



JUNEAU COMMISSION ON AGING AGENDA

January 21, 2025 at 3:00 PM

Zoom Webinar

<https://juneau.zoom.us/j/81491760970?pwd=bkFwWk42Mllmazi0aFdMS3ArTG5qZz09>

Or Call In: 1-253-215-8782 Meeting ID: 814 9176 0970 Passcode: 858248

A. CALL TO ORDER/ROLL CALL

Present:

Absent:

Others Present:

B. SPECIAL ORDER OF BUSINESS

Welcome & Introduction of new JCOA Members: Barb Murray, Diane Kyser & Chris Schapp

C. APPROVAL OF AGENDA

D. APPROVAL OF MINUTES

1. December 17, 2024 JCOA Regular Meeting Minutes - Draft

E. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

F. AGENDA TOPICS

2. Holly Handler, Kinship Program - 5 minute Update & Presentation

3. Standing JCOA Agenda Topics - Main Projects/Subcommittee Updates

1. 1/6 Presentation of JCOA Accomplishments to Assembly Human Resources Committee

2. Presentation to Gastineau Rotary on 1/16

3. New Outreach on KTOO Juneau Afternoon - 1st Thursday of the Month at 3pm

a. January: Widow & Widower's Group - Diane Kyser

b. February: Age-Friendly Planning & Senior Tech Classes - Linda Kruger

4. AARP Age Friendly Planning Efforts – Linda Kruger

5. Alphabet Group Charter and progress CBJ Senior Community Center – Chair Craig

a. Outreach to Parks & Recreation

b. Alphabet Group Letters of Support

6. Housing Group Development

4. Assembly Human Resources Committee Review of CBJ Boards & Committees

G. COMMITTEE MEMBER / ASSEMBLY LIAISON COMMENTS AND QUESTIONS

H. NEXT MEETING DATES - at 3:00 p.m. via Zoom (check top of agenda for correct Zoom link)

Tuesday, January 28, 2025 - JCOA Workgroup Meeting

Tuesday, February 11, 2025 - JCOA Workgroup Meeting

Tuesday, February 18, 2025 - JCOA Regular Meeting

Tuesday, February 25, 2025 - JCOA Workgroup Meeting

I. SUPPLEMENTAL MATERIALS

J. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.gov.

JUNEAU COMMISSION ON AGING MINUTES - DRAFT



December 17, 2024 at 3:00 PM

Teal Street Center/Zoom Webinar

<https://juneau.zoom.us/j/81491760970?pwd=bkFwWk42Mllmazi0aFdMS3ArTG5qZz09>

Or Call In: 1-253-215-8782 Meeting ID: 814 9176 0970 Passcode: 858248

Or In-Person at the Teal Street Center, located at: 8711 Teal Street Suite 101

A. CALL TO ORDER/ROLL CALL

Chair Craig called the Juneau Commission on Aging Meeting to order at 3:09 p.m. at the Teal Street Center and via Zoom.

Present: Deborah Craig, Linda Kruger, Jennifer Carson, Jennifer Garrison, Ann Stepetin (joined later), and Kimberly Adkison (joined later).

Chair Craig commented that this is the last meeting for Jennifer Carson who is resigning at the end of her term (12/24), has served admirably on the Commission for multiple terms. Ms. Carson was an early visionary and founder of the Southeast Regional Eldercare Coalition in late 2021 and a primary grant contributor in the summer of 2022 for the MACP grant that funded services currently facilitated by SREC. Ms. Carson, Director of SOA Behavioral Health, is applauded for her work for seniors and offered to provide assistance as needed in the future, particularly in the area of Behavioral Health.

Absent: Carol Ende

Others Present: JCOA Assembly Liaison Maureen Hall, new members who have applied but are not yet approved: Chris Schaff and Diane Kyser.

- B. APPROVAL OF AGENDA** – Linda moved, Jennifer Carson seconded, and the agenda was approved as presented.
- C. APPROVAL OF MINUTES** – Jennifer Garrison moved to approve the October 8 minutes, Linda seconded, and the minutes were approved as presented.
- D. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS** – Two new JCOA applicants in attendance in person and on Zoom introduced themselves. Diane Kyser has applied to join the JCOA and described her efforts to establish a widow and widowers support group. She has been distributing a flier that describes the group that she will share electronically. Chris Schaff has applied to join the JCOA and introduced himself as the Home and Community Based Coordinator with Catholic Community Services. Both expressed excitement to serve on the Commission and will be appointed at the 1-6-25 CBJ Assembly Meeting and become voting members for the next full JCOA meeting January 17, 2025.

