



FULL ASSEMBLY AS THE HUMAN RESOURCES COMMITTEE AGENDA

December 17, 2024 at 5:30 PM

Zoom Webinar

<https://juneau.zoom.us/j/95241164899> or 1-253-215-8782 Webinar ID: 952 4116 4899

Virtual Meeting Only

Immediately Followed by Special Assembly Meeting for Empowered Board Appointments

A. CALL TO ORDER

B. LAND ACKNOWLEDGEMENT

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. Gunalchéesh!

C. ROLL CALL

D. APPROVAL OF AGENDA

E. AGENDA TOPICS

1. Bartlett Regional Hospital Board Applicant Interviews

Per CBJ [40.05.010](#); the board shall consist of nine members appointed by the assembly for staggered three-year terms. To the extent feasible, appointments should include persons with experience or expertise in matters relevant to hospital governance. Up to two members of the hospital board may be physicians in the community appointed from a list of names submitted by the hospital medical staff.

There are three public seats on the Board with terms running January 1, 2025 to December 31, 2027.

BRH Board - [Current Roster](#)

Interview Time/Applicant

5:40pm: Hal Geiger (Incumbent)

5:50pm: Deborah Johnson (Incumbent)

6:00pm: Mark Johnson

6:10pm: Ephraim Froehlich

6:20pm: Brent Tingey

6:30pm: Chris Letterman

6:40pm: 10 MINUTE BREAK

2. Planning Commission Applicant Interviews

Per [CBJ 49.10.110](#); the nine members of the commission shall be residents of the CBJ and may be paid an honorarium. Members of the commission shall be appointed by the assembly to staggered three year terms. ***There are three seats with terms running January 1, 2025 to December 31, 2027.***

Planning Commission - [Current Roster](#)

Interview Times/Applicants

6:50pm: Chris Letterman

7:00pm: Angela Rodell (withdrew)

7:10pm: Douglas Salik

7:20pm: Nathaniel 'Nano' Brooks

7:30pm: Hans 'Erik' Petersen (Incumbent)

7:40pm: Matthew Bell (Incumbent)

Move into Executive Session after last applicant

F. EXECUTIVE SESSION

Suggested Motion: *"I move we recess into executive session to discuss matters which may tend to prejudice the reputation or character of any person, specifically to deliberate on the qualifications of applicants and ask for unanimous consent"*

G. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.gov.

Chapter 40.05 CITY AND BOROUGH HOSPITAL—BOARD OF DIRECTORS¹

40.05.010 Appointment.

The hospital board of directors shall consist of nine members appointed by the assembly for staggered three-year terms. Members of the hospital board of directors shall serve at the pleasure of the assembly. To the extent feasible, appointments to the board should include persons with experience or expertise in subject matters relevant to hospital governance such as health care, finance, compliance, business, strategic planning, information technology, law/regulation, or risk management. Up to two members of the hospital board of directors may be physicians in the community appointed from a list of those names submitted by the hospital medical staff. Terms shall commence on January 1. No board member, or member of a board member's immediate family or household, may be employed by the hospital. Appointments to fill vacancies shall be for the unexpired term. In the event a seat has six months or less remaining to the unexpired term, the assembly, at its discretion, may choose to appoint the member to the remainder of the current term as well as to the full term immediately following the expiration date of the unexpired term. No member of the hospital board who has served for three consecutive terms or nine years shall again be eligible for appointment until one full year has intervened, provided, however, that this restriction shall not apply:

- (1) If there are no other qualified applicants at the time reappointment is considered by the assembly human resources committee, or
- (2) To qualified board members serving in board seats for which a specific occupation or expertise is set forth by ordinance.

(GJB § 40.05.010; Serial No. 76-42, § 2, 1977; Serial No. 87-27, § 2, 1987; Serial No. 87-70, § 2, 1987; Serial No. 2004-08, § 4, 3-22-2004; Serial No. 2005-03(d), § 4, 6-13-2005; Serial No. 2019-20, § 2, 7-22-2019, eff. 8-22-2019)

40.05.020 General powers.

- (a) Subject to state laws and City and Borough ordinances, the hospital board of directors shall be responsible for the operation of all hospitals and associated facilities, located inside and outside the City and Borough of Juneau, owned or leased by the City and Borough according to the best interests of the public's health, shall make and enforce all rules and regulations necessary for the administration of hospitals under their management, shall prescribe the terms under which patients shall be admitted thereto and shall establish and enforce standards of operation. The hospital board of directors shall, within the hospital appropriation, establish and may amend the pay plan for hospital employees.
- (b) The pay plan and amendments thereto shall be based on wages paid in similar job classifications in private hospitals in other communities, adjusted for cost-of-living differentials. The pay plan and amendments thereto shall become effective upon adoption by the hospital board of directors.
- (c) The hospital board of directors may establish one or more programs for the purpose of attracting qualified physicians to practice in the community. Such programs may include grants, loans, the lease or use of improved hospital real property to the extent permissible by state and federal law or grant conditions, and the sale, lease or license to use hospital personal property to the extent permissible by state and federal law

¹Charter reference(s)—Hospital board, § 3.15.

or grant conditions; provided, a license or lease of real or personal property under such a program may be canceled by the hospital board of directors or the assembly upon 30 days' notice to the licensee or lessee.

- (d) Personnel actions regarding the hospital administrator, including hiring, evaluation, discipline, and termination, shall be after consultation with the city manager.

