



# AIRPORT BOARD FINANCE COMMITTEE AGENDA

February 28, 2024 at 10:30 AM

Airport Manager Conference Room/Zoom

<https://juneau.zoom.us/j/88511250221?pwd=bP5oyTILQMTS7lUWn1gdnatTbFpCZ1.1>

Dial: 888 475 4499 US Toll-free

Meeting ID: 885 1125 0221

Passcode: 823406

**TO TESTIFY: CONTACT PAM CHAPIN, 907-586-0962  
BY 3:00 PM ON FEBRUARY 27, 2024**

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. NEW BUSINESS**

1. **FY24 Projected (see Attachments #1, #2 and #3).** FY24 Expenses are projected to be slightly higher than budgeted by approximately \$292K. This was related to CARES approved project costs and acquisition of a forklift added to the budget (paid by CARES). Additionally, there is a projected revenue shortfall compared to budgeted for security screening fees (fewer passengers through checkpoint) at a decrease of \$112K, a decrease to the projected interest income by \$131K, and other fees lower than anticipated. The Airport continued with Commercial aviation leases/rents abatement at a cost of \$1.5M for FY24. This shows lower revenue but is covered with CARES funding. The amount for FY24 operational expenses covered by CARES is \$2.1M for the fiscal year.

- 2. FY25 and FY26 Proposed Narrative of Changes (See Attachments #1, #2 and #3)**

EXPENSES – There are increases in many areas outside of the Airport’s control including salary increases, insurance increases and contractual agreements. Other increases were Board approved such as increases to Terminal janitorial and Aircraft Rescue Fire Fighting (ARFF) full-time Chief position (as recommended by Federal Aviation Administration (FAA) Certification Inspector). Some of the changes are outlined below:

**ADMINISTRATION**

Full Cost Allocations – The costs for interdepartmental services have increased \$20,700 for both FY25/26 full cost allocation.

**TERMINAL**

Personnel – Terminal added two janitorial positions and a maintenance mechanic (for the heat pump systems, etc., which would replace the contractual preventative maintenance contract). Increase \$271,000 (FY25), \$288,100 (FY26).

Contractual – Contract for preventative maintenance contracts (jetways, electrical). Increase \$36,000 for both FY 25/26.

Materials/Commodities – general increase in supplies and FY25 wheels rolling live emergency drill provides volunteer food and additional supplies. Increase \$44,200 (FY25), \$19,000 (FY26).

Minor Equipment/Vehicles – snow blowers, floor cleaner replacement, computers, etc. Increase \$42,500 (FY25), \$38,500 (FY26).

**AIRFIELD**

Personnel – Airfield had some shifting of personnel (operators/mechanic) which would have shown a

decrease, however, Airfield shows a reduction in the manpower credit associated with federally funded grant projects (less time changed to projects). The net will show as an increase to personnel costs. Increase \$86,400 (FY25), \$110,200 (FY26)

Fleet Contribution – This has been programmed for the past twenty-five years at \$30,000, which does not cover the cost of vehicles and equipment purchased within City Fleet. This was increased to \$60,000 for FY25/26, for an increase of \$30,000 for both years.

Materials/Commodities – Increased pricing for runway deicer, sand, broom cassettes, and snow removal maintenance. Increase \$43,500 (FY25), \$145,500 (FY26).

Contract Management – Wildlife hazard management, electrical contracts. Increase \$53,400 (FY25), \$35,400 (FY26).

Miscellaneous – Miscellaneous increases in equipment rentals, repairs, fuel, etc. Increase approximately. \$29,000 (FY25).

#### ARFF

Contractual ARFF – An approved increase by the Board (per FAA recommendation) to support a full-time supervisory position (instead of 50%) to oversee training, recordkeeping, etc. Increase \$65,900 (FY25), \$72,700 (FY26)

Training increase \$13,000 (FY25), \$5,100 (FY26).

Rents – Lease of interim, back-up ARFF apparatus. Increase \$24,000 (both FY25 and FY26).

#### AIRPORT SECURITY

Contractual Juneau Police Department (JPD) – A shortage of officers/sergeants has pushed more overtime coverage to the Airport, in addition to union increases/longevity increases. Increase \$115,600 (FY25), \$119,200 (FY26). Note that the cost center itself increased as a whole, but the contractual was the bulk of the increase.

#### OVERALL

Insurance – This is on all cost centers and includes increases in special policies and properties. Increase \$20,000 (FY25), \$59,600 (FY26).

Net Expense increases as compared to FY24 Amended budget:

FY25 Proposed up \$895,600

FY26 Proposed up \$1,044,700

#### REVENUES

Security Screening Fees look to fall short of the requirement for the allocation of contractual screening (officer coverage at 91% based on checkpoint open). Projected enplanements fell short of predicted numbers. Coupled with the increase in contractual expenses for FY25 and FY26, short fall now looks to be \$139,700 (FY25), \$165,500 (FY26). Cost allocations would require an increase to SSF to \$2.69/pax for FY25 (FY26 increases will be addressed next year).

