



REGULAR ASSEMBLY MEETING 2023-23 AGENDA

September 11, 2023 at 7:00 PM

Assembly Chambers/Zoom Webinar/YouTube Livestream

<https://juneau.zoom.us/j/91515424903> or 1-253-215-8782 Webinar ID: 915 1542 4903

Submitted By:

Duncan Rorie Watt, City Manager

A. FLAG SALUTE

B. LAND ACKNOWLEDGEMENT

C. ROLL CALL

D. SPECIAL ORDER OF BUSINESS

1. Riverview Senior Living
2. Honoring City Manager Rorie Watt
3. Instruction for Public Participation

The public may participate in person or via Zoom webinar. Testimony time will be limited by the Mayor based on the number of participants. **Members of the public that want to provide oral testimony via remote participation must notify the Municipal Clerk prior to 4pm the day of the meeting by calling 907-586-5278 and indicating the topic(s) upon which they wish to testify.** For in-person participation at the meeting, a sign-up sheet will be made available at the back of the Chambers and advance sign-up is not required. Members of the public are encouraged to send their comments in advance of the meeting to BoroughAssembly@juneau.gov.

E. APPROVAL OF MINUTES

- [4. August 2, 2023 Special Assembly Meeting 2023-19 Draft Minutes](#)
- [5. August 7, 2023 Special Assembly Meeting 2023-20 Draft Minutes](#)
- [6. September 6, 2023 Special Assembly Meeting 2023-22 Draft Minutes](#)

F. MANAGER'S REQUEST FOR AGENDA CHANGES

G. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS *(Not to Exceed a Total of 20 Minutes, Nor More than Five Minutes for Any Individual)*

H. CONSENT AGENDA

Public Request for Consent Agenda Changes Other than Ordinances for Introduction

Assembly Request for Consent Agenda Changes

Assembly Action

I. Ordinances for Introduction

- [7. Ordinance 2022-06\(b\)\(BA\) An Ordinance Appropriating \\$2,478,745 to the Manager to Fund the City and Borough of Juneau and Bartlett Regional Hospital's Fiscal Year 2023 Public Employees'](#)

Retirement System (PERS) Contribution; Funding Provided by the Alaska Department of Administration.

This ordinance would appropriate \$2,478,745 for the State of Alaska’s FY2023 2.79% PERS benefit rate paid on-behalf of the CBJ and BRH, distributed as follows:

City and Borough of Juneau	\$1,228,053
Bartlett Regional Hospital	\$1,250,692

Funding is provided by the Alaska Department of Administration, authorized by passage of HB281 during the 2023 legislative session.

This is a housekeeping ordinance to properly account for these on-behalf contributions to the state-managed retirement fund and has no impact on the CBJ or BRH’s finances.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

8. Ordinance 2023-14(b)(F) An Ordinance Transferring \$264,110 from CIPs W75-048 Back Loop Rd. Auke Bay Waterlines and W75-054 Douglas Highway Water Replacement to CIP R72-169 10th, F, W 8th Streets Reconstruction.

This request would transfer \$264,110 of previously appropriated areawide sales tax and 1% sales tax funds from two completed Water CIPs to the 10th, F, W 8th Streets Reconstruction CIP. This project is ongoing and is in need of additional funds due to exponential cost increases from inflation. The Douglas Highway Water Replacement and Back Loop Road Auke Bay Waterlines CIPs are complete and in the process of being closed.

This transfer of 1% sales tax project funding is consistent with the intent of the 2005 1% Sales Tax initiative approved by voters in the October 4, 2005 municipal election.

The Public Works and Facilities Committee reviewed this request at the August 28, 2023 meeting.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

9. Ordinance 2023-14(b)(G) An Ordinance Transferring \$1,853,000 from CIP P44-090 Deferred Building Maintenance to CIP F22-027 Juneau Police Department Roof Replacement.

This ordinance would transfer \$1,853,000 from the Deferred Building Maintenance CIP to the Juneau Police Department Roof Replacement CIP. This project funding was allocated to the Deferred Maintenance CIP in the FY24 CIP Resolution 3016(b). The project is scheduled to advertise for bids in mid-November 2023 and will begin construction in summer 2024. This request would transfer funding from the Deferred Building Maintenance CIP to the project for clear financial accounting. The Deferred Building Maintenance CIP will retain sufficient funding for ongoing projects.

This transfer of project funding is consistent with the intent of the 2022 1% Sales Tax initiative approved by voters in the October 4, 2022 municipal election.

The Public Works and Facilities Committee reviewed this request at the August 28, 2023 meeting.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

10. Ordinance 2023-14(b)(L) An Ordinance Appropriating \$312,500 to the Manager as Funding for the Ramp Improvement Capital Improvement Project; Funding Provided by Airport CARES Act Funding.

This ordinance would appropriate \$312,500 of Airport CARES Act funding for the Ramp Improvements CIP. This funding would support the construction of a new remain overnight (RON) large aircraft parking ramp, rehabilitate deteriorating pavement for large and commercial aircraft parking ramps, repair failing ramp drainage and catch basins, and upgrade ramp lighting. This funding would contribute to the local match requirement for grant funds appropriated under Ordinance 2022-06(b)(I).

The Airport Board reviewed this request at the June 8, 2023 meeting.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

11. Ordinance 2023-14(b)(M) An Ordinance Appropriating \$213,506 to the Manager for the Terminal Construction Capital Improvement Project; Funding Provided by Airport CARES Act Funding.

This ordinance would appropriate \$213,506 of Airport CARES Act funding for the Terminal Construction Improvements CIP. This funding would provide for the replacement tiles in the suspended ceiling which was a component of the reconstruction of the Juneau International Airport terminal. Funding is provided by previously received Airport CARES Act grant funding.

The Airport Board reviewed this request at the April 14, 2022 meeting.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

J. Resolutions

12. Resolution 3029 A Resolution Amending the City and Borough of Juneau Personnel Rules.

This resolution would approve an addition to the City and Borough of Juneau(CBJ) Personnel Rules, which, along with the collective bargaining agreements, govern the rights and responsibilities of CBJ employees, supervisors, and managers. The revised rules are set forth in the resolution and would apply to bargaining unit members and unrepresented employees.

The Assembly is being asked to adopt the changes to the CBJ Personnel Rules so that a paid parental leave policy can be implemented. These changes were approved by the Assembly Human Resources Committee, and the costs associated with these changes have been previously approved and incorporated in to the fiscal year 2024 budget by the Assembly.

The Assembly Human Resources Committee reviewed this request at its August 21, 2023 meeting and recommended forwarding it to the full Assembly for action.

The City Manager recommends the Assembly adopt this resolution.

K. Bid Awards

L. Transfers

13. Transfer Request T-1060 A Transfer of \$275,334 from Various Capital Improvement Projects to CIP W75-078 Water Systems SCADA Upgrades.

This request would transfer \$275,334 to CIP W75-078 Water Systems SCADA Upgrades. The funding is provided by completed projects that are ready to be closed. Funding is provided by Water Funds.

The Public Works and Facilities Committee reviewed this request at the August 28, 2023 meeting.

The City Manager recommends approval of this transfer.

14. Transfer Request T-1064 A Transfer of \$1,155,423 from Various Capital Improvement Projects to CIP R72-169 10th, F, W 8th Streets Reconstruction.

This request would transfer \$1,155,423 of temporary 1% sales tax, general sales tax and bond proceeds from completed Streets CIPs to the 10th, F, W 8th Streets Reconstruction CIP. This project is ongoing and significant cost escalation has contributed to the need for additional funding. The funding is provided by completed projects that are ready to be closed.

The transfer of temporary 1% sales tax project funding is consistent with the intent of the 2005 1% Sales Tax initiative approved by voters in the October 4, 2005 municipal election. The transfer of bond funding is consistent with the intent of the \$15 million general obligation bond package approved by voters in the October 6, 2020 municipal election.

The Public Works and Facilities Committee reviewed this request at the August 28, 2023 meeting.

The City Manager recommends approval of this transfer.

15. Transfer Request T-1065 A Transfer of \$150,000 from CIP R72-158 Teal Street Reconstruction to CIP R72-157 Spruce Lane Reconstruction.

This request would transfer \$150,000 of general sales tax from the Teal Street Reconstruction CIP to the Spruce Lane Reconstruction CIP. This project is underway and during construction, underlying soils beneath the road surface were found to be unsuitable. This soil condition was not evident during the road surface review during the design process and was not included in the construction bid. The road base must be repaired, resulting in elevated project costs. The proposed transfer is reallocating funds from the Teal Street Reconstruction CIP, an ongoing project that will retain sufficient funding to cover remaining project work.

The Public Works and Facilities Committee reviewed this request at the August 28, 2023 meeting.

The City Manager recommends approval of this transfer.

16. Transfer Request T-1066 A Transfer of \$100,000 from CIPs P44-090 Deferred Building Maintenance and P41-108 Parks and Playground Major Maintenance to CIP P46-115 Eagle Valley Center Improvements.

This request would transfer \$100,000 from CIPs P44-090 Deferred Building Maintenance and P41-108 Parks and Playground Major Maintenance to CIP P46-115 Eagle Valley Center Improvements. The 2020 voter approved general obligation bond funding for energy efficiency improvements partially fulfilled the local match requirement for grant funds appropriated under Ordinance 2022-06(b)(H). This transfer would fulfill the remaining local match requirement for the grant. The proposed transfer is reallocating previously appropriated funds from ongoing projects that will retain sufficient funding to cover remaining work.

This transfer of project funding is consistent with the intent of the 2017 1% Sales Tax initiative approved by voters in the October 3, 2017 municipal election and the 2022 1% Sales Tax initiative approved by voters in the October 4, 2022 municipal election.

The Public Works and Facilities Committee reviewed this request at the August 28, 2023 meeting.

The City Manager recommends approval of this transfer.

17. Transfer Request T-1067 A Transfer of \$108,906 from CIP R72-139 7 Mile Shop Yard Security System to CIP R72-163 7 Mile Fleet Canopy Additions.

This request would transfer \$108,906 from the 7 Mile Shop Yard Security System CIP to the 7 Mile Fleet Canopy Addition CIP. This funding would provide for the installation of canopies on the Streets and Fleet facility garage doors. Cost escalation and the need for additional work has

increased the project estimates above available funding. The funding is provided by a completed project that is ready to be closed.

The Public Works and Facilities Committee reviewed this request at the August 28, 2023 meeting.

The City Manager recommends approval of this transfer.

M. Liquor/Marijuana Licenses

18. Liquor & Marijuana License Actions

These liquor and marijuana license actions are before the Assembly to either protest or waive its right to protest the license actions.

