



# YOUTH ACTIVITY BOARD AGENDA

August 13, 2024 at 5:30 PM

Zoom Webinar

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<https://juneau.zoom.us/j/94184441385> or +1 669 444 9171 US Webinar ID: 941 8444 1385

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. APPROVAL OF AGENDA**

**D. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

**E. APPROVAL OF MINUTES**

1. Approval of Minutes from April 17, 2024

**F. UNFINISHED BUSINESS**

**G. NEW BUSINESS**

2. YAB transition update  
Youth Activity Board seats - 3 vacant  
HRC Annual Report

**H. COMMITTEE MEMBER / LIAISON COMMENTS AND QUESTIONS**

3. PRAC  
JAHC

**I. NEXT MEETING DATE**

**J. ADJOURNMENT**

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: [city.clerk@juneau.gov](mailto:city.clerk@juneau.gov).

**Youth Activities Board Meeting  
City Hall Conference Room #224**

**April 17, 2024**

**5:00 p.m.**

This meeting will take place virtually via **Zoom Webinar**. To join the Zoom Webinar, go to <https://juneau.zoom.us/j/96746504233>

Or Telephone: Dial (for higher quality, dial a number based on your current location):

US: +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or +1 301 715 8592 or +1 312 626 6799 or +1 929 436 2866

**Webinar ID: 967 4650 4233**

Members of the public wishing to provide public comment during tonight's meeting can do so by clicking the "Raise Hand" button (online Zoom Webinar) or press \*9 (telephone).

**❖ Meeting Minutes**

- I. **Roll Call-** Meeting was called to order at 5:05pm by Chair Mr. Rutecki.  
**Member Present:** Tom Rutecki, Bonita Nelson, Jack Lovejoy, Samantha Schwarting, Josh Anderson, Liz Balstad, Misuri Smyth.  
**Members Absent:** Phil Heubschen.  
**Staff Present:** Dave Pusich; Recreation Supervisor/Staff Liaison, Amanda Lovejoy; Recreation Coordinator ZGYC and Lauren Verrelli; P&R Deputy Director
- II. **Approval of Agenda-** Ms. Balstad moves to approve agenda. No objection. Agenda approved.
- III. **Public Comments on non-agenda items-** None
- IV. **Approval of Minutes: February 13, 2024 –** Mr. Anderson moves to approve the minutes. No Objection. Minutes approved.
- V. **New Business**
  - a. **Lauren Verrell - YAB transitioning from Areawide Rec to Zach Gordon Youth Center.** Ms. Verrelli stated the YAB will transition over to Zach this summer and their new Admin being hired along with Ms. Lovejoy will be staff liaisons for the YAB now. Mr. Pusich can still answer questions that arise since he has that wealth of knowledge managing the program successfully for so many years. Mr. Pusich will help with the transition with movement of YAB to ZGYC. Ms. Nigro, the ZGYC Manager, will attend the next YAB mtg. as part of this transition.
  - b. **YAG FY24 funding recommendations – (Academics, Arts, and Sports) –** Board members were tasked to come up with their own allocation for their specific group to give the YAB a starting point to work with for final funding

recommendations for funding meeting. The YAB had \$315, 875 total to award to the 24 different organizations. After each group's recommendations for funding, there ended up being only \$70.00 over budget to adjust.

**Academic** – Presented by Bonita Nelson

- AWARE, Inc: requested **\$8,090**; recommended **\$5,190**.
- Big Brothers, Big Sisters: requested **\$11,480**; recommended **\$11,480**.
- Discovery Southeast: requested **\$16,910**; recommended **\$12,530**.
- SAIL: requested **\$13,000**; recommended **\$13,000**.
- Girl Scouts of Alaska: requested **\$15,400**; recommended **\$4,850**.
- Resurrection Lutheran Church: requested **\$10,000**; recommended **\$5,750**.