E. AGENDA TOPICS

1. Standing JCOA Agenda Topics - Main Projects/Subcommittee Updates

- a) Linda reported on the AARP Age Friendly Planning Efforts informing the group that the Age Friendly Planning 1st Phase Due Date has been extended to June 19, 2025 – Linda Kruger
- b) Alphabet Group Charter & Updates on Potential Senior Center Space – Chair Craig
Chair Craig reported on the status of the Community Center proposal for Marie Drake, asbestos issues, and efforts to save the gym and planetarium and possible meeting space. CBJ is aware of our interest in this space for senior activities and we will continue to meet with other groups to move the idea of a Community Center forward.
- c) Recruitment to JCOA & Discussion of Meeting Time (Tues @3pm) - Group Discussion

Chair Craig mentioned that Barb Murray would be submitting her application and with the appointment of Barb, Chris and Diane all positions are filled, however she is still searching for help to keep our website (on the CBJ website at <https://juneau.org/clerk/boards-committees/jcoa>) updated. We also discussed the meeting time of 3PM in the afternoon and whether it worked for people in general. One member commented on the difficulty of the time and Chair Craig will follow up with mitigation strategies but it was determined that later afternoon on Tuesday continued to be a workable time.

2. Updating JCOA Members on Meeting with Mayor Weldon

Chair Craig and Linda met with Mayor Weldon to discuss JCOA's priorities with particular emphasis on the Marie Drake Community Center proposal, and the possibility of scheduling senior activities there once it is cleared for use. Mayor Weldon suggested contacting Parks and Rec Deputy Director Lauren Verrelli and City Manager Katie Koester regarding JCOA's recommendations. Mayor Weldon also suggested looking into various locations that might be suitable for senior housing, Lastly, the Mayor suggested reaching out to the Assembly and local Chamber of Commerce, as well as Rotary. Mayor Weldon facilitated Chair Craig and Linda being calendared to present a brief overview of accomplishments and plans (2024 Annual Report) to the Assembly on January 6th

Post Meeting Note: Chair Craig has also scheduled a presentation to the Chamber of Commerce on January 7th and sent a memo to Parks and Rec Deputy Director Lauren Verrelli describing JCOA interest in working with Parks and Rec on senior programming starting with an emphasis on facilitating Pickleball in the Marie Drake Complex. Several Pickleball enthusiasts have contacted Chair Craig to advocate for JCOA's concept of use of the gym for community activities.

3. Memo to Borough Assembly for Retreat Planning Consideration – Chair Craig submitted a memo to the CBJ Assembly for their Retreat outlining JCOA priorities and the proposal for a Community Center that was included in the packet.

4. JCOA Annual Report to the Assembly – Chair Craig shared a draft of the JCOA Annual Report that highlights 2024 accomplishments and previews 2025 priorities. Based on discussion at the meeting a revised document will be sent out for review and JCOA members can send comments on the document to the Chair until 12/24. There was a suggestion to add more detail about 2025 plans in a summary statement, still keeping it condensed. It was also suggested to end each priority with an action statement for moving forward. Chris recommended adding a quote from a senior to each priority. Chair Craig mentioned that she has several quotes from pickleball players who have contacted her. Commissioners are encouraged to provide input to the final report that will be updated and submitted to the CBJ Clerks office by the end of month in preparation for presentation to the CBJ Assembly on Jan 6.

5. Commissioner Champions: Chair Craig is championing Wellness and Recreation and Diane volunteered to help. Carol has been working on Housing and would like a fellow Commission to help - Ann volunteered to join her, and others are encouraged to join. Linda has been leading the Age-Friendly Juneau group and needs help with this effort. Please reach out to each of the leads to see how you can help. Chair Craig again requested help with the website.

Housing and Healthcare are both critical needs in Juneau and the group briefly discussed the need for medical specialists and specialized care mentioning ophthalmology, cardiology, and urology.

F. COMMITTEE MEMBER / ASSEMBLY LIAISON COMMENTS AND QUESTIONS

Chair Craig welcomed Assembly Liaison Maureen Hall and expressed enthusiasm that Maureen requested the opportunity to work with the JCOA.

G. NEXT MEETING DATES - at 3pm via Zoom (check top of agenda for correct Zoom link)

January 14, 2025 - JCOA Working Group Meeting

January 21, 2025 - JCOA Regular Meeting

H. SUPPLEMENTAL MATERIALS

JCOA email to Parks & Recreation Regarding CBJ Community Center

JCOA Website - Front Page

I. ADJOURNMENT

There being no further business to come before the commission, meeting adjourned at 4:07 p.m.

KIN SUPPORT PROGRAM HAA YAITX'U SAIANI “OUR PRECIOUS CHILDREN” SERVING SOUTHEAST ALASKA

Our Mission

The **Kin Support Program—Haa Yaitx'u Saiani** serves Southeast Alaska kinship families outside the foster care system. Our culturally-based services support healthy intergenerational relationships that keep children and youth safe, stable, and out of the foster care system.

About Us

We are an independent 501(c)(3) nonprofit agency, run by a volunteer Board of Directors. Thanks to the generous support of our sponsors and community partners, we offer our services free of charge to families.