Fuel Flowage Fees (GA/135) increases proposed for FY24 were negotiated down from the proposed \$0.30/gallon to \$0.26/gallon. Total revenue shortage was just under \$50,000, which was covered by CARES for FY24 ONLY. This would give time for small carriers to plan for increases in FY25, and forward. Fuel Flowage Fees (air carrier) were slightly lower than projected for FY24 as well as non-signatory reports.

As FY24 amended budget was presented, increases in every category of Airport Rates and Fees was programmed. However, increased expenses for FY25/26, as outlined above, as well as shortfalls on some projected revenues in FY24 (security screening fees, fuel flowage, interest income), carry forward to FY25/26 budget.

Net Revenues, as shown in the deficit budget (as compared to FY24 amended budget):

FY25 Proposed up \$287,400

FY26 Proposed up \$290,700

The FY25/26 Revenues are still well short of the proposed Expense increases, above.

Bottom Line Deficit of Expenses vs. Revenues (see attached Expenses vs. Revenue Summary)

FY25 shortfall (\$648,100)

FY26 shortfall (\$793,900)

3. **Determination of Shortfall.** Before determining rates and fees required, staff determined which cost centers showed deficits. The major ones are outlined below.

**AIRPORT SECURITY** – This is two-fold and a bit more complicated to compute than other rates. First, determining the percentage of hours that an officer is required at the checkpoint, then allocating residual costs between the user groups (Air carrier/135-GA). Based on percentage and cost of officers, less TSA reimbursement, air carriers are responsible for \$871,400 of security costs (which is the calculation number used for cost per passenger/per airline request); of this, \$139,700 is the shortfall, mentioned above. The 135/GA has a residual security increase of \$10,800 that is calculated through the airfield cost allocation for that user group.

**ARFF** – This is a straightforward calculation; the allocation for ARFF is at 95/5%. The ARFF cost center expenses are up to \$101,700 (\$96,600/\$5100 split).

**TERMINAL** – With the additional personnel, the terminal cost center increased \$401,400. Staff applied one year (2023) CPI to terminal rates (\$17,700), and the residual would be calculated with rates and fees increases after applying anticipated concession fee increases.

**AIRFIELD** – As detailed above, the increased expenses for FY25 are up \$254,300. Airfield costs are calculated based on the 85/15 allocation. Residual costs are calculated through rates and fees increases after applying anticipated increase revenue from other sources (such as increased landings, gallons or additional leased land).

#### 4. Rates and Fees Discussion (Attachments #4, #5 and #6)

\*SECURITY SCREENING FEES. This is a straightforward calculation based on units (passengers), as mentioned above. A fee increase from \$2.26 to \$2.69 would generate \$139,500 in additional revenue for this cost center to balance. EFFECTIVE MAY 1, 2024

TERMINAL RENTS – With the terminal cost center increases, staff applied a 1.8% CPI increase to all terminal rents for FY25. This would generate \$17,700 in increased revenue. See attached summary. Residual terminal expenses would be paid through fuel flowage fees (FFF).

FUEL FLOWAGE FEES 135/General Aviation (GA) – As stated earlier, the fuel flowage fees for 135/GA were only raised by half of what was required for FY24 (only raised to \$0.26/gallon instead of the required \$0.30/gallon which was deferred to FY25). Raising to \$0.30 would make up the shortfall that was projected for FY24 but would not cover the increases FY25 and beyond. To cover the 135/GA

allocations, this would now need to be \$0.33 for FY25. This would also equate to a non-signatory FFF of \$0.41. Additional revenue anticipated from 135/GA FFF increase is \$66,700, and from non-signatory an increase of \$27,000.

A split of expense cost allocations for air carriers (121) was calculated between both the FFF and Landing Fees (LF):

\*FUEL FLOWAGE FEES Air Carrier (121) – An increase from \$0.265 to \$0.30/gallon would generate \$115,600 EFFECTIVE MAY 1, 2024

\*LANDING FEES Air Carrier (121) – An increase from \$3.06 to \$3.34/1,000 lbs. would generate \$270,900 EFFECTIVE MAY 1, 2024

\*LANDING FEES (LF) Non-Signatory – An increase from \$3.83 to \$4.18/1,000 lbs. would generate \$10,600 EFFECTIVE MAY 1, 2024

Attachment #4: Summary of Rates and Fees Increases which would be applied to the Airport Rates and Fees Regulation if approved. Attachment #5: Proposed Revenues increases and Attachment # 6: Summary of Expenses/Revenues with proposed increases.

**\*NOTE: IN PAST YEARS, AIR CARRIERS REQUESTED SECURITY SCREENING FEES, FUEL FLOWAGE FEES AND LANDING FEES TO BE IMPLEMENTED AT THE START OF THE SUMMER SEASON RATHER THAN JULY 1. STAFF PROPOSES TO START THESE FEE INCREASES EFFECTIVE MAY 1, 2024.**

5. **Budget Approval (Attachments #1, #5 and #6).** Once the budget and any rates/fees increases are approved, the Airport Finance Committee will need to move the budget and the proposed increases to the rates and fees regulation forward to the Board. While the budget would go to City & Borough of Juneau (CBJ) Finance Committee, it would be contingent upon the Airport Rates and Fees Regulation public process that includes going out for a 21-day public comment period, then back to the Board to consider any comments. After approval, the regulation would need to go to the Assembly for adoption (one meeting). This would need to parallel the budget process.

