - Draft
2. April 30, 2024 SRRC Minutes - Draft

## F. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None

## G. AGENDA TOPICS

## H. CONSENT AGENDA

The following ordinances were up for introduction on the consent agenda at Monday night's Regular Assembly Meeting. A blank SRRC checklist is included in the packet if an ordinance is pulled for further discussion and committee members want to utilize that tool.

### Recommended Motions:

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### 3. Legislation for Review by SRRC

[Ordinance 2023-14\(b\)\(AI\)](#) An Ordinance Appropriating \$74,000 to the Manager for the Crisis Stabilization Capital Improvement Project; Funding Provided by a Donation from the Bartlett Regional Hospital Foundation.

Mr. Barr read Ordinance 2023-14(b)(AI) into the record and gave a summary of this piece of legislation.

Chair Nance asked committee members if they would like to pull this legislation for additional discussion.

**MOTION:** by Mr. Drips to approve the consent agenda as presented and asked for unanimous consent, *hearing none, motion approved.*

#### I. LEGISLATION PULLED FOR DISCUSSION

Legislation pulled from the consent agenda during the meeting for further discussion, questions or to walk through the SRRC checklist on a particular piece of legislation.

##### Sample Motions:

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#### 4. CBJ FY25 Budget Ordinances - For SRRC Discussion

April 6, 2024 Assembly Finance Committee Worksession w/ YouTube Recording - [PACKET LINK](#)

May 1, 2024 Assembly Finance Committee Meeting - [PACKET LINK](#)

May 8, 2024 Assembly Finance Committee Meeting - [PACKET & RECORDING LINK](#)

[Ordinance 2024-01](#) An Ordinance Appropriating Funds from the Treasury for FY25 City and Borough Operations.

Link to: [FY25 & FY26 Proposed Budget Book](#)

[Resolution 3052](#) A Resolution Adopting the City and Borough Capital Improvement Program for Fiscal Years 2025 through 2030 and Establishing the Capital Improvement Project Priorities for Fiscal Year 2025.

Link to: [FY25-FY30 Draft CIP Book](#)

Mr. Barr gave the committee an update on the most recent Assembly Finance Committee (AFC) meeting where the Assembly went through their Pending List and began moving some of those items forward. The AFC will meet again on May 22 to finish review of the Pending List. There is a Special Assembly meeting on June 3 for budget adoption. This is the SRRC's last meeting to review the ordinance and resolution that has been held in committee before it goes before the Assembly for adoption on June 3.

Mr. Drips noted that the SRRC's silence reflects that reviewing a CIP and budget for a municipality is a large lift for a group of untrained volunteers. We have opportunities to make comments as a committee so it makes sense for us to consider what we know as individuals, what we can agree on and say collectively.

Chair Nance asked for motions to move these pieces of legislation forward to the Assembly.

**MOTION:** by Mr. Drips to move Resolution 3052 to the full Assembly for action. *Hearing no objection, motion passed.*

**MOTION:** Ms. Patterson to move Ordinance 2024-01 to the full Assembly for action. *Hearing no objection, motion passed.*

#### J. STAFF REPORTS

This time of year, the Assembly Human Resources Committee reviews annual reports from the various Advisory Boards. Since the SRRC is reviewing boards and committees as a worksession topic, staff wanted to share the [5/13 HRC packet link](#) which has on its agenda the Parks & Recreation Annual Report as well as updates to the CBJ Board Information Pamphlet. If the SRRC is interested in getting these types of updates, staff will include links in the SRRC packet when Advisory Board annual reports are on an HRC agenda.

Ms. Cathcart gave an update on vacant seats on the Docks & Harbors Board, Airport Board, and Eaglecrest Board.

**K. COMMITTEE MEMBER / ASSEMBLY LIAISON COMMENTS & QUESTIONS**

The committee held a casual discussion around boards and committees, how do you get the community involved. Would combining similar boards into one help with quorum issues or a stipend for board members. Moving back to in-person meetings or hybrid, would that encourage citizens to apply.

Mr. Barr commented on the on-going challenge to fill board seats and staff capacity to support those boards. Most boards don't get the staff support that the SRRRC gets. Depending on what the current Assembly priorities and goals are, boards that work within those priorities see more staff support to help move those goals forward.

Ms. Patterson noted the SRRRC had agreed to have boards and commissions as the first topic for standing agenda items to take a deeper look at during a worksession.

Ms. Cathcart let the committee know standing agenda topics would be placed back on the agenda for future meetings and had gotten overlooked when pulling this agenda together.

With poor internet connectivity and members getting dropped from Zoom it was agreed to hold this discussion later. Ms. Patterson noted the SRRRC had agreed to have boards and commissions as the first topic for standing agenda items to take a deeper look at during a worksession.

**L. NEXT MEETING DATE**

Regular SRRRC Meeting - June 18, 2024 at 12:00pm via Zoom

SRRRC Worksessions - ?'s

**M. ADJOURNMENT**

There being no further business to come before the committee, meeting adjourned at 12:56 p.m.

