



SPECIAL ASSEMBLY MEETING 2024-12

AGENDA

June 03, 2024 at 6:00 PM

Assembly Chambers/Zoom Webinar

Special Assembly Meeting 2024-12

Immediately followed by Assembly Committee of the Whole Worksession

<https://juneau.zoom.us/j/95424544691> or 1-253-215-8782 Webinar ID: 954 2454 4691

Submitted By:

Katie Koester, City Manager

A. CALL TO ORDER

B. LAND ACKNOWLEDGEMENT

We would like to acknowledge that the City & Borough of Juneau is on Tlingit land, and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. Gunalchéesh!

C. ROLL CALL

D. AGENDA CHANGES/APPROVAL OF AGENDA

E. PUBLIC PARTICIPATION (*Not to Exceed a Total of 20 Minutes, Nor More than Three Minutes for Any Individual*)

The public may participate in-person or via Zoom webinar. Testimony time will be limited by the Mayor based on the number of participants. Members of the public that want to provide oral testimony via remote participation must notify the Municipal Clerk prior to 4pm the day of the meeting by calling 907-586-5278 and indicating the topic(s) upon which they wish to testify. For in-person participation at the meeting, a sign-up sheet will be made available at the back of the Chambers and advance sign-up is not required. Members of the public are encouraged to send their comments in advance of the meeting to BoroughAssembly@juneau.gov.

F. PUBLIC HEARING & ASSEMBLY ACTION

1. Ordinance 2024-03(b) An Ordinance Establishing the Rate of Levy for Property Taxes for Calendar Year 2024 Based Upon the Proposed Budget for Fiscal Year 2025.

This ordinance establishes the mill rates for property taxes for 2024, which funds a significant portion of the City and Borough of Juneau's FY25 operating budget. The Charter requires the Assembly to adopt, by ordinance, the tax levies necessary to fund the budget before June 15.

The mill levies presented in this ordinance support the Manager's FY25 Proposed Budget as amended by the Assembly Finance Committee (AFC). As part of the budget review process, the AFC reviews, amends and recommends to the Assembly the final mill levies.

For FY25, the AFC recommends a decrease 0.12 mills from the FY24 Adopted Budget, resulting in a total mill levy of 10.04 mills, the components of which are:

Operating Mill Rate by Service Area

Areawide: 6.20 (flat from FY24 Adopted)

Roaded Service Area: 2.45 (flat from FY24 Adopted)

Fire Service Area: 0.31 (flat from FY24 Adopted)

Operating Total: 8.96 (flat from FY24 Adopted)

Debt Service: 1.08 (a decrease of 0.12 from FY24 Adopted)

Total Millage: 10.04 (a decrease of 0.12 from FY24 Adopted)

An opportunity for public comment was provided at a Regular Assembly meeting on April 29, 2024. The AFC reviewed the mill rate ordinance at its meetings on April 6 and May 22, 2024, referring the amended ordinance to the full Assembly for adoption.

The Systemic Racism Review Committee reviewed the preliminary mill rate during the April 30, 2024 and May 14, 2024 meetings.

The City Manager recommends the Assembly adopt this ordinance, as amended by the Assembly Finance Committee.

2. Ordinance 2024-01(b) An Ordinance Appropriating Funds from the Treasury for FY25 City and Borough Operations.

This ordinance appropriates \$532,582,700 in expenditure authority for the City and Borough of Juneau's FY25 operating budget, excluding the School District. This ordinance appropriates all transfers between funds that support operations, debt service and capital projects as well as the associated expenditures within the funds themselves.

This ordinance also recognizes \$506,937,200 of forecast revenue and transfers-in and decreases fund balances, across all funds, by \$25,645,500. The forecast revenue and draw from fund balance are sufficient to fund the budgeted expenditures.

The original ordinance was introduced at the April 1, 2024 Regular Assembly meeting and referred to the Assembly Finance Committee (AFC) for deliberation. An opportunity for public comment was provided at the Regular Assembly meeting on April 29, 2024. The AFC referred the amended budget ordinance to the full Assembly for adoption at the May 22, 2024 meeting. The Charter requires adoption of the FY25 operating budget by June 15.

The Systemic Racism Review Committee reviewed the preliminary ordinance during the April 30, 2024 and May 14, 2024 meetings.

The City Manager recommends the Assembly adopt this ordinance, as amended by the Assembly Finance Committee.