Connecting Kin to Resources

When relatives are caring for children, we offer families support with:

- * Meeting basic needs
- * Community & Cultural Connection
- * Establishing Legal Authority for Decision-making

Our **Family Specialists** connect all generations to financial assistance, health care, household items, housing, transportation, child care, counseling, and school support.

Kin and Parent Legal Advisors may provide independent legal advice and assist with putting custody arrangements in place.

Connecting Kin to Healing

Kin caregiving is a long-standing tradition in the Southeast Region, and in many cultures. But it isn't always easy.

We work with families to find what brings them together in a positive way. As we grow, our program will offer multi-generational groups, cultural activities, and other supports to help us remember who we are and how we are connected.



What is KIN?

“Kin” refers to people in a child’s family, whether that’s blood relatives, clan family, or someone a child thinks of as auntie, uncle, grandma or grandpa. Kin means different things in different families. We are here to help no matter what your family looks like.

Phone: 907-318-6560

kinsupport@southeastkin.org

<https://southeastkin.org/>

EIN 93-4231224



2024 Annual Report to the City and Borough of Juneau Assembly

“We need to challenge outdated stereotypes and attitudes about getting older and spark new solutions that help people live better as they age. Today more people are embracing age as a period of continued growth and finding purpose in their lives.” Former AARP CEO Ann Jenkins

The Juneau Commission on Aging (JCOA) is charged with advising the Assembly on matters related to our aging population. Seniors over 55 now comprise **30% of Juneau’s population**. Juneau’s elders buy goods and services, volunteer extensively, and provide support to family members in our community. Many are retired with benefits and a desire to remain in our community while contributing to its well-being. The 2020 Juneau Senior Survey clearly indicated that Juneau seniors are healthier and better off than in previous survey years. To that end and in recognition that *we are all aging*, JCOA adopted the byline “Aging! So cool, everyone is doing it!” We began to focus on aging as a natural process that effects everyone and thus is a community wide concern. The JCOA developed a brochure (attached), signage, robust presentations and a website <https://juneau.org/clerk/boards-committees/jcoa>, to bring attention to JCOA’s efforts to elicit community support. In an effort to focus our efforts effectively, JCOA identified our top three priorities in 2024 and will continue to work toward these goals in 2025.

Juneau Commission On Aging
2020 Senior Survey Findings

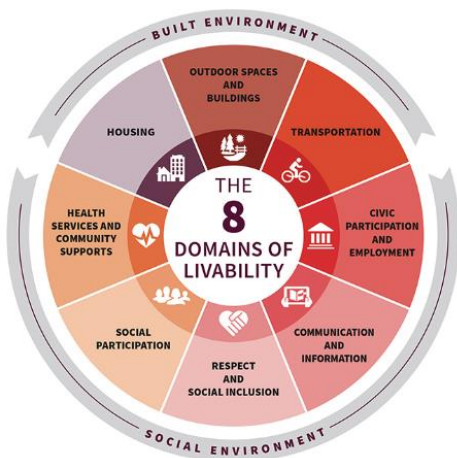
Seniors are healthier and better off than in previous survey years:

- 28.7% of Juneau residents are 55 and older**
- 84% own their own homes and pay taxes
- 80-90% (depending on age) drive their own cars
- 63% volunteer in the community
- 95% over 65 have Medicare Insurance
- 66% over 65 have State of Alaska Retirement
- 40% have Long Term Care Insurance
- 42-46% (depending on age) take continuing education classes (UAS/CS)
- 72 – 84% (depending on age) recreate weekly (walking, hiking, swimming, biking, gyms, skiing)

** AKDOL has updated this figure to 30% in 2023

Priority One: Sustainable and Age-Friendly Community Planning

“Master planning is a valid and necessary first step to creating a unified vision that is then represented in the CBJ’s budget. Our city’s amenities continue to be grossly undervalued in economic terms, as well as having impact on the city’s population, school enrollment, demographics, socioeconomic status, employment, business-friendliness, etc. Juneau has a ton to offer and with investments in recreation and community amenities, could attract the households, workers, and tax base we need”. John S. Juneau Age 35



The CBJ Assembly joined the *Age-Friendly Network* in 2023 and the next step is to engage in the planning process. Age-Friendly Community Planning was developed by the World Health Organization and used throughout the world to define observable, measurable factors that allow comparability with other communities and identify areas of improvement. This planning tool looks at eight (8) domains of “livability” that make a community viable for *all ages*, as well as for those aging in place.

2025: The JCOA recommends that the CBJ Assembly join the JCOA and AARP Community Action Team Juneau in implementing AARP Age-Friendly Community planning process that is a) driven by data b) in alignment with community values, and c) helps Juneau be more “livable” for people of all ages.

Aging! So cool, everyone is doing it!



Priority Two: Promoting Community Wellness, Safety and healthy aging for all ages by supporting a CBJ Community Center.