**Finance Committee Motion:** *"Approve the FY25/26 budgets at attached in Attachments # 1, #5 and #6, shown with the increases to the Airport Rates and Fees Regulation, and forward to the Airport Board for approval."*

**Finance Committee Motion:** *"Approve the increases to the Airport Rates and Fees Regulation, as summarized in Attachment #4 and forward the full Regulation on to the Airport Board for approval and to start the public regulation process."*

**D. NEXT MEETING DATE:** To Be Determined

**E. ADJOURNMENT**

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.gov.

## ATTACHMENT #1

## FY 25 / FY 26 EXPENSES

2/23/2024

ADMIN	Accounting Unit	Acct Code	Account Description	FY2022 Actuals	FY2023 Actuals	FY2024 Amended	FY2024 Projected	FY2025 Proposed	FY2026 Proposed
Admin	560500101	5110-(	Salaries	437,851	555,276	977,300	551,000	1,052,500	1,070,800
Admin	560500101	5111-(	Overtime	1,044					
Admin	560500101	5116-(	Accrued leave	91,469	119,670		110,000		
Admin	560500101	5120-(	Benefits	256,711	296,545	496,800	296,400	529,300	534,800
Admin	560500101	5121-(	Deferred Comp Employer Match			3,600	2,500	3,600	3,600
Admin	560500101	5130-(	Workers compensation	15,100	9,600	13,000	13,000	13,200	14,200
Admin	560500101	5140-(	Engineering workforce			(479,000)		(608,200)	(620,500)
Admin	560500101	5200-(	Business travel						
Admin	560500101	5202-(	Travel and training	220					
Admin	560500101	5310-(	Telephone	9,383	8,519	9,000	9,000	10,000	10,000
Admin	560500101	5320-(	Printing	610	2,861	600	2,000	2,000	2,000
Admin	560500101	5322-(	Advertising	300	480	200	600	1,000	1,000
Admin	560500101	5332-(	Electricity	997	2,210	1,100	3,500	3,500	3,500
Admin	560500101	5335-(	Water service						
Admin	560500101	5336-(	Wastewater service						
Admin	560500101	5380-(	Dues and subscriptions	8,909	10,805	11,000	11,000	12,000	12,000
Admin	560500101	5390-(	Contractual services	15,551	60,741	15,000	25,000	25,000	25,000
Admin	560500101	5394-(	Full Cost Allocation	372,800	412,600	374,500	374,500	395,200	395,200
Admin	560500101	5453-(	Insurance premiums	154					
Admin	560500101	5480-(	Office supplies	389	741	400	1,500	1,500	1,500
Admin	560500101	5481-(	Postage and parcel post	186	134	400	400	400	400
Admin	560500101	5490-(	Materials and commodities	3,396	1,464	1,500	2,000	2,000	2,000
Admin	560500101	5494-(	Loss contingency			1,000	1,000	1,000	1,000
Admin	560500101	5496-(	Minor equipment			1,000	1,000	1,000	1,000
Admin	560500101	7005-(	Reimbursable Expense - Externa		(350)				
TOTAL			TOTAL	1,215,071	1,481,296	1,427,400	1,404,400	1,445,000	1,457,500

Terminal	Accounting Unit	Acct Code	Account Description	FY2022 Actuals	FY2023 Actuals	FY2024 Amended	FY2024 Projected	FY2025 Proposed	FY2026 Proposed
Terminal	560500201	5110-(	Salaries	377,948	418,353	472,100	409,000	631,500	644,600
Terminal	560500201	5111-(	Overtime	37,584	50,530	15,000	41,000	15,000	15,000
Terminal	560500201	5116-(	Accrued leave	70,945	63,950		68,000		
Terminal	560500201	5120-(	Benefits	266,966	295,070	306,900	305,000	418,500	422,500
Terminal	560500201	5121-(	Deferred Comp Employer Match			6,700	5,500	6,700	6,700
Terminal	560500201	5130-(	Workers compensation	10,700	6,700	9,200	9,200	9,400	10,100
Terminal	560500201	5140-(	Engineering workforce						
Terminal	560500201	5202-(	Travel and training	770					
Terminal	560500201	5205-(	Contractual training						
Terminal	560500201	5310-(	Telephone	5,174	5,449	6,000	6,000	6,000	6,000
Terminal	560500201	5320-(	Printing	103					
Terminal	560500201	5332-(	Electricity	173,886	185,681	191,100	185,000	185,000	185,000
Terminal	560500201	5333-(	Fuel oil & propane	12,676	4,906	5,000	3,000	4,000	4,000
Terminal	560500201	5334-(	Refuse disposal	14,043	16,459	16,000	16,000	16,000	16,000
Terminal	560500201	5335-(	Water service	3,922	5,206	5,000	6,000	6,000	6,000
Terminal	560500201	5336-(	Wastewater service	14,781	19,622	18,000	20,000	20,000	20,000
Terminal	560500201	5340-(	Repairs	4,213	29,622	33,000	35,000	35,000	35,000
Terminal	560500201	5344-(	Maintenance - buildings		182,103	5,000	20,000	8,000	8,000
Terminal	560500201	5370-(	Spec & Prop	59,135	110,648	127,900	127,900	134,600	144,400
Terminal	560500201	5390-(	Contractual services	147,892	165,485	184,000	210,000	220,000	220,000
Terminal	560500201	5480-(	Office supplies		258				
Terminal	560500201	5490-(	Materials and commodities	160,632	213,889	109,000	110,000	153,200	128,200
Terminal	560500201	5494-(	Loss contingency			1,000	1,000	1,000	1,000
Terminal	560500201	5496-(	Minor equipment	2,973		21,500		55,000	40,000
Terminal	560500201	5510-(	Vehicles and equipment	38,390	9,108		19,200	9,000	20,000
TOTAL			TOTAL	1,402,736	1,783,037	1,532,400	1,596,800	1,933,900	1,932,500