**Arts** – Presented by Liz Balstad.

- Juneau Dance Theatre: requested **\$18,200**; recommended **\$18,200**.
- Juneau Jazz & Classics: requested **\$19,400**; recommended **\$14,550**.
- Friend of Alaska State Museum: requested **\$3,332**; recommended **\$2,382**.
- Juneau Symphony: requested **\$15,225**; recommended **\$9,025**.
- Perseverance Theatre: requested **\$25,000**; recommended **\$5,000**.

**Sports** – Presented by Josh Anderson.

- Glacier Swim Club: requested **\$16,500**; recommended **\$15,000**.
- Juneau Youth Football League: requested **\$31,500**; recommended **\$26,000**.
- Juneau Soccer Club: requested **\$35,000**; recommended **\$26,000**.
- Gastineau Channel Little League: requested **\$42,000**; recommended **\$34,000**.
- Midnight Suns Baseball: requested **\$41,000**; recommended **\$25,000**.
- HoopTime Basketball: requested **\$1,882**; recommended **\$1,716**.
- Juneau Youth Sailing: requested **\$22,300**; recommended **\$15,000**.
- Juneau Skating Club: requested **\$29,000**; recommended **\$21,000**.
- Juneau Ski Club: requested **\$9,700**; recommended **\$9,000**.
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- Hoop Rats Basketball: requested **\$17,350**; recommended **\$12,000**.
- Juneau Trap Team: requested **\$11,500**; recommended **\$7,202**.

There was \$70.00 over budget so the YAB decided to remove \$70 from the Juneau Trap Team to bring their award from \$7,272 down to \$7,202.

Motion by Ms. Balstad that the Youth Activities Board approve the recommended grant awards for the **Academic category** in amount of \$52,800, the **Arts category** in amount of \$49,157 and the **Sports category** in the amount of \$213,918 as presented for total amount of \$315,875.00. No objections.

**Motion approved.**

VI. **Liaison Reports**

- a. JAH- no report.
- b. PRAC- Mr. Anderson stated the Parks and Recreation Advisory Committee is recommending that the department reconfigure courts at Adair-Kennedy Memorial Park to provide four-six pickleball courts, one tennis court, and one basketball court. Public comment on this topic occurred and the first meeting had a full room of pickleball players and a few tennis players and then at the next meeting the room was filled with tennis players and no pickleball players.

VII. **Board Comments**

**Ms. Balstad** thanked Rio from Perseverance Theatre for attending tonight's meeting and listening in.

**Ms. Smyth** stated this was her first-year scoring grants and is a new learning experience going through the process.

**Ms. Nelson** stated it would be good to form another committee to look at the score sheet again and items that need further clarification in regard of what things are funded and not funded.

**Mr. Anderson** would like to work towards having a single-page score sheet and simplify grant processes.

**Mr. Rutecki** thanked everyone for their time on working on the grant scoring and working together to determine funding levels for each of the organizations that submitted applications.

VIII. **Next Meeting** - Tentatively May 14, 2024

IX. **Adjournment** - Meeting adjourned at 6:17pm

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Zoom Webinar  
August 13, 2024  
5:30 p.m.**

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**Agenda**

- I. Roll Call**
- II. Approval of Agenda**
- III. Public Comments on non-agenda items**
- IV. Approval of Minutes: April 17, 2024 minutes**
- V. Old Business**
- VI. New Business**
  - a. YAB transition update
  - b. Youth Activity Board seats- 3 vacant
  - c. HRC Annual Report
- VII. Liaison Reports**
  - a. PRAC
  - b. JAHC
- VIII. Board Comments**
- IX. Next Meeting - Tentatively September 10, 2024**
- X. Adjournment**

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City Hall Conference Room #224**

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VIII. **Next Meeting** - Tentatively May 14, 2024

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To: Greg Smith, Chair  
Human Resources Committee  
From: Tom Rutecki, Chair  
Youth Activity Board  
Subject: Fiscal Year 2024 (July '23-June'24) Youth Activity Board Annual Report  
Date: August 19, 2024

The Youth Activity Board (YAB) had a busy year reviewing and distributing grant money through the Youth Activity Grant and Contingency Grant programs. As budgets get tighter for the non-profit youth programs, these pools of money are becoming more strained.