“I am 73 years old and I’ve lived in Juneau since 1978. I started playing pickle ball about five years ago. It’s the first time in my life I’ve played a sport and it really helps my physical and my mental coordination. Roughly half of the people I play with are seniors but at least half are middle age people and high school students. It’s a great venue for intergenerational activity. I think significantly more people would play if there were more playing times available regularly”. Mary Alice M, Juneau Age 73



This year, JCOA actively promoted the concept of a CBJ Community Center using the Marie Drake Complex to provide recreational opportunities, wellness classes, informational courses and other resources to ensure seniors living in Juneau are able to continue to contribute to the community. While the entire Marie Drake Complex remains in question, the concept of a multi-generational CBJ Community Center (gym) remains a viable mechanism to support healthy maturing for people of all ages, while targeting our elders. People of all ages are enabled to continue to contribute by striving to be as healthy as possible.

2025: JCOA recommends that the CBJ Assembly promote physical, emotional and mental health activities that help all community members attain and maintain good health by dedicating use of the Marie Drake Gym and adjoining classroom space via the Department of Parks and Recreation for the uses outlined above.

Priority Three: Housing: Include *Universal Design* as a preferred priority for building age friendly, affordable housing for people of all ages.

“I am retired, healthy and want to stay in Juneau but the maintenance of my home and yard will inevitably become daunting. I’m not interested in institutional living yet but would move to an accessible, affordable, age friendly dwelling that would allow me to age in place”. Lynn C. Juneau Age 72

- Elements of Universal Design**
- No Step Entry – Flush Thresholds
 - One Story Living & Ample Space
 - Wide doorways and halls
 - Non slip surfaces
 - Good lighting/rocker light switches
 - Lever door handles

“I am an almost 52-year-old professional with a decent salary - you would think that I could afford to buy a house here. My 25-year-old son works at the mine and has good income but is contemplating moving to Anchorage because he can’t find housing here. I love Juneau, my family is here and I plan to stay here when I retire, but I’m afraid buying a house here is not in the cards with today’s prices”. Jennifer G. Juneau Age 51

84% of Seniors own their own homes in Juneau. Many would downsize if more age friendly housing were available potentially opening up more housing units for working age families. The JCOA continues to promote the concept of Universal Design that meets the needs of community members of all ages and abilities, while allowing aging at home and in community with minimal assistance.

2025: JCOA recommends that the CBJ prioritize elements of Universal Design within the CBJ planning process to encourage building affordable age friendly housing that would attract and retain seniors, while also providing housing options to help attract and retain working age community members.



Juneau Commission on Aging
2024 Annual Report to the
City and Borough of Juneau Assembly

Section F, Item 3.

ATTENDANCE: Each board shall submit to the Assembly a brief annual report setting forth the activities and accomplishments of the committee and the attendance record of each committee member during the preceding twelve months.

	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec
Deborah Craig, Chair	P	P	P	P	P	P	P	P	A	P	P	P
Linda Kruger, Secy	P	P	P	P	P	P	P	P	P	P	P	P
Carol Ende	A	P	P	P	P	P	P	P	A	P	P	A
Jennifer Garrison	P	FM	P	P	FM	P	P	P	P	P	FM	P
Ann Stepetin	M	P	M	M	P	A	A	A	P	P	P	P
Kimberly Atkison	P	A	A	P	P	A	P	P	P	P	A	P
Jennifer Carson	P	A	P	P	P	P	A	P	A	A	A	P
Emily Kane, Former Chair	P	P	P	A	P	P	R					
Assy Liaison (no vote)												
Waahlaal Giidaak/B. Blake	P	A	P	A	A	A	A	P	A			
Maureen Hall											P	P

Key: P- Present, A – Absent, FM – Family Medical, M-Personal Medical, R – Resign



2024 Annual Report



***Aging! So cool,
everyone is doing it!***

Juneau Commission On Aging

ACCOMPLISHMENTS - 2024

- ▶ New Chair - Reviewed top Priorities to ensure focus
- ▶ Developed outreach materials – brochure, signage & swag (SREC, KTOO Jnu Afternoon, Rotary)
- ▶ Designed/maintained robust website (CBJ)

<https://juneau.org/clerk/boards-committees/jcoa>

- ▶ Partnered with AARP Age Friendly Planning
- ▶ Partnered with “Alphabet Group” – Marie Drake
 - ▶ JCOA, AARP, CCS, BRH, SEARHC, JAHC

Juneau Commission On Aging 2020 Senior Survey our DATA FOUNDATION

Seniors are healthier and better off than in previous survey years:

- ▶ 30% of Juneau residents are 55 and older**
- ▶ 84% own homes and all seniors pay taxes
- ▶ 80-90% (depending on age) drive their own cars
- ▶ 63% volunteer in the community
- ▶ 95% over 65 have Medicare Insurance
- ▶ 66% over 65 have State of Alaska Retirement
- ▶ 40% have Long Term Care Insurance
- ▶ 42-46% (depending on age) take continuing education classes (UAS/CS)
- ▶ 72 - 84% (depending on age) recreate weekly (walking, hiking, swimming, biking, gyms, skiing)