(GJB § 40.05.020; Serial No. 74-24, § 3, 1974; Serial No. 75-06, § 3, 1975; Serial No. 76-05, § 2(c), 1976; Serial No. 82-08, § 2, 1982; Serial No. 2005-32(b), § 3, 10-10-2005; Serial No. 2021-40, § 2, 12-13-2021, eff. 1-12-2022)

40.05.030 Adoption of bylaws.

The hospital board of directors shall recommend bylaws for the administration and government of the hospital which bylaws shall become effective upon approval of the City and Borough assembly by resolution. The assembly may accept the bylaws recommended by the hospital board of directors, may reject such bylaws or may modify them.

(GJB § 40.05.030)

40.05.040 Organization.

The hospital board of directors shall elect annually from its members a president and secretary and such other officers as it deems necessary. The hospital board of directors may establish an executive committee with authority to act on behalf of the hospital board and may appoint such other committees as it deems necessary.

(GJB § 40.05.040; Serial No. 2016-06, § 2, 5-2-2016, eff. 6-2-2016)

40.05.050 Vacancies.

A vacancy in the hospital board shall exist under the following conditions:

- (1) If a person appointed to membership fails to qualify and take office within 30 days of appointment;
 - (2) If a member departs from the City and Borough with the intent to remain away for a period of 90 or more days;
 - (3) If a member submits his or her resignation to the board or assembly;
 - (4) If a member is unable to attend regular board meetings for a period of more than 90 days;
 - (5) If a member misses more than 40 percent of the regular board meetings in a 12-month period; or
 - (6) If a member is removed by the assembly, in its sole discretion, for the convenience of the City and Borough.
- (b) For the purposes of counting attendance, a member participating telephonically in accordance with the Assembly Rules of Procedure shall be counted as present.
 - (c) The chair of the hospital board shall notify the clerk's office of any vacancy on the hospital board. Upon notification, the assembly shall appoint a new member for the unexpired term.

(GJB § 40.05.050; Serial No. 2005-03(d), § 5, 6-13-2005)

40.05.060 Meetings.

The hospital board of directors shall meet at least once each month at a place and time to be designated by the board.

(GJB § 40.05.060; Serial No. 2016-06, § 2, 5-2-2016, eff. 6-2-2016)

State law reference(s)—Public meetings, AS 29.20.020, 44.62.310.

40.05.070 Membership in associations.

The hospital board of directors may maintain membership in any local, state or national group or association organized and operated for the promotion of the public health and welfare or the advancement of the efficiency of hospital administration and, in connection therewith, pay dues and fees thereto.

(GJB § 40.05.070)

40.05.080 Compensation.

A member of the hospital board of directors shall be compensated at the rate of \$225.00 per month.

(Serial No. 2021-20(b)(am) , § 6, 6-14-2021, eff. 1-1-2022)

Board of Directors Attendance

Section E, Item 1.

MONTH	Jan	Feb	March	March	April	May	June	June	June	July	Aug	Aug	Aug	Sept	Sept
Date	23	27	8	26	23	28	4	10	25	23	27	27	29	6	24
Name											08:00		08:00	08:00	
Kenny Solomon-Gross, President	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Deb Johnston, Vice President	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Shelly Deering, Secretary	Absent	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Lindy Jones, MD	Present	Present	Absent	Present	Absent	Present	Present	Present	Present	Absent	Present	Present	Present	Present	Present
Hal Geiger	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Lisa Petersen	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Absent	Present	Present	Present	Present
John Raster, MD	Absent	Present	Absent	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Max Mertz	Present	Present	Present	Absent	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Absent
James Kohn	Present	Present	Present	Present	Present	Present	Present	Present	Resigned effective June 25, 2024						
Alex Malter – Chief of Staff	Absent	Present	N/A	Present	Present	Present	N/A	N/A	Present	Present	N/A	Present	N/A	N/A	Absent
Wade Bryson – CBJ Liaison	Present	Present	N/A	Present	Present	Present	N/A	N/A	Absent	Present	N/A	Present	N/A	N/A	Present

MONTH	Oct	Nov	Dec												
Date	21	26	19												
Name															
Kenny Solomon-Gross, President	Present	Present													
Deb Johnston, Vice President	Present	Present													
Shelly Deering, Secretary	Present	Present													
Lindy Jones, MD	Resigned effective 10/7/2024														
Hal Geiger	Present	Present													
Lisa Petersen	Present	Present													
John Raster, MD	Present	Present													
Max Mertz	Present	Present													
Alex Malter – Chief of Staff	Absent	Absent													
Wade Bryson – CBJ Liaison	Absent	Absent													

Join Zoom Meeting

<https://bartlethospital.zoom.us/j/94002208623>

Or call: 1 888 788 0099 US Toll-free

Meeting ID: 940 0220 8623

January meeting was held virtually due to weather conditions.

Special BOD meeting held March 8th to approve the FY25 Budget before presenting to CBJ.

Special BOD meetings held June 4th and 10th – Community Feedback Forums

Special BOD meeting held Aug. 27th 08:00 – CEO Candidate, Melanee Tiura Interview

Special BOD meeting held Aug. 29th 08:00 – CEO Candidate, Joe Wanner Interview

Special BOD meeting held Sept. 6th 08:00 - CEO Candidate, Jon FriedenberG Interview

**Full CBJ Assembly Sitting as the Human Resources Committee
Bartlett Regional Hospital (BRH) Board of Directors
Advanced Interview Questions-2024**

Applicant Name: _____

1. What about this board interests you and how do you feel it is relevant to your experiences in life?

2. What do you perceive as the major issues facing Bartlett Regional Hospital and what is your perspective on those issues?

3. What do you believe is the fundamental role of the BRH Board of Directors?

4. Do you have any interests that would pose a potential conflict of interest on matters coming before the Board of Directors?