The YAB is required by ordinance to place a sum equal to five percent of the amount allocated by the City Assembly into a contingency account to fund unanticipated events. \$332,500 minus the five-percent contingency (\$16,625) leaves the general youth activities fund with **\$315,875 to distribute for overall grant funding.**

|                                     |                   |
|-------------------------------------|-------------------|
| CBJ share of Youth Activity funding | \$332,500         |
| Contingency Fund Reduction (5%)     | <u>(\$16,625)</u> |
| Total grant funding                 | \$315,875         |

Grant proposals are divided into three categories: Sports, Arts, and Academic/other for evaluation and ranking. The nine Youth Activity Board members\* are each assigned to one of those categories so that three members review all grants in each category. In addition to the many hours spent individually evaluating and scoring each proposal, Board members spend two evenings publicly reviewing the proposals. The second and final meeting consists of the Board reaching an agreement on the groups to be funded and their recommended funding level. Attached are the Fiscal Year 2024 and Fiscal Year 2025 spreadsheets showing the organizations, amounts requested and recommended funding.

Fiscal Year 2024 had 26 proposals totaling \$499,291.00; all 26 of the programs were partially funded. In Fiscal Year 2025 there were 24 proposals totaling \$447,469.00 (down 10.4% from Fiscal Year 2024) in requests; the board recommended partial funding for all 24 of the proposals.

The board was active during Fiscal Year 2024 in which a total of five meetings were conducted to review contingency grant applications and grant documents. In Fiscal Year 2023, the board reviewed 1 contingency grant application, representing Lego Robotics, totaling \$1,000.00 (down 91% from Fiscal Year 2022) submitted by one program.



During Fiscal Year 2024, the board reviewed 3 contingency grant applications, representing baseball and softball, totaling \$16,625.00 (up 94% from Fiscal Year 2023) submitted by two programs.

**\* Youth Activity Board Members (attendance record for the year attached)**

- Chair:** Tom Rutecki
- General Public representatives:** Tom Rutecki, Bonita Nelson, Samantha Schwarting, Elizabeth Balstad, Summer Christiansen, Misuri Smyth
- Parks and Recreation Advisory Committee representative:** Josh Anderson
- Juneau Arts and Humanities representative:** Misuri Smyth
- Youth representative:** Jack Lovejoy

**Fiscal Year 2024 Youth Activity Annual Report  
Appendices**

|                                                    |            |
|----------------------------------------------------|------------|
| FY24 Youth Activity Grant Totals                   | Appendix A |
| FY25 Youth Activity Grant Totals                   | Appendix B |
| FY23 Youth Contingency Grant Totals                | Appendix C |
| FY24 Youth Contingency Grant Totals                | Appendix D |
| FY24 Youth Activity Board Annual Attendance Report | Appendix E |

**APPENDIX A**  
**FY24 YOUTH ACTIVITY GRANT TOTALS**

Section E, Item 1.