** AKDOL updated this figure 2023

VOLUNTEER



Juneau Commission On Aging

Silver Dividends to Keep Seniors Here

- ▶ Retirement income spent on buying goods and services in our community
 - ▶ 50+ households accounted for 52 cents of every dollar spent in AK in 2018 – predicted to grow to 58 cents by 2050 (AARP)
- ▶ Home ownership, property & sales tax
- ▶ Volunteering/ contributing financially to the community
- ▶ Remaining in town to help family members

Juneau Commission On Aging

PRIORITIES 2025

- Office of Aging – Coordinator
 1. Age Friendly Community Planning
 2. Community Center – Marie Drake
 3. Universal Housing

Juneau Commission On Aging

Priority 1: Age-Friendly Community Planning

AARP Network of Age Friendly States and Communities



- ▶ Developed by the World Health Organization for global assessments of community well being
- ▶ Planning that serves the entire community of all ages
- ▶ *2023 CBJ Assembly approved joining the Age-Friendly Network*
- ▶ Eight Domains of Livability clearly identify areas of focus

Juneau Commission On Aging

Priority 1: Age-Friendly Community Planning

A tested, tried and true mechanism for all communities to create an action plan that builds on our community strengths and preferences for people of all ages to continue to age in their community.

Year 5: Progress / status update

Years 3-5: Implementation

Year 2: Create an action plan

Year 1: Survey community

Enrollment

Juneau Commission On Aging

Priority 1: Age-Friendly Community Planning

The Eight (8) Domains of Livability

A framework used by states & communities enrolled in the network to organize and prioritize their work to become more livable for both older residents and people of all ages.



Is Juneau Age-Friendly?

Are there adequate volunteer, social, civic and work opportunities?



Are there adequate, safe and accessible public spaces?



Is there adequate access to health care services?

Are there ways to remain mobile once driving is no longer an option?



Is there housing that is affordable, accessible and varied in type?



Age Friendly Juneau **AARP Alaska**

Juneau Commission On Aging

Priority 2: Recreation and Socialization

SENIOR FOCUSED COMMUNITY CENTER

Goal: Increased Rec and Wellness Senior Opportunities

- ▶ Age friendly activities (pickleball, indoor walking, yoga, tai chi, Better Bones and Balance classes)
- ▶ Learning/lecture opportunities: Book Clubs, Brain Health Series, Tech Techniques, Senior Nutrition, Disaster Preparedness, Navigating Senior Health Services)
- ▶ Grief Workshops, Widow/Widower Workshops (tonight!)
- ▶ Caregiver Support Groups

Juneau Commission On Aging

Priority 2: Recreation and Socialization

SENIOR FOCUSED COMMUNITY CENTER

- ▶ Worked with array of partners to use the Marie Drake Complex = Multigenerational/ Multiuse Proposal
 - ▶ AEYC, Planetarium, JAHC, MakerSpace, JCOA, AARP, FoL
 - ▶ Asked for Gym, classroom and office space
- ▶ “Alphabet Group” now carrying on effort for use of MD
 - ▶ BRH, CCS, SEARHC, JAHC, JCOA, AARP
 - ▶ Requesting use of the Marie Drake Gym now with added courses in the future

Juneau Commission on Aging Priority 3: Universal - Age Friendly Housing

Section F, Item 3.



77%

Strongly agree with the statement, "I would like to remain in my community as long as possible."

76%

Strongly agree with the statement, "I would like to remain in my current home as long as possible."

8 of 10
ADULTS

age 50 and older want to stay where they live



Juneau Commission On Aging

Priority 3: Universal Age Friendly Housing

- ▶ **Secure and safe**
- ▶ **Accessible**
 - ▶ Modifications as needed and accommodations during construction for specific senior housing such as No step Entry, One Story, Wide doors and halls, non slip surfaces, good lighting, lever door handles
 - ▶ Support Services if needed (Home Health Care to ensure staying in home of choice)
 - ▶ Proximity to transportation (ex. Free shuttle, buses equipped with ramps, Akcess
- ▶ **Affordable:** Rent no more than 30% of Income /adjusted in times of unemployment, sickness or other life events
- ▶ **Available to all:** Regardless of AGE, race, gender, sexual orientation, income, nationality or immigration status

Juneau Commission On Aging

Building a Community for Everyone

- ▶ Worldwide communities are aging - everyone wants to attract a young workforce
 - ▶ **Benefit:** Texas has booming in-migration due to high paying jobs, schools and childcare
 - ▶ **Downside:** Extreme heat, hurricanes & water shortages
- ▶ Juneau also has challenges but many advantages
 - ▶ **Downside:** High cost of living, housing shortage and struggling schools along with...
 - ▶ **Benefit:** Sense of community, high level community engagement, environmentally aware (electric cars run on hydro), clean air and clean water, expanding regional medical care, easy access to “mainland”, exceptional recreation (indoor track, pools, hiking, biking, ski area, hockey rinks, etc), low density/no traffic, world class culture (museum, theater, symphony, Jazz and Classics, Folk Fest, etc.)

