



# ASSEMBLY HUMAN RESOURCES COMMITTEE AGENDA

April 01, 2024 at 6:00 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/95241164899> or 1-253-215-8782 Webinar ID: 952 4116 4899

**A. CALL TO ORDER**

**B. LAND ACKNOWLEDGEMENT**

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. Gunalchéesh!

**C. ROLL CALL**

**D. APPROVAL OF AGENDA**

**E. APPROVAL OF MINUTES**

**F. AGENDA TOPICS**

**1. Juneau Public Library Endowment Board (JPLEB) Appointments**

Per [Resolution 1609](#); members of the Juneau Public Library Endowment Board (JPLEB) shall be appointed to three year terms. One member shall be the Library Director, one shall be a member of the Friends of the Library and one shall be a member of the general public. The Library Director seat is a non-recruitment seat with current Library Director Catherine Melville replacing previous Library Director John Thill. Donna Pierce has applied for reappointment and with the resignation of Carol Race, Sharon Tabor has applied for appointment to JPLEB to the Friends of the Library Seat.

**Suggested Motion:**

to forward to the full Assembly for approval, the reappointment of Donna Pierce to the Juneau Public Library Endowment Board Public Seat for a term beginning immediately and ending January 31, 2027 and the appointment of Sharon Tabor to the Juneau Public Library Endowment Board Friends of the Library Seat for an unexpired term beginning immediately and ending January 31, 2025 and ask for unanimous consent.

**2. Ordinance 2023-32 An Ordinance Clarifying the Process for Electing an Assemblymember Due to a Midterm Vacancy.**

The date when an office of the Assembly is vacant dictates whether the Assembly appoints a successor or the voters elect a successor. The Assembly enacted CBJC 11.10.040(a) to prescribe how vacant Assemblymember positions are filled. While that code provision provides a helpful standard, it does not provide specificity when a midterm vacancy occurs whether the Assembly appoints or the voters elect. This ordinance clarifies that ambiguity:

-if a midterm vacancy occurs more than 60 days from the election, then the voters elect the vacant position;

-if a midterm vacancy occurs within 60 days of an election, then the Assembly appoints an interim and the vacancy would be placed on the subsequent year's election.

The Assembly Human Resources Committee reviewed this ordinance at its November 28, 2023 meeting and moved it to the full Assembly for action. At the March 4, 2024 Regular Assembly meeting the Assembly moved Ordinance 2023-21 back to the Assembly Human Resources Committee for further discussion.

**3. FY25 Employee Access to CBJ Recreation Facilities - Update for Deputy City Manager Barr**

**G. STAFF REPORTS**

**H. STANDING COMMITTEE TOPICS - *for discussion as meeting time allows***

**4. 2024 Assembly Goals**

Review the goals specific to the work of the Assembly HRC and having those as standing agenda topics.

**5. CBJ Board Application & Updated Empowered Board Questions**

Updated per discussion from March 4 Assembly HRC meeting to add Assemblymember Woll's questions to the general board application; as well as recommended updates to the empowered board questions for Airport, Docks & Harbors and Eaglecrest Boards. No changes were made to the Planning Commission, Systemic Racism Review Committee or Hospital Board questions so they are not included. HRC will be able to review those questions again prior to December interviews for those boards/committees.

**I. COMMITTEE MEMBER COMMENTS AND QUESTIONS**

**J. NEXT MEETING DATE**

Monday, April 29, 2024 at 6pm Assembly Chambers/Zoom

**K. SUPPLEMENTAL MATERIALS**

**L. ADJOURNMENT**

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: [city.clerk@juneau.gov](mailto:city.clerk@juneau.gov).

Presented by: Mayor and Assembly  
on Behalf of the Friends  
of the Library  
Introduced: 11/16/92  
Drafted by: B.R.C.