| REQUESTING ORGANIZATION          | NAME OF PROGRAM                                  | AMOUNT REQUESTED    | FINAL AWARD         |
|----------------------------------|--------------------------------------------------|---------------------|---------------------|
| <b>ACADEMIC</b>                  |                                                  |                     |                     |
| Discovery Southeast              | Nature & Exploration- Discover Juneau            | \$10,170.00         | \$9,153.00          |
| SAIL                             | ORCA Youth Program                               | \$13,000.00         | \$11,700.00         |
| AWARE, Inc                       | Girls on the Run/Boys Run                        | \$7,940.00          | \$4,610.00          |
| Girl Scouts of Alaska            | Girl Scouts in Juneau                            | \$18,700.00         | \$8,700.00          |
| Big Brothers, Big Sisters        | Juneau Youth Activities Program                  | \$10,603.00         | \$7,422.00          |
| SheJumps                         | Outdoor Rec. & Mentorship for Girls in Juneau    | \$15,000.00         | \$7,250.00          |
| Resurrection Lutheran Church     | Juneau Live! Studio Show Runner Camps            | \$7,000.00          | \$3,600.00          |
|                                  | <b>Total Program Amount Requested</b>            | <b>\$82,413.00</b>  | <b>\$52,435.00</b>  |
| <b>ARTS</b>                      |                                                  |                     |                     |
| Juneau Dance Theatre             | Juneau Fine Arts Camp                            | \$26,000.00         | \$14,108.00         |
| Juneau Jazz & Classics           | JJ&C Education & Outreach                        | \$26,500.00         | \$15,500.00         |
| Juneau Symphony, Inc.            | Juneau Student Symphony                          | \$17,100.00         | \$12,350.00         |
| Friends of Alaska State Museum   | Alaska Art at the APK                            | \$9,992.00          | \$9,496.00          |
| Perseverance Theatre             | Summer Theatre Art Rendezvous-STAR               | \$15,624.00         | \$8,562.00          |
|                                  | <b>Total Program Amount Requested</b>            | <b>\$95,216.00</b>  | <b>\$60,016.00</b>  |
| <b>SPORTS</b>                    |                                                  |                     |                     |
| Gastineau Channel Little League  | Youth Baseball, Softball and tball               | \$44,500.00         | \$33,355.00         |
| Juneau Douglas Ice Association   | Youth Hockey Program                             | \$15,000.00         | \$8,250.00          |
| Juneau Soccer Club               | JSC Competitive & Developmental Soccer           | \$35,000.00         | \$22,172.00         |
| Glacier Swim Club                | Youth Competitive Swimming                       | \$19,500.00         | \$15,063.00         |
| Juneau Youth Football League     | Standards & Practices of Safety for Participants | \$31,500.00         | \$22,525.00         |
| Juneau Youth Sailing             | Youth on the Water                               | \$31,770.00         | \$10,515.00         |
| Hooptime Basketball              | Hooptime Basketball                              | \$7,792.00          | \$3,938.00          |
| Juneau Skating Club              | Youth Ice Skating                                | \$29,670.00         | \$19,401.00         |
| Midnight Suns Fastpitch Softball | Girls Fast Pitch Softball                        | \$15,000.00         | \$8,125.00          |
| Juneau Youth Wrestling           | Youth Wrestling                                  | \$14,080.00         | \$9,645.00          |
| Juneau Trap Team                 | Juneau Trap Team Season                          | \$9,000.00          | \$5,400.00          |
| Midnight Suns Baseball Club      | Youth Baseball                                   | \$36,000.00         | \$22,200.00         |
| Hoop Rats Basketball Club        | Hoop Rats Basketball                             | \$17,350.00         | \$11,626.00         |
| Juneau Nordic Ski Club           | Youth Nordic Ski Program                         | \$15,500.00         | \$11,209.00         |
|                                  | <b>Total Program Amount Requested</b>            | <b>\$321,662.00</b> | <b>\$203,424.00</b> |
|                                  | <b>Total FY24 Amount Requested</b>               | <b>\$499,291.00</b> | <b>\$315,875.00</b> |

**APPENDIX B  
FY25 YOUTH ACTIVITY GRANT TOTALS**

Section E, Item 1.