If you build a community that is great for an older adult,
you build a community great for everyone.

Juneau Commission On Aging “Asks”

Representing 30% of Juneau’s Population

1. FACILITATE JUNEAU’S AGE-FRIENDLY COMMUNITY PLANNING
 - CBJ joined AARP Age Friendly Community Network 2023
 - Requesting assist with Planning Process
2. DEVELOP COMMUNITY CENTER WITH SENIOR FOCUS
 - Access (soon) to Marie Drake Gym for Pickleball AND
 - Expand to a wider array of recreation & wellness options
3. PROMOTE UNIVERSAL HOUSING STANDARDS
 - Continue to work with CBJ and Contractors to embrace Universal Housing Standards and age friendly concepts

Aging! So cool, everyone is doing it



Juneau Commission On Aging
Keeping seniors healthy and
in the community we love*

<https://juneau.org/clerk/boards-committees/jcoa>



Deborah Craig <deborahlc11@gmail.com>

Fri, Dec 13, 2024, 10:52 AM

to Lauren, Linda, Jennifer, Rhonda, John, Phil, Maureen, bcc: Carol, bcc: Jennifer, bcc: Ann, bcc: Kimberly

Dear Ms. Verrelli,

Thanks for taking the time on December 6 to chat about the Juneau Commission on Aging (JCOA) and our mission to assist all aging adults in Juneau. (Please see attached brochure.) The JCOA is working to ensure that as everyone in our community ages, we remain as healthy as possible to minimize the need for expensive health and medical services. Additionally, socialization is becoming a national issue not just for the elderly but for all and we want to be part of the solution for Juneau. As you requested, I am emailing you regarding our request for use of the Marie Drake Complex for recreational and social activity use - a **CBJ Community Center**.

Background: The JCOA began its pursuit for use of the Marie Drake Complex as a **CBJ Community Center** last May when we submitted an application to the CBJ. It recently came to light that the MD Complex has more asbestos issues than originally recognized and while use is in flux, the MD Gym and adjoining classrooms are to be used for P&R programs regardless of other changes. As the JCOA is a CBJ entity, our recommended programs will fit well into P&R oversight and we are a willing partner in facilitating activities.

Partners: When organizing to submit the application to the CBJ for MD usage, the JCOA partnered with an array of organizations that we called the "Alphabet Group": *AARP, CCS (Catholic Community Services), JAHC (Juneau Arts & Humanities Council), the Planetarium, AEYC (Assoc for Education of Youth and Children) and we later added SEARHC and BRH (Bartlett Regional Hospital)*. We concurred that a multigenerational **CBJ Community Center** at the MD Complex with an emphasis on aging adults would be a benefit to the community, particularly if housed in the downtown corridor to serve North Douglas, Douglas, Lemon Creek and downtown. There are several facilities currently in use and easily accessible in the valley (Field House, Pool, Library and Floyd Dryden coming on board to serve the Pickleball Community). If the MD Complex became the **CBJ Community Center**, it would serve seniors and families closer to the downtown corridor, as well as house activities currently at the Mt. Jumbo Gym.

GYM Staffing: During our call, you commented that staffing was a major issue for CBJ recreational activities. This issue has been mitigated for some P&R activities by having a regularly attending member become a Monitor: Mt Jumbo Pickup Basketball and some pool activities use this method. In conversations with Pickleball groups in Douglas, I am told that there is similar interest in having a pickleball member be the gym monitor to ensure access on a regularly scheduled basis. Currently, pickleball is held at the JAHC, who generously allocate space when other activities are not using the space. The goal would be to have regularly scheduled activities that would be held with Gym Monitor's who are supporters of that particular activity. If there are insufficient PCN's, either more PCN's could be created, "shared" or allow Volunteer Monitors.

Activities: Following is a table of potential activities that members of the "Alphabet" Group quickly generated. We have identified even more activities that would be useful to the community – of all ages – but these would be our first areas of emphasis. Phil Huebschen, Executive Director of the JAHC has generously offered to help with community outreach/marketing and each member of our group has access to their own mailing lists to ensure broad participation of community members. We did not include elements such as target audience, refreshments, numbers of participants expected, cleanup, etc until we are sure that we are congruent with P&R's concepts of space usage. The Alphabet Group will provide more in-depth information on usage but that will take more time/research. We wanted to get this list to you expeditiously per your request. Attached is the table of potential activities. FYI, we are already reaching out to the Pickleball Community to determine usage needs and desires.