5. What is your idea of the role of a community hospital?

6. What role, if any, does the BRH play in the economy and well-being of the community?

7. What do you think the appropriate relationship between the Board of Directors and the Assembly should be?

8. With recent changes at the executive level, what qualities do you feel are most valuable in hospital leadership?



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Submission information

Form: [CBJ Board Application](#) [1]
Submitted by Visitor (not verified)
Wed, 11/06/2024 - 5:24pm
216.67.115.163

First Name
Hal

Last Name
Geiger

Residence Address
[REDACTED]

Mailing Address
same

Primary Phone Number
[REDACTED]

Secondary Phone Number
[REDACTED]

Email
[REDACTED]

Board, Commission, Committee
Bartlett Regional Hospital Board

Current of Prior Experience on CBJ Boards/Commissions/Committees
In the past, I have served on the Juneau Wetlands Review Board. Then, in 2021 I was appointed to the Bartlett Hospital Board of directors to fill the term of a member who resigned. I was reappointed in 2022. My current term ends at the end of this year.

During my time on the Bartlett Hospital Board, I have served on several committees. Importantly, I have served to two years as the chair of the Compliance Committee, and in that time I have tried to develop an in-depth understanding of hospital compliance issues, risks, and board requirements. I have also served one year as the chair of the Governance Committee, and served on the Finance Committee, Planning Committee, and Quality Committee.

Reasons for Applying
My children and my grandchild were born at Bartlett Hospital. My family and friends live here, and the hospital and medical care in Juneau are important to me because these people are important to me.

Anyone who follows the news about the hospital over the last several decades knows that that the board of the directors has, at times, made some poor decisions. From the headlines in 2012 about a "culture of fear" to more recent oversight, the board of directors has not always been up to the challenge it faced.

Currently, we have a strong, well-functioning board and new, strong hospital leadership. After making some unpleasant decisions, we have mostly turned the hospital finances around. I am applying to be reappointed because I want to be a force for stability and continuity, while still be willing to ask hard questions and to require accountability. I would like to continue to help improve the hospital's compliance program, which has been an area of interest of mine over the last two years. Also, I want to assure that the hospital maintains a respectful, peaceful relationship with Juneau's medical providers and the hospital's employees.

Qualifications

From my CV, which I have submitted, you will see that I have extensive experience on volunteer boards.

In Juneau, my board experience includes membership on the Board of Directors of Juneau Jazz and Classics, the Board of Directors of Haven House, and the Board of Directors of the Foundation for End of Life Care. Statewide, my volunteer board experience includes the Palliative Care Alaska Network, the Alaska Chapter of the American Statistical Association, and the Alaska Chapter of the American Fisheries Society. I have served in leadership positions on some of these boards, and I served as president of the Foundation for End of Life Care, the American Fisheries Society chapter, and the American Statistical Association chapter.

As far as service to government, I have served as a technical advisor to the US section of an international treaty organization (again, please see my CV). This involved attending translated meetings in Tokyo, Moscow, Vladivostok, and other places, and often helping to report complex scientific information to non-expert decision makers and to develop scientific consensus statements. I have served on the Juneau Wetland Review Board, and I have served as the public member of the Alaska Board of Veterinary Examiners for over six years.

As far as my education, from my CV you will see I hold a doctorate from the College of Fisheries and Ocean Sciences at the University of Alaska Fairbanks, and I hold a master's degree in statistics from Oregon State University.

Civic Activities, Memberships or Non-profits Involved With

In the 1980s, I was involved with Big Brothers/Big Sisters of Juneau; KTOO-FM, Juneau's public radio station; and I was involved statewide professional organizations.

In the 1990s, I was involved with the Alaska Chapter of the American Fisheries Society, and the Alaska Chapter of the American Statistical Association, and I twice served as president. In 1996 I received an award from the national American Statistical Association "...in recognition of service to the Alaska Chapter."

In the early 2000s, I became very involved with the Foundation for End of Life Care. Eventually I served as secretary and then as president of the Foundation for End of Life Care. I also served as a volunteer for Hospice and Homecare of Juneau. During this period, I also became involved with the Palliative Care Alaska Network, where I served for a time as treasurer. I was active as a board member for Juneau Jazz and Classics during this time (again, I refer you to my CV for specifics).

Later, from 2018 to 2021, I served as a board member for Haven House in Juneau.

Working with a Group

From my CV you will see that I have extensive experience being part of scientific committees or working groups. These groups or committees were often charged with producing a consensus document. These groups are often made up of strong-willed, forceful experts, with conflicting ideas of how to proceed. I point to my experience as the chair of an invited panel of experts review and make recommendations on herring management in California, which produced a consensus scientific report. I would also direct you to the 2002 paper on Pacific salmon stock status, coauthored by Japanese, Russian, and Canadian scientists, as an example of a consensus effort I led, among strong-willed scientists with differing views.

Meeting Schedule and Attendance

Over the last four years I have attended all board and assigned committee meetings, and most other committee meetings.

Date of Birth (Optional)

Ethnicity (Optional)

Irish American

Gender (Optional)

Male

Acknowledgment/Certification

Hal Geiger

**Resume, Education, etc.
(Optional)]**

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Submission information

Form: [CBJ Board Application](#) [1]
Submitted by Visitor (not verified)
Sun, 11/10/2024 - 10:39pm
209.193.10.80

First Name

Deborah

Last Name

Johnston

Residence Address

[REDACTED]

Mailing Address

[REDACTED]

Primary Phone Number

[REDACTED]

Secondary Phone Number

Email

[REDACTED]

Board, Commission, Committee

Bartlett Regional Hospital Board

Current of Prior Experience on CBJ Boards/Commissions/Committees

I have served on the Bartlett Regional Hospital Board since January 2019. My current term expires in December 2024.