Liquor License - Renewals

Licensee: El Sombrero Inc., d/b/a El Sombrero Mexican & American Food

License Type: Restaurant/Eating Place, License: #816 Location: 157 S. Franklin St., Juneau

Licensee: Crystal Saloon LLC d/b/a Crystal Saloon

License Type: Beverage Dispensary, License :#2533 Location: 216 Front St., Juneau

Licensee: Juneau Hospitality LLC d/b/a Ramada by Wyndham Juneau & TK Maguires

License Type: Beverage Dispensary, License: #313 Location: 375 Whittier St., Juneau

Licensee: The Narrows Bar LLC d/b/a The Narrows Bar

License Type: Beverage Dispensary, License: #76 Location: 148 S. Franklin St., Juneau

Licensee: Juneau Yacht Club d/b/a Juneau Yacht Club

License Type: Club, License: #5747 Location: 1301 Harbor Way, Juneau

Marijuana License - Renewals

Licensee: Borealis Mountain Inc., d/b/a Thunder Cloud 9

License Type: Retail Marijuana Store, License: #15246 Location: 5310 Commercial Blvd 2B, Juneau

Licensee: The Mason Jar LLC d/b/a The Mason Jar

License Type: Retail Marijuana Store, License: #13279 Location: 2771 Sherwood Lane Unit E, Juneau

Licensee: The Mason Jar LLC d/b/a The Mason Jar

License Type: Retail Marijuana Store, License: #28012 Location: 613 & 619 W. Willoughby Ave., Juneau

Licensee: Top Hat Concentrates LLC d/b/a Top Hat Concentrates LLC

License Type: Marijuana Product Manufacturing, License: #10271 Location: 2315 Industrial Blvd Suite B, Juneau

Licensee: Alaskan Coffee Pot LLC d/b/a Alaskan Coffee Pot

License Type: Retail Marijuana Store, License: #25190 Location: 2219 Dunn St., Juneau

Staff from Police, Finance, Fire, Public Works (Utilities) and Community Development Departments have reviewed the above licenses and recommended the Assembly waive its right to protest the applications. Copies of the documents associated with these licenses are available in hardcopy upon request to the Clerk’s Office.

The City Manager recommends the Assembly waive its right to protest the above-listed liquor and marijuana license actions.

N. PUBLIC HEARING

19. Ordinance 2022-07(b)(B) An Ordinance Appropriating \$3,680,701 from the Central Treasury for FY23 School District Operations; Funding Provided by State Revenue and Private Grants.

This ordinance would appropriate \$3,680,701 in grant awards for Juneau School District (JSD) FY23 operations. The Alaska Department of Education and Early Development provided funding for Project AWARE (Advancing Wellness and Resiliency in Education) and the American Rescue Plan Act Evidence-Based Summer Learning and Enrichment Programs. Thread issued grant funding for RALLY as a part of the State’s Phase 3 – COVID-19 Child Care Stabilization Grant. In addition to the State grants, JSD received multiple private grants from Sealaska Heritage Institute (SHI) for indigenous education programs and a grant from Juneau Community Foundation providing support for Title 1 Elementary School Social Service Workers and Advocates. Grant funds are allocated as follows:

- RALLY (JSD Fund 399) \$ 789,810
- AWARE (JSD Fund 348) \$ 601,007
- SHI Raven Writes (JSD Fund 383) \$ 503,486
- SHI At Koowahaa-TCLL (JSD Fund 389) \$ 467,474
- SHI Steam-Making (JSD Fund 381) \$ 430,000
- SHI Box of Treasures (JSD Fund 378) \$ 333,843
- SHI TEK STEAM (JSD Fund 388) \$ 290,000
- ARPA Summer School (JSD Fund 342) \$ 164,316
- JCF Social Worker (JSD Fund 391) \$ 100,765
- Total Changes \$ 3,680,701

The Systemic Racism Review Committee reviewed this legislation at its August 22, 2023 meeting and forwarded it to the full Assembly. The Assembly Finance Committee reviewed this at the September 6, 2023 meeting.

The City Manager recommends the Assembly adopt this ordinance.

20. Ordinance 2023-14(b)(K) An Ordinance Appropriating \$600,000 to the Manager for the Gate K Culvert Reconstruction Capital Improvement Project; Funding Provided by Airport Funds.

This ordinance would appropriate \$600,000 of Airport Funds for the Gate K Culvert Reconstruction CIP. This funding would provide for the DEC testing requirements related to the Storm Water Pollution Prevention Plan (SWPPP). To begin Gate K culvert reconstruction, the Airport must fulfill the requirements recently brought forth by the Department of Environmental Conservation (DEC) for dewatering, PFAS, and monitoring, testing and filtration. It is anticipated that this CIP will be receiving a CARES Act grant later this year. In order to fulfill this DEC requirement and take advantage of the construction season, the Airport is requesting to use Airport Funds. If the grant funding becomes

available and these costs are eligible for the grant, these appropriated funds will be returned to the Airport Fund.

The Airport Board reviewed this request at the August 10, 2023 meeting. The Systemic Racism Review Committee reviewed this legislation at its August 22, 2023 meeting and forwarded it to the full Assembly.

The City Manager recommends the Assembly adopt this ordinance.

O. UNFINISHED BUSINESS

P. NEW BUSINESS

21. Hazard Maps Testimony

AME2021-0008: Hazard Assessment and Mapping

On August 28, 2023, at the Committee of the Whole (COW) meeting, the Assembly voted to provide an opportunity for public testimony prior to drafting an ordinance. The Assembly recognized the importance of public input into this process, and approved a motion for consideration based on a modification of the CDD Director’s 8/24/23 memo Option 6.

The approved motion repeals the adopted [1987] maps and ordinance; does not adopt the [2022] Tetra Tech maps and study; does conduct an annual public information informational outreach; and notifies permittees who are developing within the boundaries of the maps that the maps exist.

Option 5 from the 8/24/23 CDD memo is also under consideration. This option repeals the current maps and current ordinance, and adopts the moderate and severe avalanche areas and moderate, severe, and high landslide areas in the 2022 Tetra Tech study for public information purposes only. In addition, CBJ would annually notify property owners in the moderate and severe avalanche areas and in the moderate, high, and severe landslide areas, and properties within 500 feet of these mapped areas for information purposes; and require property owners in the hazard areas to notify renters of the hazards.

The hazard assessment and mapping has been discussed at numerous meetings of the Planning Commission, Lands Housing and Economic Development Committee, and the Assembly COW (refer to LHEDC memo dated August 25, 2023, Attachment B).

The City Manager recommends the Assembly take public testimony and refer this item back to the Committee of the Whole to provide direction for the drafting of an ordinance.

22. Hardship and Senior Citizen/Disabled Veteran/Non-Profit Late-Filed Real Property Tax Exemption Applications

There are 7 property owners that have requested the Assembly authorize the Assessor to consider a late-filed exemption for their property assessment.

The Assembly should consider each request separately and determine whether the property owner was unable to comply with the April 30 filing requirement. A.S. 29.45.030(f); CBJC 69.10.021(d). The burden of proof is upon the property owner to show the inability to file a timely exemption request. If the Assembly decides to accept one or more late-filed exemption requests, those applications will be referred to the Assessor for review and action.

The City Manager recommends the Assembly act on each of these applications individually.

Q. STAFF REPORTS

R. ASSEMBLY REPORTS

Mayor's Report

Committee and Liaison Reports

Presiding Officer Reports

Update on APL 2023-AA01 Karla Hart v. Planning Commission re: USE 2023-0003

- S. ASSEMBLY COMMENTS & QUESTIONS**
- T. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**
- U. EXECUTIVE SESSION**
- V. SUPPLEMENTAL MATERIALS**
- W. ADJOURNMENT**

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.gov.

ASSEMBLY SPECIAL MEETING 2023-19

DRAFT MINUTES

August 02, 2023 at 6:00 PM



Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/93917915176> or 1-253-215-8782 Webinar ID: 939 1791 5176

IMMEDIATELY FOLLOWED BY ASSEMBLY FINANCE COMMITTEE MEETING

A. CALL TO ORDER

MEETING NO. 2023-19: The Special Assembly Meeting of the City & Borough of Juneau Assembly held at City Hall in the Assembly Chambers and virtually via Zoom webinar was called to order by Mayor Beth Weldon at 6:00 p.m.

B. ROLL CALL

Assemblymembers Present: Mayor Beth Weldon, Deputy Mayor Maria Gladziszewski, Christine Woll, Michelle Hale, Alicia Hughes-Skandijis, Wade Bryson and Loren Jones

Assemblymembers Absent: 'Wáahlaal Gíidaak and Greg Smith

Staff Present: City Manager Rorie Watt, Deputy City Manager Robert Barr, Acting City Attorney Sherri Layne, Finance Director Angie Flick, Budget Manager Adrien Speegle, Engineering/Public Works Director Katie Koester, Finance Administration Coordinator John Nesmith

C. MANAGER'S REQUEST FOR AGENDA CHANGES

Mr. Watt stated that this looked like a perfect agenda and he had no changes.

D. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

The public may participate in person or via Zoom webinar. Testimony time will be limited by the Mayor based on the number of participants. **Members of the public that want to provide oral testimony via remote participation must notify the Municipal Clerk prior to 4pm the day of the meeting by calling 907-586-5278 and indicating the topic(s) upon which they wish to testify.** For in-person participation at the meeting, a sign-up sheet will be made available at the back of the Chambers and advance sign-up is not required. Members of the public are encouraged to send their comments in advance of the meeting to BoroughAssembly@juneau.gov.

Mr. Dave Hanna, a resident of the Back Loop Road, stated that he testified at a previous meeting on the streamside set back ordinance. He said that at that time he was under the impression that some sort of compromise had been reached and he suggested a couple of changes. He said that at that time, he was unaware that the Planning Commission (PC) had no knowledge of what was going on with the ordinance and the meeting was hurriedly scheduled during a time at that the chair of the Title 49 committee was known to be out of town. He said that didn't set well with him and it was an unusual circumstance. He said that should have gone back to the Planning Commission and the Title 49 committee. He said in consultation with past Planning Commissioners, they were very upset about the process this went through. He said the Assembly owes the Planning Commission an apology and that the PC process had been ignored and he encouraged them to look at redoing this

and that there are portions of this ordinance that will not work well for the development community.

E. AGENDA TOPICS

1. City Manager Hiring

During the July 31, 2023 Special Assembly Meeting, the Assembly recessed into Executive Session to conduct applicant interviews and to discuss the recruitment/examination materials for the City Manager position. Upon returning from Executive Session, City Manager Recruitment Committee Chair Christine Woll reported that the Assembly concluded its deliberations regarding the selection of the new City Manager and would be asking the Human Resources Director to enter into negotiations with the finalist.

Provided those negotiations were successful, a motion would be in order at this time to appoint the final applicant and approve the final compensation package.

MOTION by Ms. Woll for the Assembly to appoint applicant Katie Koester to the City Manager position as a successor to Mr. Watt with an annual compensation rate of \$210,000.00 and asked for unanimous consent. Hearing no objection, the motion passed by unanimous consent.

Ms. Woll thanked the members of the City Manager Recruitment Committee: Wade Bryson, Alicia Hughes-Skandijs, Michelle Hale (and herself) for helping put together a rigorous nationwide search. They received candidates from across the nation. The committee helped interview the top qualified candidates and then the full Assembly determined who they would be interviewing at the full Assembly level and meeting with senior leadership staff. She stated that it became quite clear at the end that they had an amazing candidate with Ms. Koester and we are very fortunate to have someone who had been a City Manager in Alaska before as well as someone who has led a major CBJ department and had regularly demonstrated her commitment to the community of Juneau. She is very happy to have Ms. Koester on board in this new role.