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 1609

A RESOLUTION ESTABLISHING A "JUNEAU PUBLIC LIBRARIES ENDOWMENT BOARD" TO ADMINISTER A BEQUEST OF VERA CARRIGAN, AND FUTURE GIFTS FROM DONORS FOR THE BENEFIT OF THE LIBRARIES.

WHEREAS, the Juneau Public Library has received a generous bequest from Mrs. Verna Carrigan, a longtime resident of Juneau, and

WHEREAS, it was Mrs. Carrigan's intent that the bequest be used for certain enumerated library purposes, and

WHEREAS, it is important that the City and Borough of Juneau honor Mrs. Carrigan's intentions in making the gift, and carefully oversee the stewardship of Mrs. Carrigan's gift as well as the gifts of future library donors so that all donors to the Juneau Public Libraries may be assured that their gifts will be used for their intended purposes, and for the benefit of the library and the public, and

WHEREAS, The Assembly joins with the Friends of the Library in expressing gratitude for the generosity of Mrs. Carrigan and in resolving to honor it;

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

\* Section 1. Library Endowment Board Established. There is established a board of three persons, which shall be known as the Juneau Public Libraries Endowment Board.

(a) The Assembly shall appoint members of the board to three-year terms. One member shall be the Director of the Juneau Public Libraries, one shall be a member of the Friends of the Library, and one shall be a member of the general public. The term of the director shall be for as long as they hold that position with the library. Of the two other members, of those members first appointed, one shall be appointed for a term of two years, and one for a term of three years. A member chosen to fill a vacancy other than by expiration of a term shall be appointed for the unexpired term of the member whom he or she is to succeed. A member of the board shall be eligible for reappointment.

(b) The presence of all members shall be required for a quorum and any action of the board shall require two or more affirmative votes to be approved.

(c) The Director of the Juneau Public Libraries shall be chair and conduct the meetings of the board.

(d) Regular Meetings. The board shall meet annually in September of each year for the purpose of making recommendations in accordance with paragraph 3.

\* Section 2. Board Powers.

(a) The board shall advise the Director of Libraries regarding the Juneau Public Libraries Endowment Fund, which shall be composed of all gifts and donations over \$2,000.00 made to the Juneau Public Libraries. Fund monies shall be maintained in a trust account managed by the City and Borough Treasurer for the purposes of augmenting the Juneau Public Libraries' budget and not supplanting normal operational funds.

(b) The board shall make such recommendations regarding the fund as will preserve the principal, including the use of interest income to protect the value of the principal from devaluation due to inflation. The board shall determine annually whether and how much of the interest income is to be expended each year for the benefit of the libraries and to accomplish the goals of the donors to the fund.

\* Section 3. Board Rules and Procedures. The board shall establish written rules and procedures in accordance with this resolution to guide it in administering endowments to the libraries, and for the information of potential donors.

\* Section 4. Deposit of Bequest. The bequest from Verna Carrigan shall be deposited in the fund for use in accordance with the requirements of this resolution and subject to the restrictions of the bequest.

\* Section 5. Effective Date. This resolution shall be effective immediately upon adoption.

Adopted this 16th day of November, 1992.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Clerk

# Application Form

## Profile

**NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.**

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Donna \_\_\_\_\_ Pierce \_\_\_\_\_  
First Name Middle Initial Last Name

\_\_\_\_\_

Email Address

\_\_\_\_\_

Home Address

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Suite or Apt

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State

\_\_\_\_\_

Postal Code

City

\_\_\_\_\_

Primary Phone

\_\_\_\_\_

Alternate Phone

Retired CBJ \_\_\_\_\_  
Employer

Deputy City Manager \_\_\_\_\_  
Job Title

### Residence Address if different from your Mailing "Home" Address listed above

\_\_\_\_\_

### Residence Address Line 2

### Residence City

### Residence State

### Residence Postal Code

### Comments

Former CBJ Library Director & Deputy City Manager

Secondary Email Address (if any)

[Redacted]

Which Boards would you like to apply for?