3. Resolution 3052(b) A Resolution Adopting the City and Borough Capital Improvement Program for Fiscal Years 2025 through 2030, and Establishing the Capital Improvement Project Priorities for Fiscal Year 2025.

This resolution would adopt the Capital Improvement Program (CIP) for Fiscal Years 2025 through 2030, as required by Charter Section 9.4, and lists the capital projects that will be initially appropriated by ordinance in FY25.

The Public Works and Facilities Committee reviewed the preliminary CIP at its March 11, 2024 meeting and forwarded the plan to the Assembly. The Systemic Racism Review Committee reviewed the preliminary CIP during the April 30, 2024 and May 14, 2024 meetings.

The CIP resolution was introduced at the April 1, 2024 Assembly Meeting and referred to the Assembly Finance Committee (AFC) for deliberation. An opportunity for public comment was provided at the

Assembly Meeting on April 29, 2024. The AFC referred the amended resolution to the full Assembly for adoption at the May 22, 2024 meeting. The Charter requires adoption of the FY25 CIP by June 15.

The City Manager recommends the Assembly adopt this resolution, as amended by the Assembly Finance Committee.

G. SUPPLEMENTAL MATERIALS

H. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.gov.

Presented by: The Manager
Introduced: April 1, 2024
Drafted by: Finance

Ordinance of the City and Borough of Juneau

Serial No. 2024-03(b)

**An Ordinance Establishing the Rate of Levy for Property Taxes
for Calendar Year 2024 Based Upon the Proposed Budget for Fiscal Year 2025.**

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Rates of Levy. The following are the rates of levy on taxable property within the City and Borough of Juneau for the Calendar Year beginning January 1, 2024, based upon the proposed budget for Fiscal Year 2025 beginning July 1, 2024.

<u>Operation Mill Rate by Service Area</u>	<u>Millage</u>
Roaded Service Area	2.45
Fire Service Area	0.31
Areawide	6.20
Operating Total	8.96
Debt Service	1.08
Total	10.04

Section 3. Effective Date. This ordinance shall be effective immediately upon adoption.

Adopted this _____ day of _____, 2024.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: April 1, 2024
Drafted by: Finance

Ordinance of the City and Borough of Juneau
Serial No. 2024-01(b)

**An Ordinance Appropriating Funds from the Treasury
for FY25 City and Borough Operations**

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Estimated Funding Sources. The following amounts are the estimated funding sources for the City and Borough of Juneau, excluding the Juneau School District, for the fiscal year beginning July 1, 2024, and ending June 30, 2025. It is anticipated that these estimated funding sources will meet the appropriations set forth in Section 3 of this ordinance.

ESTIMATED REVENUE:		
State Support	\$	21,420,900
Federal Support		4,426,100
Taxes		144,326,400
Charges for Services		188,455,900
Licenses, Permits, Fees		12,682,300
Fines and Forfeitures		393,700
Rentals and Leases		6,193,000
Investment & Interest Income		8,095,600
Sales		852,300
Other Revenue		3,261,200
Total Revenue		390,107,400
General Governmental Fund Balance Decrease		11,693,300
All Other Funds Fund Balance Decrease		13,952,200
Support From Other Funds		116,829,800
Total Estimated Funding Sources	\$	532,582,700

Section 3. Appropriation. The following amounts are hereby appropriated for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

General Governmental Funds:	
Mayor and Assembly	\$ 13,210,400
Administration:	
City Manager	3,729,500
City Clerk	942,900
Information Technology	4,680,800
Fire/Emergency Medical Services	15,199,300
Community Development	4,406,800
Finance	7,429,200
Human Resources	993,700
Law	2,677,500
Libraries	4,199,800
Parks and Recreation:	
Parks and Landscape	3,495,300
Administration and Recreation	5,457,700
Aquatics	2,975,100
Centennial Hall (Visitor Services)	695,000
Police	21,886,200
Public Works & Engineering:	
General Engineering	402,000
RecycleWorks	2,421,500
Streets	6,990,400
Transit	9,138,100
Support to Other Funds:	
School District <i>(\$1,650,405 previously appropriated by Ord. 2024-01(b)(A))</i>	38,122,400
All Other Funds	3,684,800
Interdepartmental Charges	(6,338,900)
Capital Projects Indirect Cost Allocation	(600,000)
Total	145,799,500
Special Revenue Funds:	
Sales Tax	1,542,900
Hotel Tax	94,500
Tobacco Excise Tax	79,900
Pandemic Response	-
Affordable Housing	286,700
Downtown Parking	764,700
Eaglecrest	4,310,100
Lands	1,367,600
Marine Passenger Fee	20,100
Port Development	20,100
Support to Other Funds	106,106,600
Total	114,593,200