The Assemblymembers then congratulated Ms. Koester on her appointment.

Mayor Weldon noted that we will be seeing Ms. Koester soon shadowing the role with City Manager Watt.

F. ADJOURNMENT

There being no further business to come before the Assembly, the Special Assembly meeting adjourned at 6:07p.m.

Signed: _____
Elizabeth J. McEwen
Municipal Clerk

Signed: _____
Beth A. Weldon
Mayor

SPECIAL ASSEMBLY MEETING 2023-20

REVISED MINUTES

August 07, 2023 at 6:00 PM



Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/95424544691> or 1-253-215-8782 Webinar ID: 954 2454 4691

Immediately followed by Assembly Committee of the Whole Worksession

A. CALL TO ORDER

Meeting No. 2023-20: The Special Meeting of the City and Borough of Juneau Assembly was held in the Assembly Chambers and called to order by Mayor Beth Weldon at 6:00p.m. An at ease was taken to resolve technical difficulties and the meeting resumed at 6:14p.m.

B. LAND ACKNOWLEDGEMENT

Assemblymember Greg Smith provided the following land acknowledgement: We would like to acknowledge that the City and Borough of Juneau is on Tlingit land, and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

C. ROLL CALL

Assemblymembers Present: Mayor Beth Weldon, Maria Gladziszewski, Greg Smith, 'Wáahlaal Gídaak, Wade Bryson, Michelle Hale, Alicia Hughes-Skandijs, and Loren Jones

Assemblymembers Absent: Christine Woll

CBJ Staff Present: City Manager Rorie Watt, Deputy City Manager Robert Barr, Acting Municipal Attorney Sherri Layne, Municipal Clerk Beth McEwen, Engineer/Public Works Director Katie Koester, Assistant Attorney Emily Wright, Community Development Director Jill Maclean, Port Director Carl Uchtyl, Deputy Clerk Andi Hirsh, Deputy Clerk Diane Cathcart, Parks and Recreation Director George Schaaf, Public Information Officer Meredith Thatcher, Deputy Parks and Recreation Director Michele Elfers, Senior Planner Irene Gallion

D. AGENDA TOPICS

- Resolution 3036 A Resolution of the City and Borough of Juneau Declaring a Local Emergency in Response to Historic Flooding Due to the Release of Water from Suicide Basin and a Request for State and Federal Assistance.**

Mr. Watt noted that there was a version (b) of the resolution provided as a Red Folder item under Supplemental Materials.

MOTION by Deputy Mayor Gladziszewski to adopt Resolution 3036(b) A Resolution of the City and Borough of Juneau Confirming a Local Emergency in Response to Historic Flooding Due to the Release of Water from Suicide Basis and a Request for State and Federal Assistance. and asked for unanimous consent.

Mr. Smith objected for purposes of a question.

Mr. Smith asked if staff could state what the effect of declaring a local emergency does and the process with respect to the hope for resources and opportunities are along with timelines involved with that declaration.

Mr. Barr stated that declaration of a local emergency allows them to do a number of things, one of the key items is circumventing the some of the purchasing code requirements. A local emergency declaration allows them to procure goods and services faster without having to go through some of the stringent requirements to get the lowest bid possible. It is also one step, not the only step, but a step in a positive direction in getting a disaster declaration at a state or federal level, which could provide public and individual assistance depending on those levels of government.

Mr. Smith removed his objection.

There being no further objection, the resolution was adopted by unanimous consent.

Engineering/Public Works Director Katie Koester then gave a slide show presentation on the recent flooding/release of water from the Suicide Basin Jökulhlaup. Ms. Koester noted that flooding from past jökulhlaups have ranged from minor to the highest level at 11.99 ft. From all the modeling that had been done by the National Weather Service (NWS), they did not have any indication that this one would go above the 12ft mark however, during this most recent event, it turned out that the flooding high was at 14.97 ft.

She said that CCFR and others were monitoring the river and flood levels as they were climbing and at 12 ft, everything was still contained within the river. However, once the waters went between the 12-13 ft marks, storm drains started to backfill and things quickly started to escalate from there. She stated that around 6pm on August 5, they started to see the loss of trees and losing river bank. She said that CBJ activated the Emergency Operations Center (EOC) at 7:30p.m. at JPD. CCFR was responding and evacuating residents. JPD was responding with crowd control measures on and around the bridges. She said that we were very fortunate that there was not rain involved with this event as it could have been much worse. She noted that the EOC partners included American Red Cross, NWS, State Dept. of Transportation/Public Facilities (ADOT), and Dept. of Environmental Conservation (DEC) and they continue to have EOC meetings with those partners.

Her presentation then provided some drone footage courtesy of Martin Murphy. With respect to the damage assessment, View Drive, Meander Way, River Road, and Riverside Drive were all impacted. There were two homes that went into the river, one home that partially went into the river. There were another five structures that CDD has condemned and that represents eight different structures and two dozen households. She said that, aside from those homes who were affected by river bank erosion, many more homes were impacted by flooding on View Drive and Meander Way. ADOT inspected the bridges that cross the river which included Brotherhood Bridge, the Back Loop Bridge, and the Pedestrian Bridge at Dimond Park. The bridges themselves held strong due to the depth of the pilings for those bridges. However, the approaches to those bridges, ADOT is going to continue to monitor since there had been some bank erosion at the edges.

Ms. Koester stated that there were multiple fuel tanks that were washed out and DEC was notified, the U.S. Coast Guard has been doing flights and looking for fuel tanks, sheen, and debris and DEC has been doing the same. She said that the massive volume of water has mitigated some of those effects. She noted that the homeowners have done a great job in reporting directly to DEC when they had a fuel tank spill or disappear. She noted that the

DEC phone number is available in the press releases and on the Flood Response website for the public to be able to report to DEC directly.

Ms. Koester then noted that the damage was primarily to private infrastructure and private homes but with respect to damage to CBJ infrastructure, there were three lift stations that were totally submerged which means that there was not sewer to those homes. She said that there is still one lift station on View Drive that is vulnerable. It is currently functional but they are working on repairs to provide for long term repairs. She said that the Mendenhall Wastewater Treatment Plant also loss property and some fence line and they had to move some equipment back from the river to prevent additional loss of vehicles. She said that we will need to look at where the outfall line is for the treatment plant to look at reinforcing that. That will not need to be done as an emergency repair but definitely something they want to do before fall storms come in. She noted that the Dimond Park Field House sustained some damage and some of the storm drains were full of silt and partially damaged. She said that we will need to do a full evaluation of all CBJ assets along the river to assess their status and any further damage that needs to be fixed.

From a debris perspective, mother nature took care of a lot of the debris removal along the streets. She then showed before and after ariel photos of the neighborhoods as well as some of views of the river and paths of the river between 2013-2023. She said that when considering the impact of the flooding, it can be looked at similar to the way one looks at an earthquake Richter scale where the impacts of a higher level are exponentially higher. The difference between a 12ft flood level vs. almost 15ft is an 180% difference. The volume of water is tremendously different.

Ms. Koester thanked Deputy Director Denise Koch for leading the EOC efforts while Director Koester was in travel status at the beginning of this event. She said that at this time, they are in recovery phase at this time. They are working with all the affected residents in trying to get a damage assessment. They are asking them to send information to the floodresponse@juneau.gov email address. She said that at this point, they are not aware of any sheltering needs but if there is anyone from the public with sheltering needs, she strongly encourages them to send an email to the above address so they can be assisted with their sheltering needs. She said the community response to help our neighbors has been tremendous and she thanked everyone who have provided assistance to our friends and neighbors. She said that this event has been getting a lot of national media attention including from the LA Times, New York Times, FoxNews and others.

Ms. Koester said one of the key challenges going forward will be working on waste disposal. They are working with Waste Management on ways that we can help residents with potentially expanding hours but also caring for any hazardous waste factors. They will be sending staff to Juneau this week to help with waste disposal. She said that anyone affected is asked to contact the CBJ Permit Center as some of those pre-approvals requirements have been waived provided they keep CBJ informed of what they are doing. She said that the Mayor and Senator Dan Sullivan worked with getting some waivers to Army Corps of Engineers pre-approval processes waived as well. Everyone still has to follow all the applicable laws, they are just trying to help make the processes go faster with the measures they have taken. The Resolution 3036(b) that the Assembly just passed will also help them get expedited permitting with State of Alaska Dept. of Natural Resources (DNR).

Ms. Koester said that they are also coordinating with homeowners and their insurance agents. Human Resources/Risk Management (HRRM) Risk Manager Chelsea Swick can

help by providing photo documentation and anything that the EOC has that can help support the community's work as they work with their insurance companies.

Ms. Koester noted that the last piece they are working on is trying to help the community coordinate local assistance to those affected and those who want to help. She said that community members and others such Kensington Mine, Green's Creek, JSD, Dawson Construction all reach out to offer assistance and they are trying to determine the best way to organize that in a thoughtful manner. She said that CBJ will not be coordinating volunteer response as that is not a good role for us and there are a lot reasons we should not be doing that but they are trying to connect people with those organizations such as Red Cross and others. She stated that Assemblymember Jones, wearing his Red Cross hat, is the EOC liaison from the Red Cross and is helping with those efforts. Others include the Salvation Army and St. Vincent DePaul are also coordinating donations and food boxes for those affected. CBJ will continue to amplify the community efforts through the press releases and the Flood Response website.

Ms. Koester then responded to questions from Assemblymembers.

Ms. Gladziszewski asked if it is known how many fuel tanks were lost. Ms. Koester said that she can check with DEC to see how many may have been reported but she did not know how many fuel tanks have been lost at this time.

Ms. Gladziszewski asked about the jökulhlaup monitoring/forecasting efforts might be done across the nation or around the world. Mr. Barr said that he is not aware of any other areas that monitor or forecast jökulhlaups. He said they have partnered with NWS and UAS on this and he pointed to the study that was on the website. He said that despite all the best efforts of our team, this is an unprecise science and there are many factors involved that are unknowns about the bottom of the glacier and movement of the glacier and the impacts those call. He said the team will be continuing to work on refining and improving those tools and forecasts in the future.

Ms. Hale said that her question is also about prediction and potential mitigation and she will be interested in continuing to monitor this and improve future forecasting if possible.

'Wáahlaal Gíidaak asked about the condominiums, in looking at it overhanging the river, it would end up blocking the river if it were to fall in. She asked if there were any thoughts from staff on that. Mr. Watt said that the condominium association is working with a contractor/engineer and Mr. Watt spoke with the contractor this morning and they thought that they could save the building. He said that from a permitting standpoint, that is somewhat complex. They have given emergency authorization to protect structures from further damage. That is not the same as authorizing work that will make something habitable. The resolution that they just passed will be forwarded to the governor will let the governor likely waive some of their rules. The association with their engineer and contractor will then try to navigate repairs. He said that he doesn't think that it would block the river, certainly not at this stage. The man made efforts are small compared to the forces of nature.