Airfield	Accounting Unit	Acct Code	Account Description	FY2022 Actuals	FY2023 Actuals	FY2024 Amended	FY2024 Projected	FY2025 Proposed	FY2026 Proposed
Airfield	560500301	5110-(	Salaries	777,523	762,858	1,302,200	950,000	1,246,100	1,263,000
Airfield	560500301	5111-(	Overtime	170,011	143,722	200,000	150,000	200,000	200,000
Airfield	560500301	5116-(	Accrued leave	98,911	106,663		110,000		
Airfield	560500301	5120-(	Benefits	531,559	515,285	819,500	560,000	815,500	820,600
Airfield	560500301	5121-(	Deferred Comp Employer Match			15,600	12,000	15,600	15,600
Airfield	560500301	5130-(	Workers compensation	26,900	16,900	23,200	23,200	23,500	25,300
Airfield	560500301	5140-(	Engineering workforce			(608,700)		(462,500)	(462,500)
Airfield	560500301	5150-(	CBJ OH				26,000		
Airfield	560500301	5200-(	Business travel	120	240				
Airfield	560500301	5202-(	Travel and training	1,230				3,600	3,600
Airfield	560500301	5310-(	Telephone	4,870	6,090	5,000	6,000	5,000	5,000
Airfield	560500301	5320-(	Printing		73		1,100		
Airfield	560500301	5322-(	Advertising	198	176				
Airfield	560500301	5332-(	Electricity	143,995	133,528	136,500	136,500	136,500	136,500
Airfield	560500301	5333-(	Fuel oil & propane	28,870	81,721	30,000	30,000	30,000	30,000
Airfield	560500301	5334-(	Refuse disposal	4,462	12,637	5,000	5,000	5,000	5,000
Airfield	560500301	5335-(	Water service	12,264	13,861	13,000	14,000	15,000	16,000
Airfield	560500301	5336-(	Wastewater service	43,033	67,904	45,000	45,000	45,000	45,000
Airfield	560500301	5340-(	Repairs	48,444	51,884	50,000	55,000	55,000	55,000
Airfield	560500301	5344-(	Maintenance - buildings	8,358	49,925	4,000		4,000	4,000
Airfield	560500301	5360-(	Equipment rentals	25,699	47,613	25,700	75,000	25,000	25,000
Airfield	560500301	5362-(	Fleet replacement reserve	30,000	30,000	30,000	30,000	60,000	60,000
Airfield	560500301	5370-(	Spec & Prop	118,270	221,195	255,900	255,900	269,300	288,600
Airfield	560500301	5375-(	General Liab, Auto & EE Pract	6,800	7,200	4,900	4,900	4,600	4,800
Airfield	560500301	5380-(	Dues and subscriptions		4,000				
Airfield	560500301	5390-(	Contractual services	189,857	628,765	322,600	411,000	376,000	358,000
Airfield	560500301	5392-(	Management and consultant fee	172,258	210,924	210,000	215,000	215,000	215,000
Airfield	560500301	5480-(	Office supplies	2,265	5,488	2,000	4,000	5,000	5,000
Airfield	560500301	5490-(	Materials and commodities	1,087,778	1,271,684	1,207,100	1,208,300	1,250,600	1,352,600
Airfield	560500301	5492-(	Gasoline and oil	136,782	110,949	120,000	120,000	130,000	130,000
Airfield	560500301	5496-(	Minor equipment		3,173	2,500	2,500	2,500	2,500
Airfield	560500301	5510-(	Vehicles and equipment		48,715				
Airfield	560500301	5830-(	Fees	1,322					
TOTAL			TOTAL	3,671,779	4,553,174	4,221,000	4,450,400	4,475,300	4,603,600