# Systemic Racism Review Committee Legislation Review Summary

Serial Number/Title:

Introduced:\_\_\_\_\_ Public Hearing Date:\_\_\_\_\_SRRC Review Date:\_\_\_\_\_

Presented By: \_\_\_\_\_ Drafted By:\_\_\_\_\_

Department/Division: \_\_\_\_\_ Lead Staff Contact: \_\_\_\_\_

Purpose of Legislation (background/summary of intent):

Connection to existing legislation:

Connection to adopted planning documents:

\*\*\*\*\*BELOW IS FOR SRRC MEMBERS TO COMPLETE\*\*\*\*\*

## Step One: What is the impact of the proposed legislation?

- a. Does the proposed legislation negatively impact or unduly advantage a particular racial/ethnic group or otherwise perpetuate systemic racism?  
*If No, review is completed. If yes, go on to the next question:*

YES	NO

- b. Does the legislation work to mitigate and/or eliminate structural racism  
*If Yes, review is completed. If No, or Undetermined, continue through the remaining steps.*

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## Step Two: How does the legislation perpetuate systemic racism?

- What are potential unintended consequences?
- What benefits may result?
- What is the potential long term impact of the proposed legislation?

Details:

- d. What quantitative and qualitative evidence of inequality exists?

Details:

g. Has public input been received?

h. If public comment has been received, what is the substance of that comment?

### Step Three: Who is affected by the Proposed Legislation?

- a. Who are the impacted group(s)?

☐ White   ☐ Black or African American   ☐ American Indian or Alaska Native  
☐ Asian   ☐ Native Hawaiian or Pacific Islander   ☐ Two or more races   ☐ Other

- b. Are there impacts on specific geographic areas?

Race Considerations - Total Community is 69.7% White Only - 30.3% Minority										Economic Considerations	
Census Tract/Block Groups		Minority Pop.	Census Tract/Block Groups		Minority Pop.	Census Tract/Block Groups		Minority Pop.	Elementary School Boundaries		
CT 1: Auke Bay/Out the Road			CT 3: Mendenhall Valley Airport/ East Valley			CT 5: Downtown			Gastineau Title 1		
BG1: Out the road		11.9%	BG1: N. of Jennifer		42.5%	BG 1: Highlands		20.6%	Harborview Title 1		
BG2: Lena area		15.5%	BG 2: Glacier Valley		39.8%	BG2: DT/Starr Hill		24.8%	Glacier Valley Title 1		
BG3: Montanna Creek		14.5%	BG 3: Airport		40.8%	BG 3: Flats/Village		30.8%	Mendenhall River		
BG4: Fritz Cove area		10.1%	BG 4: Radcliffe		24.6%				Riverbend Title 1		
CT 2: Mendenhall Valley withn the Loop			CT 4: Salmon Creek/Lemon Creek			CT 5: Douglas Island			Auke Bay		
BG1: Mendenhall Taki		27.8%	BG 1: DZ/Freds		60.9%	BG 1: North Douglas		15.9%	Lower Income Housing Areas		
BG2: Upper Riverside		23.1%	BG 2: Davis		45.0%	BG 2: West Juneau		28.0%	Chinook/Coho		
BG 3: Portage/McGinn		33.7%	BG 3: Belardi Costco		63.8%	BG 3: Crow Hill/ DT C		27.6%	Cedar Park Area		
BG 4: Long Run		19.6%	BG 4: Twin Lakes		25.9%				Gruening Park Area		
BG 5:Glacierwood/Vir		41.2%							Switzer Area		
									Kodzhoff Area		
									Douglas Hwy Corridor		

- c. Is there a benefit to a specific census block district/neighborhood/school zone?  
If Yes, does it come at the detriment of another?

### Details:

- d. Is there a benefit to an individual, group of individuals, or business/organization? If yes, does that come at a detriment of others?

Details:

**Step Four: What solutions could remedy the legislation's implications in perpetuating systemic racism? Check all that apply:**

Recommend additional public input be gathered (Neighborhood/census block meetings, assembly/ committee meetings)

	Recommend that the legislation move forward with accountability measures (sunset provision/6 mo./annual review of impacts/implications for system racism.) to monitor impact.	Section G, Item 2.
	Propose revised language to strengthen the legislation or the legislation or regulations cross-referenced within the proposed legislation.	
	Recommend the proposed legislation not move forward.	
	Other: (explain)	

#### **Step Five: Further Feedback to the Assembly on systemic racism implications**

The SRRC will forward to the Assembly any additional questions that arose during the legislation review that the committee feels may be important for the Assembly to consider.

If a systemic racism implication is identified, the SRRC will provide a written report to the Assembly that includes consideration of the provisions below:

- What are the indicators and progress benchmarks?
- Program strategies?
- Policy Strategies?
- Partnership Strategies?