Reasons for Applying

Bartlett Regional Hospital has become a passion project for me. The hospital has dealt with a number of significant challenges during my tenure, beginning with the COVID crisis up to the current financial and competitive issues that we are confronting. I believe my years of service to Bartlett and the knowledge and experience that I have gained will contribute to Bartlett's path forward. I hope I can continue to contribute to the hospital's long-term sustainability as Juneau's community hospital.

Qualifications

The most current and most relevant experience is my service on the Bartlett Regional Hospital Board. In my early career, I served as the CFO at Psychiatric/Substance use hospital and later as the Finance Director for a Federally Qualified Health Center, both in Anchorage. In addition to my background in healthcare, I bring knowledge and experience in the operational areas of organizational accreditation and compliance, information management, risk management and facilities over

Civic Activities, Memberships or Non-profits Involved With

Currently, my primary involvement is with the Bartlett Regional Hospital Board. I am near the end of my term on this board. Prior to that, I served on the Brother Francis Shelter Community Advisory Council from 2014 through early 2018, providing advocacy and participating in fundraising activities in support of those experiencing homelessness. Over the years I have served on other community boards and committees.

Working with a Group

In addition to my experience with Bartlett Regional Hospital, I have worked with a variety of groups over the years, including strategic planning work groups, a task force to evaluate the long-term viability of academic programs at a university, ad hoc employee benefit committees, several multi-departmental task forces guiding implementation of ERP systems. My approach to working in a group setting is to start with as much knowledge as possible and to collaborate with subject matter experts that can fill in the gaps in my understanding of the project. I believe in professional and collegial dialog during the group process with the final outcome supported by the group members. We need to trust in the group's decision/recommendation. It is just common sense that groups are most effective when all members are prepared and contribute to the decision-making.

Meeting Schedule and Attendance

I am very familiar with the BRH board and committee meeting schedule. I rarely miss meetings.

Date of Birth (Optional)**Ethnicity (Optional)**

White

Gender (Optional)

Female

Acknowledgment/Certification

Deborah L Johnston

Resume, Education, etc. (Optional)

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Submission information

Form: [CBJ Board Application](#) [1]
Submitted by Visitor (not verified)
Tue, 10/01/2024 - 12:50pm
65 74 52 191

First Name

Mark

Last Name

Johnson

Residence Address

[REDACTED]

Mailing Address

same

Primary Phone Number

[REDACTED]

Secondary Phone Number

Email

[REDACTED]

Board, Commission, Committee

Bartlett Regional Hospital Board

Current of Prior Experience on CBJ Boards/Commissions/Committees

CBJ Hospital Board from January 2014 until January 2023.

Reasons for Applying

I am concerned about issues related to hospital finances and closing of behavioral health programs. I would like to help the hospital find ways to enhance revenues and, if possible, reinstate some of the behavioral health services needed by the community. I also have concerns about board efforts to designate BRH as a Critical Access Hospital. I have past experience with CAH designations and I don't believe it would be appropriate for Bartlett Regional Hospital.

Qualifications

I have a Masters in Public Administration degree and retired as Chief of Community Health and EMS from the Alaska Division of Public Health. Since retirement, I have done some consulting with the American College of

Surgeons Committee on Trauma and the American Academy of Pediatrics. I also served for many years on the Alaska Trauma System Review Committee and chaired the Alaska EMS for Children Advisory Committee. I recently co-authored an article in the Journal of the American College of Emergency Physicians Open titled: "Association of Emergency Department Characteristics With the Presence of Recommended Pediatric Specific Behavioral Health Policies".

I have lived in Juneau for nearly 46 years, plus six months in Fairbanks. During my career with the Division of Public Health, I visited over 100 communities throughout Alaska. I have received numerous awards for my work in public health and emergency medical services.

Civic Activities, Memberships or Non-profits Involved With

I currently serve on the Site Council for Sayeik Gastineau Elementary School (since spring 2024) and am the secretary of the Friends of Sayeik Gastineau non-profit organization. I previously served on the Site Council of Juneau Douglas High School (2013-2015).

Working with a Group

I have five decades of experience working with a wide variety of health and medical organizations. There have been many controversial issues during those years. I also was directly involved in controversial issues during my nine years on the BRH Hospital board.

Meeting Schedule and Attendance

Yes. I am aware of the meeting requirements.

Date of Birth (Optional)

[REDACTED]

Ethnicity (Optional)

White

Gender (Optional)

Male

Acknowledgment/Certification

Mark S. Johnson

Resume, Education, etc. (Optional)

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Submission information

Form: [CBJ Board Application](#) [1]
Submitted by Visitor (not verified)
Tue, 10/08/2024 - 3:02pm
65 74 52 192

First Name

Ephraim

Last Name

Froehlich

Residence Address

[REDACTED]

Mailing Address

Same

Primary Phone Number

6 [REDACTED]

Secondary Phone Number

Email

e [REDACTED]

Board, Commission, Committee

Bartlett Regional Hospital Board

Current of Prior Experience on CBJ Boards/Commissions/Committees

Systemic Racism Review Committee (2022-present)

Reasons for Applying

I believe in our community hospital and want it to succeed. As a lifelong Juneau community member, who was born at Bartlett, I have a strong interest in and understanding of its importance. I have followed the many issues surrounding the hospital the last few years and believe I can offer perspectives and experiences that are not represented currently on the board.

Qualifications

B A , Dartmouth College; J D , University of Maryland. I am a lawyer, consultant, and small business owner. I have taken health care management courses in my educational history. I have served on many boards and commissions in the past.