Juneau Public Libraries Endowment Board: Submitted

Are you applying for reappointment to this board?

Yes  No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV]

Please explain, with specificity, your reasons for applying to serve on this particular board.

As a former CBJ library director, and more recently, a member of the design team for the new Valley Library, I have an ongoing and enthusiastic interest in our public libraries. The Endowment Board provides much needed "gap funding" for our library facility needs.

Please select the type of board seat for which you are applying \*

General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

n/a

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

I am reapplying for the Library Endowment Board. Formerly, I served on the CBJ Personnel Board and the Eaglecrest Foundation Board

Education/Training: Please list both formal and informal education & training experiences:

Master's Degree in Libraries, 6 years as Library Director, 15 years as Deputy City Manager. Retired 2006

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

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### Demographics

The following information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

#### Ethnicity

Caucasian/Non-Hispanic

#### Gender

Female



Date of Birth

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### Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

I Agree

# Application Form

## Profile

**NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.**

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Sharon (sherry) \_\_\_\_\_ A \_\_\_\_\_ Taber \_\_\_\_\_  
First Name Middle Initial Last Name

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Email Address

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Home Address

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Primary Phone

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Alternate Phone

Retired \_\_\_\_\_  
Employer

Librarian/Library Director \_\_\_\_\_  
Job Title

### Residence Address if different from your Mailing "Home" Address listed above

\_\_\_\_\_

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments



Secondary Email Address (if any)

[Redacted]

Which Boards would you like to apply for?

Juneau Public Libraries Endowment Board: Submitted

Are you applying for reappointment to this board?

Yes  No

If you are applying for more than one board, how many total boards are you willing to serve on?

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Special Needs - please list any special needs below such as need for sign language interpreter, etc...

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Interests & Experiences

Please tell us about yourself and why you want to serve. [Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I am a retired librarian, I worked as a reference librarian, Administrative Staff Librarian and Circulation Dept. Head @ McKeldin Library, University of Maryland, College Park; Reference Librarian and Southeast Alaska Public Library Consultant for the Alaska State Library; Library Director, Reed Library, Fort Lewis College, Durango, CO; public Services Librarian, then Library Director, Egan Library, University of Alaska Southeast, Juneau, AK; and lastly, Library Director, Durango Public Library, Durango, CO. Endowments are vital resources for libraries. It is important to understand the community the library serves to be able to make sound decisions on the uses of endowment funds. I first moved to Juneau in 1981 and chose to retire here with my husband in 2011. We have owned property at Huffman Harbor since 1984 and have kept in touch with friends and family here during the years we were away. I believe I am in touch with this community and would like to help make good choices for the use of Juneau Public Library Endowment Funds to best serve Juneau residents of all ages.

Please select the type of board seat for which you are applying \*

General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

I am a member and President of the Friends of Egan Library, University of Alaska, Southeast, Juneau, AK, and a member of the Friends of the Juneau Public Libraries, Juneau, Alaska

**Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.**

Washington Library Network (WLN) Board, Olympia, WA; Bibliographic Center for Research Board (BCR), Colorado; the Southwest Regional Library Services Board, Durango, CO., and the MARMOT Board, (automation network of libraries in SW Colorado.

**Education/Training: Please list both formal and informal education & training experiences:**

BA, Foreign Languages, Washington State University; Master of Library Sciences, University of Maryland, College Park Maryland. I led numerous trainings in a variety of aspects of library work for public and academic library staff throughout my career.

**Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.**

Masters Degree Library Science

**Demographics**

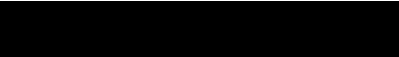
The following information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

**Ethnicity**

Caucasian/Non-Hispanic

**Gender**

Female



Date of Birth

**Acknowledgement/Certification**

**In order to submit this application, please read and agree to the following statement:**

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

I Agree

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Presented by: The Manager  
Presented: 02/05/2024  
Drafted by: R. Palmer III

**ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA**

**Serial No. 2023-32**

**An Ordinance Clarifying the Process for Electing an Assemblymember Due to a Midterm Vacancy.**

WHEREAS, CBJ Charter 3.6 and CBJC 11.10.040 provide standards for vacancies on the Assembly; and

WHEREAS, however, neither of those provisions provide clarity on the timing relationship between a midterm vacancy and the upcoming regular election; and

WHEREAS, consistent with state law, A.S. 29.26.010(a), and CBJ Charter 6.5(a), the Assembly prescribes rules for elections; and

WHEREAS, the formal public notice of the election must occur at least 30 days prior to the election (CBJ Charter 6.1, CBJC 29.07.010(e), A.S. 29.26.030), and CBJC 29.07.010(f)(3) dictates the contents of the notice, which includes specifying the Assemblymember seats that are vacant on the ballot; and

WHEREAS, the Election Official establishes the timeline for ballot formatting, proofing, and printing, which now generally requires all ballot items to be finalized 60 days prior to the election; and

WHEREAS, the Election Official may be able to reduce that 60-day deadline by a few days in certain years due to election vendor efficiencies and ballot language complexity; and

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WHEREAS, while those 60-day deadline reductions may be available in certain years, they are not predictable enough every year for the regular election; and

WHEREAS, the community needs clarity when a midterm vacancy of a non-mayoral Assemblymember seat is on the upcoming election for the following year’s election; and

WHEREAS, this ordinance provides the necessary clarity to maintain election integrity, a representative form of government, while balancing the practical needs of formatting, proofing, and printing timely ballots.

THEREFORE BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

**Section 1. Classification.** This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

**Section 2. Amendment of Section.** CBJC 11.10.040 Vacancies, is amended to read:  
**11.10.040 Vacancies.**

(a) Except for a vacancy in the office of mayor, a vacancy on the assembly shall be filled by the assembly which shall appoint by majority vote of the remaining members a qualified resident of the election district from which the vacancy arose to be the acting assemblymember until the next regular election and a successor is elected. The person appointed by the assembly shall be compensated in accordance with CBJ 11.15.050(b). The relationship between a midterm vacancy and an upcoming election shall be governed by the following subsections.

(1) If a midterm vacancy occurs more than 60 days, including day 60, from the upcoming regular election, the vacant assemblymember seat shall be placed on the upcoming regular election.

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(2) If a midterm vacancy occurs less than 60 days from the upcoming regular election, the vacant assemblymember seat shall be placed on the following year’s election.

(b) If a vacancy in the office of mayor occurs within eight months before a regular election, or if the mayoral term to be filled ends with the next regular election, the deputy mayor shall succeed to the office of mayor until the next regular election and a successor is elected, at which time, the deputy mayor shall resume their ~~his or her~~ assembly seat for the remainder of their ~~his or her~~ term, if any. The deputy mayor shall be compensated in accordance with CBJ 11.15.050(a). The assembly shall fill the seat left vacant by the deputy mayor's succession by appointing by majority vote of the remaining members a qualified resident from the same election district as the deputy mayor. The person appointed by the assembly shall serve until the next regular election and shall be compensated in accordance with CBJ 11.15.050(b).

(c) If a vacancy in the office of mayor occurs more than eight months before a regular election, the assembly shall call a special election to fill the unexpired mayoral term. The deputy mayor shall serve as mayor until the new mayor takes office. The assembly shall fill the seat left temporarily vacant by the deputy mayor's succession by appointing by majority vote of the remaining members a qualified resident from the same election district as the deputy mayor. The person appointed by the assembly shall serve until a new mayor takes office and the deputy mayor resumes their ~~his or her~~ assembly seat. The person appointed by the assembly shall be compensated in accordance with CBJ 11.15.050(b). This subsection shall not apply if the mayoral term to be filled will end with the next regular election.

