



# EAGLECREST BOARD OF DIRECTORS AGENDA

August 03, 2023 at 5:30 PM

City Hall Conf. Room 224/Zoom Webinar

Join Zoom Meeting:

<https://juneau.zoom.us/j/95868404247?pwd=dU9kU20xRkk5YmNVcnFhN28zS2lUZz09>

Meeting ID: 958 6840 4247

Passcode: 355344

One tap mobile +12532158782,,95868404247#,,,,\*355344# US (Tacoma)  
+13462487799,,95868404247#,,,,\*355344# US (Houston)

**A. ROLL CALL**

**B. APPROVAL OF AGENDA**

**C. APPROVAL OF MINUTES**

- [1.](#) Review and approve the minutes of the **July 6 2023** Eaglecrest Board of Directors meeting.

**D. PUBLIC PARTICIPATION**

**E. COMMITTEE & LIAISON REPORTS**

- [1.](#) Notes from Eaglecrest Finance Committee Meeting July 27th
- [2.](#) Eaglecrest Board Planning Committee Meeting July 27th, 2023 Agenda

**F. MANAGERS REPORT**

1. Financial Report
2. Department Update
3. Recruitment Update
4. Gondola Project Update

**G. UNFINISHED BUSINESS**

**H. NEW BUSINESS**

1. Motion to approve reprioritized CIP project list
2. Motion to approve changes to the Fleet Schedule
3. Schedule Monthly Planning Committee Meeting

**I. PUBLIC PARTICIPATION**

**J. BOARD OF DIRECTORS' COMMENTS AND QUESTIONS**

**K. ADJOURNMENT**

1. Next meeting date Sept 7th 2023 5:30pm hybrid zoom & room 224

EAGLECREST BOARD OF DIRECTORS  
July Meeting Minutes  
Thursday July 6th, 2023, 5:30pm

Agenda:

1. ROLL CALL: Mike Satre, Jon Dale, Stephanie Warpinski, Kevin Krein, Hannah Shively, Norton Gregory and Thomas Mason were present. The mountain was represented by GM Dave Scanlan and Erin Lupro.
2. APPROVAL OF AGENDA: Mike called the meeting to order at 5:30. Jon made a motion to approve the agenda, the motion was approved without objection.
3. APPROVAL OF MINUTES: Hannah made a motion to approve the June meeting minutes, the motion was approved without any objection.
4. PUBLIC PARTICIPATION: Dave Hannah thanked the board for the opportunity to serve and shared praise for TJ as he feels his skill set will be a welcome addition to the board.
5. COMMITTEE & LIAISON REPORTS:
  - a. Planning Committee June 22<sup>nd</sup> – see packet
6. MANAGERS REPORT:

See Manager’s Report for detail. Additional discussion points:

  - a. The board held a discussion about summer lift maintenance and the departure of a Mountain Ops staff member who typically conducted all maintenance. Norton made a motion to authorize the GM to engage with the ECF to request funds to hire a contractor to conduct required annual lift maintenance. The motion passed without objection.
7. UNFINISHED BUSINESS:
  - a. The board shifted the scheduling of a Planning meeting to new business to coordinate with Finance meeting.
8. NEW BUSINESS:
  - a. The board elected to schedule a joint Finance and Planning meeting on July 27<sup>th</sup>.
  - b. The board discussed a 2% COL increase for all staff. The 2% increase was accounted for in the approved budget. Kevin made a motion to authorize a 2% cost of living increase to the pay schedule, the motion passed without objection. The board discussed merit increases for year-round staff which would allow any staff member who received a rating of acceptable or better to receive a 1 step

increase. Hannah made a motion authorizing the GM to implement the merit increase process. The motion passed without objection.

9. PUBLIC PARTICIPATION: Erin shared with the board that she had applied through the Eaglecrest Foundation to the AK Childrens Trust for a summer grant and received a small grant to help with summer craft supplies and summer activities. She is also working on a Share Winter grant which is like Books to Boards.

10. Board Comments

Hannah shared appreciation for how much work the GM put into the board packet and also appreciation for the plan for lift maintenance.

Jon thanked Dave for all his work and appreciation to Erin for reaching out for grants.

Stephanie thanked Dave and Erin and noted how much they have going on.