Funding: Lastly, the Alphabet Group is more than willing to seek funding via grants to fund equipment and Linda Kruger, AARP and JCOA member, recently emailed you regarding a funding opportunity with AARP and asked who might be appropriate to work with in your Department to ensure we are compliant with CBJ parameters within our request. Linda wrote: *AARP Community Challenge Grant applications will open in early January. We support applying for funding for a walking track to be installed around the court area at the Marie Drake gym so that seniors and others will have access to an indoor walking space like the upper track at the Fieldhouse. We also discussed including equipment for pickleball courts or other activities in the gym in the proposal. We can help write the proposal. Please identify someone at Parks and Rec who could work with us. Proposals will be due in early March. Check the web links below for additional information. We would like to get started on the proposal in early January.*

<https://communitychallenge.aarp.org/2025/organizations/aarp/home>

<https://www.aarp.org/livable-communities/community-challenge/info-2024/2024-grantees.html>

<https://bit.ly/ak-challengegrants> - Info about Alaska Community Challenge Grants.

Please call or email me at your convenience to discuss our proposal for the CBJ Community Center or if you have additional questions.

Sincerely,
Deborah Craig, Chair

Juneau Commission on Aging
<https://juneau.org/clerk/boards-committees/jcoa>
Aging! So cool, everyone is doing it!

PROJECT PLANNER		
ACTIVITY	PLAN START	DURATION
Walk for Health - Daily Indoor Track Walking	2/1/2025	daily
Pickleball (regularly scheduled day and evening sessions)	Immed	3X Weekly
Better Bones and Balance Classes	2/1/2025	weekly
Gentle Yoga for Aging Gracefully at Every Age!	4/1/2025	Weekly or 2X Wk
Bingocize SEARHC	5/1/2025	Weekly
Jnu Intl Folk Dancers sponsored lessons and dance	TBD	Weekly
Jumbo Gym Pickup Basketball Group	TBD	weekly
BRH Patient and Family Advisory Council Meetings 1 hour	Mar-25	bi-monthly
Mendenhall Flying Lions Club	3/1/2025	monthly
AARP CAT Meetings - one hour meeting	1/1/2025	monthly
JCOA Monthly Meetings - one hour meeting	3/1/2025	monthly
Joint Sight Lions Club	4/1/2025	quarterly
Southeast Regional Elder Care Group	4/1/2025	quarterly
Dietician Outreach SEARHC	5/1/2025	quarterly

BRH AHA Stroke Awareness Educational Sessions	1-Apr	Section F, Item 3.
Patient Benefits Presentation SEARHC	4/1/2025	semi annual
Mobile Kitchen (nutrition instruction) SEARHC	6/1/2025	semi annual
National Family Caregiver Month	November	Annual
Brain Health Series - How a Healthy Brain Impacts Your Health!	2/1/2025	6 weeks
CCS/SESS National Family Caregiver Speaker Education Series	11/1/2025	4 weeks
Community Disaster Preparedness with Emphasis on Seniors	TBD	TBD
Computer and Smartphone Literacy	TBD	TBD
Navigating the Senior Health System - Medicare, Medicaid and Beyond	TBD	TBD
Tai Chi	TBD	TBD
Senior Picnics and Special Events	TBD	TBD

Deborah Craig <deborahlc11@gmail.com>

Thu, Dec 19, 2024, 11:49 AM

to Lauren

Ms. Verrelli,

The Pickleball Community has become aware that the JCOA is working with Parks and Rec regarding use of the MD Gym - the JAHC has notified the pickleball community that it will not be available for use as a pickleball space for some time. I am in contact with over 20 Pickleballers who have written compelling letters regarding the value of Pickleball to their health and wellbeing. I'm doing a quick survey to see what days and times work best for everyone and will provide that info to you as soon as possible.

It would be great if we could open the MD Gym via Parks and Rec for Pickleball, even if only a few days a week. Some of the folks communicating with me have already indicated that they would be willing to be gym monitors.

I will update you as soon as I have more info.

Deb

Deborah Craig, Chair

Juneau Commission on Aging

<https://juneau.org/clerk/boards-committees/jcoa>

Aging! So cool, everyone is doing it!

Deborah Craig <deborahlc11@gmail.com>

Mon, Dec 30, 2024, 1:51 PM (4 days ago)

to Maureen, Linda, Jennifer, John, Rhonda, Lauren, bcc: me

Ms.Verrelli,

As promised on Dec 19th, I did a quick survey of some of the folks I've talked to regarding Pickleball and their concerns that the JAHC is no longer offering a downtown space for this sport until next fall. They are very enthusiastic!

Following is the outcome of my quick survey and I anticipate more responses after the holidays. I will be following up with a call to determine if there is an opportunity to open the Marie Drake Gym for Pickleball at a minimum, while working towards a full array of programming. This info could provide a mechanism for choosing times of day and days of week to start out.

I've also talked to people who play Pick-Up Basketball at the Mt. Jumbo Gym who are concerned about the loss of that space, as well. Perhaps a Pick-Up Basketball time could be included in the evening at Marie Drake Gym.