ARFF	Accounting Unit	Acct Code	Account Description	FY2022 Actuals	FY2023 Actuals	FY2024 Amended	FY2024 Projected	FY2025 Proposed	FY2026 Proposed
ARFF	560500401	5202-(	Travel and training	35,186	22,740	49,600	49,600	62,600	54,700
ARFF	560500401	5310-(	Telephone	1,797	1,774	1,800	1,800	1,800	1,800
ARFF	560500401	5330-(	Rental				12,000	24,000	24,000
ARFF	560500401	5332-(	Electricity	9,021	9,605	9,800	9,800	9,900	9,900
ARFF	560500401	5333-(	Fuel oil & propane	22,701	28,611	36,600	29,400	31,800	31,800
ARFF	560500401	5334-(	Refuse disposal	1,939	2,681	2,800	2,700	2,900	3,000
ARFF	560500401	5335-(	Water service	356	399	500	400	500	500
ARFF	560500401	5336-(	Wastewater service	1,349	1,511	1,500	1,600	1,600	1,700
ARFF	560500401	5340-(	Repairs	27,123	13,785	25,200	25,200	25,200	25,200
ARFF	560500401	5344-(	Maintenance - buildings	686					
ARFF	560500401	5345-(	Building Maint Division Charges	28,200	27,800	29,100	29,100	32,400	34,700
ARFF	560500401	5380-(	Dues and subscriptions	195	540	300	300	300	300
ARFF	560500401	5390-(	Contractual services	1,042,010	1,064,800	1,292,600	1,292,600	1,358,500	1,365,300
ARFF	560500401	5488-(	Uniforms and safety equipment	190	172	5,000	5,000	5,000	5,000
ARFF	560500401	5490-(	Materials and commodities	6,391	620	2,000	2,000	2,000	2,000
ARFF	560500401	5491-(	Safety programs and equipment						
ARFF	560500401	5492-(	Gasoline and oil	4,000	5,000	5,000	5,000	5,000	5,000
ARFF	560500401	5493-(	Chemicals	(955)	4,994	5,000	13,000	5,000	5,000
ARFF	560500401	5496-(	Minor equipment	30,322	17,356	32,000	41,500	32,000	32,000
TOTAL			TOTAL	1,210,511	1,202,390	1,498,800	1,521,000	1,600,500	1,601,900



Security	Accounting Unit	Acct Code	Account Description	FY2022 Actuals	FY2023 Actuals	FY2024 Amended	FY2024 Projected	FY2025 Proposed	FY2026 Proposed
Security	560500501	5310-(	Telephone	1,430	1,283	1,300	1,300	1,300	1,300
Security	560500501	5370-(	Spec & Prop	19,778	36,916	42,700	42,700	44,900	48,200
Security	560500501	5390-(	Contractual services	769,043	767,162	901,000	905,800	1,016,600	1,020,200
Security	560500501	5392-(	Management and consultant fee	6,000	10,000	8,000	10,000	10,000	10,000
Security	560500501	5489-(	Uniform and tool allowance			6,500	2,600	6,500	6,500
Security	560500501	5490-(	Materials and commodities	2,330	6,270	6,000	3,000	6,000	6,000
TOTAL			TOTAL	798,582	821,632	965,500	965,400	1,085,300	1,092,200

Landside	Accounting Unit	Acct Code	Account Description	FY2022 Actuals	FY2023 Actuals	FY2024 Amended	FY2024 Projected	FY2025 Proposed	FY2026 Proposed
Landside	560500801	5332-(	Electricity	1,212	1,159	1,900	1,200	1,300	1,300
Landside	560500801	5350-(	Landscape Division Charges	25,800	29,000	44,100	44,100	45,400	46,800
TOTAL			TOTAL	27,012	30,159	46,000	45,300	46,700	48,100

PFAS	Accounting Unit	Acct Code	Account Description	FY2022 Actuals	FY2023 Actuals	FY2024 Amended	FY2024 Projected	FY2025 Proposed	FY2026 Proposed
PFAS	560501301	5390-(	Contractual services	29,200	16,589	20,000	20,000	20,000	20,000

**AIRPORT TOTAL**                      **8,354,890**      **9,888,277**      **9,711,100**      **10,003,300**      **10,606,700**      **10,755,800**

## ATTACHMENT #2 FY25/26 REVENUES

Section C, Item 1.