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**Section 3. Effective Date.** This ordinance shall be effective 30 days after its adoption.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_

Beth A. Weldon, Mayor

Attest:

\_\_\_\_\_  
Elizabeth J. McEwen, Municipal Clerk



**TO:** Robert Barr, Deputy City Manager  
**FROM:** Dallas Hargrave, Human Resources & Risk Management Director  
George Schaaf, Parks & Recreation Director  
**DATE:** March 18, 2024  
**RE:** Employee access to CBJ recreation facilities

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Presently, eligible CBJ employees enjoy a 40% discount on Parks & Recreation passes and memberships, courtesy of the "Health Yourself" employee wellness program. This benefit extends to all CBJ Aquatics Facilities, the Dimond Park Field House, and Treadwell Ice Arena, with the employee covering the remaining 60% of the cost. In FY24, approximately 170 individuals have taken advantage of this discount.

Commencing in FY25, benefit-eligible employees and their dependents will have complimentary access to these Parks & Recreation facilities. This initiative aims to (1) enhance employee recruitment and retention, (2) promote employee health and wellness, (3) curtail healthcare expenses, and (4) optimize efficiency by leveraging the established open enrollment process managed by the Human Resources & Risk Management Department. Employees eligible to participate in this initiative are those eligible for our health plan (CBJ, Bartlett Regional Hospital, and a small group from the Juneau School District).

The estimated cost of implementing this enhanced benefit is around \$15,000, equivalent to the average annual revenue generated by the existing 60% cost share borne by employees. The wellness program will contribute an amount equivalent to average historical annual costs to Parks and Recreation to support the administrative costs of implementing this initiative. Although attendance is expected to rise significantly, we foresee no capacity issues or impact on current operating costs for these facilities.

**Assembly Goals 2024**

Assembly Goals-Approved at the  
3/4/2024 Assembly Meeting

**1. Housing - Assure adequate and affordable housing for all CBJ residents**

AA*	Implementing Actions	Responsibility	Notes:
A P/F/O	After completion of ADU change, begin major T49/Comp Plan re-write project. Include project funding in FY25 budget.	Assembly, Manager's Office, CDD	
B P/F	Continue to monitor and track progress towards advancing the goals of the Housing Action Plan	Assembly, Manager's Office	
C P/F/O	Continue aggressive use of the Affordable Housing Fund, tax abatement, and other loan and grant programs	Assembly, Manager's Office	
D P/F	Continue planning and implementation of (re)development of Telephone Hill, Pederson Hill, and the 2nd/Franklin property	Assembly, Manager's Office	
E P/O	Measure and monitor short-term rental trends and evaluate feasibility of short-term rental regulation	Assembly, Manager's Office, CDD, Finance	

**2. Economic Development - Assure Juneau has a vibrant, diverse local economy**

AA*	Implementing Actions	Responsibility	Notes:
A P/O	Negotiate agreements with cruise lines and associated industry to eliminate hot berthing, harmonize fees, and implement reasonable daily and/or ship size limits. Support and implement strategies to manage local tourism impacts. Engage in formal regional tourism planning efforts through AML.	Assembly, Manager's Office, Docks & Harbors	
B P/F/O/S	Consider an update to the JEP, expiring in 2025.	Assembly, Manager's Office	
C P/F/S	Explore ways to support the Capital Civic Center	Assembly, Manager's Office, Finance	
D P/F/S	Support Eaglecrest's objective of becoming self-sufficient	Assembly, Manager's Office, Eaglecrest	
E P/F	Complete design for West Douglas and Channel Crossing, apply for construction funding and appropriate and/or bond for local match	Assembly, CDD, Planning Commission, Manager's Office	

**3. Sustainable Budget and Organization - Assure CBJ is able to deliver services in a cost efficient and effective manner that meets the needs of the community**