| REQUESTING ORGANIZATION         | NAME OF PROGRAM                                  | AMOUNT REQUESTED    | FINAL AWARD         |
|---------------------------------|--------------------------------------------------|---------------------|---------------------|
| <b>ACADEMIC</b>                 |                                                  |                     |                     |
| Discovery Southeast             | Nature & Exploration- Discover Juneau            | \$16,910.00         | \$12,530.00         |
| SAIL                            | ORCA Youth Program                               | \$13,000.00         | \$13,000.00         |
| AWARE, Inc                      | Girls on the Run                                 | \$8,090.00          | \$5,190.00          |
| Girl Scouts of Alaska           | Girl Scouts in Juneau                            | \$15,400.00         | \$4,850.00          |
| Big Brothers, Big Sisters       | Juneau Youth Activities Program                  | \$11,480.00         | \$11,480.00         |
| Resurrection Lutheran Church    | Juneau Live! Studio TV Production Camps          | \$10,000.00         | \$5,750.00          |
|                                 | <b>Total Program Amount Requested</b>            | <b>\$74,880.00</b>  | <b>\$52,800.00</b>  |
| <b>ARTS</b>                     |                                                  |                     |                     |
| Juneau Dance Theatre            | Juneau Fine Arts Camp                            | \$18,200.00         | \$18,200.00         |
| Juneau Jazz & Classics          | JJ&C Education & Outreach                        | \$19,400.00         | \$14,550.00         |
| Juneau Symphony, Inc.           | Juneau Student Symphony                          | \$15,225.00         | \$9,025.00          |
| Friends of Alaska State Museum  | Alaska Art at the APK                            | \$3,332.00          | \$2,382.00          |
| Perseverance Theatre            | Summer Theatre Art Rendezvous-STAR               | \$25,000.00         | \$5,000.00          |
|                                 | <b>Total Program Amount Requested</b>            | <b>\$81,157.00</b>  | <b>\$49,157.00</b>  |
| <b>SPORTS</b>                   |                                                  |                     |                     |
| Gastineau Channel Little League | Youth Baseball, Softball and tball               | \$42,000.00         | \$34,000.00         |
| Juneau Douglas Ice Association  | Youth Hockey Program                             | \$18,500.00         | \$9,000.00          |
| Juneau Soccer Club              | JSC Competitive & Developmental Soccer           | \$35,000.00         | \$26,000.00         |
| Glacier Swim Club               | Youth Competitive Swimming                       | \$16,500.00         | \$15,000.00         |
| Juneau Youth Football League    | Standards & Practices of Safety for Participants | \$31,500.00         | \$26,000.00         |
| Juneau Youth Sailing            | Youth on the Water                               | \$22,300.00         | \$15,000.00         |
| Hooptime Basketball             | Hooptime Basketball                              | \$1,882.00          | \$1,716.00          |
| Juneau Skating Club             | Youth Ice Skating                                | \$29,000.00         | \$21,000.00         |
| Juneau Ski Club                 | JSC Course, Athlete & Safety Equipment           | \$9,700.00          | \$9,000.00          |
| Juneau Trap Team                | Juneau Trap Team Season                          | \$11,500.00         | \$7,202.00          |
| Midnight Suns Baseball Club     | Youth Baseball                                   | \$41,000.00         | \$25,000.00         |
| Hoop Rats Basketball Club       | Hoop Rats Basketball                             | \$17,350.00         | \$12,000.00         |
| Juneau Nordic Ski Club          | Youth Nordic Ski Program                         | \$15,200.00         | \$13,000.00         |
|                                 | <b>Total Program Amount Requested</b>            | <b>\$291,432.00</b> | <b>\$213,918.00</b> |
|                                 | <b>Total FY25 Amount Requested</b>               | <b>\$447,469.00</b> | <b>\$315,875.00</b> |

*Section E, Item 1.*

[illegible]

**Youth Activities Contingency Fund Balance FY24**  
July 1, 2023 to June 30, 2024

|               |                                                                                  | Amount Requested | ( + )        | Amount Awarded( - ) | Total Available Funding |
|---------------|----------------------------------------------------------------------------------|------------------|--------------|---------------------|-------------------------|
|               | <b>Beginning Balance (5% of \$332,500)</b>                                       |                  | \$ 16,625.00 |                     | \$ 16,625.00            |
| <b>August</b> | GCLL Majors Softball Western Regional Tournament (San Bernardino, CA) (11 youth) | \$4,600.00       |              | \$4,600.00          | \$ 12,025.00            |
|               | GCLL Juniors Baseball Western Regional Tournament (Bend, OR) (12 youth)          | \$14,750.00      |              | \$9,025.00          | \$ 3,000.00             |
|               | Mila Hargrave - The Cup NL 2024 - youth softball tournament in NL (1 youth)      | \$3,000.00       |              | \$3,000.00          | \$ -                    |
|               |                                                                                  |                  |              |                     | \$ -                    |
|               |                                                                                  |                  |              |                     | \$ -                    |
|               |                                                                                  |                  |              |                     | \$ -                    |
|               |                                                                                  |                  |              |                     | \$ -                    |
|               |                                                                                  |                  |              |                     | \$ -                    |
|               |                                                                                  |                  |              |                     | \$ -                    |
|               |                                                                                  |                  |              |                     | \$ -                    |
|               |                                                                                  |                  |              |                     | \$ -                    |
|               |                                                                                  |                  |              |                     | \$ -                    |
|               |                                                                                  |                  |              |                     | \$ -                    |
|               |                                                                                  |                  |              |                     | \$ -                    |
|               |                                                                                  |                  |              |                     | \$ -                    |
|               |                                                                                  |                  |              |                     | \$ -                    |
|               |                                                                                  |                  |              |                     | \$ -                    |
|               |                                                                                  |                  |              |                     | \$ -                    |
|               |                                                                                  |                  |              |                     | \$ -                    |
|               |                                                                                  |                  |              |                     | \$ -                    |
|               |                                                                                  |                  |              |                     | \$ -                    |
|               |                                                                                  |                  |              |                     | \$ -                    |
|               | Totals                                                                           | \$22,350.00      |              | \$16,625.00         | \$0.00                  |

APPENDIX E  
FY 24 Youth Activities Board Attendance

Section E, Item 1.

| Member                                                                          | 9/12/2023 | 11/14/2023 | 2/13/2024 | 4/16/2024 | 4/17/2024 |  |  |  |  |  |  |  |
|---------------------------------------------------------------------------------|-----------|------------|-----------|-----------|-----------|--|--|--|--|--|--|--|
|                                                                                 |           |            |           |           |           |  |  |  |  |  |  |  |
| Tom Rutecki                                                                     | P         | P          | P         | P         | P         |  |  |  |  |  |  |  |
| Bonita Nelson                                                                   | P         | P          | P         | P         | P         |  |  |  |  |  |  |  |
| Elizabeth Balstad                                                               | A         | A          | P         | P         | P         |  |  |  |  |  |  |  |
| Josh Anderson                                                                   | P         | A          | P         | P         | P         |  |  |  |  |  |  |  |
| Jack Lovejoy                                                                    | A         | P          | P         | P         | P         |  |  |  |  |  |  |  |
| Samantha Schwarting                                                             | P         | A          | P         | P         | P         |  |  |  |  |  |  |  |
| Phil Huebschen                                                                  | P         | P          | A         | P         | A         |  |  |  |  |  |  |  |
| Misuri Smyth                                                                    | P         | P          | A         | P         | P         |  |  |  |  |  |  |  |
| Summer Christiansen (Vacant)                                                    | A         | A          |           |           |           |  |  |  |  |  |  |  |
|                                                                                 |           |            |           |           |           |  |  |  |  |  |  |  |
| Elizabeth Balstad reappointed by HRC September 21, 2020, public seat.           |           |            |           |           |           |  |  |  |  |  |  |  |
| Tom Rutecki appointed by HRC September 21, 2020, public seat.                   |           |            |           |           |           |  |  |  |  |  |  |  |
| Kristina Moore-Jager appointed by HRC September 21, 2020, public seat.          |           |            |           |           |           |  |  |  |  |  |  |  |
| Summer Christiansen appointed by HRC September 21, 2020, public seat.           |           |            |           |           |           |  |  |  |  |  |  |  |
| Josh Anderson appointed by HRC November 23, 2020, PRAC representative.          |           |            |           |           |           |  |  |  |  |  |  |  |
| Jack lovejoy appointed by HRC August 23, 2021; youth representative board seat. |           |            |           |           |           |  |  |  |  |  |  |  |
| Samantha Schwarting appointed by HRC August 23, 2021; public seat.              |           |            |           |           |           |  |  |  |  |  |  |  |
| Della Cheney resigned from JAHC seat May, 2022                                  |           |            |           |           |           |  |  |  |  |  |  |  |
| Summer Christiansen resigned February 6, 2024                                   |           |            |           |           |           |  |  |  |  |  |  |  |