4

Account Code	Account Description	FY2022 Actuals	FY2023 Actuals	FY2024 Amended	FY2024 Projected	FY2025 Proposed	FY2026 Proposed
4720-0000	Bad debts combo cost center	(6,410)	(34)				
4799-0000	Miscellaneous revenue		(1,431)				
4800-0000	Interest income	231,110	56,871	(203,600)	(72,700)	(87,200)	(90,500)
4800-0300	Lease Interest Income	(65,904)					
4800-0402	AR interest and fines	(1,425)	(3,884)	-	(4,000)		
4800-0403	UB Fin Chg Rev	(231)	(218)	-	(300)		
4870-0000	Proceeds disposal of asse	(5,600)					
4950-0460	Airport projects			(14,620)	(14,600)		
4013-0000	State shared revenues	(54,275)	(76,565)	(80,000)	(80,000)	(90,000)	(90,000)
4300-0036	Fingerprinting Fees	(8,018)	(8,400)	(18,000)	(15,400)	(18,000)	(18,000)
4300-0037	Badging Fees	(40,230)	(43,620)	(84,900)	(56,800)	(60,000)	(60,000)
4300-0038	Taxi, Bus Access Fees	(42,737)	(67,194)	(53,800)	(75,000)	(75,000)	(75,000)
4340-0007	Water Services	(17,135)	(21,695)	(18,000)	(23,000)	(23,000)	(23,000)
4340-0008	Sewer Services	(36,365)	(67,349)	(38,000)	(72,500)	(72,500)	(72,500)
4799-0000	Miscellaneous revenue	(134)	(1,480)	(500)	(2,000)	(500)	(500)
4300-0029	Fuel Flowage Air Carrier	(480,614)	(633,275)	(1,043,400)	(990,000)	(1,010,000)	(1,010,000)
4300-0031	Air carrier Landing Fees	(2,085,619)	(2,248,968)	(2,698,600)	(2,903,000)	(3,003,000)	(3,003,000)
4300-0032	Commercial Aircraft Parking	(23,580)	(1,860)	(130,700)	-	(130,700)	(130,700)
4300-0033	Transient Fees		(400)				
4300-0043	Small Aircraft Parking	(34,109)	(49,924)	(39,800)	(36,200)	(39,800)	(39,800)
4300-0044	Fuel Flowage GA and Taxi	(196,524)	(209,107)	(285,600)	(275,400)	(285,600)	(285,600)
4300-0045	Fuel Flowage Non-Signatory	(102,871)	(126,722)	(139,400)	(115,200)	(120,200)	(120,200)
4300-0046	Landing Fees Non-Signatory	(93,417)	(86,219)	(83,300)	(90,000)	(95,000)	(95,000)
4300-0048	Air Carrier Security Fee	(456,461)	(305,141)	(845,200)	(733,200)	(733,200)	(733,200)
4549-0001	Fuel Sales	(4,000)	(5,000)	(4,000)	(5,000)	(5,000)	(5,000)
4550-0010	FAA-CWO Lease	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)
4550-0011	Airfield Ground Leases	(385,710)	(507,474)	(988,200)	(507,000)	(1,164,200)	(1,164,200)
4799-0000	Miscellaneous revenue	(9,352)	4,186	(500)			
4037-0001	TSA LEO Reimb	(74,100)	(74,900)	(127,700)	(127,700)	(127,700)	(127,700)
4799-0000	Miscellaneous revenue	(171,200)					
4300-0030	Jetway Use		-	(126,000)	-	(126,000)	(126,000)
4300-0039	FAA Tower/Equip Rm	(131,205)	(22,014)	(117,900)	(117,900)	(117,900)	(117,900)
4300-0040	Advertising Display	(86,152)	(76,429)	(86,000)	(86,000)	(86,000)	(86,000)
4300-0041	Customs Fees	(24)	(124)	(200)	(200)	(100)	(100)
4420-0000	Fee revenues	(549,009)	(686,716)	(550,000)	(550,000)	(600,000)	(600,000)
4420-0002	Vending revenue	(50,960)	(46,449)	(52,000)	(50,000)	(52,000)	(52,000)
4450-0001	Minor Violations	(2,350)	(825)	(2,000)	(1,000)	(2,000)	(2,000)
4550-0000	Facility rental revenue	(700)	(3,650)	(3,500)	(1,000)	(1,500)	(1,500)
4550-0001	Federal Terminal Lease	(27,814)	(28,837)	(19,800)	(29,000)	(29,000)	(29,000)
4550-0003	Parking Lot Lease	(353,340)	(451,371)	(450,000)	(450,000)	(480,000)	(480,000)
4550-0004	Air Carrier Terminal Lease		-	(801,900)	-	(788,000)	(788,000)
4550-0005	Rental Car Storage	(108,825)	(107,525)	(146,700)	(120,000)	(125,000)	(125,000)
4550-0006	Other Terminal Leases	(59,696)	(28,366)	(150,300)	(30,000)	(150,000)	(150,000)
4550-0007	Rest., Bar, Flight Kitchen	(121,446)	(155,650)	(160,000)	(160,000)	(165,000)	(165,000)
4550-0008	Gift Shop	(14,084)	(10,229)	(25,000)	(14,100)	(27,500)	(27,500)
4550-0009	Staff Parking Fees	(58,658)	(47,053)	(69,600)	(52,000)	(55,000)	(55,000)
4799-0000	Miscellaneous revenue	(355)	-	(500)	(700)	(1,000)	(1,000)
		(5,741,528)	(6,157,042)	(9,671,220)	(7,872,900)	(9,958,600)	(9,961,900)

**ATTACHMENT #3**  
**EXPENSE - REVENUE SUMMARY FY25/26**

2/23/2024

	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>
	<b>Actuals</b>	<b>Actuals</b>	<b>Amended</b>	<b>Projected</b>	<b>Proposed</b>	<b>Proposed</b>
<b>EXPENSES</b>	8,354,890	9,888,277	9,711,100	10,003,300	10,606,700	10,755,800
<b>REVENUES</b>	(5,741,528)	(6,157,042)	(9,671,220)	(7,872,900)	(9,958,600)	(9,961,900)
<b>EXP/REV SHORTFALL /(OVERAGE)</b>	<b>2,613,362</b>	<b>3,731,235</b>	<b>39,880</b>	<b>2,130,400</b>	<b>648,100</b>	<b>793,900</b>
<b>CARES GRANT APPLIED</b>	<b>(2,613,362)</b>	<b>(3,731,235)</b>	<b>(39,880)</b>	<b>(2,130,400)</b>		
<b>ADJUSTED EXP/REV SHORTAGE /(OVERAGE)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>648,100</b>	<b>793,900</b>