Debt Service Funds	9,625,500
Special Assessment Funds:	
Special Assessment	139,200
Support To Other Funds	6,100
Total	145,300
Jensen-Olson Arboretum	109,200
Enterprise:	
Juneau International Airport	13,060,400
Bartlett Regional Hospital	150,101,300
Harbors	5,375,200
Docks	2,845,900
Water	4,687,100
Wastewater	15,527,700
Support to Other Funds	5,900,000
Interdepartmental Charges	(40,200)
Total	197,457,400
Internal Service Funds:	
Facilities Maintenance	4,637,600
Fleet and Equipment Reserve	17,237,200
Public Works Fleet Maintenance	2,685,500
Risk Management	35,289,600
Interdepartmental Charges	(49,083,300)
Total	10,766,600
Capital Projects:	
Capital Projects	49,776,900
CIP Engineering	3,286,000
Support to Other Funds	1,023,100
Total	54,086,000
Total Appropriation	\$ 532,582,700

Section 4. Effective Date. This ordinance shall be effective immediately upon adoption.

Adopted this __ day of _____, 2024.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The City Manager
Introduced: April 1, 2024
Drafted by: Engineering & Public Works Department

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 3052(b)

A Resolution Adopting the City and Borough Capital Improvement Program for Fiscal Years 2025 through 2030, and Establishing the Capital Improvement Project Priorities for Fiscal Year 2025.

WHEREAS, the CBJ Capital Improvement Program is a plan for capital improvement projects proposed for the next six fiscal years; and

WHEREAS, the Assembly has reviewed the Capital Improvement Program for Fiscal Year 2025 through Fiscal Year 2030, and has determined the capital improvement project priorities for Fiscal Year 2025.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Capital Improvement Program.

(a) Attachment A, entitled "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2025-2030," dated **June 1, 2024**, is adopted as the Capital Improvement Program for the City and Borough.

(b) The following list, as set forth in the "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2025 - 2030," are pending capital improvement projects to be undertaken in FY25:

FISCAL YEAR 2025		
GENERAL SALES TAX IMPROVEMENTS		
DEPARTMENT	PROJECT	FY25 BUDGET
Eaglecrest	Deferred Maintenance /Mountain Operations Improvements	\$ 350,000
Manager's Office	Public Safety Communication Infrastructure	450,000
Manager's Office	Zero Waste	125,000
Manager's Office	Outburst Flooding Improvements and Agency Coordination	150,000
Manager's Office	Juneau Renewable Energy Strategy	25,000
Manager's Office	Public Safety Communication Infrastructure	5,120,600
Manager's Office	Title 49 Re-Write	3,000,000
P&R - Facilities Maintenance	Deferred Building Maintenance	1,000,000
Parks & Recreation	Park & Playground Deferred Maintenance and Repairs	275,000
Parks & Recreation	Trail Improvements	50,000
Parks & Recreation	Sports Field Resurfacing & Repairs	425,000
Parks & Recreation	Off-Road Vehicle (ORV) Park Development [35 Mile]	150,000
Parks & Recreation	Dimond Park Fieldhouse Elevator	879,400
Parks & Recreation	Dzantik'I Heeni Playground Design	75,000
General Sales Tax Improvements Total		<u>\$ 12,075,000</u>