Mr. Smith thanked everyone for their work on this over the weekend. He asked if the river has now returned to its normal channel or if it has forever changed or if it is all unknowns at this time.

Ms. Koester said with respect to whether the river has returned to normal, the level is normally around 6 ft and it is currently at 7 ft high, however the path of the river has

changed and is a new river with a new route, new debris and new obstacles. She said that it is not a river to take your kayak down at this time and to use extreme caution. She wanted to be sure the public was aware of those concerns.

Mr. Watt said that there is no normal, the river is going to meander over the course of time and it is not going to stay fixed at any given time and we can expect continued change. He said that we have heard over the years the concerns that homeowners have had with bank protection so as the land rises and the river cuts, it wants to get wider. This event has just accelerated a lot of those processes. A lot of gravel, sand, and silt has been mobilized by the river and they will need to watch it over the course of the next year but they should expect changes over time.

Mr. Bryson asked if we know what level the river has to be before we have backflow in the storm drains. He asked if there was even something they could do is to prevent storm drain backfill.

Ms. Koester said that the last flood at 12 ft, there was no storm drain backfill. The unprecedented nature of this flood meant that the storm drains were submerged and filling. She doesn't know about backflow prevention. She said that in this instance, the storm drains were alleviated when it was between 12 and 13 ft but once it exceeded that is when they began to back flow.

Mr. Watt said that in the Mendenhall Valley they have large infrastructure with 36 inch pipes. They were put in place in the 1980s but now that we have had this record flood event looks like, it is likely to be introspective and look at whether this is realistic. You want your storm drains to work for at least 99.99% but we may need to reassess what we have in light of the record flood.

Ms. Gladziszewski spoke to the 50 ft setback for all the homes that had been built on the river. She said that given the new river banks, some of those are less than a foot from the river so it may be difficult for them to be able to rebuild in that same location.

'Wáahlaal Gíidaak asked if there was a central location for lost/found for members of the public to report lost items or to turn in found items.

Mr. Barr said that those are some of the things they have been working on. For now, the best solution at this time is for people to reach out to the FloodResponse@juneau.gov email address and they will try to connect people with their lost/found items. He said that social media has also provided a good venue for members of the community to connect with each other on lost/found items.

Mr. Bryson spoke to the 2017 or 2018 when the river made its last change when the oxbow blew out and you can see the walking bridge now when you are on Brotherhood Bridge. He said that if that had not happened previously, it would have been blown out with this event.

Mayor Weldon apologized for the haste in which she asked the Assembly to pass the resolution. As Ms. Koester was doing her presentation, she and the Clerk signed the resolution and a copy of it has already been sent to the governor.

Ms. Gladziszewski spoke to concerns about homeowners flood insurance status.

Ms. Koester said that is not in our purview unless we can help individual homeowners get individual assistance. She said that would depend on the state and FEMA federal assistance programs but that in other landslides that happened in other Southeast Communities, there was not much individual assistance provided by FEMA. She said that

regardless of whether or not they have insurance, there is a lot of paperwork involved and she encouraged folks to document everything.

Mayor Weldon also noted that before homeowners do make any changes, that they may need to get an adjustor from their insurance company to come and assess the situation before any work begins. She reminded folks that the banks are undercut and cautioned everyone to stay away from the river banks.

Mr. Barr said that the path to individual assistance may be long and hard but that they should take pictures and keep all their receipts.

Mayor Weldon said that CBJ has been in contact with the landfill and they are working together to try to get help for everyone there.

E. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Mayor Weldon said that there was not anyone signed up under Non-Agenda items so she was taking a different process as an at ease before adjourning the meeting. She said that during this time, if members of the audience had questions for staff, they could ask those and she asked Mr. Jones to step down and put his Red Cross hat on to answer any questions that he might get asked.

F. SUPPLEMENTAL MATERIALS

2. Resolution 3036(b) A Resolution of the City and Borough of Juneau Confirming a Local Emergency in Response to Historic Flooding Due to the Release of Water from Suicide Basin and a Request for State and Federal Assistance.

3. Mendenhall River Flooding Update - Presentation by Katie Koester

G. ADJOURNMENT

There being no further business to come before the Assembly, the Assembly meeting adjourned at 6:59p.m.

Signed: _____
Elizabeth J. McEwen
Municipal Clerk

Signed: _____
Beth A. Weldon
Mayor

SPECIAL ASSEMBLY MEETING 2023-22

DRAFT MINUTES



September 06, 2023 at 6:00 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/93917915176> or 1-253-215-8782 Webinar ID: 939 1791 5176

Immediately Followed by the Assembly Finance Committee Meeting

A. CALL TO ORDER

Meeting No. 2023-22: The Special Meeting of the City and Borough of Juneau Assembly was held in the Assembly Chambers and called to order by Mayor Beth Weldon at 6:00 p.m.

B. LAND ACKNOWLEDGEMENT

Deputy Mayor Maria Gladziszewski provided the following land acknowledgement: We would like to acknowledge that the City and Borough of Juneau is on Tlingit land, and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

C. ROLL CALL

Assemblymembers Present: Mayor Beth Weldon, Maria Gladziszewski, Greg Smith, Christine Woll, Wade Bryson, Michelle Hale, Alicia Hughes-Skandijs, and Loren Jones

Assemblymembers Absent: 'Wáahlaal Gíidaak

CBJ Staff Present: City Manager Rorie Watt, Deputy City Manager Robert Barr, Acting Municipal Attorney Sherri Layne, Municipal Clerk Beth McEwen, Finance Director Angie Flick, Finance Administration Coordinator John Nesmith, Engineer/Public Works Director Katie Koester, Assistant Attorney Nicole Lynch, Engineering/Public Works Grant Manager Ashley Heimbigner

D. AGENDA TOPICS

- Resolution 3034 A Resolution Asking the Alaska Department of Transportation and Public Facilities to Make Immediate and Substantial Improvements to the Intersection of Egan Drive and Yandukin Drive in Juneau, Alaska (aka the Fred Meyer Intersection) to Prevent Further Serious Traffic Accidents.**

MOTION by Mayor Weldon to adopt Resolution 3034 and asked for unanimous consent.

Mayor Weldon then objected for purposes of a statement. She stated that she was not in favor of the project's proposal to lower the speed limit to 45mph during the darkest months of the year and she would rather see them just eliminate the left turn option from Egan Drive inbound crossing the outbound traffic. She stated that on her way to tonight's meeting, she was driving 55 mph on Egan and was by far the slowest vehicle on the road and that drivers will continue to exceed the speed limit even if it is lowered. Mayor Weldon then removed her objection.

There being no further objection, Resolution 3034 was adopted by unanimous consent.

E. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

The public may participate in person or via Zoom webinar. Testimony time will be limited by the Mayor based on the number of participants. **Members of the public that want to provide oral testimony via remote participation must notify the Municipal Clerk prior to 4pm the day of the meeting by calling 907-586-5278 and indicating the topic(s) upon which they wish to testify.** For in-person participation at the meeting, a

sign-up sheet will be made available at the back of the Chambers and advance sign-up is not required. Members of the public are encouraged to send their comments in advance of the meeting to BoroughAssembly@juneau.gov.

There were no advanced sign-ups for remote testimony and there were no public members in the audience wishing to testify.

F. SUPPLEMENTAL MATERIALS

G. ADJOURNMENT

There being no further business to come before the Assembly, the meeting adjourned at 6:06 p.m.

Signed: _____
Elizabeth J. McEwen
Municipal Clerk

Signed: _____
Beth A. Weldon
Mayor

Presented by: The Manager
Introduced: September 11, 2023
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2022-06(b)(BA)

An Ordinance Appropriating \$2,478,745 to the Manager to Fund the City and Borough of Juneau and Bartlett Regional Hospital's Fiscal Year 2023 Public Employees' Retirement System (PERS) Contribution; Funding Provided by the Alaska Department of Administration.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$2,478,745 to fund the City and Borough of Juneau and Bartlett Regional Hospital's fiscal year 2023 Public Employees' Retirement System contribution, distributed as follows:

Bartlett Regional Hospital

Bartlett Regional Hospital **\$ 1,250,692**

City & Borough of Juneau

General Fund:

Finance	\$ 84,870
Community Development	48,715
General Engineering	46,351
Libraries	42,276
Law	30,458
Information Technology	30,119
Manager's Office	28,429
Parks and Landscape	22,011
Human Resources	14,816
Clerk's Office	7,128
RecycleWorks	2,706
Arboretum	2,520
Mayor & Assembly	7
Total General Fund	\$ 360,406

Special Revenue Funds:

Police	\$ 244,702
Capital City Fire	157,173
Capital Transit	72,683

Parks and Recreation	61,259
Streets	44,257
Eaglecrest Ski Area	20,275
Lands & Resources	<u>5,064</u>
Total Special Revenue Funds	<u>\$ 605,413</u>

Enterprise Funds:	
Wastewater	\$ 65,032
Airport	62,509
Harbors	30,896
Water	29,995
Docks	<u>22,470</u>
Total Enterprise Funds	<u>\$ 210,902</u>

Internal Service Funds:	
Facilities Maintenance	\$ 26,082
Public Works Fleet	14,675
Self-Insurance	<u>10,575</u>
Total Internal Service Funds	<u>\$ 51,332</u>

Total City & Borough of Juneau **\$ 1,228,053**

Total Appropriation **\$ 2,478,745**

Section 3. Source of Funds

Alaska Department of Administration \$ 2,478,745

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this ___ day of _____, 2023.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk



DATE: August 28, 2023

TO: Wade Bryson, Chair
Public Works and Facilities Committee

THROUGH: Katie Koester, Engineering and Public Works Director

FROM: John Bohan, Chief Engineer

SUBJECT: Capital Improvement Project (CIP) Closeouts and Transfers

Staff requests the transfers of funds as listed on the attached sheet, totaling \$1.694 million. These transfers are a collection of CIP Closeouts from projects that are complete. The funds are requested to be moved to new, like projects in need of additional funding.

Roads CIPs

This transfer request would move \$1.155 million of Road CIP funds and \$264k of Water CIP funds, closing eleven completed Roads CIPs and two completed Water CIPs. The funds would be transferred into the next Streets CIP priority project, reconstruction of the streets and infrastructure around the Downtown Fire Station, W 8th, F and 10th Streets between Glacier Ave and Egan. Drainage improvements and utility replacements are badly needed as well as road base and surfacing improvements. This CIP, R72-169, was only allocated \$200k in the FY24 CIP due to limited FY24 CIP funds and substantial construction cost increases (doubling in the last 5 years). The Water funds would begin to cover the costs of the replacement of the aged water system. The proposed transfer of funding would supplement the initial funding allocated and ideally allow for an initial phase of construction to occur during the summer of 2024.

Water CIPs

This transfer request would close four completed Water CIPs and transfer the remaining \$275k into the Water System SCADA Upgrades CIP, W75-078. This transfer and closeout request is also a housekeeping measure to consolidate and simplify the funding location for these similar projects. The work in each CIP requesting to be closed has been completed.