**SUMMARY OF RATES & FEES REGULATION CHANGES  
AIRPORT BOARD FINANCE MEETING  
FEBRUARY 28, 2024**

**Airport Security Screening Fee:** For all passengers that are screened and enplaned at Juneau International Airport

Current: \$2.26 per screened, enplaned Passenger

***Proposed:*** **\$2.69 per screened, enplaned Passenger**  
**Request May 1, 2024 effective date**

*Estimated additional revenue for FY25 budget: \$139,500  
(based on 324,435 screened pax, 91% sec expenses)*

\*\*\*\*\*

**Landing Fees:**

**Signatory:**

Current:

Aircraft 12,500 lbs and over, for each 1,000 lbs \*or fraction thereof \$3.06/1,000 lbs\*

***Proposed:*** **\$3.34/1,000 lbs\***  
**Request May 1, 2024 effective date**

*Aircraft 12,500 lbs and over, for each 1,000 lbs \*or fraction thereof*

*Estimated additional revenue for FY25 budget: \$270,900*

**Non-Signatory:**

Current:

Aircraft 12,500 lbs and over, for each 1,000 lbs \*or fraction thereof \$3.83/1,000 lbs\*

***Proposed:*** **\$4.18/1,000 lbs\***

*Aircraft 12,500 lbs and over, for each 1,000 lbs \*or fraction thereof*

**Request May 1, 2024 effective date**

*Estimated additional revenue for FY25 budget: \$10,600*

\*\*\*\*\*

**Fuel Flowage Fees:****Signatory:**

Aircraft 12,500 lbs and under (AV or Jet) \$0.26/gallon  
 FY24 required rate to be \$0.30/gallon to balance budget; Board approved to only implement half the increase (from \$0.22 to \$0.26/gallon)

***Proposed*** ***\$0.33/gallon***

*Estimate additional revenue for FY25 budget: \$66,700*

Aircraft greater than 12,500 lbs. (Large Commercial Jet) \$0.265/gallon  
***\*Proposed*** ***\$0.30/gallon***

***\*Request May 1, 2024 effective date***

*Estimate additional revenue for FY25 budget: \$115,600*

**Non-Signatory:**

Non-signatory \$0.3325/gallon  
***\*Proposed*** ***\$0.41/gallon***

***\*Request May 1, 2024 effective date***

*Estimate additional revenue for FY25 budget: \$27,000*

\*\*\*\*\*

**Terminal Lease: (sf/yr)**

Currently:

\$30.45	Counter North (+7 ft)	<b><i>\$31.00</i></b>
\$38.35	Counter East (+12ft)	<b><i>\$39.04</i></b>
\$27.69	Office North	<b><i>\$28.19</i></b>
\$30.89	Office East	<b><i>\$31.45</i></b>
\$30.89	Office Admin East	<b><i>\$31.45</i></b>
\$30.89	Bag Claim (public)	<b><i>\$31.45</i></b>
\$24.61	Bag Make-up/Storage	<b><i>\$25.05</i></b>
\$24.61	Storage Frt Room North	<b><i>\$25.05</i></b>
\$15.30	Canopy North	<b><i>\$15.58</i></b>
\$38.35	Departure/Hold Room	<b><i>\$39.04</i></b>