FISCAL YEAR 2025
AREAWIDE STREET SALES TAX PRIORITIES

DEPARTMENT	PROJECT	FY25 BUDGET
Street Maintenance	Vintage Boulevard and Clinton Drive Reconstruction	\$ 2,400,000
	<i>Vintage Boulevard and Clinton Drive Reconstruction</i>	
<i>Water Utility</i>	<i>Water Infrastructure</i>	<i>549,000</i>
	<i>Vintage Boulevard and Clinton Drive Reconstruction</i>	
<i>Wastewater Utility</i>	<i>Sewer Infrastructure</i>	<i>194,000</i>
Street Maintenance	Pavement Management	1,449,000
Street Maintenance	Sidewalk & Stairway Repairs	200,000
Street Maintenance	Areawide Drainage Improvements	150,000
Street Maintenance	F St, W 8th St drainage and roadway improvements	2,000,000
Street Maintenance	Poplar Ave improvements (Mendenhall Blvd to Dogwood)	1,200,000
	<i>Poplar Ave improvements (Mendenhall Blvd to</i>	
<i>Water Utility</i>	<i>Dogwood) Water Infrastructure</i>	<i>346,000</i>
	<i>Poplar Ave improvements (Mendenhall Blvd to</i>	
<i>Wastewater Utility</i>	<i>Dogwood) Sewer Infrastructure</i>	<i>292,000</i>
Street Maintenance	Eyelet Court Improvements	900,000
<i>Water Utility</i>	<i>Eyelet Court Improvements Water Infrastructure</i>	<i>280,000</i>
<i>Wastewater Utility</i>	<i>Eyelet Court Improvements Sewer Infrastructure</i>	<i>184,000</i>
Street Maintenance	Gold Creek Flume Rehabilitation	600,000
	FTA Grant Match - Bus Barn Electric Bus Charging	
Capital Transit	Infrastructure, Security, Safety, Repairs and Upgrades	756,000
Manager's Office	Juneau Douglas North Crossing (JDNC)	250,000
Manager's Office	Zero Waste	50,000
Areawide Street Sales Tax Priorities Total		\$ 11,800,000

FISCAL YEAR 2025
TEMPORARY 1% SALES TAX PRIORITIES
Voter Approved Sales Tax 10/01/23 - 09/30/28

DEPARTMENT	PROJECT	FY25 BUDGET
P&R - Facilities Maintenance	Deferred Building Maintenance	\$ 2,500,000
Managers	Affordable Housing Fund	500,000 *
Managers	Childcare Funding	500,000 *
Parks and Recreation	Jackie Renninger Park Renovation	1,000,000
School District	JSD Buildings Facility Maintenance	1,000,000
Managers	Telephone Hill Redevelopment	1,000,000
Street Maintenance	7 Mile Heavy Equipment Shed	2,000,000
Harbors	Aurora Harbor Reconstruction Grant Match	3,500,000
Temporary 1% Sales Tax Priorities Total		\$ 12,000,000

* Operating Budget Funding

FISCAL YEAR 2025
GENERAL FUND PRIORITIES

DEPARTMENT	PROJECT	FY25 BUDGET
Parks and Recreation	Park & Playground Deferred Maintenance and Repairs	\$ 136,000
Manager's Office	City Hall (Deappropriation)	(1,023,100)
General Fund Priorities Total		\$ (887,100)

**FISCAL YEAR 2025
MARINE PASSENGER FEE PRIORITIES**

DEPARTMENT	PROJECT	FY25 BUDGET
Manager's Office	Capital Civic Center	\$ 2,000,000
Port Development Fee Priorities Total		\$ 2,000,000

**FISCAL YEAR 2025
PORT DEVELOPMENT FEE PRIORITIES**

DEPARTMENT	PROJECT	FY25 BUDGET
Parks and Recreation	Marine Park Improvements	\$ 2,000,000
Manager's Office	Capital Civic Center	1,000,000
Manager's Office	Archipelago Museum	500,000
Port Development Fee Priorities Total		\$ 3,500,000

**FISCAL YEAR 2025
STATE MARINE PASSENGER FEE PRIORITIES**

DEPARTMENT	PROJECT	FY25 BUDGET
Docks	Shore Power	\$ 5,000,000
Parks and Recreation	Overstreet Park and Canoe Statue Lighting	550,000
Parks and Recreation	Downtown Bearproof Garbage Cans	100,000
Parks and Recreation	Warner's Wharf Beautification	200,000
Manager's Office	Triangle Project (Claw Back)	2,500,000 *
Manager's Office	Public Wi-Fi	1,000,000
State Marine Passenger Fee Priorities Total		\$ 9,350,000

* Operating Budget Funding

**FISCAL YEAR 2025
DOCKS AND HARBORS FUND**

DEPARTMENT	PROJECT	FY25 BUDGET
Harbors	Aurora Harbor Improvements	\$ 1,500,000
Harbors	Cost Share with ACOE for Statter Breakwater Feasibility	500,000
Docks and Harbors Fund Total		\$ 2,000,000