Civic Activities, Memberships or Non-profits Involved With

None with any direct relation

Working with a Group

My entire career is oriented around group work and leading teams with diverse backgrounds. As a senior policy advisor to policymakers for much of my career, my work centered around gathering stakeholder input from a wide array of sources, aggregating and digesting that input into a cohesive narrative, and advising on how to best proceed while balancing competing and often conflicting interests. I have always had an interest in providing a voice to the traditionally marginalized to promote equity and inclusion.

Meeting Schedule and Attendance

Yes

Date of Birth (Optional)

██████████

Ethnicity (Optional)

Black, Multiracial

Gender (Optional)

Male

Acknowledgment/Certification

EDF

Resume, Education, etc. (Optional)

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Submission information

Form: [CBJ Board Application](#) [1]
Submitted by Visitor (not verified)
Fri, 10/11/2024 - 5:37pm
98.97.37.204

First Name

Brent

Last Name

Tingey

Residence Address

[Redacted]

Mailing Address

[Redacted]

Primary Phone Number

[Redacted]

Secondary Phone Number

Email

[Redacted]

Board, Commission, Committee

Bartlett Regional Hospital Board

Current of Prior Experience on CBJ Boards/Commissions/Committees

none

Reasons for Applying

As a health care provider and consumer in the community I am concerned about the prospect of losing Bartlett Regional Hospital because of poor fiscal policy. I would like to assist in the decision-making process to get Bartlett back on track to long-term fiscal solvency.

Qualifications

I have a bachelors of science degree in Zoology from Brigham Young University, a masters degree in Orthodontics and Dentofacial Orthopedics from Loma Linda University, and a doctorate in Dental Medicine from Case Western Reserve University. I have operated a successful private practice orthodontic clinic (Tingey Orthodontics) in Juneau since 2011.

Civic Activities, Memberships or Non-profits Involved With

Register leader with Boy Scouts of America from 5/02 to 12/19. Current member of Juneau Dental Society, American Dental Society, American Association of Orthodontists, Pacific Coast Society of Orthodontists.

Section E, Item 1.

Working with a Group

I serve in a leadership capacity within the church to which I belong. Myself and two other individuals comprise a presidency and we convene a council made up of 15 representatives from congregations throughout Southeast Alaska and the Yukon Territory. This council meets twice a month to discuss policy, planning, training, and numerous other topics. I have served in this capacity for five and a half years.

Meeting Schedule and Attendance

Yes

Date of Birth (Optional)

[Redacted]

Ethnicity (Optional)

Gender (Optional)

Acknowledgment/Certification

Brent J. Tingey

Resume, Education, etc. (Optional)

-
-
-





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Submission #76

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Submission information

Form: [CBJ Board Application](#)
Submitted by Visitor (not verified)
Fri, 11/29/2024 10 06am
24 237 8 106

First Name

Chris

Last Name

Letterman

Residence Address

[REDACTED]

Mailing Address

same

Primary Phone Number

[REDACTED]

Secondary Phone Number

2 [REDACTED]

Email

[REDACTED]

Board, Commission, Committee

- Bartlett Regional Hospital Board
- Planning Commission

Current of Prior Experience on CBJ Boards/Commissions/Committees

Since becoming a resident of Juneau in 1995, I have yet had the opportunity to serve on any Board, Commission, or Committee.

Reasons for Applying

My main reason for applying lies in that my wife and I have raised a family here in Juneau and I'm interested in seeing Juneau be sustainable for the next generations to come! I am applying for either vacancy on the Planning Commission or Bartlett Hospital Board available vacancies.

For the Planning Commission, I feel drawn to serve and assist in any way possible to see Juneau be a future ready community that showcases innovation and sustainable development that honor the culture of our area, reflects the diverse needs of residents, and ensures access for all.

For the Hospital Board, I believe in the idea that healthcare is a necessity to ensure a thriving community. The Hospital should serve as a beacon of hope and service for all Juneauites regardless of their circumstances. I am also uniquely qualified having just recently been involved in the strategy realignment work and information technology improvements.

Overall, I bring a perspective that can connect big picture strategy with solutions to ensure our borough will prosper in the many emerging challenges ahead

Qualifications

For either vacancy, my experience in spearheading statewide cybersecurity initiatives demonstrate my capabilities with strategic insight and resource management are highly transferrable and applicable to development challenges I have expertise and professional experience as a consultant in navigating complex regulatory environments which is directly applicable to both the Planning Commission's Mission as well as Bartlett Hospital I have extensive professional successes that showcase my ability to drive consensus and implement solutions that benefit diverse stakeholders I hold a BS in Management of Information Systems, and have multiple industry certifications CISSP, CISM, CRISC, CGEIT, CDPSE, and am a certified Agile/SCRUM Master (a project management methodology), I hold a certification in ITIL Foundations and have served on a prestigious program for 3 years under the Office of the Director National Intelligence's Analytic Exchange Program researching IT Vulnerabilities to the Public Health and Healthcare critical infrastructure sector.

Civic Activities, Memberships or Non profits Involved With

Since 2001, I have been involved in Rotary International, serving as President and active Board member in two of Juneau's four Rotary Clubs (Juneau Glacier Valley & 58 Innovators). Since 2009, I have been a member of the Alaska chapter of InfraGard and have an established professional network across Alaska and the Nation relative to cybersecurity industry. Since 2017, I have been an active member of the Association of Continuity Professionals (an industry group focused on business resilience and

continuity). I am also a member of the Juneau Moose Club and support other local non-profit organizations.

Section E, Item 1.

Working with a Group

Across my career, bringing people together to tackle tough challenges has been fundamental, I have been told I bring a calm to tense situations naturally. I look to help people by first understanding the matter at hand, seeking clarification, and building consensus around shared values and desired outcomes. In project management, there is a saying that can be summarized "win/win solutions don't exist, each side is compromising something". In my professional career spanning 20+ years in IT, starting conversations with the empathy and knowledge that someone is going to bend more than the other has helped me have success where past attempts failed.