Action Requested

Staff requests the CIP transfers listed on the attached document be forwarded to the full Assembly for approval.

Presented by: The Manager
Introduced: August 21, 2023
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2023-14(b)(F)

An Ordinance Transferring \$264,110 from CIPs W75-048 Back Loop Rd. Auke Bay Waterlines and W75-054 Douglas Highway Water Replacement to CIP R72-169 10th, F, W 8th Streets Reconstruction.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Transfer of Appropriation. It is hereby ordered by the Assembly of the City and Borough of Juneau, Alaska, that \$264,110 be transferred:

From: CIP

W75-048	Back Loop Rd. Auke Bay Waterlines	(\$ 173,728)
W75-054	Douglas Highway Water Replacement	(\$ 90,382)

To: CIP

R72-169	10 th , F, W 8 th Streets Reconstruction	\$ 264,110
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Section 3. Source of Funds.

General Sales Tax	\$ 173,728
Temporary 1% Sales Tax	\$ 90,382

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2023.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk



DATE: August 28, 2023

TO: Wade Bryson, Chair
Public Works and Facilities Committee

THROUGH: Katie Koester, Engineering and Public Works Director

FROM: Jeanne Rynne, Chief Architect

SUBJECT: Funds Transfer to Juneau Police Department (JPD) Roof Replacement CIP F22-027

Staff requests a transfer of \$1,853,000 from Capital Improvement Project (CIP) P44-090 – CBJ Deferred Building Maintenance to CIP F22-027 – JPD Roof Replacement.

Background:

CIP F22-027 was initiated in FY22 for \$100,000 to conduct a roof assessment of the JPD Roof and to begin design. We were able to get to 95% complete design with this funding. Based on the construction estimate prepared by JYW (Jensen Yorba Wall) in November 2022, we included \$1.853M in the FY24 Deferred Maintenance CIP request for JPD Roof. This funding was approved and allocated to CIP P44-090.

As there is financial activity accrued to this project in F22-027, we request that the funds required to complete the construction of the project be transferred to F22-027 to facilitate clear financial accounting for the project.

The project is scheduled to advertise for bids in mid-November 2023 to queue up for the spring/summer construction season of 2024. Given the PWFC and Assembly calendar between now and November, this request needs to move forward at this time.

Action Requested

Staff requests the \$1,853,000 transfer, as described above be forwarded to the full Assembly for approval.

Presented by: The Manager
Introduced: September 11, 2023
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2023-14(b)(G)

An Ordinance Transferring \$1,853,000 from CIP P44-090 Deferred Building Maintenance to CIP F22-027 Juneau Police Department Roof Replacement.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Transfer of Appropriation. It is hereby ordered by the Assembly of the City and Borough of Juneau, Alaska, that \$ 1,853,000 be transferred:

From: CIP

P44-090 Deferred Building Maintenance (\$ 1,853,000)

To: CIP

F22-027 Juneau Police Department Roof Replacement \$ 1,853,000

Section 3. Source of Funds.

Temporary 1% Sales Tax \$ 1,853,000

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2023.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: September 11, 2023
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2023-14(b)(L)

An Ordinance Appropriating \$312,500 to the Manager as Funding for the Ramp Improvement Capital Improvement Project; Funding Provided by Airport CARES Act Funding.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$312,500 as funding for the Ramp Improvement Capital Improvement Project (A50-104).

Section 3. Source of Funds

Airport CARES Act Funding \$312,500

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2023.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: September 11, 2023
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2023-14(b)(M)

An Ordinance Appropriating \$213,506 to the Manager for the Terminal Construction Capital Improvement Project; Funding Provided by Airport CARES Act Funding.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$213,506 as funding for the Terminal Construction Capital Improvement Project (A50-102).

Section 3. Source of Funds

Airport CARES Act Funding \$213,506

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2023.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

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Presented by: The Manager
Presented: 09/11/2023
Drafted by: E. Wright

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 3029

A Resolution Amending the City and Borough of Juneau Personnel Rules.

WHEREAS, the Assembly has adopted personnel rules in accordance with CBJC 44.05.050; and

WHEREAS, the personnel rules apply to non-represented employees of the City and Borough of Juneau and to represented employees when the collective bargaining agreement does not apply; and

WHEREAS, the personnel rules occasionally should be updated to reflect modern human resources practices or to address recruitment and retention needs; and

WHEREAS, the Unites States is unique among wealthy nations in its lack of a national paid parental leave program, and other municipalities in Alaska have implemented paid parental leave policies; and

WHEREAS, paid parental leave is good for the health of infants and parents, and has been shown to increase employee retention and morale; and

WHEREAS, the Assembly has approved funding for a paid parental leave program in the fiscal year 2024 budget; and

WHEREAS, the personnel rules are being amended to apply a paid parental leave program to represented and unrepresented CBJ employees who qualify under the terms of the rules as a method to improve employee recruitment and retention.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. The Assembly of the City and Borough of Juneau approves and hereby modifies the Personnel Rules to reflect the language below.

11 PR 135. Paid Parental Leave.

- (a) The CBJ shall provide up to six (6) weeks of paid parental leave to employees following the birth of an employee’s child or the placement of a child with an employee in

- 44 connection with adoption, foster care, or legal guardianship. The purpose of paid
45 parental leave is to enable the employee to care for and bond with a newborn or a newly
46 adopted or newly placed child.
47
- 48 (b) Eligibility for paid paternal leave shall be the same as the eligibility criteria articulated
49 in CBJ Family/Medical Leave Administrative Policy 19-01, or the successor policy(ies).
50 Paid parental leave will run concurrently with FMLA/AFLA leave use.
51
- 52 (c) Six (6) weeks of paid parental leave is provided in addition to accrued personal leave.
53 Personal leave will continue to accrue during the period of paid parental leave, and an
54 employee may not use personal leave concurrently with paid parental leave.
55
- 56 (d) Employees must work in a benefitted position to be eligible for paid parental leave. The
57 paid parental leave benefit will be reduced on a pro-rated basis for an employee in a
58 part time benefitted position.
59
- 60 (e) Eligible employees will receive a maximum of six (6) weeks of paid parental leave per
61 birth, adoption, or placement of a child/children. The fact that a multiple birth,
62 adoption, or placement occurs (e.g., the birth of twins or adoption of siblings) does not
63 increase the six-week total amount of paid parental leave granted for that event.
64 Additionally, in no case will an employee receive more than six (6) weeks of paid
65 parental leave in a rolling, 12-month period, regardless of whether more than one birth,
66 adoption, or foster care placement event occurs within that 12-month timeframe. If both
67 parents and/or legal guardians are CBJ employees who meet the eligibility criteria, one
68 employee shall be identified as the designated employee to take parental leave by the
69 employees and only that designated employee shall be eligible for paid parental leave
70 under this rule. If the impacted employees are unable to agree on the designated
71 employee, then the paid parental leave shall be split evenly between the two eligible
72 employees.
73
- 74 (f) Each week of paid parental leave is compensated at the employee's regular, straight-
75 time weekly pay or equivalent weekly salary and will be paid on the biweekly pay
76 schedule.
77
- 78 (g) Employees must take paid parental leave in one continuous period of leave for the
79 employee's entire work schedule. Intermittent paid parental leave is not permitted.
80 Approved paid parental leave may be taken at any time during the six-month period
81 immediately following the qualifying event and may not be used or extended beyond
82 this six-month timeframe. Paid parental leave has no cash value and unused paid
83 parental leave will be forfeited at the end of the six-month timeframe. Upon termination
84 of employment with the CBJ, the employee will not be paid for any unused paid
85 parental leave for which the employee was eligible.
86
- 87 (h) An employee shall request paid parental leave on a CBJ-provided form.
88



MEMORANDUM

Date: September 8, 2023

To: City and Borough of Juneau Assembly

Thru: Duncan Rorie Watt
City Manager

From: Dallas Hargrave
Human Resources & Risk Management Director

Re: Changes to the CBJ Personnel Rules to Implement Paid Parental Leave

Over the last year, the City and Borough of Juneau (CBJ) has experienced unprecedented recruitment and retention issues. We are not alone. Employers across the city, state, and nation are facing similar challenges with a “tight” labor market that generally has more open jobs than applicants willing to take the jobs. Recently, the CBJ has implemented a sign-on bonus program, a new online recruitment system, an employer contribution to a dependent care flexible spending account and an employer matching contribution to the 457 deferred compensation plan in an effort to improve recruitment and retention of employees. Additionally, the Assembly Finance Committee was presented with a paid parental leave benefit proposal at the May 10, 2023 meeting where funding for a paid parental leave program to be implemented in fiscal year 2024 was approved by the committee. The estimated program costs of \$170,000 in FY2024 were eventually approved by the whole Assembly when the FY2024 budget was considered and passed. At the Finance Committee, the City Manager committed to bringing further details of the paid parental leave program forward to the Assembly for consideration in future meetings. On August 21, 2023, the Human Resources Committee considered the draft changes to the CBJ Personnel Rules and a motion was made to pass the proposed changes to the CBJ Personnel Rules out of the Committee to be considered by the whole Assembly with a resolution on the consent agenda of an Assembly meeting.

Review of Information Previously Presented

In the packet of the May 10, 2023 Finance Committee meeting information regarding the benefits of paid parental leave, the status of paid parental leave at the national and state level, an employee usage estimate to estimate costs, and the basic outline of a proposed CBJ paid parental leave program were presented. In the packet of the August 21, 2023 Human Resources Committee meeting information regarding other leave packages from other municipalities was presented. The purpose of this memorandum is not to restate what has been presented, but to provide additional detail and a program proposal through drafted changes to the Personnel Rules.

Paid Parental Leave Policy

The CBJ paid parental leave policy has been drafted as a change to the CBJ Personnel Rules and is attached to this memorandum. Personnel Rule 11, Leave, has been modified to include

a new section on paid parental leave, 11 PR 135. Below is a summary of the terms of the proposed personnel rule changes.

Leave Entitlement: Eligible employees are entitled to six (6) weeks of paid parental leave following the birth, adoption, or foster placement of a child. The paid parental leave benefit will be reduced on a pro-rated basis for an employee in a part-time benefitted position.

Eligibility: All full-time and part-time employees who have completed at least 12 months of continuous service with the CBJ are eligible for paid parental leave benefits.

Leave Usage: Paid parental leave can be taken concurrent with FMLA/AFLA within six (6) months after the qualifying event (birth, adoption, or foster placement). The leave must be taken over one continuous period, not intermittently.

Compensation: During the paid parental leave period, employees will receive 100% of their regular base wages or salary. Employees shall continue to accrue personal leave and maintain benefits during paid parental leave. Paid parental leave has no cash value and will terminate if not used.

Two CBJ Parents: If two parents are CBJ employees who may be eligible for paid parental leave based on the same qualifying event, only one parent will receive the leave benefit.

Presented by: The Manager
Introduced: August 21, 2023
Drafted by: Finance

TRANSFER REQUEST FOR THE CITY AND BOROUGH OF JUNEAU,
ALASKA

SERIAL NUMBER T-1060

It is hereby ordered by the Assembly of the City and Borough of Juneau,
Alaska, that \$275,334 be transferred:

From: CIP

W75-046	SCADA Upgrades	\$ 104,395
W75-073	PRV Station Improvements/ Upgrades, Crow Hill, 5 th St. Douglas, West Juneau	\$ 100,000
W75-052	Crow Hill Reservoir Improvements	\$ 54,776
W75-058	Crow Hill/ Cedar Park PS Control Update	\$ 16,163

To: CIP

W75-078	Water System SCADA Upgrades	\$ 275,334
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The \$275,334 consists of:

Water Funds	\$ 275,334
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Moved and Approved this _____ day of _____, 2023.

D. Rorie Watt, City Manager

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: August 21, 2023
Drafted by: Finance

TRANSFER REQUEST FOR THE CITY AND BOROUGH OF JUNEAU,
ALASKA

SERIAL NUMBER T-1064

It is hereby ordered by the Assembly of the City and Borough of Juneau,
Alaska, that \$1,155,423 be transferred:

From: CIP

R72-116	Downtown Street Improvements	\$ (481,306)
R72-155	Crest Street Reconstruction	\$ (185,054)
R72-140	Cap Ave - Willoughby to Ninth	\$ (106,459)
R72-153	Harborview School Zone Expansion	\$ (83,747)
R72-148	Delta Drive Recon	\$ (82,479)
R72-131	Birch Lane Sewer Replacement	\$ (69,815)
R72-117	DOT Riverside/Stephen Richards	\$ (56,345)
R72-138	Columbia/Poplar Reconstruction	\$ (33,375)
R72-154	4th St Drainage/F-I & Side Streets	\$ (32,317)
R72-143	Aspen Ave - Mend to Taku	\$ (22,612)
R72-147	Goodwin Road Reconstruction	\$ (1,914)

To: CIP

R72-169	10 th , F, W 8 th Streets Reconstruct	\$ 1,155,423
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The \$1,155,423 consists of:

General Sales Tax	\$ 676,423
Temporary 1% Sales Tax	\$ 293,946
Bond Proceeds	\$ 185,054

Moved and Approved this _____ day of _____, 2023.

D. Rorie Watt, City Manager

Attest:

Elizabeth J. McEwen, Municipal Clerk



DATE: August 28, 2023

TO: Wade Bryson, Chair
Public Works and Facilities Committee

THROUGH: Katie Koester, Engineering and Public Works Director

FROM: Jeanne Rynne, Chief Architect, Engineering
Michele Elfers, Deputy Director, Parks & Recreation

SUBJECT: Funds Transfer to Eagle Valley Center (EVC) Energy Efficiency Upgrades CIP P46-115 (\$100,000)

Staff requests a transfer of \$100,000 from CIP P44-090 – CBJ Deferred Building Maintenance (\$75,000) and CIP P41-108 Parks & Playground Major Maintenance (\$25,000) to CIP P46-115 – Eagle Valley Center Improvements.

Background:

The City and Borough of Juneau was awarded \$292,000 in grant funding from the Rasmuson Foundation for energy efficiency and ADA improvements to the Eagle Valley Center in Amalga Meadows Park. This funding was appropriated by the Assembly on September 12, 2022. The match commitment on this project includes \$100,000 of sales tax funding as well as the \$550,000 general obligation bond funding, currently in CIP P46-115.

The bond funding has supported the design and bidding of the project and will partially fund the construction. The scope of the construction was reduced from the initial design intent due to the original bid coming back too high. The reduced scope includes the replacement of the fuel boiler with an electric boiler, minor piping improvements, and electrical improvements. The sales tax funding will provide construction contingency funds and may allow for completing some of the initially scoped items such as minor ADA improvements, rot removal, window and door replacement, or potable water system installation. Carver Construction was the successful bidder and was awarded the project for \$395,580. Construction will occur in 2024. This transfer request will meet the match commitment to the Rasmuson Foundation.

Transfer From:

P44-090	CBJ Deferred Maintenance	\$75,000
P41-108	Parks & Playground Major Maintenance	\$25,000

Transfer To: Total: \$100,000

P46-115	Eagle Valley Center Improvements	\$100,000
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Action Requested

Staff requests the \$100,000 transfer as described above be forwarded to the full Assembly for approval.

Presented by: The Manager
Introduced: September 11, 2023
Drafted by: Finance

TRANSFER REQUEST FOR THE CITY AND BOROUGH OF JUNEAU,
ALASKA

SERIAL NUMBER T-1066

It is hereby ordered by the Assembly of the City and Borough of Juneau,
Alaska, that \$100,000 be transferred:

From: CIP

P44-090	Deferred Building Maintenance	\$ (75,000)
P41-108	Parks and Playground Major Maintenance	\$ (25,000)

To: CIP

P46-116	Eagle Valley Center Improvements	\$ 100,000
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The \$100,000 consists of:

Temporary 1% Sales Tax	\$ 100,000
------------------------	------------

Moved and Approved this _____ day of _____, 2023.

D. Rorie Watt, City Manager

Attest:

Elizabeth J. McEwen, Municipal Clerk



DATE: August 28, 2023

TO: Wade Bryson, Chair
Public Works and Facilities Committee

THROUGH: Katie Koester, Engineering and Public Works Director

FROM: John Bohan, Chief CIP Engineer

SUBJECT: Funds Transfer to 7 Mile Fleet Canopy Addition CIP R72-163 (\$109,000)

Staff requests a transfer of the remaining funds, \$109,000 from Capital Improvement Project (CIP) R72-139 –7 Mile Shop Yard Security System, to CIP R72-163 – 7 Mile Fleet Canopy Addition project. The additional funding will help fund the installation of canopies to protect the garage bay doors from driving rain, snow, and ice buildup that freeze the doors closed during freezing weather.

The Canopy Addition is a Streets and Fleet Maintenance Division priority and was funded with \$100,000 in the FY23 CIP, however, cost escalation and additional work requires significantly more funding than the initial \$100,000 appropriation. The transfer of \$109,000 is anticipated to complete the work on many of the Streets/Fleet facility garage doors, however, it will not be known until bids are opened if we will be able to complete them all.

Work on the 7 Mile Security CIP has been completed and the remaining funds of nearly \$109,000 are available for transfer to the Canopy CIP. The 7 Mile Security Transfer will be closed after the transfer.

Action Requested

Staff requests the remaining funds in the 7 Mile Security CIP – R72-139 be transferred to the 7 Mile Canopy Addition CIP – R72-163 as described above, be forwarded to the full Assembly for approval.

Presented by: The Manager
Introduced: September 11, 2023
Drafted by: Finance

TRANSFER REQUEST FOR THE CITY AND BOROUGH OF JUNEAU,
ALASKA

SERIAL NUMBER T-1067

It is hereby ordered by the Assembly of the City and Borough of Juneau,
Alaska, that \$108,906 be transferred:

From: CIP

R72-139 7 Mile Shop Yard Security System \$ (108,906)

To: CIP

R72-163 7 Mile Fleet Canopy Additions \$ 108,906

The \$108,906 consists of:

General Sales Tax \$ 108,906

Moved and Approved this _____ day of _____, 2023.

D. Rorie Watt, City Manager

Attest:

Elizabeth J. McEwen, Municipal Clerk



THE STATE of ALASKA GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community, and Economic Development ALCOHOL & MARIJUANA CONTROL OFFICE 550 West 7th Avenue, Suite 1600 Anchorage, AK 99501 Main: 907.269.0350

August 7, 2023

City and Borough of Juneau Via Email: di.cathcart@juneau.gov; city.clerk@juneau.gov;

Re: Notice of 2023/2024 Liquor License Renewal Application

Table with 4 columns: License Type, Licensee, Doing Business As, License Number. License Type: Restaurant / Eating Place, License Number: 816, Licensee: El Sombrero, Inc, Doing Business As: El Sombrero Mexican & American Food

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director and the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Handwritten signature of Joan M. Wilson

Joan Wilson, Director amco.localgovernmentonly@alaska.gov



THE STATE of ALASKA GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community, and Economic Development ALCOHOL & MARIJUANA CONTROL OFFICE 550 West 7th Avenue, Suite 1600 Anchorage, AK 99501 Main: 907.269.0350

July 17, 2023

The City and Borough of Juneau Via Email: di.cathcart@juneau.gov; city.clerk@juneau.gov;

Re: Notice of 2023/2024 Liquor License Renewal Application

Table with 4 columns: License Type, Licensee, Doing Business As, License Number. Values: Beverave Dispensary, Crystal Saloon LLC, Crystal Saloon, 2533.

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director and the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Handwritten signature of Joan M. Wilson

Joan Wilson, Director amco.localgovernmentonly@alaska.gov



THE STATE
of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

August 7, 2023

City and Borough of Juneau

Via Email: di.cathcart@juneau.gov; city.clerk@juneau.gov;

Re: Notice of 2023/2024 Liquor License Renewal Application

License Type:	Beverage Dispensary – Tourism	License Number:	313
Licensee:	Juneau Hospitality, LLC		
Doing Business As:	Ramada by Wyndham Juneau & TK Maguires		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Joan Wilson, Director

amco.localgovernmentonly@alaska.gov



THE STATE of ALASKA GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community, and Economic Development ALCOHOL & MARIJUANA CONTROL OFFICE 550 West 7th Avenue, Suite 1600 Anchorage, AK 99501 Main: 907.269.0350

July 17, 2023

The City and Borough of Juneau Via Email: di.cathcart@juneau.gov; city.clerk@juneau.gov;

Re: Notice of 2023/2024 Liquor License Renewal Application

Table with 2 columns: License Type, License Number, Licensee, Doing Business As. License Type: Beverave Dispensary, License Number: 76, Licensee: The Narrows Bar, LLC, Doing Business As: The Narrows Bar LLC.

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director and the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Handwritten signature of Joan M. Wilson

Joan Wilson, Director amco.localgovernmentonly@alaska.gov



THE STATE
of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

August 4, 2023

City of Juneau

Via Email: di.cathcart@juneau.gov; city.clerk@juneau.gov

Re: Notice of 2023/2024 Liquor License Renewal Application

License Type:	Club	License Number:	5747
Licensee:	Juneau Yacht Club, Inc.		
Doing Business As:	Juneau Yacht Club		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Joan Wilson, Director

amco.localgovernmentonly@alaska.gov



THE STATE of ALASKA GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE 550 West 7th Avenue, Suite 1600 Anchorage, AK 99501 Main: 907.269.0350

August 24, 2023

From: marijuana.licensing@alaska.gov ; amco.localgovernmentonly@alaska.gov

Licensee: Borealis Mountain, Inc.

DBA: THUNDER CLOUD 9

VIA email: jamie@thundercloud9.buzz

CC: n/a

Local Government: City and Borough of Juneau

Via Email: di.cathcart@juneau.gov ; city.clerk@juneau.gov ; mcb_notice@juneau.org

Community Council: n/a

Via Email:

CC: n/a

BCC: amco.admin@alaska.gov

Re: Retail Marijuana Store #15246 Combined Renewal Notice

Table with 2 columns: Field Name, Value. Fields include License Number, License Type, Licensee, Doing Business As, Physical Address, Designated Licensee, Phone Number, and Email Address.

[X] License Renewal Application

[] Endorsement Renewal Application

Dear Licensee:

After reviewing your renewal documents, AMCO staff has deemed the application complete for the purposes of 3 AAC 306.035(c).

Your application will now be sent electronically, in its entirety, to your local government, your community council (if your proposed premises is in Anchorage or certain locations in the Mat-Su Borough), and to any non-profit agencies who have requested notification of applications. The local government has 60 days to protest your application per 3 AAC 306.060.

At the May 15, 2017 Marijuana Control Board meeting, the board delegated to AMCO Director the authority to approve renewal applications. However, the board is required to consider this application independently if you have been issued any notices of violation for this license, if your local government protests this application, or if a public objection to this application is received within 30 days of this notice under 3 AAC 306.065.

If AMCO staff determines that your application requires independent board consideration for any reason, you will be sent an email notification regarding your mandatory board appearance. Upon final approval, your 2023/2024 license will be provided to you during your annual inspection. If our office determines that an inspection is not necessary, the license will be mailed to you at the mailing address on file for your establishment.

Please feel free to contact us through the marijuana.licensing@alaska.gov email address if you have any questions.

Dear Local Government:

AMCO has received a complete renewal application and/or endorsement renewal application for a marijuana establishment within your jurisdiction. This notice is required under 3 AAC 306.035(c)(2). Application documents will be sent to you separately via ZendTo.

To protest the approval of this application pursuant to 3 AAC 306.060, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice, and provide AMCO proof of service of the protest upon the applicant.

3 AAC 306.060 states that the board will uphold a local government protest and deny an application for a marijuana establishment license unless the board finds that a protest by a local government is arbitrary, capricious, and unreasonable. If the protest is a “conditional protest” as defined in 3 AAC 306.060(d)(2) and the application otherwise meets all the criteria set forth by the regulations, the Marijuana Control Board may approve the license renewal, but require the applicant to show to the board’s satisfaction that the requirements of the local government have been met before the director issues the license.

At the May 15, 2017, Marijuana Control Board meeting, the board delegated to AMCO Director the authority to approve renewal applications with no protests, objections, or notices of violation. However, if a timely protest or objection is filed for this application, or if any notices of violation have been issued for this license, the board will consider the application. In those situations, a temporary license will be issued pending board consideration.

If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Dear Community Council (Municipality of Anchorage and Mat-Su Borough only)

AMCO has received a complete renewal application for the above listed license within your jurisdiction. This notice is required under 3 AAC 306.035(c)(2). Application documents will be sent to you separately via ZendTo.

To object to the approval of this application pursuant to 3 AAC 306.065, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the objection within 30 days of the date of this notice. We recommend that you contact the local government with jurisdiction over the proposed premises to share objections you may have about the application.

At the May 15, 2017, Marijuana Control Board meeting, the board delegated to AMCO Director the authority to approve renewal applications with no protests, objections, or notices of violation. However, if a timely protest or objection is filed for this application, or if any notices of violation have been issued for this license, the board will consider the application independently. In those situations, a temporary license will be issued pending board consideration.

If you have any questions, please email marijuana.licensing@alaska.gov.

Sincerely,

A handwritten signature in blue ink that reads "Joan M. Wilson". The signature is written in a cursive, flowing style.

Joan M. Wilson, Director
907-269-0350



THE STATE of ALASKA GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE 550 West 7th Avenue, Suite 1600 Anchorage, AK 99501 Main: 907.269.0350

August 18, 2023

From: marijuana.licensing@alaska.gov ; amco.localgovernmentonly@alaska.gov

Licensee: The Mason Jar LLC

DBA: THE MASON JAR LLC

VIA email: denny@akmasonjar.com

CC: n/a

Local Government: City and Borough of Juneau

Via Email: di.cathcart@juneau.gov ; city.clerk@juneau.gov ; mcb_notice@juneau.org

Community Council: n/a

Via Email:

CC: n/a

BCC: amco.admin@alaska.gov

Re: Retail Marijuana Store #13279 Combined Renewal Notice

Table with 2 columns: Field Name, Value. Fields include License Number, License Type, Licensee, Doing Business As, Physical Address, Designated Licensee, Phone Number, and Email Address.

[X] License Renewal Application [] Endorsement Renewal Application

Dear Licensee:

After reviewing your renewal documents, AMCO staff has deemed the application complete for the purposes of 3 AAC 306.035(c).

Your application will now be sent electronically, in its entirety, to your local government, your community council (if your proposed premises is in Anchorage or certain locations in the Mat-Su Borough), and to any non-profit agencies who have requested notification of applications. The local government has 60 days to protest your application per 3 AAC 306.060.

At the May 15, 2017 Marijuana Control Board meeting, the board delegated to AMCO Director the authority to approve renewal applications. However, the board is required to consider this application independently if you have been issued any notices of violation for this license, if your local government protests this application, or if a public objection to this application is received within 30 days of this notice under 3 AAC 306.065.

If AMCO staff determines that your application requires independent board consideration for any reason, you will be sent an email notification regarding your mandatory board appearance. Upon final approval, your 2023/2024 license will be provided to you during your annual inspection. If our office determines that an inspection is not necessary, the license will be mailed to you at the mailing address on file for your establishment.

Please feel free to contact us through the marijuana.licensing@alaska.gov email address if you have any questions.

Dear Local Government:

AMCO has received a complete renewal application and/or endorsement renewal application for a marijuana establishment within your jurisdiction. This notice is required under 3 AAC 306.035(c)(2). Application documents will be sent to you separately via ZendTo.

To protest the approval of this application pursuant to 3 AAC 306.060, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice, and provide AMCO proof of service of the protest upon the applicant.

3 AAC 306.060 states that the board will uphold a local government protest and deny an application for a marijuana establishment license unless the board finds that a protest by a local government is arbitrary, capricious, and unreasonable. If the protest is a “conditional protest” as defined in 3 AAC 306.060(d)(2) and the application otherwise meets all the criteria set forth by the regulations, the Marijuana Control Board may approve the license renewal, but require the applicant to show to the board’s satisfaction that the requirements of the local government have been met before the director issues the license.

At the May 15, 2017, Marijuana Control Board meeting, the board delegated to AMCO Director the authority to approve renewal applications with no protests, objections, or notices of violation. However, if a timely protest or objection is filed for this application, or if any notices of violation have been issued for this license, the board will consider the application. In those situations, a temporary license will be issued pending board consideration.

If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Dear Community Council (Municipality of Anchorage and Mat-Su Borough only)

AMCO has received a complete renewal application for the above listed license within your jurisdiction. This notice is required under 3 AAC 306.035(c)(2). Application documents will be sent to you separately via ZendTo.

To object to the approval of this application pursuant to 3 AAC 306.065, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the objection within 30 days of the

date of this notice. We recommend that you contact the local government with jurisdiction over the proposed premises to share objections you may have about the application.

At the May 15, 2017, Marijuana Control Board meeting, the board delegated to AMCO Director the authority to approve renewal applications with no protests, objections, or notices of violation. However, if a timely protest or objection is filed for this application, or if any notices of violation have been issued for this license, the board will consider the application independently. In those situations, a temporary license will be issued pending board consideration.

If you have any questions, please email marijuana.licensing@alaska.gov.

Sincerely,

A handwritten signature in blue ink that reads "Joan M. Wilson". The signature is written in a cursive, flowing style.

Joan M. Wilson, Director
907-269-0350



THE STATE of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

August 18, 2023

From: marijuana.licensing@alaska.gov ; amco.localgovernmentonly@alaska.gov

Licensee: The Mason Jar LLC

DBA: THE MASON JAR LLC

VIA email: denny@akmasonjar.com

CC: n/a

Local Government: City and Borough of Juneau

Via Email: di.cathcart@juneau.gov ; city.clerk@juneau.gov ; mcb_notice@juneau.org

Community Council: n/a

Via Email:

CC: n/a

BCC: amco.admin@alaska.gov

Re: Retail Marijuana Store #28012 Combined Renewal Notice

License Number:	#28012
License Type:	Retail Marijuana Store
Licensee:	The Mason Jar LLC
Doing Business As:	THE MASON JAR LLC
Physical Address:	613 & 619 W. Willoughby Ave. Juneau, AK 99801
Designated Licensee:	Dennis Lavigne
Phone Number:	907-723-6508
Email Address:	denny@akmasonjar.com

License Renewal Application

Endorsement Renewal Application

Dear Licensee:

After reviewing your renewal documents, AMCO staff has deemed the application complete for the purposes of 3 AAC 306.035(c).

Your application will now be sent electronically, in its entirety, to your local government, your community council (if your proposed premises is in Anchorage or certain locations in the Mat-Su Borough), and to any non-profit agencies who have requested notification of applications. The local government has 60 days to protest your application per 3 AAC 306.060.

At the May 15, 2017 Marijuana Control Board meeting, the board delegated to AMCO Director the authority to approve renewal applications. However, the board is required to consider this application independently if you have been issued any notices of violation for this license, if your local government protests this application, or if a public objection to this application is received within 30 days of this notice under 3 AAC 306.065.

If AMCO staff determines that your application requires independent board consideration for any reason, you will be sent an email notification regarding your mandatory board appearance. Upon final approval, your 2023/2024 license will be provided to you during your annual inspection. If our office determines that an inspection is not necessary, the license will be mailed to you at the mailing address on file for your establishment.

Please feel free to contact us through the marijuana.licensing@alaska.gov email address if you have any questions.

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To protest the approval of this application pursuant to 3 AAC 306.060, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice, and provide AMCO proof of service of the protest upon the applicant.

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If you have any questions, please email amco.localgovernmentonly@alaska.gov.

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If you have any questions, please email marijuana.licensing@alaska.gov.

Sincerely,

A handwritten signature in blue ink that reads "Joan M. Wilson". The signature is written in a cursive, flowing style.

Joan M. Wilson, Director
907-269-0350



THE STATE of ALASKA GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE 550 West 7th Avenue, Suite 1600 Anchorage, AK 99501 Main: 907.269.0350

August 21, 2023

From: marijuana.licensing@alaska.gov ; amco.localgovernmentonly@alaska.gov

Licensee: Top Hat, LLC

DBA: TOP HAT CONCENTRATES, LLC

VIA email: john@thcalaska.com

CC: n/a

Local Government: City and Borough of Juneau

Via Email: di.cathcart@juneau.gov ; city.clerk@juneau.gov ; mcb_notice@juneau.org

Community Council: n/a

Via Email:

CC: n/a

BCC: amco.admin@alaska.gov

Re: Retail Marijuana Store #10271 Combined Renewal Notice

Table with 2 columns: Field Name, Value. Fields include License Number (#10271), License Type (Marijuana Product Manufacturing Facility), Licensee (Top Hat, LLC), Doing Business As (TOP HAT CONCENTRATES, LLC), Physical Address (2315 Industrial BLVD, Suite b, Juneau, AK 99801), Designated Licensee (John Nemeth), Phone Number (907-290-3433), and Email Address (john@thcalaska.com).

[X] License Renewal Application

[] Endorsement Renewal Application

Dear Licensee:

After reviewing your renewal documents, AMCO staff has deemed the application complete for the purposes of 3 AAC 306.035(c).

Your application will now be sent electronically, in its entirety, to your local government, your community council (if your proposed premises is in Anchorage or certain locations in the Mat-Su Borough), and to any non-profit agencies who have requested notification of applications. The local government has 60 days to protest your application per 3 AAC 306.060.

At the May 15, 2017 Marijuana Control Board meeting, the board delegated to AMCO Director the authority to approve renewal applications. However, the board is required to consider this application independently if you have been issued any notices of violation for this license, if your local government protests this application, or if a public objection to this application is received within 30 days of this notice under 3 AAC 306.065.

If AMCO staff determines that your application requires independent board consideration for any reason, you will be sent an email notification regarding your mandatory board appearance. Upon final approval, your 2023/2024 license will be provided to you during your annual inspection. If our office determines that an inspection is not necessary, the license will be mailed to you at the mailing address on file for your establishment.

Please feel free to contact us through the marijuana.licensing@alaska.gov email address if you have any questions.

Dear Local Government:

AMCO has received a complete renewal application and/or endorsement renewal application for a marijuana establishment within your jurisdiction. This notice is required under 3 AAC 306.035(c)(2). Application documents will be sent to you separately via ZendTo.

To protest the approval of this application pursuant to 3 AAC 306.060, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice, and provide AMCO proof of service of the protest upon the applicant.

3 AAC 306.060 states that the board will uphold a local government protest and deny an application for a marijuana establishment license unless the board finds that a protest by a local government is arbitrary, capricious, and unreasonable. If the protest is a “conditional protest” as defined in 3 AAC 306.060(d)(2) and the application otherwise meets all the criteria set forth by the regulations, the Marijuana Control Board may approve the license renewal, but require the applicant to show to the board’s satisfaction that the requirements of the local government have been met before the director issues the license.

At the May 15, 2017, Marijuana Control Board meeting, the board delegated to AMCO Director the authority to approve renewal applications with no protests, objections, or notices of violation. However, if a timely protest or objection is filed for this application, or if any notices of violation have been issued for this license, the board will consider the application. In those situations, a temporary license will be issued pending board consideration.

If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Dear Community Council (Municipality of Anchorage and Mat-Su Borough only)

AMCO has received a complete renewal application for the above listed license within your jurisdiction. This notice is required under 3 AAC 306.035(c)(2). Application documents will be sent to you separately via ZendTo.

To object to the approval of this application pursuant to 3 AAC 306.065, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the objection within 30 days of the

date of this notice. We recommend that you contact the local government with jurisdiction over the proposed premises to share objections you may have about the application.

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Sincerely,

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907-269-0350



THE STATE of ALASKA GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE 550 West 7th Avenue, Suite 1600 Anchorage, AK 99501 Main: 907.269.0350

August 24, 2023

From: marijuana.licensing@alaska.gov ; amco.localgovernmentonly@alaska.gov

Licensee: ALASKAN COFFEE POT, LLC.

DBA: Alaskan coffee pot

VIA email: joe_acp@hotmail.com

CC: n/a

Local Government: City and Borough of Juneau

Via Email: di.cathcart@juneau.gov ; city.clerk@juneau.gov ; mcb_notice@juneau.org

Community Council: n/a

Via Email:

CC: n/a

BCC: amco.admin@alaska.gov

Re: Retail Marijuana Store #25190 Combined Renewal Notice

Table with 2 columns: Field Name, Value. Fields include License Number, License Type, Licensee, Doing Business As, Physical Address, Designated Licensee, Phone Number, and Email Address.

[X] License Renewal Application

[] Endorsement Renewal Application

Dear Licensee:

After reviewing your renewal documents, AMCO staff has deemed the application complete for the purposes of 3 AAC 306.035(c).

Your application will now be sent electronically, in its entirety, to your local government, your community council (if your proposed premises is in Anchorage or certain locations in the Mat-Su Borough), and to any non-profit agencies who have requested notification of applications. The local government has 60 days to protest your application per 3 AAC 306.060.

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If you have any questions, please email marijuana.licensing@alaska.gov.

Sincerely,

A handwritten signature in blue ink that reads "Joan M. Wilson". The signature is written in a cursive, flowing style.

Joan M. Wilson, Director
907-269-0350

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2022-07(b)(B)

Supplemental Information						
		Funding Classification	Funding Type	Instructional Y/N	Grant Y/N	Notes
RALLY (JSD Fund 399)	\$789,810	State	Special Revenue	N	Y	Workforce Initiative award for Phase 3 -- COVID-19 Child Care Stabilization Grant
AWARE (JSD Fund 348)	\$601,007	State	Special Revenue	N	Y	Alaska Project AWARE
SHI Raven Writes (JSD Fund 383)	\$503,486	Private	Special Revenue	Y	Y	SHI and JSD MOA Addendum for Services between SHI and JSD
SHI At Koowahaa-TCLL (JSD Fund 389)	\$467,474	Private	Special Revenue	Y	Y	MOA SHI and JSD Át Koowaháa: Expanding the Tlingit Culture, Language, and Literacy (TCLL) Program's Dual Language Pathway grant.
SHI Steam-Making (JSD Fund 381)	\$430,000	Private	Special Revenue	Y	Y	MOA Opening the Box: Culturally Responsive STEAM Education for Middle School
SHI Box of Treasures (JSD Fund 378)	\$333,843	Private	Special Revenue	N	Y	MOA Northwest Coast Arts: Our Box of Treasures: Deepening the Connections
SHI TEK STEAM (JSD Fund 388)	\$290,000	Private	Special Revenue	Y	Y	Amendment to Professional Services Agreement for Opening the Box of Traditional Ecological Knowledge: STEAM Pathways
ARPA Summer School (JSD Fund 342)	\$164,316	State	Special Revenue	Y	Y	American Rescue Plan Act Evidence-Based Summer Learning and Enrichment Programs Competitive Grant
JCF Social Worker (JSD Fund 391)	\$100,765	Private	Special Revenue	N	Y	CBJ Social Services Grant: Title 1 Elementary School Social Workers and Advocates
Total Changes	\$3,680,701					

Presented by: The Manager
Introduced: August 21, 2023
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2022-07(b)(B)

An Ordinance Appropriating \$3,680,701 from the Central Treasury for FY23 School District Operations; Funding Provided by State Revenue and Private Grants.

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Estimated Funding Sources. This Ordinance will make the following changes to the City and Borough of Juneau School District Operating Budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

Estimated Revenue	
State Support	\$ 1,555,133
Private Grants	\$ 2,125,568
Total Changes	\$ 3,680,701

Section 3. Appropriation. The following amounts are hereby changed for the fiscal year beginning July 1, 2022, and ending June 30, 2023.

RALLY (JSD Fund 399)	\$ 789,810
AWARE (JSD Fund 348)	\$ 601,007
SHI Raven Writes (JSD Fund 383)	\$ 503,486
SHI At Koowahaa-TCLL (JSD Fund 389)	\$ 467,474
SHI Steam-Making (JSD Fund 381)	\$ 430,000
SHI Box of Treasures (JSD Fund 378)	\$ 333,843
SHI TEK STEAM (JSD Fund 388)	\$ 290,000
ARPA Summer School (JSD Fund 342)	\$ 164,316
JCF Social Worker (JSD Fund 391)	\$ 100,765
Total Changes	\$ 3,680,701

Section 4. Effective Date. This ordinance shall become effective immediately upon adoption.

Adopted this _____ day of _____, 2023.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: August 21, 2023
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2023-14(b)(K)

An Ordinance Appropriating \$600,000 to the Manager for the Gate K Culvert Reconstruction Capital Improvement Project; Funding Provided by Airport Funds.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$600,000 for the Gate K Culvert Reconstruction Capital Improvement Project (A50-110).

Section 3. Source of Funds

Airport Funds \$600,000

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2023.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

2023 5th Late File List to Assembly

Hardship List:

Name	Parcel Number	Property Address
CAROLE CRAIG	5B2501750030	8130 POPLAR AVE
CHRISTINE CARTE	5B2501030100	9229 LONG RUN DR
DENNIS WINK	4B1901040010	1101 MENDENHALL PENINSULA RD
WILLIAM CARRILLO	5B2101040150	2815 MARSHA AVE

Late File Senior & Disabled Veteran Exemption List:

Name	Parcel Number	Property Address
ELLEN FERGUSON	6D0901030100	7925 N DOUGLAS HWY
MARY FELIPE	5B2101291350	9950 STEPHEN RICHARDS DR SP 135
SANDRA ECKERSON	5B1601250150	9575 MEADOW LN

Office of the Assessor
City & Borough of Juneau
155 S. Seward St., Rm. 114
Juneau, AK 99801

CBJ-Assessor's Office
AUG 21 2023

To whom it may concern,

Please accept my request for the CBJ Senior Citizen Real Property Hardship exemption for 2023. Around the time of the deadline, I was returning from traveling out of state and unfortunately, my dog passed shortly after my return. With needing to handle the cremation and loss of him, sending the application for exemption slipped my mind. It is my intent to file timely going forward.

Thank you for your consideration in my request to be exempt.

Sincerely,

Carole Craig
Carole Craig

8/21/2023
Date

AUG 28 2023

To the CBJ assembly,

Please accept this letter and request for an exception to the property tax hardship application date.

I misread the sales tax information in the city hall foyer and thought we didn't qualify. When I realized that the property tax hardship form was different, I missed the deadline.

Thanks for your help.

Chris Corte
9229 Long Run Dr.

723-3170

CBS Assembly / Tony:

Please consider my application for Senior Citizen / Disabled Veteran Real Property Threshold Exemption.

I was not aware of this exemption until a few weeks ago.

I am a 100% disabled Viet Nam veteran.

IT is very difficult making ends meet with all the increasing prices. Sometimes providing for my grandchildren.

Regards

Den A. Wink

DENNIS A. WINK

360 303 7947

VA disability = \$3,621./mo

SS = \$2,386./mo

SEP 05 2023

To the Assembly,

I am filing late for a property tax exemption as I was unaware that the deadline was in March. I thought it would be automatic because of my senior status.

Thank you for your consideration,

Ellen Ferguson

9/5/2023

Mary Felipe

9950 Staphn Rd 135

Juneau AK

SB2101291350 99801

Re: Assembly

My Husband Passed 12/26/21

I did not realize that CBJ my name was
not on file. Please Contact — Thank you

Mary Felipe

723-3971

Please forgive me

CBJ-Assessor's Office

SEP 06 2023

To CBJ Assembly,

I was not aware of the filing deadline for Senior sales tax exemption on property tax.

This is why I have filed late.

Please consider applying this benefit to this 2023 year.

Thank you
Sandra Eckerson

CBI-Assessor's Office

SEP 07 2023

To the Assembly,

I just found out a couple days ago about the Hardship exemption. My cousin told me about it and thought I could save on my taxes after they went up so high. Please consider my late file.

WILLIAM R. CARULLO
William R. Carullo