*Estimated additional revenue for FY25 budget: \$17,700*

\*\*\*\*\*

***Airport Rates & Fees increases are effective July 1, 2024, unless otherwise stated.***

***\*Airlines typically request May 1 start date for Fuel Flowage Fees, Landing Fees and Security Screening Fees.***

Account Code	Account Description	FY2022 Actuals	FY2023 Actuals	FY2024 Amended	FY2024 Projected	FY2025 Proposed	FY2026 Proposed
4720-0000	Bad debts combo cost center	(6,410)	(34)				
4799-0000	Miscellaneous revenue		(1,431)				
4800-0000	Interest income	231,110	56,871	(203,600)	(72,700)	(87,200)	(90,500)
4800-0300	Lease Interest Income	(65,904)					
4800-0402	AR interest and fines	(1,425)	(3,884)	-	(4,000)		
4800-0403	UB Fin Chg Rev	(231)	(218)	-	(300)		
4870-0000	Proceeds disposal of asse	(5,600)					
4950-0460	Airport projects			(14,620)	(14,600)		
4013-0000	State shared revenues	(54,275)	(76,565)	(80,000)	(80,000)	(90,000)	(90,000)
4300-0036	Fingerprinting Fees	(8,018)	(8,400)	(18,000)	(15,400)	(18,000)	(18,000)
4300-0037	Badging Fees	(40,230)	(43,620)	(84,900)	(56,800)	(60,000)	(60,000)
4300-0038	Taxi, Bus Access Fees	(42,737)	(67,194)	(53,800)	(75,000)	(75,000)	(75,000)
4340-0007	Water Services	(17,135)	(21,695)	(18,000)	(23,000)	(23,000)	(23,000)
4340-0008	Sewer Services	(36,365)	(67,349)	(38,000)	(72,500)	(72,500)	(72,500)
4799-0000	Miscellaneous revenue	(134)	(1,480)	(500)	(2,000)	(500)	(500)
4300-0029	Fuel Flowage Air Carrier	(480,614)	(633,275)	(1,043,400)	(990,000)	(1,125,600)	(1,125,600)
4300-0031	Air carrier Landing Fees	(2,085,619)	(2,248,968)	(2,698,600)	(2,903,000)	(3,273,900)	(3,273,900)
4300-0032	Commercial Aircraft Parking	(23,580)	(1,860)	(130,700)	-	(130,700)	(130,700)
4300-0033	Transient Fees		(400)				
4300-0043	Small Aircraft Parking	(34,109)	(49,924)	(39,800)	(36,200)	(39,800)	(39,800)
4300-0044	Fuel Flowage GA and Taxi	(196,524)	(209,107)	(285,600)	(275,400)	(352,300)	(352,300)
4300-0045	Fuel Flowage Non-Signatory	(102,871)	(126,722)	(139,400)	(115,200)	(147,300)	(147,300)
4300-0046	Landing Fees Non-Signatory	(93,417)	(86,219)	(83,300)	(90,000)	(105,600)	(105,600)
4300-0048	Air Carrier Security Fee	(456,461)	(305,141)	(845,200)	(733,200)	(872,700)	(872,700)
4549-0001	Fuel Sales	(4,000)	(5,000)	(4,000)	(5,000)	(5,000)	(5,000)
4550-0010	FAA-CWO Lease	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)
4550-0011	Airfield Ground Leases	(385,710)	(507,474)	(988,200)	(507,000)	(1,164,200)	(1,164,200)
4799-0000	Miscellaneous revenue	(9,352)	4,186	(500)			
4037-0001	TSA LEO Reimb	(74,100)	(74,900)	(127,700)	(127,700)	(127,700)	(127,700)
4799-0000	Miscellaneous revenue	(171,200)					
4300-0030	Jetway Use		-	(126,000)	-	(126,000)	(126,000)
4300-0039	FAA Tower/Equip Rm	(131,205)	(22,014)	(117,900)	(117,900)	(117,900)	(117,900)
4300-0040	Advertising Display	(86,152)	(76,429)	(86,000)	(86,000)	(86,000)	(86,000)
4300-0041	Customs Fees	(24)	(124)	(200)	(200)	(100)	(100)
4420-0000	Fee revenues	(549,009)	(686,716)	(550,000)	(550,000)	(600,000)	(600,000)
4420-0002	Vending revenue	(50,960)	(46,449)	(52,000)	(50,000)	(52,000)	(52,000)
4450-0001	Minor Violations	(2,350)	(825)	(2,000)	(1,000)	(2,000)	(2,000)
4550-0000	Facility rental revenue	(700)	(3,650)	(3,500)	(1,000)	(1,500)	(1,500)
4550-0001	Federal Terminal Lease	(27,814)	(28,837)	(19,800)	(29,000)	(29,000)	(29,000)
4550-0003	Parking Lot Lease	(353,340)	(451,371)	(450,000)	(450,000)	(480,000)	(480,000)
4550-0004	Air Carrier Terminal Lease		-	(801,900)	-	(803,700)	(803,700)
4550-0005	Rental Car Storage	(108,825)	(107,525)	(146,700)	(120,000)	(125,000)	(125,000)
4550-0006	Other Terminal Leases	(59,696)	(28,366)	(150,300)	(30,000)	(152,000)	(152,000)
4550-0007	Rest., Bar, Flight Kitchen	(121,446)	(155,650)	(160,000)	(160,000)	(165,000)	(165,000)
4550-0008	Gift Shop	(14,084)	(10,229)	(25,000)	(14,100)	(27,500)	(27,500)
4550-0009	Staff Parking Fees	(58,658)	(47,053)	(69,600)	(52,000)	(55,000)	(55,000)
4799-0000	Miscellaneous revenue	(355)	-	(500)	(700)	(1,000)	(1,000)
		(5,741,528)	(6,157,042)	(9,671,220)	(7,872,900)	(10,606,700)	(10,610,000)

## ATTACHMENT # 6

2/23/2024

## EXPENSE - REVENUE SUMMARY FY25/26

*w/proposed Increases*

	FY2022 Actuals	FY2023 Actuals	FY2024 Amended	FY2024 Projected	FY2025 Proposed*	FY2026 Proposed
EXPENSES	8,354,890	9,888,277	9,711,100	10,003,300	10,606,700	10,755,800
REVENUES	(5,741,528)	(6,157,042)	(9,671,220)	(7,872,900)	(10,606,700)	(10,610,000)
EXP/REV SHORTFALL /(OVERAGE)	2,613,362	3,731,235	39,880	2,130,400	0	145,800
CARES GRANT APPLIED	(2,613,362)	(3,731,235)	(39,880)	(2,130,400)		
ADJUSTED EXP/REV SHORTAGE /(OVERAGE)	(0)	0	(0)	0	0	145,800

\* with proposed rates/fees increase for FY25/26 as detailed