Meeting Schedule and Attendance

I am aware. I found the guide very informative!

Date of Birth (Optional)

██████████

Ethnicity (Optional)

Gender (Optional)

M

Acknowledgment/Certification

Chris Letterman

Resume, Education, etc. (Optional)

[chris-letterman-resume.pdf](#)

[Previous submission](#) [Next submission](#)

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PART II - CODE OF ORDINANCES
TITLE 49 - LAND USE
Chapter 49.10 - ADMINISTRATION AND COMPLIANCE
ARTICLE I. PLANNING COMMISSION

ARTICLE I. PLANNING COMMISSION¹

49.10.100 Establishment.

There is established the planning commission for the City and Borough to perform the areawide functions of planning, platting and zoning for the City and Borough.

(Serial No. 87-49, § 2, 1987)

49.10.110 Membership; term of office.

- (a) The members of the commission shall be nine citizens who are residents of the City and Borough and who shall serve without pay but may be paid an honorarium. Members of the commission shall be appointed by the assembly.
- (b) Members of the commission shall be appointed for a term of three years. Terms shall end on December 31 of the third year, provided that a member shall continue to serve until a successor is appointed and takes office. Appointments to fill vacancies shall be for the unexpired term. In the event a seat has six months or less remaining to the unexpired term, the assembly, at its discretion, may choose to appoint the member to the remainder of the current term as well as to the full term immediately following the expiration date of the unexpired term. No member of the planning commission who has served for three consecutive terms or nine years shall again be eligible for appointment until one full year has intervened, provided, however, that this restriction shall not apply:
 - (1) If there are no other qualified applicants at the time reappointment is considered by the assembly human resources committee, or
 - (2) To qualified board members serving in board seats for which a specific occupation or expertise is set forth by ordinance.
- (c) Officers of the commission shall be chair, vice chair, clerk and assistant clerk elected by a majority vote of the members of the commission at the second meeting after the appointment of new commissioners each year or when necessary because of a vacancy.
- (d) A vacancy in the planning commission shall exist under the following conditions:
 - (1) If a person appointed to membership fails to qualify and take office within 30 days of appointment;
 - (2) If a member departs from the City and Borough with the intent to remain away for a period of 90 or more days;
 - (3) If a member submits his or her resignation to the commission or assembly;
 - (4) If a member is unable to attend regular commission meetings for a period of more than 90 days;
 - (5) If a member misses more than 40 percent of the regular commission meetings in a 12-month period; or

¹Cross reference(s)—Docks and harbors board, § 49.05.170.

- (6) If a member is removed by the assembly, in its sole discretion, for the convenience of the City and Borough.
 - (e) For the purposes of counting attendance, a member participating telephonically in accordance with the Assembly Rules of Procedure shall be counted as present.
 - (f) The chair of the commission shall notify the clerk's office of any new vacancy on the planning commission. Upon notification, the assembly shall appoint a new member for the unexpired term.
- (Serial No. 87-49, § 2, 1987; Serial No. 2004-08, § 6, 3-22-2004; Serial No. 2005-03(d), § 6, 6-13-2005; Serial No. 2006-08, § 2, 4-3-2006)

Charter reference(s)—Quorum, § 3.16(e).

49.10.120 Seal.

The seal of the commission shall consist of two concentric circles within which appear the words "City and Borough of Juneau Planning Commission," "Seal" and "State of Alaska." It shall be retained in the custody of the director.

(Serial No. 87-49, § 2, 1987)

49.10.130 Meetings.

- (a) Regular meetings shall be held on the second and fourth Tuesday of each month.
- (b) Special meetings may be called by the chair or any three members of the commission. Public notice of special meetings shall be made 24 hours in advance and shall be supplied to the local news media and posted on the municipal bulletin board. Commission members will be notified by the department.
- (c) Public notice for all permits and other land use ordinance actions shall be according to the requirements established for such actions.
- (d) Meetings shall be conducted under Robert's Rules of Order, as modified by the commission.
- (e) The commission may, by motion, establish its own rules of procedure and committees, meeting times, dates and places, media for public notice, development application forms, referral and review agencies and procedures, and any other matter reasonably necessary or desirable for the full and complete conduct of its duties pursuant to this title and any other provision of law.

(Serial No. 87-49, § 2, 1987; Serial No. 2015-03(c)(am), § 2, 8-31-2015)

49.10.140 Decisions.

All permit actions of the commission shall be in the form of a notice of decision setting forth the reasons therefor and conditions thereon, if any, signed by the presiding officer of the commission, and promptly filed with the municipal clerk. Notice shall be mailed to the applicant with a copy retained in the department permanent records.

(Serial No. 87-49, § 2, 1987; Serial No. 97-01, § 3, 1997)

49.10.150 Committees.

Committees shall be established and appointments thereto made in accordance with the rules of order.

(Serial No. 87-49, § 2, 1987)

49.10.160 Office and staff.

- (a) The department shall maintain the planning commission minutes, resolutions, records, reference materials, correspondence and maps, plats, and charts, all of which shall constitute public records of the City and Borough.
- (b) The planning commission shall be furnished secretarial assistance at each regular or special meeting to assist in preparing its minutes and resolutions, and as required to prepare the commission's correspondence under the direction of the commission chair and the director.