**FISCAL YEAR 2025
LANDS & RESOURCES FUND**

DEPARTMENT	PROJECT	FY25 BUDGET
Lands & Resources	Pits and Quarries Management, Infrastructure Maintenance and Expansion	\$ 400,000
Lands & Resources	Pederson Hill Development	350,000
Lands & Resources	Tee Harbor Access Study	75,000
Lands & Resources Fund Total		\$ 825,000

**FISCAL YEAR 2025
WASTEWATER ENTERPRISE FUND**

DEPARTMENT	PROJECT	FY25 BUDGET
	Facilities Planning (Infiltration and Inflow, ABTP long term study, solids digester)	\$ 220,000
Wastewater Utility	JDTP Improvements	100,000
Wastewater Utility	8th and F Street Sewer Reconstruction	468,000
Wastewater Utility	Vintage and Clinton Sewer System Reconstruction	410,000
Wastewater Utility	JDTP SCADA and Instrumentation Upgrades	150,000
	Pavement Management Program-Utility Adjustments (frames & lids)	27,000
Wastewater Utility	MWWTP SBR Waste Pump Replacement	25,000
	Wastewater Enterprise Fund Total	\$ 1,400,000

**FISCAL YEAR 2025
WATER ENTERPRISE FUND**

DEPARTMENT	PROJECT	FY25 BUDGET
Water Utility	Fritz Cove / Mendenhall Peninsula Area water replacement	\$ 1,000,000
Water Utility	F St and W 8th St Water System Reconstruction	315,000
Water Utility	LCB SCADA & Security Upgrade	100,000
Water Utility	PRV Station Improvements & Upgrades	225,000
Water Utility	Clinton and Vintage Water System Reconstruction	255,000
Water Utility	Egan Drive Water Main Crossings Replacements	500,000
Water Utility	Potable Water Distribution System Instrumentation	105,000
	Water Enterprise Fund Total	\$ 2,500,000

ORDINANCE 2024-01 CAPITAL PROJECTS FUNDING TOTAL	\$ 53,062,900
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ORDINANCE 2024-01 OPERATING BUDGET FUNDING TOTAL	\$ 3,500,000
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**FISCAL YEAR 2025
AIRPORT UNSCHEDULED FUNDING**

DEPARTMENT	PROJECT		
Airport	Design & RA 26 MALSR	\$	1,000,000
Airport	Construct Safety Area Grade; RW Shoulder/NAVAIDs		3,300,000
	Airport Unscheduled Funding Total	\$	4,300,000

**FISCAL YEAR 2025
UNSCHEDULED FUNDING**

DEPARTMENT	PROJECT		
	FTA Grants - Bus Barn Electric Bus Charging Infrastructure,		
Capital Transit	Security, Safety, Repairs and Upgrades		3,024,000
Harbors	ADOT Harbors Facility Grant - Aurora Harbor		5,000,000
Harbors	Taku Harbor Dingell-Johnson Sportfish Grant		1,000,000
Harbors	Procurement of Two LTC Dock Electrification Transformers		55,000,000
Manager's Office	Public Safety Communication Infrastructure		13,000,000
	NOAA Transformation Habitat Restoration and Coastal		
Manager's Office	Resilience Grant - Mendenhall River Glacial Outburst		130,000
Parks and Recreation	Fish Creek Park ADA Fishing Trail and Access Impvts		250,000
Parks and Recreation	OHV Recreational Trails Program Grant		300,000
Public Works	Upper Jordan Creek Sediment Control		5,000,000
	Unscheduled Funding Total	\$	82,704,000

Section 2. Fiscal Year 2025 Budget. It is the intent of the Assembly that the capital improvement project budget allocations as set forth in the FY25 pending Capital Improvements List in Section 1(b), above, not already appropriated, shall become a part of the City and Borough's Fiscal Year 2025 Budget.

Section 3. State and Federal Funding. To the extent that a proposed CIP project, as set forth in Section 1(c), above, includes state funding, federal funding, or both, the amount of funding for that project is an estimate only, and is subject to appropriation contingent upon final funding being secured. It is the intent of the Assembly that once funding is secured, these items will be brought back to the Assembly for appropriation.

Section 4. Effective Date. This resolution shall be effective immediately upon adoption.

Adopted this _____ day of **June**, 2024.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk