



# LOCAL EMERGENCY PLANNING COMMITTEE AGENDA

February 12, 2025 at 12:00 PM

In-Person with Zoom Capabilities

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LOCATION: Nat'l Guard Armory/UAS Rec Center (12300 Mendenhall Loop Rd - Room 116)

or via Zoom: <https://juneau.zoom.us/j/99118835453> or 1-253-215-8782 Webinar ID: 991 1883 5453

**A. CALL TO ORDER** - Chairman Ed Williams

**B. ROLL CALL**

Establish Quorum – Teri Rehfeldt

Introductions – Online and In Room

Vacant Seat – Hospital Alternate Seat

Thank You & Farewell – Kim McDowell, BRH

Welcome – Justin Shoman, Media Seat; Ryan Oshaughnessy, Emergency Programs Manager

**C. APPROVAL OF AGENDA** - February 12, 2025

**D. APPROVAL OF MINUTES**

1. January 8, 2025 Draft Minutes of the Juneau Local Emergency Planning Committee

**E. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS (5 Minutes)**

**F. STAFF REPORTS**

Elected Official - Ella Adkison

Emergency Programs

JPD

CCFR

Hospital

Media

Red Cross

Haz/Mat - NWS Weather & Preparedness Update

Alaska Native Tribal

Other Member Reports

**G. NEW BUSINESS (20 Minutes)** – Justin Shoman, KTOO President and General Manager. The presentation will include a brief overview of the Emergency Alert System (EAS) in Juneau and planned infrastructure improvements in the EAS system at KTOO.

**H. UNFINISHED BUSINESS**

All Hazard Mitigation & Whole Community Input Planning update  
Mendenhall River Flooding

**I. ACTION ITEMS - None**

**J. INFORMATION ITEMS**

**1. SBA Economic Injury Assistance**

Applicants may apply online and can find additional disaster assistance information at [SBA.gov/disaster](https://www.sba.gov/disaster).

The deadline for applying for economic injury funding is July 16, 2025. If your application is approved, you are not obligated to accept an SBA loan.

Visit the Disaster Recovery Center at the Mendenhall Valley Public Library (3025 Dimond Park Loop)

**2. Shelter Training 2025**

April

More information to come

POC: Britt Tonnessen – (907) 727-5361 – [britt.tonnessen@redcross.org](mailto:britt.tonnessen@redcross.org)

**3. AlaskaEx 2026 – SE AK Regional Exercise with events beginning in 2025 through 2026**

More information to come.

POC: Tom Mattice (907)209-9207 – [tom.mattice@juneau.gov](mailto:tom.mattice@juneau.gov)

**4. ORCA Exercise-103rd WMD-CST, AK ANG**

SAVE THE DATE: June 9-13, 2025

POC: CPT Rehberg, Kyle J - [kyle.j.rehberg.mil@army.mil](mailto:kyle.j.rehberg.mil@army.mil)

**K. NEXT MEETING DATE**

March 12, 2025

In-Person Hybrid Meeting w/ZOOM Webinar Capabilities

Location: Nat 'l Guard Armory/UAS Rec Center (12300 Mendenhall Loop Rd – Room 116)

PLEASE ATTEND IN PERSON WHENEVER POSSIBLE

\*Regular Meetings are on the 2nd Wednesday of each month

**L. ADJOURNMENT**

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, e-mail: [city.clerk@juneau.gov](mailto:city.clerk@juneau.gov).

# LOCAL EMERGENCY PLANNING COMMITTEE MINUTES



January 08, 2025 at 12:00 PM

## In-Person with Zoom Capabilities

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**A. CALL TO ORDER** - Chairman Ed Williams

**B. ROLL CALL**

**Establish Quorum** - Michelle Brown

**Introductions** - Online and In Room

**Welcome** - Ella Adkison, Elected Official; Justin Shoman, Media Seat

**Vacant Seat** - Hospital Alternate Seat (BRH Assigned)

**C. APPROVAL OF AGENDA** - January 08, 2025

**D. APPROVAL OF MINUTES**

1. December 11, 2024, Draft Minutes of the Juneau Local Emergency Planning Committee (LEPC)

**E. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS (10-15 Minutes)**

Kyle Rehberg reported on the three planning meetings that will lead up to the ORCA exercise on June 9-13. The initial planning meeting will be January 22 in Anchorage with additional attendance available through Microsoft Teams. The other CST National Guard units will be participating on line to go over initial objectives, along with other civil agencies including JPD and CCFR. The middle planning meeting is March 26 in Juneau. This meeting will include all participants to review site venues. The final planning meeting will be June 4 in Juneau. Kyle will continue to update the LEPC each month, and he will send invitations to the LEPC.

**F. STAFF REPORTS**

Elected Official - Assembly Member Ella Adkison reported on CBJ Assembly flood actions. December 16, 2024 was the second to the last meeting on the ordinance for the Mendenhall River HESCO barriers, followed by a neighborhood meeting. Objections to the LID proposal for the HESCO barriers on the Mendenhall River are due on February 3 and then the Assembly will look at the issue one last time. CBJ has hired a contractor for the Hazard Mitigation Plan Grant.

Emergency Programs - Tom Mattice reported on the HESCO barrier meeting and noted that over 100 people attended. Tom noted CBJ's civic ready system for the public to sign up for emergency alerts and a full range of city announcements, available on the civic ready platform from the CBJ website. Tom reminded the committee that we still need a new secretary/recorder to take minutes at each LEPC meeting. CBJ still does them internally but we need support with taking notes. Michelle Brown noted that a recording is always available to support note-taking, which she can send through a link on email. She said that it typically takes two hours to prepare minutes and said that CBJ staff will clean them up and finalize them; they don't need to be perfect, just fill in the blanks on the template. Tom reported that it has been a mild avalanche season. He noted upcoming grant applications due at the end of the month and ongoing grant management, which is a big part of what the department does. Tom noted new employees Teri (Camery) Rehfeldt and another new emergency planner coming soon. Tom will continue doing

avalanche assessment and training and is pleased that the department is growing. Tom noted that ICS classes went well last month and thanked the Coast Guard and ADOT for their support. He noted upcoming courses in the spring, in March and May including ICS 300, 400, as well as the 191 course, and then a 2300 intermediate operation center function class. Tom clarified that his new role is avalanche forecasting and training specialist and expanding class offerings.

CCFR - Theresa Ross reported that a few positions are still open and CCFR is trying to fill a program manager position.

Hospital - [Spokesperson unclear on recording] reported that BRH is in the midst of hiring a new emergency manager and a safety officer. Last month BRH did an internal drill to get new ideas and connect people.

Red Cross - Britt Tonneson reported that the Red Cross instituted some new Disaster Cycle Service design principles, and has been restructuring. The Red Cross of AK is hiring two new manager level positions: Mass Care Manager and Client Care Manager. Red Cross is hoping to hire the [Client Care Manager](#) locally in Juneau. Red Cross AK has a reduction from five to four Community Disaster Program managers, so Britt has acquired two new census areas in Southeast. Britt reported on sheltering training coming the first week of April, aimed at CBJ Staff, faith communities, and other partners. One training would be focused internally for Red Cross Volunteers and there would be one exercise. Britt noted resources for EM Partners, namely dispatchers and Fire Departments, including magnets and some FAQs with phone numbers to report an event, the information Red Cross needs, and info on what Red Cross provides.

Community Group – [Spokesperson and report unclear on recording]

Haz/Mat - NWS Weather and Preparedness Update - Nicole Ferrin reported on an upcoming trips around Southeast Alaska and provided a general weather update. Tom noted that Suicide Basin levels are low.

Alaska Native Tribal - Sabrina Grubitz reported on Tlingit Haida’s efforts at CBJ’s long and short term meetings on flooding and mitigation. Sabrina noted that tribal interim disaster declaration guidance came out, Tlingit Haida reviewed it and submitted written comments. Tlingit Haida completed the THIRA and SPR and submitted that for eight of the communities within their jurisdiction; they are 1 /3 complete with 2/3 to go. Tlingit Haida is continuing to check in with FEMA each week on flooding efforts and individual and public assistance support. Tlingit Haida met with CBJ to discuss the HMGP plan update.

**G. NEW BUSINESS - None**

**H. UNFINISHED BUSINESS**

**All Hazard Mitigation & Whole Community Input Planning update – Tom Mattice**

Tom reported that the contract has been finalized for the Hazard Mitigation Plan update and the vendor has everything they need. Rob Dumouchel is the Project Manager for CBJ. There will be a kick-off meeting soon.

**Mendenhall River Flooding – No further updates.**

**Youth & Adult Emergency Preparedness – Follow-up from Dec. 2024 meeting.** When the Mobile Phone is not an Option: Knowledge of important contacts, names, phone numbers, emails, address, and speaking to dispatch. Red Cross Prepare with Pedro includes family contact cards for student and parents.

Michelle Brown and Britt Tonneson reported on discussions about implementing new information into training for children and adults through the Red Cross program.

**I. ACTION ITEMS - None**

**J. INFORMATION ITEMS**

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**Shelter Training 2025**

April

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**ORCA Exercise-103rd WMD-CST, AK ANG**

SAVE THE DATE: June 9-13, 2025

POC: CPT Rehberg, Kyle J - [kyle.j.rehberg.mil@army.mil](mailto:kyle.j.rehberg.mil@army.mil)

**Coast Guard**

IMAC coming into town January 22-24 of this month, open to all. The January 22<sup>nd</sup> training includes ICS refresher position specific training.

**K. NEXT MEETING DATE**

February 12, 2025

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