(Serial No. 87-49, § 2, 1987)

49.10.170 Duties.

- (a) *Comprehensive plan review.* The commission shall undertake a general review of the comprehensive plan two years after the adoption of the most recent update, and shall recommend appropriate amendments to the assembly. Proposed map changes shall be reviewed on a neighborhood or community basis as directed by the planning commission.
- (b) *Review of the capital improvements program.* Upon adequate notice which shall be provided by the director, the commission shall review annually the capital improvements program of the City and Borough and submit its recommendations to the assembly.
- (c) *City and borough land disposals and projects.* The commission shall review and make recommendations to the assembly on land disposals as prescribed by title 53, or capital improvement projects by any City and Borough agency.
- (d) *Development code amendments.* The commission shall make recommendations to the assembly on all proposed amendments to this title, zonings and rezonings, indicating compliance with the provisions of this title and the comprehensive plan.
- (e) *Land use actions and related decisions.*
 - (1) All plats approved by the platting board prior to adoption of Serial No. 87-49 are ratified, notwithstanding the use of the commission seal or resolution.
 - (2) The commission shall hear and decide all major development permit applications, density bonus requests, and appeals of decisions made by the director.
 - (3) Hear and decide variance request other than administrative variances.
 - (4) Rule upon map boundary questions and interpret the text of the title as provided in section 49.20.300.
 - (5) Make similar use determinations as provided in section 49.20.320.

(Serial No. 87-49, § 2, 1987; Serial No. 2013-26(am), § 3, 11-4-2013, eff. 12-5-2013 ; Serial No. 2019-19, § 2, 7-22-2019, eff. 8-22-2019 ; Serial No. 2021-19, § 2, 8-2-2021, eff. 9-1-2021)

49.10.180 Compensation.

A planning commissioner shall be compensated at the rate of \$225.00 per month.

(Serial No. 2021-20(b)(am) , § 4, 6-14-2021, eff. 1-1-2022)

(Supp. No. 140)

Created: 2022-05-26 16:10:45 [EST]

2024 Planning Commission Attendance Record	1/9	1/23	2/13	2/27	3/12	3/26	4/9	4/23	5/14	5/28	6/11	6/25	7/9	7/23	8/13	8/27	9/10	9/24	10/8	10/22	11/12	11/26	12/10	12/24	# of Meeting Present	# of Meetings Absent	# of PC Meetings Held	End of Year 12-Month Absence Percentage
	1/9	1/23	2/13	2/27	3/12	3/26	4/9	4/23	5/14	5/28	6/11	6/25	7/9	7/23	8/13	8/27	9/10	9/24	10/8	10/22	11/12	11/26	12/10	12/24				
Arndt, Travis	A	X		X	X	X	A	X	X	A		A		X	X	X		X	X	A	X		X		13	5	18	28%
Bell, Matthew	X	A		X	X	X	X	X	UA	X		UA		UA	UA	X		X	X	X	X		X		13	5	18	28%
Brown, Adam	X	X		X	X	X	UA	X	X	X		UA		X	A	A		X	X	X	X		X		14	4	18	22%
Cole, Mandy	X	X		X	A	X	X	X	X	X		X		A	X	X		X	X	X	X		X		16	2	18	11%
Derr, Lacey	X	X		X	X	X	UA	X	X	X		X		X	X	X		X	X	X	X		X		17	1	18	6%
Epstein, David	X	X		X	X	X	X	X	X	X		X		X	X	X		X	X	X	A		X		17	1	18	6%
Keller, Nina	X	X		X	X	X	X	X	X	X		X		A	X	X		X	X	X	X		X		17	1	18	6%
Pedersen, Erik	X	X		X	X	X	X	X	X	X		X		X	X	X		X	X	X	UA		X		17	1	18	6%
Rintala, Jessalynn	X	X		X	X	X	X	X	X	X		X		X	X	X		X	X	A	X		A		16	2	18	11%
Meeting number/Type	1 PC & COW	2	Cxld	3	4 COW	5	6	7 SPC	8	9	Cxld	10	Cxld	11	12	13	Cxld	14	15	16	17	Cxld	18	Cxld				

KEY
Committee of the Whole (COW)
PC Meeting Cancelled
Planning Commission Special Meeting
X=Present
A=Absence
UA=Unexcused Absence

Excerpt from PLANNING COMMISSION 49.10.110 Membership; term of office.

- (d) A vacancy in the planning commission shall exist under the following conditions:
- (1) If a person appointed to membership fails to qualify and take office within 30 days of appointment;
 - (2) If a member departs from the City and Borough with the intent to remain away for a period of 90 or more days;
 - (3) If a member submits his or her resignation to the commission or assembly;
 - (4) If a member is unable to attend regular commission meetings for a period of more than 90 days;
 - (5) If a member misses more than 40 percent of the regular commission meetings in a 12-month period; or
 - (6) If a member is removed by the assembly, in its sole discretion, for the convenience of the City and Borough.

**Full CBJ Assembly Sitting as the Human Resources Committee
Planning Commission
Advanced Interview Questions-2024**

Section E, Item 2.

Applicant Name: _____

1. What about your life experiences and/or interests makes you want to be a Planning Commissioner?

2. What do you think is the fundamental role of the Planning Commission?

3. What are your thoughts on the Comprehensive Plan and its updating process?

4. Do you have any interests that would pose a potential conflict of interest on matters coming before the Planning Commission?

5. Describe your experiences in the areas of land use, construction, and/or transportation.

6. What do you think is the role of the Planning Commission in economic development and community building?

7. Please describe the appropriate relationship between the Planning Commission and the Assembly.

8. What role should sustainability concerns play in Planning Commission decisions?

9. Describe how you have helped to resolve conflicts while working in groups with members who disagree.

10. The Planning Commission requires a significant investment of your time. Twice monthly meetings (from 2-10 hours). Committee meetings and prep time (equal to meeting time or more). Are you committed to be at all the meetings as required?

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Douglas _____ Salik _____
First Name Middle Initial Last Name

Email Address

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

US Coast Guard _____
Employer

District 17, Prevention, _____
Inspections & Investigations
Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

Secondary Email Address (if any)

[Redacted]

Which Boards would you like to apply for?

Planning Commission: Submitted

Are you applying for reappointment to this board?

Yes No

If you are applying for more than one board, how many total boards are you willing to serve on?

2

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

None

Question applies to multiple boards

How many hours per month are you able to serve?

20

Interests & Experiences

Please tell us about yourself and why you want to serve. [Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I have been serving on boards for a number of years as I have moved around the country. Now that I am back home in Alaska, it would give me great pleasure to be able to serve our community and recommend to the assembly potential actions that they can take to assist the community with housing and economic development. The Planning and Zoning Committee more than any other committee can help shape the future of a community through recommendations to the assembly to modify land use for commercial development, preserve historic resources and place, and to ensure proper environmental review is completed prior to any actions are taken.

Please select the type of board seat for which you are applying *

General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

Employee of the US Coast Guard with intentions to retire here in Juneau.

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Transportation Advisory Committee, Corpus Christi, TX Existing Structures Board of Appeals, Sault Ste. Marie, MI St. Mary's School Board of Education, Sault Ste. Marie, MI Joint Base Elmendorf Richardson, Restoration Advisory Board, Anchorage, AK

Education/Training: Please list both formal and informal education & training experiences:

Liberty University, Masters in Public Administration 2022 University of Alaska, Anchorage and University of Alaska Southeast, Juneau, Bachelors in Political Science 1998

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Certificate of Critical Infrastructure Protection from Texas A&M Extension Service.

Demographics

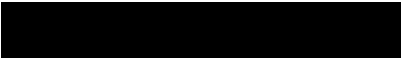
The following information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

Caucasian/Non-Hispanic

Gender

Male



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

I Agree



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[Home](#) > [CBJ Board Application](#) > [Webform results](#) > CBJ Board Application

Submission information

Form: [CBJ Board Application](#) [1]
Submitted by Visitor (not verified)
Wed, 12/04/2024 - 1:52pm
107.122.81.9

First Name
Nathaniel

Last Name
Brooks

Residence Address
[Redacted]

Mailing Address
[Redacted]

Primary Phone Number
[Redacted]

Secondary Phone Number

Email
[Redacted]

Board, Commission, Committee
Planning Commission

Current of Prior Experience on CBJ Boards/Commissions/Committees
Non

Reasons for Applying
To contribute to the community

Qualifications
Over 10 years of trade and construction experience worked in state, federal, and municipal projects

Civic Activities, Memberships or Non-profits Involved With
Non

Working with a Group
I've worked in many management and team settings. Working together with people who have strength where you have weaknesses is the best way to make progress.

Meeting Schedule and Attendance

Yes

Date of Birth (Optional)

0 [REDACTED]

Ethnicity (Optional)

Gender (Optional)

Acknowledgment/Certification

Yes

Resume, Education, etc. (Optional)

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Source URL:<https://juneau-ak.municodemeetings.com/node/791/submission/122>

Links

[1] <https://juneau-ak.municodemeetings.com/bc/application>

**Full CBJ Assembly Sitting as the Human Resources Committee
Planning Commission
Advanced Interview Questions-2024**

Section E, Item 2.

7. Please describe the appropriate relationship between the Planning Commission and the Assembly.

The Planning Commission reviews the comprehensive plan, capital improvements program, CBJ land disposals and makes recommendations to the Assembly. The Commission also makes recommendations to the Assembly on proposed amendments to Title 49, zonings and rezoning's.

8. What role should sustainability concerns play in Planning Commission decisions?

The Planning Commission's decisions should not disregard the needs of future generations to fulfill the needs or wants of today's citizens. It is important to look at sustainability indicators to determine if infrastructure is being over or under built and to make sure that it meets current and future needs.

9. Describe how you have helped to resolve conflicts while working in groups with members who disagree.

Conflict and disagreement are an important part of being part of a working group. It is important to understand opposite points of view and to not dismiss them. In the end, with a little collaboration a solution may become evident that has more promise than any of the initial ideas expressed by individuals or groups.

10. The Planning Commission requires a significant investment of your time. Twice monthly meetings (from 2-10 hours). Committee meetings and prep time (equal to meeting time or more). Are you committed to be at all the meetings as required?

Yes



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Submission information

Form: [CBJ Board Application](#) [1]
Submitted by Visitor (not verified)
Tue, 12/03/2024 - 2:11pm
66.230.100.124

First Name
Matthew

Last Name
Bell

Residence Address
[REDACTED]

Mailing Address
Same

Primary Phone Number
[REDACTED]

Secondary Phone Number
Same

Email
[REDACTED]

Board, Commission, Committee
Planning Commission

Current of Prior Experience on CBJ Boards/Commissions/Committees
Planning Commission.
4 years

Reasons for Applying
I have enjoyed being on the planning Commission.

Qualifications
With a number of years on the commission that makes a difference.
Served on the city council for years., a board member of ktc., Ak hydro board.
As well as several others.

Civic Activities, Memberships or Non-profits Involved With
There are many.

Working with a Group

My work experience helps.

Meeting Schedule and Attendance

Yes

Date of Birth (Optional)

Ethnicity (Optional)

Gender (Optional)

Acknowledgment/Certification

Matthew j Bell

Resume, Education, etc. (Optional)

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- [Logout](#)
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Source URL:[https //juneau ak municodemeetings com/node/791/submission/118](https://juneau.ak.municodemeetings.com/node/791/submission/118)

Links

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