Kevin echoed previous comments and shared his stoke level excitement to be the new Planning Committee chair.

TJ shared his excitement to be part of the board and looks forward to helping the GM with the gondola project.

Norton welcomed TJ to the board and thanked all staff for their work at the mountain.

Norton inquired about board interest and how high a priority night skiing should be.

Mike will work with the GM to discuss a night skiing plan and share the way forward with the board.

Mike thanked Dave Hannah for his service and welcomed TJ to the board.

11. ADJOURNMENT – The next meeting date is August 3<sup>rd</sup> ,2023. The meeting was adjourned at 6:51 pm.

# Eaglecrest Board Finance Committee

## Notes

Thursday July 27<sup>th</sup>

1. Roll Call: Jon Dale, Stephanie Warpinski, Kevin Krein, Hannah Shively, Mike Satre and Thomas Mason were present. The mountain was represented by GM Dave Scanlan and Erin Lupro.
2. The committee reviewed the CIP project list with a focus on FY24. Eaglecrest received \$280k in CIP funds which is about half of the initial ask. Items discussed were:
  - a. The purchasing of a snowcat brush mower
  - b. Unknowns to the bolts/foundation for Ptarmigan tower 14
  - c. Concrete vault toilets
  - d. Upgrades to the weather station
  - e. Swapping spaces between Ski Patrol and the Ski Club
3. The committee reviewed the fleet replacement fund and highlighted:
  - a. This years purchase of a new snow machine
  - b. Purchasing more snowmaking guns
  - c. A used pickup truck for the mountain
  - d. Buying air bag packs for Ski Patrol

**Eaglecrest Board Planning Committee  
Draft Agenda  
Thursday July 27<sup>th</sup> 5:45pm or Directly Following Finance Committee  
Downtown Library Meeting Room & Zoom**

Join Zoom Meeting

<https://juneau.zoom.us/j/83964491709?pwd=aThnaVo1bW9iRm0vdJpYS9PMC80Zz09>

Meeting ID: 839 6449 1709

Passcode: 918096

Dial (669) 444 9171

1. Roll Call, Present: Mike Satre, Hannah Shively, Stephanie Warpinski, Jon Dale, Kevin Krien, TJ Mason. Staff: Dave Scanlan, Manager, Erin Lupro, Director of Snowsport Rental Retail Repair.
2. Memorial Bench Application Bev Ingram on Memory of Steve Wolf

Discussion was had regarding placement of Memorial Benches around the mountain and the responsibility of the proposer to purchase the bench and pay for the initial installation. The Board directed the manager to propose two locations for the memorial bench to be placed. One at the Lower Nordic Loop and the other at the Hilda Dam Cabin. If the proposer is interested in moving forward, then the Manager will bring this back to the full board for a motion of support.

3. Update on Gondola construction contracting and permitting strategy and progress

The Manager gave a brief update on the pros and cons of using alternative procurement such as a design-build method for construction contracting. In the meeting that the Eaglecrest Manager had with the City Manager and staff from the Engineering department it was decided that at this point it would be most beneficial to Eaglecrest and CBJ to use a qualifications based low bid process. This process would rank the experience and qualification of the contracting team above the price that they proposed in building the project.

TJ Mason offered up some examples of his experiences quoting projects using these methods. There was some discussion on where TJ sees Eaglecrest being able to contribute the most value toward helping to keep bid prices low which would be on improving access to tower and terminal locations so contractors can understand how they are going to access the tower sites.

4. Discuss Planning Commission Meeting Materials.

The Manager notified the Board that the Community Development Director has made the decision to postpone the Planning Commission Hearing on the Conditional Use Permit until a traffic Impact Analysis can be performed. Mr. Satre lead a discussion on Traffic Impact Analysis and his experience taking up these types of issues with the Planning Commission. The Manager let the Board know that this decision was just reached the night before and that discussions on the topic would be continuing over the next week.

5. Review State of Alaska Land Lease Permit Strategy on long range growth concepts

The Manager gave a very brief overview of the site visit that he had with the staff from the State of Alaska DNR Land Lease division. There was some discussion on the pros and cons of pursuing the Land Lease under the Public and Charitable Uses Clause vrs a Recreational Site Lease. It was agreed that efforts should first be made to move forward with the Public and Charitable Uses Clause.