AA*	Implementing Actions	Responsibility	Notes:
A P/F	Develop strategy for fund balance and debt service mill rate	Assembly, Manager's Office, Finance	
B F/O	Maintain Assembly focus on deferred maintenance including BRH and JSD with emphasis on enhancing building efficiency.	Assembly, Manager's Office, EPW, all operating departments with facilities	
C P/F	Examine community grant process and priorities	Assembly, Manager's Office	

\*Assembly Action to Move Forward: P = Policy Development, F = Funding, S = Support, O = Operational Issue



**Assembly Goals 2024**

Assembly Goals-Approved at the  
3/4/2024 Assembly Meeting

**4. Community, Wellness, and Public Safety - Juneau is safe and welcoming for all citizens**

	AA*	Implementing Actions	Responsibility	Notes:
A	P/O/S	Acknowledge and honor Juneau's indigenous culture and place names. Develop a naming policy. Consider the impacts of recognizing additional and/or replaced holidays, including Elizabeth Peratrovich Day, Indigenous People's Day, and Juneteenth.	Assembly, Manager's Office, Human Resources Committee	
B	P/S	Explore government to government relations with tribes, working on projects meant to grow effective communication, trust, and partnerships. Create an Assembly liaison to tribal meetings.	Assembly, Manager's Office	

**5. Sustainable Community - Juneau will maintain a resilient social, economic, and environmental habitat for existing population and future generations.**

	AA*	Implementing Actions	Responsibility	Notes:
A	P/O	Implement a zero waste or waste reduction plan, including development of the Zero Waste Subdivision.	Assembly, Manager's Office, EPW, Finance	
B	P/O	Identify and prioritize the most cost-effective energy efficiency and electrification upgrades in CBJ facilities.	Assembly, Manager's Office, all departments	
C	P/O/F	Implement projects and strategies that advance the goal of reliance on 80% of renewable energy sources by 2045	Assembly, Manager's Office, all departments	
D	P/F	Develop mitigation and resilience strategies aimed at reducing community risk and helping Juneau adapt to climate-related hazards that have been identified in the 7/22 ACRC Report	Assembly, Manager's Office, EPW	
E	P/O/F	Develop strategy to reduce abandoned/junked vehicles	Assembly, Manager's Office, EPW, Law, P&R, D&H	

\*Assembly Action to Move Forward: P = Policy Development, F = Funding , S = Support, O = Operational Issue



Published on *City and Borough of Juneau Alaska Meetings* (<https://juneau-ak.municodem meetings.com>)

## CBJ Board Application

**Interested in serving on a CBJ Board, Committee or Commission, please fill out and submit the below application. The Clerk's Office keeps applications on file for one year from time of submission and will reach out to applicants as vacancies become available; you do not have to wait for a vacancy to apply for a board/committee/commission.**

***NOTE: ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.***

**First Name \***

**Last Name \***

**Residence Address \***

Must be a CBJ resident to serve on a CBJ board/committee/commission

**Mailing Address \***

Please list your mailing address if different from your residence address or write 'same'

**Primary Phone Number \***

**Secondary Phone Number**

**Email \***

If adding more than one email address separate addresses with a comma

**Board, Commission, Committee \***

To apply for more than one board/committee/commission - hold down the Ctrl button & click on the boards you are interested in being considered for.

- Airport Board
- American with Disabilities Act Committee
- Bartlett Regional Hospital Board
- Bidding Review Board

**Current of Prior Experience on CBJ Boards/Commissions/Committees \***

List any current or past CBJ boards/commissions/committees you have served on, include years of service when possible

Section H, Item 5.

Prior Board or Committee Experience

[Empty text box for Prior Board or Committee Experience]

**Reasons for Applying \***

Please describe your reasons for applying for this board/committee. What about this board/committee interests you and what type of impact would you like to have?

Reasons for Applying

[Empty text box for Reasons for Applying]

**Qualifications \***

Please describe your experience that makes you qualified to serve on this board/committee. This can include employment and volunteer history, education and training; or lived experience.

