



# ASSEMBLY HUMAN RESOURCES COMMITTEE AGENDA

March 20, 2023 at 6:00 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/95241164899> or 1-253-215-8782 Webinar ID: 952 4116 4899

**A. CALL TO ORDER**

**B. LAND ACKNOWLEDGEMENT**

**C. ROLL CALL**

**D. APPROVAL OF AGENDA**

**E. AGENDA TOPICS**

**1. Local Emergency Planning Committee (LEPC) Appointments**

The LEPC serves as a community coalition advising staff on emergency management issues, reviews the emergency response plan for CBJ and functions, when necessary, as the Local Emergency Planning Committee under SARA Title III. The Assembly nominates applicants and final appointments are done by the State Emergency Response Commission. A *memo from Deputy Clerk Cathcart in the HRC packet outlines which LEPC seats are requiring action as well as a recommended motion.*

**2. Personnel Board Appointments**

Per 44.05.060; the Personnel Board is composed of five members appointed by the Assembly. All appointments shall be for staggered three-year terms. Two seats shall be designated for members with a background in labor, two designated for members with a background in management, and one for a member of the general public. No member of the Personnel Board who has served for three consecutive terms or nine years shall again be eligible for appointment until one full year has intervened, provided, however, this restriction shall not apply if there are no other qualified applicants at the time reappointment is considered by the Assembly Human Resources Committee. Per email

**Both Labor Representative Seats are for terms beginning immediately (February 1, 2023) and ending January 31, 2026.**

**F. STANDING COMMITTEE TOPICS**

**3. Assembly Goal - Specific to Human Resources Committee**

**Goal 4:** Community, Wellness and Public Safety - Juneau is safe and welcoming for all citizens

A. Acknowledge and honor Juneau's indigenous culture, place names, naming policy and recognize Elizabeth Peratrovich Day.

**4. CBJ Board & Committee Outreach & Diversity**

**G. STAFF REPORTS**

The "new" Parks & Recreation Advisory Committee - Clerk's Office and Parks & Recreation are advertising and reaching out to members of the various consolidated Parks & Recreation boards and encouraging interested people in submitting an application via: <https://juneau.org/clerk/boards-committees>

The HRC should discuss how they would like to proceed with reviewing applications and if the HRC wishes to hold interviews or not; if they do, they will need to come up with advanced interview questions as well as a schedule. If the HRC does not plan on holding interviews then Clerk staff recommends reviewing applications

and forwarding recommendations to the full Assembly during the regularly scheduled Assembly Human Resources Committee Meeting on April 17, 2023 with a start time of 5:30pm. PRAC appointments would most likely be the only thing on the agenda.

**H. COMMITTEE MEMBER COMMENTS AND QUESTIONS**

**I. NEXT MEETING DATE**

Monday, April 17, 2023

**J. ADJOURNMENT**

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: [city.clerk@juneau.org](mailto:city.clerk@juneau.org).



## OFFICE OF THE MUNICIPAL CLERK

Section E, Item 1.

155 S. Seward St., Room 215  
Phone: (907)586-5278 Fax: (907)586-4552  
email: [di.cathcart@juneau.gov](mailto:di.cathcart@juneau.gov)

### MEMORANDUM

DATE: March 17, 2023  
TO: Assembly Human Resources Committee  
FROM: Diane Cathcart, Deputy Municipal Clerk  
cc: Emergency Programs Staff Liaisons Tom Mattice & Michelle Brown  
RE: (LEPC) Seat Assignments/Nominations

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Per [Resolution 2689](#), the Local Emergency Planning Committee (LEPC) has primary and alternate seats. I ask the Assembly Human Resources Committee to forward to the Assembly for recommended appointment, the nominations of the below applicants.

#### **Recommended for Appointment:**

**Seat 3a – Firefighter/EMS [Alternate Member] {seat formally held by Travis Mead} replacing him is Travis Wolfe, starting immediately and ending December 31, 2025.**

**Seat 10a – Haz/Mat Transporter [Alternate Member] {seat formally held by Jonathan Suk} replacing him is Kenneth Murphy, starting immediately and ending December 31, 2023.**

**Seat 13a – Healthcare Systems [Alternate Member] {not previously held by anyone} Jamie Bursell, starting immediately and ending December 31, 2024**

#### **Recommended Motion:**

*I move the Assembly Human Resources Committee forward to the full Assembly for approval, the recommendation to forward to the State of Alaska Emergency Response Commission the appointments of Travis Wolfe to the Firefighter/EMS Seat 3a, Kenneth Murphy to the Haz/Mat Transporter Seat 10a and Jamie Bursell to the Healthcare Systems Seat 13a on the Local Emergency Planning Committee and ask for unanimous consent.*



## Board Roster



### Louisa Phillips

**1st Term** Feb 27, 2023 - Dec 31, 2023

**Appointing Authority** Assembly/SERC

**Position** Voting Member-Alternate

**Office/Role** Alternate

**Category** General Public Seat

**Dais Seat** 4a



### Jeffrey F Garmon

**1st Term** Jan 30, 2023 - Dec 31, 2023

**Appointing Authority** Assembly/SERC

**Position** Voting Member

**Office/Role** Primary

**Category** Haz/Mat Transporter Seat

**Dais Seat** 10



### Evan M Price

**1st Term** Jan 30, 2023 - Dec 31, 2023

**Appointing Authority** Assembly/SERC

**Position** Voting Member

**Office/Role** Primary

**Category** BRH Hospital Seat

**Dais Seat** 5



### David Campbell

**4th Term** Jan 01, 2021 - Dec 31, 2023

**Appointing Authority** Assembly/SERC

**Position** Voting Member-Alternate

**Office/Role** Alternate

**Category** Peace Officer

**Dais Seat** 2a



**Scott Erickson**

**2nd Term** Jan 01, 2021 - Dec 31, 2023

**Appointing Authority** Assembly/SERC

**Position** Voting Member

**Office/Role** Primary

**Category** Peace Officer

**Dais Seat** 2



**Destiny Sargeant**

**2nd Term** Jan 01, 2021 - Dec 31, 2023

**Appointing Authority** Assembly/SERC

**Position** Voting Member

**Office/Role** Primary

**Category** General Public Seat

**Dais Seat** 4



**Tonia Montez**

**2nd Term** Jan 01, 2021 - Dec 31, 2023

**Appointing Authority** Assembly/SERC

**Position** Voting Member-Alternate

**Office/Role** Alternate

**Category** BRH Hospital Seat

**Dais Seat** 5a



**Corey L Padron**

**1st Term** Mar 14, 2022 - Dec 31, 2024

**Appointing Authority** Assembly/SERC

**Position** Voting Member

**Category** AK Native Tribal Representative Seat

**Dais Seat** 12



**Sabrina Boone**

**1st Term** Mar 14, 2022 - Dec 31, 2024

**Appointing Authority** Assembly/SERC

**Position** Voting Member-Alternate

**Category** AK Native Tribal Representative Seat

**Dais Seat** 12a



**Ed Williams**

**5th Term** Jan 01, 2022 - Dec 31, 2024

**Appointing Authority** Assembly/SERC

**Position** Voting Member-Alternate

**Office/Role** Alternate-Vice-Chair

**Category** Community Group Seat

**Dais Seat** 9a



**Karen Wood**

**3rd Term** Jan 01, 2022 - Dec 31, 2024

**Appointing Authority** Assembly/SERC

**Position** Voting Member

**Office/Role** Primary

**Category** Community Group Seat

**Dais Seat** 9



**Warren J Russell**

**2nd Term** Jan 01, 2022 - Dec 31, 2024

**Appointing Authority** Assembly/SERC

**Position** Voting Member-Alternate

**Office/Role** Alternate

**Category** Media Seat

**Dais Seat** 6a



**Elaine M Hickey**

**1st Term** Apr 04, 2022 - Dec 31, 2024

**Appointing Authority** Assembly/SERC

**Position** Voting Member

**Category** Healthcare Systems

**Dais Seat** 13



**Jennifer Pemberton**

**1st Term** Feb 07, 2022 - Dec 31, 2024

**Appointing Authority** Assembly/SERC

**Position** Voting Member

**Office/Role** Primary

**Category** Media Seat

**Dais Seat** 6



**Christopher L Russell**

**1st Term** Jan 01, 2022 - Dec 31, 2024

**Appointing Authority** Assembly/SERC

**Position** Voting Member

**Office/Role** Primary - CHAIR

**Category** Right to Know Act of 1988

**Dais Seat** 8



**Ryan G Sand**

**1st Term** Jan 01, 2022 - Dec 31, 2024

**Appointing Authority** Assembly/SERC

**Position** Voting Member-Alternate

**Office/Role** Alternate

**Category** Right to Know Act of 1988

**Dais Seat** 8a



**Ed Quinto**

**4th Term** Jan 01, 2023 - Dec 31, 2025

**Appointing Authority** Assembly/SERC

**Position** Voting Member

**Office/Role** Primary

**Category** Firefighter/EMS

**Dais Seat** 3



**Britta Tonnessen**

**2nd Term** Jan 01, 2023 - Dec 31, 2025

**Appointing Authority** Assembly/SERC

**Position** Voting Member

**Office/Role** Primary

**Category** American Red Cross Seat

**Dais Seat** 7



**Loren Jones**

**2nd Term** Jan 01, 2023 - Dec 31, 2025

**Appointing Authority** Assembly/SERC

**Position** Voting Member-Alternate

**Office/Role** Alternate

**Category** American Red Cross Seat

**Dais Seat** 7a



**Eileen G Hosey**

**1st Term** Jan 30, 2023 - Dec 31, 2025

**Appointing Authority** Assembly/SERC

**Position** Voting Member

**Office/Role** Primary

**Category** Vulnerable Populations Seat

**Dais Seat** 11



**Erin E Walker-tolles**

**2nd Term** Jan 01, 2023 - Dec 31, 2025

**Appointing Authority** Assembly/SERC

**Position** Voting Member-Alternate

**Office/Role** Alternate

**Category** Vulnerable Populations Seat

**Dais Seat** 11a



**Michelle Brown**

**5th Term** Jan 01, 2007 - Dec 31, 2028

**Appointing Authority** Assembly/SERC

**Position** Voting Member-Alternate

**Office/Role** Alternate

**Category** Manager's Designee

**Dais Seat** 14a



**Tom Mattice**

**5th Term** Jan 01, 2007 - Dec 31, 2028

**Appointing Authority** Assembly/SERC

**Position** Voting Member

**Office/Role** Primary

**Category** Manager's Designee

**Dais Seat** 14



**Wade Bryson**

1st Term N/A - N/A

No Recruitment

**Appointing Authority** Assembly/SERC

**Position** Voting Member

**Office/Role** Primary

**Category** Assembly Liaison

**Dais Seat** 1



**Vacancy Immediately - December 31, 2025**

**Appointing Authority** Assembly/SERC **Position**

Voting Member-Alternate **Office/Role** Alternate

**Category** Firefighter/EMS

**Dais Seat** 3a



**Vacancy Immediately - December 31, 2024**

**Appointing Authority** Assembly/SERC **Position**

Voting Member-Alternate **Category** Healthcare

Systems

**Dais Seat** 13a



**Vacancy Immediately - December 31, 2023**

**Appointing Authority** Assembly/SERC **Position**

Voting Member-Alternate **Office/Role** Alternate

**Category** Haz/Mat Transporter Seat **Dais Seat** 10a

# Application Form

## Profile

**NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.**

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Travis \_\_\_\_\_ J \_\_\_\_\_ Wolfe \_\_\_\_\_  
First Name Middle Initial Last Name

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
Suite or Apt

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Primary Phone

\_\_\_\_\_  
Alternate Phone

Capital City Fire Rescue \_\_\_\_\_ Firefighter/Paramedic \_\_\_\_\_  
Employer Job Title

### Residence Address if different from your Mailing "Home" Address listed above

\_\_\_\_\_

### Residence Address Line 2

### Residence City

Juneau

### Residence State

AK

### Residence Postal Code

99801

### Comments

\_\_\_\_\_

Secondary Email Address (if any)

[Redacted]

Which Boards would you like to apply for?

Local Emergency Planning Committee: Submitted

Are you applying for reappointment to this board?

Yes  No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I'm very interested in local emergency policy and planning. I saw that CCFR needed an alternate and I thought I would throw my name in the mix. I hope to use some of my college education in homeland securities and disaster management in this role. Thank you for your consideration.

Please select the type of board seat for which you are applying \*

Criteria specific seat as listed in the board's governing legislation

Please list any organizations for which you currently serve as a board member, officer, or employee.

IAFF L4303 President: 2013-present

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Education/Training: Please list both formal and informal education & training experiences:

15 years of emergency response experience. College education in homeland security and disaster management through UAF and FEMA

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

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### Demographics

The following information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

#### Ethnicity

Caucasian/Non-Hispanic

#### Gender

Male



Date of Birth

---

### Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

I Agree



Secondary Email Address (if any)

[Redacted]

Which Boards would you like to apply for?

Local Emergency Planning Committee: Submitted

Are you applying for reappointment to this board?

Yes  No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV]

Please explain, with specificity, your reasons for applying to serve on this particular board.

As a first responder and incident commander I want to assist in preparing my local community to respond to any emergency; making SOA DOT&PF resources available for potential incidents.

Please select the type of board seat for which you are applying \*

Criteria specific seat as listed in the board's governing legislation

Please list any organizations for which you currently serve as a board member, officer, or employee.

n/a

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Education/Training: Please list both formal and informal education & training experiences:

Alaska EMT instructor

**Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.**

Alaska EMT3, Alaska Fire Fighter and Engineer, FEMA Incident Command, Alaska Fire Medic (Wildland), MHSA Instructor.

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**Demographics**

The following information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

**Ethnicity**

Caucasian/Non-Hispanic

**Gender**

Male



Date of Birth

---

**Acknowledgement/Certification**

**In order to submit this application, please read and agree to the following statement:**

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

I Agree

# Application Form

## Profile

**NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.**

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Jamie \_\_\_\_\_ L \_\_\_\_\_ Bursell \_\_\_\_\_  
First Name Middle Initial Last Name

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
Suite or Apt

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Primary Phone

\_\_\_\_\_  
Alternate Phone

Southeast Alaska Surgery  
Center \_\_\_\_\_  
Employer

Compliance Officer \_\_\_\_\_  
Job Title

### Residence Address if different from your Mailing "Home" Address listed above

\_\_\_\_\_

### Residence Address Line 2

### Residence City

Juneau

### Residence State

Alaska

### Residence Postal Code

99801

### Comments

\_\_\_\_\_

Secondary Email Address (if any)

[Redacted]

Which Boards would you like to apply for?

Local Emergency Planning Committee: Submitted

Are you applying for reappointment to this board?

Yes  No

If you are applying for more than one board, how many total boards are you willing to serve on?

1

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV]

Please explain, with specificity, your reasons for applying to serve on this particular board.

13A Healthcare System is the seat I am applying for. As an employee of Southeast Alaska Surgery Center (SASC), I provide education and training to providers and employees, including emergency preparedness utilizing both the SASC Comprehensive Emergency Plan and the CBJ Comprehensive Emergency Plan. As a member of the Local Emergency Planning Committee, it will be my goal to cooperate and collaborate with local, tribal, regional, State, and Federal emergency officials' efforts to maintain an integrated response during a disaster or emergency situation. I am also interested in participating in community-based full-scale emergency exercises.

Please select the type of board seat for which you are applying \*

Criteria specific seat as listed in the board's governing legislation

Please list any organizations for which you currently serve as a board member, officer, or employee.

I am currently employed by Southeast Alaska Surgery Center in Juneau. I am the Compliance Officer and I also serve other positions as needed including Medical Assistant and Fluoroscopy Tech.

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

In 2016 I was appointed to the Juneau Assembly and served as a liaison/member for the Local Emergency Planning Committee, Human Resources Committee, Finance Committee, and Committee of the Whole. I also served on the city Fluoride Study Commission from 2004 to 2006.

**Education/Training: Please list both formal and informal education & training experiences:**

I hold both a Bachelor of Science degree in Psychology and a Master of Arts degree in Psychology. I have 18 years of experience in university-level instruction for Gross Human Anatomy and Physiology. I also have past experience as a Certified Water Safety Instructor and Lifeguard. Current Certifications I hold include USA Triathlon Certified Coach, Ironman Certified Coach, Slowtwitch Certified Triathlon Swim Coach, ACE Certified Personal Trainer, and ACE Certified Medical Exercise Specialist.

**Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.**

I hold a current Healthcare Provider BLS (basic life support) certification which includes CPR/AED training for adults, children, and infants.

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**Demographics**

The following information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

**Ethnicity**

Caucasian/Non-Hispanic

**Gender**

Female



Date of Birth

---

**Acknowledgement/Certification**

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

I Agree

## 44.05.060 - Personnel board.

- (a) *Board established.* There shall be a personnel board composed of five members who shall be appointed by the assembly. All appointments shall be for staggered three-year terms. No member of the personnel board who has served for three consecutive terms or nine years shall again be eligible for appointment until one full year has intervened, provided, however, that this restriction shall not apply if there are no other qualified applicants at the time reappointment is considered by the assembly human resources committee.
- (b) *Qualifications.* Members of the personnel board shall be residents of the City and Borough who shall serve without pay. The assembly will seek persons who have experience in the field of employee relations or personnel management to serve on the personnel board. Two seats shall be designated for members with a background in labor, two designated for members with a background in management, and one for a member of the general public. A member of the personnel board shall not be an employee of the City and Borough or a member of employee's immediate family or household or an employee of any collective bargaining organization which represents any City and Borough employees, other than those employed by the school district. When openings appear for designated labor seats, the Juneau Central Labor Council, AFL-CIO, will be asked to provide an endorsement for three applicants it believes meet the qualification to be designated as having "a background in labor" and meet all other requirements of this section 44.05.060(b).
- (c) *Meeting procedure.* The personnel board shall conduct its business, including notice, meetings and hearings, in accordance with the personnel rules.
- (d) *Responsibilities.* The personnel board shall hold meetings, conduct hearings, and issue findings and conclusions in employee appeals as provided in the personnel rules. The personnel board may order reinstatement, or the payment of back pay for an employee, or take other action as appropriate. The personnel board may not order the payment of attorneys' fees or costs for either party to an appeal, or the payment of damages, either compensatory, punitive, medical, therapeutic, or otherwise, to an employee. The personnel board may from time to time review and make recommendations to the manager on the personnel rules and amendments to the rules.
- (e) *Organization, quorum, and rules of order.* The personnel board shall each year appoint from its membership a chair and a vice-chair. Three members of the personnel board shall constitute a quorum and the concurrence of three members shall be necessary for action. Meetings of the personnel board shall be conducted according to Robert's Rules of Order, Newly Revised, provided motions need not be seconded.
- (f) *Assistance and personnel costs.* Staff support and assistance to the personnel board shall be provided by the human resources director and the municipal clerk as available and appropriate. Staff costs of the personnel board are to be borne by the City and Borough. Nonstaff costs in specific collective bargaining disputes for matters such as mediation and factfinding are to be borne equally by the parties to the dispute. For the purpose of this section, "staff costs" are those costs of consultants, subject to budgetary and funding limitations, and those costs necessary to pay the salaries of City and Borough employees who normally serve as staff to the personnel board and to supply those employees with normal overhead support.
- (g) *Duties of the personnel board.* In addition to other duties imposed on the board, it shall administer the policy established by chapter 44.10, entitled "Labor Relations," and shall have duties which shall include:
- (1) Determining the units appropriate for collective bargaining;
  - (2) Certifying or decertifying of employee organizations as exclusive representatives;
  - (3) Conducting representation elections;
  - (4) Resolving disputes, including mediation and fact-finding;
  - (5) Determining the extent of and remedy for unfair labor practices.

- (h) *Labor relations policies.* The personnel board may conduct hearings, issue cease and desist orders, conduct elections and take affirmative action to effectuate the policies of chapter 44.10.
- (i) *Rules and regulations.* The personnel board shall propose to the assembly rules and regulations, and amendments thereto, as may be necessary to effectuate the purposes of chapter 44.10. Upon receipt of such recommendations, the assembly may by resolution approve, disapprove, or modify such proposed rules, regulations, or amendments thereto.

(Serial No. 91-14, § 2, 1991; Serial No. 94-12, § 4, 1994; Serial No. 2004-08, § 5, 3-22-2004; Serial No. 2006-30, § 4, 9-11-2006, eff. 10-12-2006; Serial No. 2011-03(c), § 2, 2-28-2011, eff. 3-31-2011)

**Charter reference**— Personnel board, § 3.14.



City and Borough of Juneau,  
AK

## Personnel Board

### Board Roster



#### Cindy Spanyers

**3rd Term** Feb 01, 2020 - Jan 31, 2023

**Appointing Authority** Assembly

**Position** Voting Member

**Category** Labor Representative

**Dais Seat** 4



#### Mila Cosgrove

**1st Term** Mar 01, 2022 - Jan 31, 2024

**Appointing Authority** Assembly

**Position** Voting Member

**Category** Public

**Dais Seat** 2



#### Nancy Sutch

**4th Term** Feb 01, 2022 - Jan 31, 2025

**Appointing Authority** Assembly

**Position** Voting Member

**Category** Management Representative

**Dais Seat** 5



#### Kenneth L Southerland

**3rd Term** Feb 01, 2022 - Jan 31, 2025

**Appointing Authority** Assembly

**Position** Voting Member

**Category** Management Representative

**Dais Seat** 3



## Vacancy

**Appointing Authority** Assembly

**Position** Voting Member

**Category** Labor Representative

**Dais Seat** 1

# Application Form

## Profile

**NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.**

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Cindy \_\_\_\_\_ Spanyers \_\_\_\_\_  
First Name Middle Initial Last Name

\_\_\_\_\_

Email Address

\_\_\_\_\_

Home Address

\_\_\_\_\_

Suite or Apt

\_\_\_\_\_

City

\_\_\_\_\_

State

\_\_\_\_\_

Postal Code

\_\_\_\_\_

Primary Phone

\_\_\_\_\_

Alternate Phone

Retired from the Alaska Public Employees Association (Oct 2019)

Employer

Retired

Job Title

### Residence Address if different from your Mailing "Home" Address listed above

\_\_\_\_\_

### Residence Address Line 2

### Residence City

Juneau

### Residence State

AK

### Residence Postal Code

99801

### Comments

Labor Representative; previous member 1996-2008

Secondary Email Address (if any)

[Redacted]

Which Boards would you like to apply for?

Personnel Board: Submitted

Are you applying for reappointment to this board?

Yes  No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I feel my specialized work and volunteer activities lend themselves to this unique board. I understand what is expected and will endeavor to continue to be impartial.

Please select the type of board seat for which you are applying \*

Criteria specific seat as listed in the board's governing legislation

Please list any organizations for which you currently serve as a board member, officer, or employee.

Employed by the Alaska Public Employees Association (APEA/AFT) Officer - ADP

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Legislative Information Director, Retired Public Employees of Alaska (volunteer) Foundation Director, Sons of Norway (volunteer) Juneau Central Labor Council (volunteer) Shepherd of the Valley Church Council (one term - currently volunteer with the church food pantry) Previous employment: APEA/AFT; ASEA/AFSCME Local 52; Wage & Hour Investigator Dept of Labor; Fairbanks Central Labor Council AFL-CIO Volunteer: Shepard of the Valley Church Council Member Auke Bay Pre-school, Juneau Central Labor Council

Education/Training: Please list both formal and informal education & training experiences:

BA Political Science - University of Alaska Arbitration Training - George Meany Center

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

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### Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

#### Ethnicity

Caucasian/Non-Hispanic

#### Gender

Female



Date of Birth

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### Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

I Agree

# Application Form

## Profile

**NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.**

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Nadine \_\_\_\_\_ Lefebvre \_\_\_\_\_  
First Name Middle Initial Last Name

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
Suite or Apt

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Primary Phone

\_\_\_\_\_  
Alternate Phone

Retired \_\_\_\_\_  
Employer Job Title

### Residence Address if different from your Mailing "Home" Address listed above

\_\_\_\_\_

### Residence Address Line 2

### Residence City

Juneau

### Residence State

AK

### Residence Postal Code

99801

### Comments

\_\_\_\_\_

Secondary Email Address (if any)

[Redacted]

Which Boards would you like to apply for?

Personnel Board: Submitted

Are you applying for reappointment to this board?

Yes  No

If you are applying for more than one board, how many total boards are you willing to serve on?

1

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

none

Interests & Experiences

Please tell us about yourself and why you want to serve. [Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV]

Please explain, with specificity, your reasons for applying to serve on this particular board.

While I was a State of Alaska employee, I was a member of a labor union covered by a Collective Bargaining Agreement. I studied and learned about my CBA to become an effective shop steward and contract negotiator. These skills and experiences can make me an effective participant for fairness and equity in the CBJ personnel hearing process.

Please select the type of board seat for which you are applying \*

Criteria specific seat as listed in the board's governing legislation

Please list any organizations for which you currently serve as a board member, officer, or employee.

South East Alaska Master Gardeners Association At Large Seat

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Juneau Economic Development Council-Organized Labor representative three years Juneau Central Labor Council, AFL-CIO-Board President five years Alaska State Employees Association-Executive Board Southeast Seat six years Southeast Alaska Master Gardeners Association At Large

**Education/Training: Please list both formal and informal education & training experiences:**

Associate of Arts UAS Juneau AFSCME/ASEA Local 52 Steward Training

**Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.**

No licenses or certifications at this time

**Demographics**

The following information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

**Ethnicity**

Other

**Gender**

Female



Date of Birth

**Acknowledgement/Certification**

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

I Agree

**From:** [Trenton English](#)  
**To:** [Di Cathcart](#)  
**Cc:** [Dallas Hargrave](#); [Beth McEwen](#)  
**Subject:** Re: CBJ Personnel Board appointments  
**Date:** Friday, March 17, 2023 10:38:46 AM  
**Attachments:** [image001.png](#)

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Hey Di- Nadine offered her name during our last meeting and had the support of everyone in attendance.

Thanks,

Trenton English

Sent from my iPhone

On Mar 17, 2023, at 8:58 AM, Di Cathcart <[Di.Cathcart@juneau.gov](mailto:Di.Cathcart@juneau.gov)> wrote:

Hello Trenton and Dallas,  
I have received an application from Nadine Lefebvre for the Personnel Board – labor board seat it would appear. If the CLC approves of this application, and you are able to send me an email confirmation of that by 4pm today, I will include Nadine’s and Cindy’s in the Assembly Human Resources Agenda Packet for this coming Monday 3/20 meeting. If you need more time I’ll hold the applications and add them to the April HRC meeting.

Thanks

Di

**From:** Trenton English <[tenglish@local942.net](mailto:tenglish@local942.net)>  
**Sent:** Friday, March 3, 2023 7:56 AM  
**To:** Dallas Hargrave <[Dallas.Hargrave@juneau.gov](mailto:Dallas.Hargrave@juneau.gov)>  
**Cc:** Beth McEwen <[Beth.McEwen@juneau.gov](mailto:Beth.McEwen@juneau.gov)>; Di Cathcart <[Di.Cathcart@juneau.gov](mailto:Di.Cathcart@juneau.gov)>  
**Subject:** RE: CBJ Personnel Board appointments

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Dallas- The CLC’s next meeting is 3/14/23, does that work for providing another applicant? Cindy does have the full endorsement of the group.

Trenton English  
Laborers Local 942  
Business Rep.  
[tenglish@local942.net](mailto:tenglish@local942.net)

**From:** Dallas Hargrave <[Dallas.Hargrave@juneau.gov](mailto:Dallas.Hargrave@juneau.gov)>  
**Sent:** Thursday, March 2, 2023 1:37 PM  
**To:** Trenton English <[tenglish@local942.net](mailto:tenglish@local942.net)>  
**Cc:** Beth McEwen <[Beth.McEwen@juneau.gov](mailto:Beth.McEwen@juneau.gov)>; Di Cathcart <[Di.Cathcart@juneau.gov](mailto:Di.Cathcart@juneau.gov)>  
**Subject:** CBJ Personnel Board appointments

Trenton,

I got your contact information from Tom Brice and he indicated to me that you are the current Chair of the Juneau Central Labor council.

CBJ Ordinance 44.05.060, relating to the Personnel Board, states that two seats on the Personnel Board shall be designated for members with a background in labor. Rodney Hesson and Cindy Spanyers have occupied the two labor seats on the Personnel Board in the recent past. Cindy's term is expiring and she has reapplied to the Personnel Board. Rodney has resigned from the Personnel Board. The CBJ Ordinance states, "When openings appear for designated labor seats. The Juneau Central Council will be asked to provide an endorsement for three applicants it believes meet the qualification to be designated as having a 'background in labor'..." Applicants that are interested in the two open Labor seats can apply electronically through the process described on the [Boards & Committees – City and Borough of Juneau](#) web page. As the CBJ Clerk's office collects applications for the Assembly to consider appointing, I will check in with you to make sure the Central Labor Council is willing to endorse the applicants for the labor seats. Because Cindy has already applied for reappointment, if you can let me know the CLC's position on her reappointment, that would be helpful.

Thanks,  
Dallas

Dallas Hargrave  
Human Resources & Risk Management Director

City and Borough of Juneau, Alaska  
907.586.0225 ph,  
907.586.5392 fx.

**CBJ Master List of Boards as of March 2023**

Section F, Item 4.

	<b>Name of Board</b>	<b>Total # of Seats &amp; Membership Eligibility Requirements</b>	<b>Type of Board</b>	<b>Governing Legislation</b>	<b>Meetings</b>
1	<b>Americans with Disabilities Act Committee (ADA)</b>	<b>7 Seats Total:</b> All seats are open to any member of the public who wishes to apply. Persons with Disabilities or family members of persons with disabilities are encouraged to apply for any vacant seats on the committee. <b>(CDD Staff Support)</b>	Advisory Board	Resolution 2429	3rd Thurs - <b>Have not met since Sept 2019</b> , quorum issues then COVID
2	<b>Building Code Advisory Committee (BCAC)</b>	<b>5 Seats Total:</b> Representing to the extent possible: Architects, Electrical Engineers, Civil Engineers, Mechanical Engineers, and Contractors. <b>(CDD Staff Support)</b>	Advisory Board	CBJ Code 19; Resolutions 1116 and 1130	Wed's at 5pm at Downtown Fire Station. <b>Last met Sept 2022.</b>
3	<b>Douglas Advisory Board (DAB)</b>	<b>7 Seats Total:</b> All members must be qualified voters of the City & Borough residing on Douglas Island. <b>(City Clerk Staff Support)</b>	Advisory Board	Resolution 2331	3rd Wed at 5pm at Douglas Library Conference Rm
4	<b>Historic Resources Advisory Committee (HRAC)</b>	<b>9 Seats Total:</b> Members shall be appointed for a term of three years. The assembly shall invite applications for membership from archaeologists, historians, architects, people knowledgeable in the customs and language of the Tlingit & Haida people, owners of locally recognized historic property, people familiar with the operations and issues relating to the city museum, teachers and the general public. <b>(CDD Staff Support)</b>	Advisory Board	CBJ Code 49.10.410	1st Wed at 5pm at Conf. Rm 224/Zoom
5	<b>Juneau Commission on Aging (JCOA)</b>	<b>9 Seats Total:</b> 9 members + 1 Assembly Liaison. The assembly shall appoint members, to <b>2-year terms</b> , from a diverse population of people with knowledge of issues relating to aging or with expertise on health, housing, transportation, finances, insurance, and other areas of concern for seniors in Juneau. At least five public members shall be 65 years of age or older. Four public members shall serve without restriction as to age. <b>(City Clerk Staff Support)</b>	Advisory Board	Resolution 2944	3rd Tues at 10:30am via Zoom
6	<b>Juneau Commission on Sustainability (JCOS)</b>	<b>9 Seats Total:</b> 9 Public (Voting) members + 1 Assembly Liaison & 1 Planning Commission Member Ex-Officio. Commission membership shall reflect environmental, social, economic, and governmental perspectives, unified by the common interest of sustainability. The Commission shall draw its members from government, business, academia, not-for-profits, and neighborhood associations. <b>(E/PW Staff Support)</b>	Advisory Board	Resolution 2755	Regular Meetings-1st Wed at 12pm via Zoom, Worksessions-3rd Wed at 12pm via Zoom
7	<b>Juneau Human Rights Commission (JHRC)</b>	<b>7 Seats Total:</b> Membership shall be selected to provide the most balanced representation possible. The Assembly's purpose in establishing the JHRC, as stated in Resolution Nos. 1615(am), 2209, 2436, & 2738 remains unchanged: the Assembly finds discrimination against an inhabitant of the municipality because of any characteristic unrelated to merit is a matter of public concern, threatening the peace, order, health, safety, and general welfare of the municipality and its inhabitants; and continues to be the policy of the municipality to eliminate and prevent discrimination and harassment <b>(City Clerk Staff Support)</b>	Advisory Board	Resolution 2946	1st & 3rd Tues at 5pm via Zoom
8	<b>Juneau Public Libraries Endowment Board (JPLEB)</b>	<b>3 Seats Total:</b> 1 Public member, 1 member nominated by Friends of the Library, and the Public Library Director <b>(Library Staff Support)</b>	Advisory Board	Resolution 1609	meets once or twice a year at the call of the Library Director