Experience and Education

[Empty text box for Experience and Education]

**Civic Activities, Memberships or Non-profits Involved With \***

List any groups or organizations you are involved with that may relate to the board/committee/commission you are applying for (list dates when possible)

Civic Activities

[Empty text box for Civic Activities]

**Working with a Group \***

Describe your experience and approach to working with a group with diverse and/or conflicting perspectives.

Working with a Group

[Empty text box for Working with a Group]

**Meeting Schedule and Attendance \***

For the board/committee/commission you are applying for, are you aware of the meeting schedule/how to participate and available to attend regularly scheduled meetings? Appointed members are expected to attend all meetings. A member who misses more than 3 consecutive meetings shall tender their resignation to the board/committee chair per Resolution 2686 - Vacancies Section

[Empty text box for Meeting Schedule and Attendance]

**Date of Birth (Optional)**

Optional unless applying for an age specific seat on Juneau Commission on Aging or the Youth Activities Board

[Empty text box for Date of Birth]

**Ethnicity (Optional)**

CBJ strives within the make-up of its boards/committees/commissions to reflect the rich cultural diversity of Juneau residents.

[Empty text box for Ethnicity]

### Gender (Optional)

CBJ strives for equity and inclusivity within the make-up of its boards/committees/commissions

### Acknowledgement/Certification \*

In order to submit this application, please read and agree to the following statement: \* By signing/e-signing this document, I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

### Resume, Education, etc. (Optional)

No file chosen

Files must be less than **128 MB**.

Allowed file types: **pdf**.

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**Source URL:**<https://juneau-ak.municodemeetings.com/bc/application>

**City & Borough of Juneau  
Full Assembly Sitting as the Human Resources Committee  
Airport Board Interview Questions-2024  
DRAFT**

**Applicant Name:** \_\_\_\_\_

1. Why are you reapplying/applying for the Airport Board? Please be specific on issues leading to your application and what specific experience or background do you have that would help the Airport Board do its work?
  
  
  
  
  
  
  
  
  
  
2. What is your vision for the future of Juneau's airport?
  
  
  
  
  
  
  
  
  
  
3. What do you think is the biggest challenge(s) facing Juneau's airport?
  
  
  
  
  
  
  
  
  
  
4. What is your vision and/or understanding of the role and appropriate balance of the major user groups of the airport?
  
  
  
  
  
  
  
  
  
  
5. Are you a current tenant of the airport?

**City and Borough Of Juneau  
Full Assembly Sitting as the Human Resources Committee  
Docks & Harbors Board Interview Questions-2024**

**DRAFT**

**Applicant Name:** \_\_\_\_\_

1. Why are you applying/reapplying for the Docks & Harbors Board? Please be specific on issues leading to your application and what specific experience or background do you have that would help the Docks & Harbors Board do its work.
  
2. How could Docks & Harbors best serve the community?
  
3. What do you think is the biggest challenge(s) facing Docks & Harbors?
  
4. What is your vision for Juneau's Docks & Harbors facilities as well as the Downtown waterfront?
  
5. What is your vision and/or understanding of the role and appropriate balance of the major user groups in our harbors including live-a-boards, transient users, fishing fleet, and commercial users?

**City and Borough Of Juneau  
Full Assembly Sitting as the Human Resources Committee  
Eaglecrest Ski Area Board Interview Questions-2024**

**DRAFT**

**Applicant Name:** \_\_\_\_\_

1. Why are you reapplying/applying for the Eaglecrest Board? Please be specific on issues leading to your application and what specific experience or background do you have that would help the Eaglecrest Board do its work?
2. What is your vision for the future of Eaglecrest?
3. What do you think are the biggest challenges facing Eaglecrest in the next decade and how would you propose to meet them?
4. What is your understanding of the role of the Eaglecrest Board?
5. What is your vision and/or understanding of the role and appropriate balance of the major user groups of Eaglecrest including both winter and summer users?