**CBJ Master List of Boards as of March 2023**

Section F, Item 4.

	<b>Name of Board</b>	<b>Total # of Seats &amp; Membership Eligibility Requirements</b>	<b>Type of Board</b>	<b>Governing Legislation</b>	<b>Meetings</b>
9	<b>Local Emergency Planning Committee (LEPC)</b>	<b>12 voting members &amp; 12 alternate members</b> + the Manager's Designee & Alternate + Assembly Liaison, nominated by the Assembly and appointed by the Alaska State Emergency Response Commission. Reestablished the LEPC to ensure compliance with federal/state community right-to-know laws, meet community needs for emergency planning, and facilitate the integration of emergency plans generated by and for the hospital, the airport, the electric utility, oil spills, cruise ships, the Red Cross, and other agencies; <b>(Emergency Programs Staff Support)</b>	Advisory Board (by-laws)	Resolution 2974 AS 26.23.071 & 26.23.073	2nd Wed at 12pm at UAS Rec Center/Zoom
10	<b>Parks &amp; Recreation Advisory Committee (PRAC)</b>	<b>9 Seats Total:</b> 9 (voting) public members + 1 Assembly Liaison. Excluding parking management & facilities maintenance services, PRAC advises the assembly regarding all Parks & Recreation managed lands, facilities, and services including, but not limited to, Treadwell Arena, Aquatics Facilities, and the Jensen-Olson Arboretum. As well as provide recommendations for: planning/development affecting parks & recreation in the community, CIP, P&R Fee Schedule, legislation/regulations related to P&R, acquisition/disposal of CBJ lands related to P&R, naming of P&R facilities. <b>(P&amp;R Staff Support)</b>	Advisory Board	Ordinance 2022-64(b)(am)	1st Tues at 5:30pm at Assembly Chambers/Zoom
11	<b>Sister Cities Committee (SSC)</b>	<b>7 Seats Total:</b> 7 (voting) public members + 1 Assembly Liaison. SCC focused on nurturing CBJ relationships w/ designated Sister Cities, cultural exchanges w/ those cities & plan/coordinate official visits. <b>(Clerk Staff Support)</b>	Advisory Board	Resolution 2716	3rd Thurs at 5:30pm via Zoom. <b>Due to lack of members or applicants, SCC last met Oct 2021</b>
12	<b>Systemic Racism Review Committee (SRRC)</b>	<b>7 Seats Total:</b> 7 public members + 1 Assembly Liaison. Members selected to provide the most balanced representation possible: experience identifying unlawful discrimination—including based on race, color, or national origin—experience identifying social justice inequity, or intimate knowledge of local cultures and practices, including tribal culture and practices. <b>(City Clerk, Manager's Office &amp; Law Staff Support)</b>	Advisory Board	Ordinance 2020-32(c)(am) In the process of updating current SRRC Charge as of 3/2023	Tues. after a Regular Assembly Mtg. at 12pm via Zoom
13	<b>Utility Advisory Board (UAB)</b>	<b>7 Seats Total:</b> To the extent practicable, appointments shall be made as follows: one engineer registered in the State of Alaska, preferably with training and experience in water, wastewater, and/or utility systems design and operation; one accountant, preferably experienced with utility financial management practices; one general contractor, preferably experienced in the construction of water and/or wastewater utility systems; two commercial customers of the City and Borough water and/or wastewater utility; one residential customer of the City and Borough water and/or wastewater utility; and one member of the general public. <b>(E/PW Staff Support)</b>	Advisory Board	Resolution 2299	2nd Thurs at 5:15pm at Water Utility Shop/Zoom

**CBJ Master List of Boards as of March 2023**

Section F, Item 4.

	<b>Name of Board</b>	<b>Total # of Seats &amp; Membership Eligibility Requirements</b>	<b>Type of Board</b>	<b>Governing Legislation</b>	<b>Meetings</b>
14	<b>Wetlands Review Board (WRB)</b>	<b>9 Seats Total:</b> Two shall be members of the planning commission, and seven shall be members of the public. Planning commission members shall be appointed by the commission. Public board members shall be appointed by the assembly. When public members are appointed, the assembly shall consider obtaining the broadest possible representation of members with knowledge of the values, functions and uses of wetlands, such as fish or wildlife biology, geology, hydrology, land use planning, and engineering. (CDD Support Staff)	Advisory Board	CBJ Code 49.10.700-790. <b>Currently an Ordinance for Intro on 3/20 Assembly Mtg to dissolve the WRB, per PC mtg on 3/14 recommendation as WRB is no longer needed.</b>	3rd Thurs at 5:15pm. Due to quorum issues then COVID, <b>WRB last met Sept 2018</b>
15	<b>Youth Activities Board (YAB)</b>	<b>9 Seats Total:</b> a Parks and Recreation Advisory Committee member, nominated by the committee; a Juneau Arts & Humanities Council member, nominated by the council, a Juneau Sports Association member, nominated by the association; six public members, one of which must be 18 years or younger at time of appointment. <b>(P&amp;R Staff Support)</b>	Advisory Board	Resolution 2820	2nd Tues at 5:30pm Conf. Rm 224/Zoom
16	<b>Animal Hearing Board (AHB)</b>	<b>5 Seats Total:</b> The animal hearing board shall be composed of 5 members and 1 alternate member appointed by the manager for staggered 3-year terms. There shall be one member selected from each of the following groups: licensed veterinarians; organized animal interest groups; animal trainers, preferably experienced in handling problem animals; animal owners from the general public; and nonanimal owners from the general public. The alternate shall also be selected from one of these groups. <b>(City Clerk Staff Support)</b>	Appeal/Hearing Board - Quasi-Judicial Body	CBJ Code 08.30	As needed to hear an appeal. <b>Last hearing was Nov. 2020</b>
17	<b>Bidding Review Board (BRB)</b>	<b>5 Seats Total:</b> The bidding review board shall consist of five persons appointed by the assembly. To the extent possible, one of the members shall be an attorney licensed to practice law in the state <b>(City Clerk Staff Support)</b>	Appeal/Hearing Board - Quasi-Judicial Body	CBJ Code 53.50	As needed to hear an appeal. <b>Last hearing was April 2019</b>
18	<b>Board of Equalization (BOE)</b>	<b>9 Seats Total:</b> The board shall comprise a pool of no less than five, appointed by the assembly. Each panel hearing appeals shall consist of three members. appointed on the basis of their general business expertise and their knowledge or experience with quasi-judicial proceedings. General business expertise may include, but is not limited to, real and personal property appraisal, the real estate market, the personal property market, and other similar fields. STIPEND <b>(City Clerk Staff Support)</b>	Appeal/Hearing Board - Quasi-Judicial Body	CBJ Code 15.05, AS 29.10.200(41) and AS 29.45.800 and Ordinance 2022-21(b)	As needed to hear appeals. Last meeting was <b>Sept 2022 to update governing legislation.</b> Will start again in late April.
19	<b>Building Code Board of Appeals (BCBA)</b>	<b>7 Seats Total:</b> One member of the board of appeals shall be an architect, one member an engineer, one member an attorney, one member a general contractor, one member a mechanical contractor, one member an electrical contractor and one public member. <b>(City Clerk &amp; CDD Staff Support)</b>	Appeal/Hearing Board - Quasi-Judicial Body	CBJ Code 19 and Code 01.50	As needed to hear appeals <b>last met June 2015</b>

**CBJ Master List of Boards as of March 2023**

Section F, Item 4.

	Name of Board	Total # of Seats & Membership Eligibility Requirements	Type of Board	Governing Legislation	Meetings
20	<b>Personnel Board (PB)</b>	<b>5 Seats Total:</b> Members of the personnel board shall be residents of the City and Borough who shall serve without pay. The assembly will seek persons who have experience in the field of employee relations or personnel management to serve on the personnel board. A member of the personnel board shall not be an employee or spouse of an employee of the City and Borough or an employee of any collective bargaining organization which represents any City and Borough employees, other than those employed by the school district. <b>(City Clerk Staff Support)</b>	Appeal/Hearing Board - Quasi-Judicial Body	<a href="#">CBJ Charter 3.14</a>	As needed to hear personnel issues brought before the board. <b>Last met June 2022</b>
21	<b>Sales Tax Board of Appeals (STBA)</b>	<b>5 Seats Total:</b> To the extent possible, one member of the board of appeals shall be a certified public accountant, one member shall be licensed to practice law in the state, and the remainder shall be members of the general public.	Appeal/Hearing Board - Quasi-Judicial Body	CBJ Code 65.05.180	As needed to hear appeals. <b>Last met 2013</b>
22	<b>Juneau Economic Development Council (JEDC)</b>	<b>7 Public Seats,</b> Mayor, UAS Chancellor, 1 Organized Labor Seat, & 1 Non-Profit Environmental Seat: An independent not-for-profit corporation governed by a board of directors consisting of nine members, one member must represent organized labor and one must represent a nonprofit environmental organization. In addition, the mayor or the mayor's designee, and an assembly member serves on the council. The remaining five members on the board shall be selected based on their experience and expertise in fields relating to economic development, including but not limited to: large and small businesses; entrepreneurship; natural resource development; tourism; banking and finance; higher education; engineering and construction; and government. The council hires its own executive director who serves as staff to the council. <b>(JEDC Staff Support)</b>	Assembly appointed independent not-for-profit corporation board of directors.	Resolutions 2063 & 2136	1st Wed at 12pm at JEDC
23	<b>Airport Board</b>	<b>7 Seats Total:</b> 7 members + 1 Assembly Liaison. No member of the airport board, or member of a board members immediate family or household, may be employed by the Airport. No more than 3 members may be tenants under a lease with the airport, or an officer or employee of a tenant under lease with the airport. <b>(Airport Staff Support)</b>	Empowered Board (Charter)(term limits)(by-laws)	CBJ Charter 3.22 & CBJ Code 05.01	Regular Meetings-2nd Thurs.at 6pm JIA Alaska Room/Zoom
24	<b>Docks &amp; Harbors Board</b>	<b>9 Seats Total:</b> 9 members + 1 Assembly Liaison: No board member, or member of a board member's immediate family or household, may be employed by the Harbors Department. <b>(D/H Staff Support)</b>	Empowered Board (Charter)(term limits)(by-laws)	CBJ Charter 3.21 and CBJ Code 85.02	Regular Meetings-last Thurs. at 5pm Conf. Rm 224/Zoom
25	<b>Eaglecrest Ski Area Board</b>	<b>7 Seats Total:</b> 7 members + 1 Assembly Liaison: No board member, or member of a board member's immediate family or household, may be employed by the Eaglecrest ski area. <b>(Eaglecrest Staff Support)</b>	Empowered Board (Charter)(term limits)(by-laws)	CBJ Charter 3.20 and CBJ Code 67.05	Regular Meetings-1st Thurs. at 5:30pm Conf. Rm 224/Zoom

**CBJ Master List of Boards as of March 2023**

Section F, Item 4.

	<b>Name of Board</b>	<b>Total # of Seats &amp; Membership Eligibility Requirements</b>	<b>Type of Board</b>	<b>Governing Legislation</b>	<b>Meetings</b>
26	<b>Hospital Board</b>	<b>9 Seats Total:</b> 9 members + 1 Assembly Liaison: Up to two members of the hospital board of directors may be physicians in the community appointed from a list of those names submitted by the hospital medical staff. No board member, or member of a board member's immediate family or household, may be employed by the hospital. <b>STIPEND (BRH Staff Support)</b>	Empowered Board (Charter)(term limits)(by-laws)	CBJ Charter 3.15 and CBJ Code 45.05	Regular Meetings-4th Tues at 5:30pm via Zoom
27	<b>Planning Commission</b>	<b>9 Seats Total:</b> 9 members + 1 Assembly Liaison: Must file w/ Alaska Public Offices Commission. Performs the area-wide functions of planning, platting and zoning. They also serve as the Board of Adjustment for variances. The PC reviews and recommends updates to the Assembly of the CBJ Code and Comprehensive Plan. <b>STIPEND (CDD Staff Support)</b>	Empowered Board (Charter) & Quasi-Judicial Body(term limits)(by-laws)	CBJ Code 49.10	Regular Meetings-2nd & 4th Tues at 7pm at Assembly Chambers/Zoom

Board name	Name	Term	Start date	End date	Position	Category	Gender	Ethnicity
Airport Board	Dennis Bedford	2	1-Jul-20	30-Jun-23	Voting Member	Tenant	Male	Caucasian/Non-Hispanic
Airport Board	Theresa Yvette Soutiere	1	1-Jul-22	30-Jun-25	Voting Member	Public	Female	Caucasian/Non-Hispanic
Airport Board	Chris Peloso	2	1-Jul-22	30-Jun-25	Voting Member	Public		
Airport Board	Jodi M Garza	2	1-Jul-22	30-Jun-25	Voting Member	Tenant	Female	Caucasian/Non-Hispanic
Airport Board	Jerry A Kvasnikoff	1	1-Jul-20	30-Jun-23	Voting Member	Public	Male	American Indian/Alaskan native Aleutian
Airport Board	Al Clough	2	1-Jul-21	30-Jun-24	Voting Member	Tenant		
Airport Board	Danial R Spencer	1	1-Jul-21	30-Jun-24	Voting Member	Public	Male	Caucasian/Non-Hispanic
Airport Board	Michelle Bonnet Hale	1	N/A	N/A	Assembly Liaison	Assembly Liaison	Female	Caucasian/Non-Hispanic
ADA Committee	Pamela S Mueller-guy	8	1-Sep-19	31-Aug-22	Voting Member	Public	Female	Caucasian/Non-Hispanic
ADA Committee	Edmund R Driscoll	1	18-May-20	31-Aug-22	Voting Member	Public	Male	Caucasian/Non-Hispanic
ADA Committee	Charlene Steinman	2	1-Sep-18	31-Aug-21	Voting Member	Public		
ADA Committee	Ibn R Bailey	1	18-May-20	31-Aug-21	Voting Member	Public	Male	African American
ADA Committee	Vacancy	1	18-Dec-17	31-Aug-20	Voting Member	Public		
ADA Committee	Vacancy	1	1-Sep-20	1-Sep-23	Voting Member	Public		
ADA Committee	Vacancy	1	1-Sep-20	1-Sep-23	Voting Member	Public		
Bidding Review Board	Stephen F Sorensen	4	1-Jun-21	31-May-24	Voting Member	Public/Attorney	Male	
Bidding Review Board	Roger Healy	2	1-Jun-20	31-May-23	Voting Member	Public	Male	Caucasian/Non-Hispanic
Bidding Review Board	Brad Waldron	2	1-Jun-19	31-May-22	Voting Member	Public	Male	
Bidding Review Board	Jason Soza	1	14-Jun-21	31-May-23	Voting Member	Public		
Bidding Review Board	Alexander Smith	1	5-Nov-18	31-May-21	Voting Member	Public	Male	
Board of Equalization	Gary L Sonnenberg	1	24-May-21	31-Dec-23	Voting Member	Public	Male	
Board of Equalization	Raymond T Williams	1	24-May-21	31-Dec-23	Voting Member	Public	Male	Caucasian/Non-Hispanic
Board of Equalization	Emily Haynes	2	1-Jan-22	31-Dec-24	Voting Member	Public		
Board of Equalization	David B Epstein	4	24-May-21	31-Dec-23	Voting Member	Public	Male	Caucasian/Non-Hispanic
Board of Equalization	Kenneth L Solomon-gross	2	1-Jan-20	31-Dec-22	Voting Member	Public	Male	Caucasian/Non-Hispanic
Board of Equalization	Vacancy	1	24-May-21	31-Dec-22	Voting Member	Public		
Board of Equalization	Vacancy	1	1-Jan-22	31-Dec-24	Voting Member	Public		
Board of Equalization	Vacancy	1	1-Jan-22	31-Dec-24	Voting Member	Public		
Board of Equalization	Vacancy	1	30-Nov-21	31-Dec-22	Voting Member	Public		
Building Code Advisory Committee	Chris Gianotti	5	1-Dec-21	30-Nov-24	Voting Member	See governing legislation	Male	Caucasian/Non-Hispanic
Building Code Advisory Committee	Douglas Murray	9	1-Dec-21	30-Nov-24	Voting Member	See governing legislation		
Building Code Advisory Committee	Armando Deguzman	2	1-Dec-20	30-Nov-23	Voting Member	See governing legislation	Male	Hispanic
Building Code Advisory Committee	Alan Wilson	2	1-Dec-20	30-Nov-23	Voting Member	See governing legislation	Male	Caucasian/Non-Hispanic
Building Code Advisory Committee	Patrick Gorman	9	1-Dec-22	30-Nov-25	Voting Member	See governing legislation	Male	Caucasian/Non-Hispanic
Building Code Advisory Committee	Heidi Ceruto	1	1-Dec-17	30-Nov-20	Voting Member	See governing legislation		
Building Code Board of Appeals	Bradley S Austin	3	1-Sep-18	31-Aug-21	Voting Member	See governing legislation	Male	Caucasian/Non-Hispanic
Building Code Board of Appeals	Randall Walling	2	17-Sep-12	31-Aug-18	Voting Member	See governing legislation		
Building Code Board of Appeals	Heidi Ceruto	3	27-Nov-17	31-Aug-19	Voting Member	See governing legislation		
Building Code Board of Appeals	Jeffrey W Wilson	6	1-Sep-18	31-Aug-21	Voting Member	See governing legislation	Male	Caucasian/Non-Hispanic
Building Code Board of Appeals	Michael C. Story	6	1-Jan-00	31-Aug-20	Voting Member	See governing legislation		
Building Code Board of Appeals	Darrell A Wetherall	6	1-Sep-20	31-Aug-23	Voting Member	See governing legislation	Male	Unknown
Building Code Board of Appeals	Vacancy	1	31-Jul-16	31-Aug-19	Voting Member	See governing legislation		
Docks & Harbors Board	Mark Ridgway	2	1-Jul-20	30-Jun-23	Voting Member	Public	Male	Caucasian/Non-Hispanic
Docks & Harbors Board	Deborah Hart	1	1-Jul-22	30-Jun-25	Voting Member	Public	Female	Caucasian/Non-Hispanic
Docks & Harbors Board	James D. Becker	2	1-Jul-21	30-Jun-24	Voting Member	Commercial Fisherman		
Docks & Harbors Board	Annette G.e. Smith	2	1-Jul-22	30-Jun-25	Voting Member	Public	Female	Caucasian/Non-Hispanic
Docks & Harbors Board	Paul H Grant	1	1-Jul-21	30-Jun-24	Voting Member	Public	Male	Caucasian/Non-Hispanic
Docks & Harbors Board	Matthew E Leather	1	1-Jul-21	30-Jun-24	Voting Member	Public		Prefer not to Answer

Docks & Harbors Board	Don Etheridge	2	1-Jul-20	30-Jun-23	Voting Member	Public	Male	Caucasian/Non-Hispanic
Docks & Harbors Board	David K Larkin	1	1-Jul-20	30-Jun-23	Voting Member	Public	Male	Caucasian/Non-Hispanic
Docks & Harbors Board	Vacancy	1	1-Jul-22	30-Jun-25	Voting Member	Public		
Docks & Harbors Board	Wade Bryson	1	N/A	N/A	Assembly Liaison	Assembly Liaison	Male	Caucasian/Non-Hispanic
Douglas Advisory Board	Kayla A Mount	1	14-Mar-22	30-Sep-24	Voting Member	Public	Female	Caucasian/Non-Hispanic
Douglas Advisory Board	Joanna Wulffenstein	1	14-Mar-22	30-Sep-24	Voting Member	Public	Female	Caucasian/Non-Hispanic
Douglas Advisory Board	Mary Kay Pusich	5	1-Oct-19	30-Sep-22	Voting Member	Public	Female	
Douglas Advisory Board	Teri Tibbett	3	1-Oct-19	30-Sep-22	Voting Member	Public	Female	Caucasian/Non-Hispanic
Douglas Advisory Board	Ed Schoenfeld	1	1-Mar-21	30-Sep-23	Voting Member	Public	Male	Caucasian/Non-Hispanic
Douglas Advisory Board	Joyce Vick	5	1-Oct-20	30-Sep-23	Voting Member	Public	Female	
Douglas Advisory Board	Vacancy	1	1-Oct-22	1-Oct-25	Voting Member	Public		
Eaglecrest Ski Area Board	Kevin J Krein	1	1-Jul-20	30-Jun-23	Voting Member	Public	Male	Caucasian/Non-Hispanic
Eaglecrest Ski Area Board	Hannah Shively	1	16-Aug-22	30-Jun-24	Voting Member	Public	Female	Caucasian/Non-Hispanic
Eaglecrest Ski Area Board	Jonathan Dale	3	1-Jul-22	30-Jun-25	Voting Member	Public	Male	Caucasian/Non-Hispanic
Eaglecrest Ski Area Board	Norton Gregory	1	1-Jul-22	30-Jun-25	Voting Member	Public	Male	American Indian/Alaskan native Aleutian
Eaglecrest Ski Area Board	Stephanie Warpinski	1	1-Jul-22	30-Jun-25	Voting Member	Public	Female	Caucasian/Non-Hispanic
Eaglecrest Ski Area Board	Dave Hanna	2	1-Jul-20	30-Jun-23	Voting Member	Public	Male	Caucasian/Non-Hispanic
Eaglecrest Ski Area Board	Michael Satre	2	1-Jul-21	30-Jun-24	Voting Member	Public	Male	
Eaglecrest Ski Area Board	Alicia Hughes-skandijis	1	N/A	N/A	Assembly Liaison	Assembly Liaison	Female	
Historic Resources Advisory Committee	Charles Smythe	3	1-Jul-22	30-Jun-25	Voting Member	Public	Male	Caucasian/Non-Hispanic
Historic Resources Advisory Committee	Zane Jones	4	1-Jul-22	30-Jun-25	Voting Member	Public	Male	Caucasian/Non-Hispanic
Historic Resources Advisory Committee	Shauna McMahon	5	1-Jul-20	30-Jun-23	Voting Member	Public	Female	Caucasian/Non-Hispanic
Historic Resources Advisory Committee	Gary Gillette	3	1-Jul-22	30-Jun-25	Voting Member	Public		
Historic Resources Advisory Committee	Sarah L Hieb	1	1-Jul-20	30-Jun-23	Voting Member	Public	Female	Caucasian/Non-Hispanic
Historic Resources Advisory Committee	Shannon Crossley	2	1-Jul-21	30-Jun-24	Voting Member	Public	Female	Caucasian/Non-Hispanic
Historic Resources Advisory Committee	Dorene M Lorenz	2	1-Jul-21	30-Jun-24	Voting Member	Public	Female	Caucasian/Non-Hispanic
Historic Resources Advisory Committee	Donald G Harris	1	14-Mar-22	30-Jun-24	Voting Member	Public	Male	Caucasian/Non-Hispanic
Historic Resources Advisory Committee	Vacancy	1	1-Jul-20	30-Jun-23	Voting Member	Public		
Hospital Board	Richelle (shelly) A Deering	1	1-Jan-23	31-Dec-25	Voting Member	Public	Female	Caucasian/Non-Hispanic
Hospital Board	Lisa K Petersen	1	14-Jun-22	31-Dec-23	Voting Member	Public	Female	Hispanic
Hospital Board	John F Raster	1	1-Jan-23	31-Dec-25	Voting Member	Public(Physician)	Male	Caucasian/Non-Hispanic
Hospital Board	Hal Geiger	2	1-Jan-22	31-Dec-24	Voting Member	Public	Male	Caucasian/Non-Hispanic
Hospital Board	Max E Mertz	2	1-Jan-23	31-Dec-25	Voting Member	Public	Male	Caucasian/Non-Hispanic
Hospital Board	Brenda L Knapp	3	1-Jan-21	31-Dec-23	Voting Member	Public	Female	Caucasian/Non-Hispanic
Hospital Board	Lindy Jones	2	1-Jan-22	31-Dec-24	Voting Member	Public(Physician)	Male	Caucasian/Non-Hispanic
Hospital Board	Deborah L Johnston	2	1-Jan-22	31-Dec-24	Voting Member	Public	Female	Caucasian/Non-Hispanic
Hospital Board	Kenneth L Solomon-gross	2	1-Jan-21	31-Dec-23	Voting Member	Public	Male	Caucasian/Non-Hispanic
Hospital Board	Carole Triem	1	N/A	N/A	Assembly Liaison	Assembly Liaison	Female	Caucasian/Non-Hispanic
Juneau Commission on Aging	Kathleen Samalon	2	1-Jan-22	31-Dec-23	Voting Member	Public Member over 65	Female	Caucasian/Non-Hispanic
Juneau Commission on Aging	Linda E Kruger	2	1-Jan-22	31-Dec-23	Voting Member	Public Member over 65	Female	Caucasian/Non-Hispanic
Juneau Commission on Aging	Ann M Stepetin	2	1-Jan-22	31-Dec-23	Voting Member	Public	Female	American Indian/Alaskan native Aleutian
Juneau Commission on Aging	Carol Ende	3	1-Jan-23	31-Dec-24	Voting Member	Public Member over 65	Female	
Juneau Commission on Aging	Jennifer Carson	3	1-Jan-23	31-Dec-24	Voting Member	Public	Female	Caucasian/Non-Hispanic
Juneau Commission on Aging	Susan H Warner	1	1-Aug-22	31-Dec-23	Voting Member	Public Member over 65		
Juneau Commission on Aging	Jennifer L Garrison	1	1-Jan-22	31-Dec-24	Voting Member	Public	Female	Caucasian/Non-Hispanic
Juneau Commission on Aging	Deborah L Craig	1	1-Jan-23	31-Dec-24	Voting Member	Public Member over 65	Female	Caucasian/Non-Hispanic
Juneau Commission on Aging	Emily A Kane	3	1-Jan-22	31-Dec-23	Voting Member	Public	Female	Caucasian/Non-Hispanic
Juneau Commission on Aging	Michelle Bonnet Hale	1	N/A	N/A	Assembly Liaison	Assembly Liaison	Female	Caucasian/Non-Hispanic
Juneau Commission on Sustainability	Jessica L Barker	1	8-Aug-22	30-Jun-24	Voting Member	Public	Female	Caucasian/Non-Hispanic

Juneau Commission on Sustainability	Paul Voelckers	1	1-Jan-22	31-Dec-22	Ex-Officio	Planning Commissioner	Male	Caucasian/Non-Hispanic
Juneau Commission on Sustainability	David E Teal	1	21-Sep-20	30-Jun-23	Voting Member	Public	Male	Caucasian/Non-Hispanic
Juneau Commission on Sustainability	Gretchen Keiser	2	1-Jul-21	30-Jun-24	Voting Member	Public	Female	Caucasian/Non-Hispanic
Juneau Commission on Sustainability	Steve Behnke	4	1-Jul-21	30-Jun-24	Voting Member	Public	Male	Caucasian/Non-Hispanic
Juneau Commission on Sustainability	Nick Waldo	1	8-Aug-22	30-Jun-25	Voting Member	Public	Male	Caucasian/Non-Hispanic
Juneau Commission on Sustainability	Duff Mitchell	4	1-Jul-22	30-Jun-25	Voting Member	Public	Male	Caucasian/Non-Hispanic
Juneau Commission on Sustainability	Marian Call	1	11-Jul-22	30-Jun-25	Voting Member	Public	Female	Caucasian/Non-Hispanic
Juneau Commission on Sustainability	James Powell	2	1-Jul-20	30-Jun-23	Voting Member	Public	Male	
Juneau Commission on Sustainability	Laura Achee	1	21-Nov-22	30-Jun-23	Voting Member	Public	Female	Caucasian/Non-Hispanic
Juneau Commission on Sustainability	Maria Gladziszewski	1	N/A	N/A	Assembly Liaison	Assembly Liaison		
Juneau Economic Development Council	Marc Guevarra	1	23-Nov-20	31-Oct-23	Voting Member	Public	Male	Asian or Pacific islander
Juneau Economic Development Council	Alexander Kotlarov	2	1-Nov-22	31-Oct-25	Voting Member	Public	Male	Caucasian/Non-Hispanic
Juneau Economic Development Council	Garrett Schoenberger	2	1-Nov-22	31-Oct-25	Voting Member	Public	Male	Caucasian/Non-Hispanic
Juneau Economic Development Council	Melissa M Kookesh	2	22-Nov-21	31-Oct-24	Voting Member	Public	Female	American Indian/Alaskan native Aleutian
Juneau Economic Development Council	Aaron J Morrison	1	22-Nov-21	31-Oct-24	Voting Member	Public	Male	Caucasian/Non-Hispanic
Juneau Economic Development Council	Jake Carpenter	2	22-Nov-21	31-Oct-24	Voting Member	Public	Male	Unknown
Juneau Economic Development Council	Raymond Paddock	1	23-Nov-20	31-Oct-23	Voting Member	Public	Male	American Indian/Alaskan native Aleutian
Juneau Economic Development Council	Jill M Weitz	1	23-Nov-20	31-Oct-23	Voting Member	Non-Profit Environmental Rep.	Female	
Juneau Economic Development Council	Trenton English	1	27-Feb-23	31-Oct-25	Voting Member	Organized Labor Representative	Male	
Juneau Economic Development Council	Karen Carey	1	N/A	N/A	Voting Member	UAS Chancellor		
Juneau Economic Development Council	Beth Weldon	1	N/A	N/A	Voting Member	Mayor Seat		
Juneau Economic Development Council	Carole Triem	1	N/A	N/A	Voting Member	Mayor's Alternate	Female	Caucasian/Non-Hispanic
Juneau Human Rights Commission	Mary Wegner	1	22-Mar-21	31-May-24	Voting Member	Public	Female	Caucasian/Non-Hispanic
Juneau Human Rights Commission	Paula M Drake	1	21-Nov-22	31-May-23	Voting Member	Public	Female	American Indian/Alaskan native Aleutian
Juneau Human Rights Commission	Emily Mesch	1	12-Jul-21	31-May-24	Voting Member	Public	Female	Other
Juneau Human Rights Commission	Camille A. Mauch	1	30-Jan-23	31-May-25	Voting Member	Public	Female	American Indian/Alaskan native Aleutian
Juneau Human Rights Commission	Haifa S Foroughi	3	1-Jun-20	31-May-23	Voting Member	Public		
Juneau Human Rights Commission	Lance M Mitchell	1	4-Apr-22	31-May-23	Voting Member	Public	Male	African American
Juneau Human Rights Commission	Vacancy	1	1-Jun-22	31-May-25	Voting Member	Public		
Juneau Public Libraries Endowment Board	Carol M Race	1	25-Apr-22	31-Jan-25	Voting Member	Friends of the Library Representative	Prefer not	Caucasian/Non-Hispanic
Juneau Public Libraries Endowment Board	Donna Pierce	3	1-Feb-21	31-Jan-24	Voting Member	Public	Female	Caucasian/Non-Hispanic
Juneau Public Libraries Endowment Board	Vacancy	1	N/A	N/A	Voting Member	Library Director		
Local Emergency Planning Committee	Tom Mattice	5	1-Jan-07	31-Dec-28	Voting Member	Manager's Designee		
Local Emergency Planning Committee	Michelle Brown	5	1-Jan-07	31-Dec-28	Voting Member-Alternate	Manager's Designee		
Local Emergency Planning Committee	Erin E Walker-tolles	2	1-Jan-23	31-Dec-25	Voting Member-Alternate	Vulnerable Populations Seat	Female	Caucasian/Non-Hispanic
Local Emergency Planning Committee	Ed Quinto	4	1-Jan-23	31-Dec-25	Voting Member	Firefighter/EMS	Male	Asian or Pacific islander
Local Emergency Planning Committee	Britta Tonnessen	2	1-Jan-23	31-Dec-25	Voting Member	American Red Cross Seat	Female	Caucasian/Non-Hispanic
Local Emergency Planning Committee	Evan M Price	1	30-Jan-23	31-Dec-23	Voting Member	BRH Hospital Seat		
Local Emergency Planning Committee	Jeffrey F Garmon	1	30-Jan-23	31-Dec-23	Voting Member	Haz/Mat Transporter Seat	Male	Caucasian/Non-Hispanic
Local Emergency Planning Committee	Eileen G Hosey	1	30-Jan-23	31-Dec-25	Voting Member	Vulnerable Populations Seat	Female	Caucasian/Non-Hispanic
Local Emergency Planning Committee	David Campbell	4	1-Jan-21	31-Dec-23	Voting Member-Alternate	Peace Officer		
Local Emergency Planning Committee	Sabrina Boone	1	14-Mar-22	31-Dec-24	Voting Member-Alternate	AK Native Tribal Representative Seat		
Local Emergency Planning Committee	Tonia Montez	2	1-Jan-21	31-Dec-23	Voting Member-Alternate	BRH Hospital Seat		
Local Emergency Planning Committee	Loren Jones	2	1-Jan-23	31-Dec-25	Voting Member-Alternate	American Red Cross Seat	Male	Caucasian/Non-Hispanic
Local Emergency Planning Committee	Corey L Padron	1	14-Mar-22	31-Dec-24	Voting Member	AK Native Tribal Representative Seat	Male	Caucasian/Non-Hispanic
Local Emergency Planning Committee	Elaine M Hickey	1	4-Apr-22	31-Dec-24	Voting Member	Healthcare Systems	Female	Caucasian/Non-Hispanic
Local Emergency Planning Committee	Destiny Sargeant	2	1-Jan-21	31-Dec-23	Voting Member	General Public Seat	Female	Caucasian/Non-Hispanic
Local Emergency Planning Committee	Jennifer Pemberton	1	7-Feb-22	31-Dec-24	Voting Member	Media Seat	Female	Hispanic
Local Emergency Planning Committee	Warren J Russell	2	1-Jan-22	31-Dec-24	Voting Member-Alternate	Media Seat	Male	Caucasian/Non-Hispanic
Local Emergency Planning Committee	Ryan G Sand	1	1-Jan-22	31-Dec-24	Voting Member-Alternate	Right to Know Act of 1988	Male	Caucasian/Non-Hispanic
Local Emergency Planning Committee	Karen Wood	3	1-Jan-22	31-Dec-24	Voting Member	Community Group Seat	Female	Caucasian/Non-Hispanic

Local Emergency Planning Committee	Ed Williams	5	1-Jan-22	31-Dec-24	Voting Member-Alternate	Community Group Seat	Male	Caucasian/Non-Hispanic
Local Emergency Planning Committee	Christopher L Russell	1	1-Jan-22	31-Dec-24	Voting Member	Right to Know Act of 1988	Male	Hispanic
Local Emergency Planning Committee	Scott Erickson	2	1-Jan-21	31-Dec-23	Voting Member	Peace Officer		
Local Emergency Planning Committee	Louisa Phillips	1	27-Feb-23	31-Dec-23	Voting Member-Alternate	General Public Seat	Female	
Local Emergency Planning Committee	Vacancy	1	1-Jan-22	31-Dec-24	Voting Member-Alternate	Healthcare Systems		
Local Emergency Planning Committee	Vacancy	1	1-Jan-23	31-Dec-25	Voting Member-Alternate	Firefighter/EMS		
Local Emergency Planning Committee	Vacancy	1	4-Apr-22	31-Dec-23	Voting Member-Alternate	Haz/Mat Transporter Seat		
Local Emergency Planning Committee	Wade Bryson	1	N/A	N/A	Voting Member	Assembly Liaison	Male	Caucasian/Non-Hispanic
Parks & Recreation Advisory Committee	Danika Swanson	1	1-Mar-22	28-Feb-25	Voting Member	Public	Female	Caucasian/Non-Hispanic
Parks & Recreation Advisory Committee	Josh Anderson	3	1-Mar-21	29-Feb-24	Voting Member	Public		
Parks & Recreation Advisory Committee	Taylor A Murph	1	1-Mar-22	28-Feb-25	Voting Member	Public	Male	Caucasian/Non-Hispanic
Parks & Recreation Advisory Committee	Will Muldoon	3	1-Mar-22	28-Feb-25	Voting Member	Public	Male	Caucasian/Non-Hispanic
Parks & Recreation Advisory Committee	Makayla M Chappell	1	22-Mar-21	29-Feb-24	Voting Member	Public	Female	American Indian/Alaskan native Aleutian
Parks & Recreation Advisory Committee	Christina L Mounce	1	11-Jul-22	28-Feb-23	Voting Member	Public	Female	Caucasian/Non-Hispanic
Parks & Recreation Advisory Committee	Christopher Mertl	4	29-Feb-20	28-Feb-23	Voting Member	Public	Male	Caucasian/Non-Hispanic
Parks & Recreation Advisory Committee	Brandie Hofmeister	1	11-Jul-22	28-Feb-23	Voting Member	Public		
Parks & Recreation Advisory Committee	Vacancy	1	22-Mar-21	29-Feb-24	Voting Member	Public		
Parks & Recreation Advisory Committee	Vacancy	1	N/A	N/A	Ex-Officio	State Parks Liaison		
Parks & Recreation Advisory Committee	Gregory 'greg' Smith	1	N/A	N/A	Assembly Liaison	Assembly Liaison	Male	
Personnel Board	Nancy Sutch	4	1-Feb-22	31-Jan-25	Voting Member	Management Representative	Female	Caucasian/Non-Hispanic
Personnel Board	Mila Cosgrove	1	1-Mar-22	31-Jan-24	Voting Member	Public	Female	Caucasian/Non-Hispanic
Personnel Board	Cindy Spanyers	3	1-Feb-20	31-Jan-23	Voting Member	Labor Representative	Female	Caucasian/Non-Hispanic
Personnel Board	Kenneth L Southerland	3	1-Feb-22	31-Jan-25	Voting Member	Management Representative	Male	American Indian/Alaskan native Aleutian
Personnel Board	Vacancy	1	12-Dec-22	31-Jan-23	Voting Member	Labor Representative		
Planning Commission	Hans E Pedersen	2	1-Jan-22	31-Dec-24	Voting Member	Public		
Planning Commission	Mandy Cole	1	1-Jan-21	31-Dec-23	Voting Member	Public	Female	Caucasian/Non-Hispanic
Planning Commission	Nina Keller	1	1-Jan-23	31-Dec-25	Voting Member	Public	Female	Caucasian/Non-Hispanic
Planning Commission	David B Epstein	1	1-Jan-23	31-Dec-25	Voting Member	Public	Male	Caucasian/Non-Hispanic
Planning Commission	Adam C Brown	1	1-Jan-23	31-Dec-25	Voting Member	Public	Male	Caucasian/Non-Hispanic
Planning Commission	Travis W Arndt	2	1-Jan-22	31-Dec-24	Voting Member	Public	Male	Caucasian/Non-Hispanic
Planning Commission	Paul Voelckers	3	17-Dec-13	31-Dec-23	Voting Member	Public	Male	Caucasian/Non-Hispanic
Planning Commission	Michael Levine	3	1-Jan-15	31-Dec-23	Voting Member	Public	Male	Caucasian/Non-Hispanic
Planning Commission	Matthew Bell	1	16-Aug-22	31-Dec-24	Voting Member	Public	Male	American Indian/Alaskan native Aleutian
Planning Commission	W'Ájahlaal G'Á-idaak	1	N/A	N/A	Assembly Liaison	Assembly Liaison		
Sales Tax Board of Appeals	Mark A. Smith	3	1-Jan-19	31-Dec-21	Voting Member	Accountant		
Sales Tax Board of Appeals	Vacancy	1	1-Jan-19	1-Jan-22	Voting Member	Attorney		
Sales Tax Board of Appeals	Vacancy	1	1-Jan-21	31-Dec-23	Voting Member	Public		
Sales Tax Board of Appeals	Vacancy	1	1-Jan-21	1-Jan-24	Voting Member	Public		
Sales Tax Board of Appeals	Vacancy	1	1-Jan-22	1-Jan-25	Voting Member	Public		
Sister Cities Committee	Kelsey B Aho	1	23-Nov-20	1-Jan-24	Voting Member	Public	Female	Caucasian/Non-Hispanic
Sister Cities Committee	Samantha K Brown	1	13-Sep-21	1-Jan-24	Voting Member	Public	Female	Asian or Pacific islander
Sister Cities Committee	Allan Alcancia	1	11-Feb-19	1-Jan-22	Voting Member	Public		
Sister Cities Committee	Vacancy	1	23-Nov-20	1-Jan-23	Voting Member	Public		
Sister Cities Committee	Vacancy	1	31-Dec-20	1-Jan-24	Voting Member	Public		
Sister Cities Committee	Vacancy	1	2-Jan-22	2-Jan-25	Voting Member	Public		
Sister Cities Committee	Vacancy	1	23-Nov-20	1-Jan-23	Voting Member	Public		
Sister Cities Committee	W'Ájahlaal G'Á-idaak	1	N/A	N/A	Assembly Liaison	Assembly Liaison		
Systemic Racism Review Committee	Gail Cheney	1	17-Feb-22	30-Jun-24	Voting Member	General Public Seat	Female	American Indian/Alaskan native Aleutian
Systemic Racism Review Committee	Ephraim D Froehlich	1	25-Aug-22	30-Jun-25	Voting Member	General Public Seat	Male	Other

Systemic Racism Review Committee	Kelli R Patterson	1	1-Apr-21	30-Jun-24	Voting Member	General Public Seat	Female	African American
Systemic Racism Review Committee	Grace Lee	1	1-Apr-21	30-Jun-23	Voting Member	General Public Seat	Female	Asian or Pacific Islander
Systemic Racism Review Committee	Ivan Nance	1	17-Feb-22	30-Jun-23	Voting Member	General Public Seat	Male	Caucasian/Non-Hispanic
Systemic Racism Review Committee	Vacancy	1	1-Apr-21	30-Jun-23	Voting Member	General Public Seat		
Systemic Racism Review Committee	Vacancy	1	1-Jul-22	1-Jul-25	Voting Member	General Public Seat		
Systemic Racism Review Committee	W'Ājahlaal GĀ-idaak	1	N/A	N/A	Assembly Liaison	Assemblymember		
Utility Advisory Board	Stuart A Cohen	1	25-Jan-21	31-May-23	Voting Member	Public		
Utility Advisory Board	Andrew Campbell	3	1-Jun-21	31-May-24	Voting Member	Public		
Utility Advisory Board	Elizabeth A Pederson	2	1-Jun-22	31-May-25	Voting Member	Public/Accountant	Female	Caucasian/Non-Hispanic
Utility Advisory Board	Geoffrey Larson	6	1-Jun-21	31-May-24	Voting Member	Large Commercial User		
Utility Advisory Board	Grant Ritter	3	1-Jun-20	31-May-23	Voting Member	Public/Residential	Male	Caucasian/Non-Hispanic
Utility Advisory Board	Janet Hall Schempf	5	1-Jun-20	31-May-23	Voting Member	Retired State Habitat Biologist	Female	Unknown
Utility Advisory Board	Vacancy	1	1-Jun-22	1-Jun-25	Voting Member	AEL&P Mechanical Engineer		
Wetlands Review Board	Lucas M Chambers	1	1-Jan-19	31-Dec-21	Voting Member	Public	Male	Caucasian/Non-Hispanic
Wetlands Review Board	Emily Haynes	1	24-Jun-19	31-Dec-21	Voting Member	Public		
Wetlands Review Board	Percy E Frisby	1	1-Jan-19	31-Dec-21	Voting Member	Public	Male	American Indian/Alaskan native Aleutian
Wetlands Review Board	Ryan A Bare	1	1-Apr-19	31-Dec-21	Voting Member	Public	Male	Caucasian/Non-Hispanic
Wetlands Review Board	John Hudson	1	5-Mar-18	31-Dec-21	Voting Member	Public	Male	
Wetlands Review Board	Claude (chip) Mcmillan Iii	1	25-Jun-18	31-Dec-20	Voting Member	Public	Male	
Wetlands Review Board	Vacancy	1	24-Jun-19	31-Dec-20	Voting Member	Public		
Wetlands Review Board	Vacancy	1	1-Jan-23	1-Jan-26	Voting Member	Planning Commissioner		
Wetlands Review Board	Vacancy	1	1-Jan-23	1-Jan-26	Voting Member	Planning Commissioner		
Youth Activities Board	Summer A Christiansen	2	1-Sep-22	31-Aug-25	Voting Member	Public	Female	Caucasian/Non-Hispanic
Youth Activities Board	Bonita Nelson	3	1-Sep-22	31-Aug-25	Voting Member	Public	Female	Caucasian/Non-Hispanic
Youth Activities Board	Tom L Rutecki	1	21-Sep-20	31-Aug-23	Voting Member	Public	Male	Caucasian/Non-Hispanic
Youth Activities Board	Kristina M Moore-jager	1	21-Sep-20	31-Aug-23	Voting Member	Public	Female	American Indian/Alaskan native Aleutian
Youth Activities Board	Elizabeth Balstad	2	1-Sep-20	31-Aug-23	Voting Member	Public	Female	Caucasian/Non-Hispanic
Youth Activities Board	Jack F Lovejoy	1	23-Aug-21	31-Aug-24	Voting Member	Youth 18 yrs or younger when appointed	Female	Caucasian/Non-Hispanic
Youth Activities Board	Samantha D Schwarting	1	23-Aug-21	31-Aug-24	Voting Member	Public	Female	Caucasian/Non-Hispanic
Youth Activities Board	Josh Anderson	1	23-Nov-20	28-Feb-22	Voting Member	PRAC Representative		
Youth Activities Board	Vacancy	1	19-Aug-19	31-Aug-22	Voting Member	JAHC Representative		



### **CBJ BOARDS AT A GLANCE**

CBJ has approximately 30+ boards consisting of 270+ seats held by Juneau citizens which provide for direct public participation in the City’s decision making process. In a democratic form of government, it is not only a right but a responsibility for citizens to help shape the community in which we live. This is realized when individuals come together across neighborhood, economic, social, and cultural lines to serve as board members, assisting our local government in making decisions that affect all the citizens within our community. Following is a listing of the current CBJ Boards according to the board type listed on the other side of this sheet.

#### **Enterprise/Empowered Boards+**

- Bartlett Regional Hospital Board
- Docks & Harbors Board
- Eaglecrest Ski Area Board
- Juneau International Airport Board
- Planning Commission\*

#### **Appeal Boards**

- Animal Hearing Board\*\*
- Bidding Review Board
- Board of Equalization
- Building Code Board of Appeals
- Personnel Board
- Sales Tax Board of Appeals

*\*\*Members appointed by the City Manager*

#### **Advisory Boards**

- Americans with Disabilities Act Committee
- Aquatics Board\*\*\*
- Building Code Advisory Board
- Douglas Advisory Board
- Fisheries Development Committee
- Historic Resources Advisory Committee
- Jensen-Olson Arboretum Advisory Board\*\*\*
- Juneau Commission on Aging
- Juneau Commission on Sustainability
- Juneau Human Rights Commission
- Juneau Public Libraries Endowment Board
- Local Emergency Planning Committee
- Parks & Recreation Advisory Committee\*\*\*
- Sister Cities Committee
- Systemic Racism Review Committee
- Treadwell Arena Advisory Board\*\*\*
- Utility Advisory Board
- Wetlands Review Board
- Youth Activities Board

#### **Ad Hoc Committees, Task Forces & Steering Committees**

- 1% for Art Committees for a variety of CBJ Capital Projects

Blueprint Downtown Steering Committee  
*[Members appointed by the Planning Commission]*

Douglas/West Juneau Area Plan Steering Committee  
*[Members appointed by the Planning Commission]*

*\*\*\* Ordinance 2022-64* has been introduced which will eliminate the current Aquatics Board, Treadwell Arena Advisory Board, Jensen-Olson Arboretum Advisory Board, and Parks and Recreation Advisory Board (PRAC) and recreate a new PRAC via code. This ordinance is scheduled for public hearing and action at the Monday, January 9, 2023 Assembly meeting. If this ordinance is adopted as introduced, all of the boards listed in this ordinance will be dissolved upon adoption of the ordinance with the exception of the PRAC which will undergo a reestablishment/transition period in March/April 2023.

*“Everybody can be great because anybody can serve. You don’t have to have a college degree to serve. You don’t have to make your subject and verbs agree to serve. You only need a heart full of grace, a soul generated by love.” ~ Martin Luther King, Jr.*

## **CBJ BOARDS AT A GLANCE cont...**

The following is a hierarchy of the various CBJ Boards, Committees, Commissions, Task Forces, etc... hereafter collectively referred to as "CBJ Boards." For the most part, CBJ Boards are created and appointed by the Assembly following recommendations from the Assembly Human Resources Committee with a few exceptions as noted on the reverse side.

Some of our boards are created via CBJ Charter, while others are created by CBJ Code, Resolution, or Mayoral decree. The boards are classified primarily into categories according to the type of governing legislation by which they were created. Following are details of the types of boards as well as some of their unique characteristics. On the next page you can see a list of all our current CBJ Boards, Commissions, Committees which is also available online at <https://juneau.org/clerk/boards-committees>.

**"Enterprise" or "Empowered Boards"** are created in the CBJ Charter which requires a vote of the people and these boards oversee the operations, budgets and, for most, the hiring of the general managers of the following CBJ enterprises: Airport, Docks & Harbors, Eaglecrest Ski Area and the Bartlett Regional Hospital. As these are decision making bodies, board members on these bodies undergo a more rigorous board application/interview appointment process and some receive a stipend for their service.

**\*Planning Commission** is a unique body that is created via Alaska Statute and CBJ Code and their powers and duties are a combination of those held by empowered boards, appeal boards, and advisory boards.

**Appeal Boards** are created by ordinance and are part of the CBJ Code. They serve as quasi-judicial bodies to hear appeals and include the following boards: Board of Equalization (property assessment appeals), Personnel Board (labor union appeals), Animal Hearing Board (dangerous & potentially dangerous dog appeals), Building Code Board of Appeals, Bidding Review Board, and Sales Tax Board of Appeals.

**Advisory Boards** are created by either Ordinance or Resolution and they advise the Assembly on matters which are included in the scope of work included in their governing legislation. Advisory Boards are charged with advising the Assembly on their subject matter. They do not have the authority to establish policies or make decisions on behalf of the Assembly, nor to direct employees.

**Ad Hoc Committees & Task Forces** are groups formed to complete an outlined task in a specified time frame. They are generally created by Mayoral decree and are subject to the same rules and requirements as an Advisory Board.

**Steering Committees** are stakeholder groups created by a CBJ Board in order to undertake a large planning task such as the Blueprint Downtown Steering Committee established in 2018 by the Planning Commission.

*"If you are planning for one year, grow rice. If you are planning for 20 years, grow trees.  
If you are planning for centuries, grow people."  
Chinese Proverb*