Again, in both cases, I have heard that people would be willing to be Gym Monitors as needed.

Thanks so much,
Deborah Craig, Chair

Juneau Commission on Aging

<https://juneau.org/clerk/boards-committees/jcoa>

Aging! So cool, everyone is doing it!

Informal Pickleball Survey To Date

Average age: 67

Female 62% Male 38%

Preferred Location (option - Downtown or Valley): *Downtown*

Preferred Day of Week (options - preferential rating every day of the week): *1) Tues 2) Any Day of Week*

Preferred Time of Day (option - morning, lunch, afternoon evening): *1) Morning 2) Afternoon*

Grouping of Days: *1) MWF 2) TTH*

A Few Comments from Pickleball Enthusiasts:

I am enthusiastically in favor of dedicated gym space for pickleball and would like to participate in your survey.

To whom it may concern, I am a pickleball player here in Juneau. I am a senior, 71 years old. I am supporting the option of have a designated place to play pickleball for seniors. Two days ago 18 of us seniors showed up at the JAHC which was already scheduled for play. The courts were filled with tables and chairs for another event. We were left with no alternative. Having a designated court somewhere for seniors is necessary and important for Juneau's aging population.

Hi, I am 73 years old and I've lived in Juneau since 1978. I started playing pickleball about five years ago. But when the space is available, I'll play now two or three times a week. It's the first time in my life. I've played a sport. I think it really helps my physical coordination and my mental coordination.

I would estimate, roughly, about half of the people I play with at the Jack and Park are seniors. But at least half are not seniors. We have middle age people, we have high school students. And it's a great great venue for intergenerational activity. But in the winter, especially, and when it's rainy, there is hardly any place to play except the Raquet Club. The racquet club is expensive, it requires a drive to the Valley and also the level of play is very competitive and fast paced, more than I can enjoy. The only CBJ facility to play at is the Jack and if you look at their schedule for fall 2024, they did their best, but there was not much playing time, given other activities that are scheduled there. A lot of seniors manage to play even though there's not a regular dedicated space. I think significantly more would play if there were more playing times available regularly and dedicated beginner classes, where people could come and learn the rules. After many years of talking, I hope that something can happen to increase regular Pickleball availability for seniors and others in Juneau.

Please add me to your email list for a survey. I sent an email letter a few days ago. There's no pickleball at the JACC until Oct 2025. Please help!

I totally support the need for more pickleball courts in Juneau. I am 76 years old and addicted to pickleball. A friend convinced me to try it probably 6 years ago when Barney and Keith gave instruction through Community Schools. At that time we were mostly playing in the summer and fall in outdoor school play areas at DZ and Riverbend. A group of us continued to play in those areas all during Covid and that helped my mental being tremendously. At times it was slippery

and rather dangerous. We'd bring towels for the moisture, brooms, and trash bags to clean up the surface taped the courts and provided our own nets. The only support from the City and Borough has been limited to occasional court times first in Centennial Hall and now in the JACC. Those times are very limited and canceled without notice. They let us play at Treadwell Ice Rink for one month this summer and tried using the gym at Mt Jumbo a few years ago, but the court was too small. Those who can afford the Alaska Club can play at certain times every day, but the skill level is much higher and unskilled newcomers are not particularly welcomed. I've heard that maybe the City's reticence about supporting pickleball is possibly due to competing with a private business. There is a tremendous need for the #1 growing sport in America here in Juneau. Our elderly population is growing and needs physical exercise for healthy well being. But it's not just a sport for the elderly. Playing with the younger players improves our play, and it's one of the only sports that men and women play together. I encourage you to listen to the maybe 400 or more people interested in either learning to play pickleball or wanting more opportunities to play.

Review of CBJ Boards - List Updated 1/6/2025
This is a working document subject to change

Section F, Item 4.

Formation_History	Recommendation		Name of Board	Total # of Seats & Membership Eligibility Requirements	Type of Board	Governing Legislation	Meetings	Current Vacancy
Established in 1992 with a sunset date of 1995; the sunset date was extended by four subsequent resolutions. In 2007 the Board was reduced from 9 to 7 members and no sunset date was included.	Resolution to sunset is drafted 12/20/24	1	Americans with Disabilities Act Committee (ADA)	7 Seats Total: All seats are open to any member of the public who wishes to apply. Persons with Disabilities or family members of persons with disabilities are encouraged to apply for any vacant seats on the committee. (CDD Staff Support)	Advisory Board	Resolution 2429, 2359, 2204, 1928, 1769, and 1585.	Have not met since Sept 2019 , quorum issues then COVID	7
Established in 2009, as part of the model code review, this Board serves a quasi-judicial process. However, these functions could be handled by a hearing officer if the need arises.	This Board could be dissolved and the tasks handled by CDD Director, Building Official, Fire Official and Planning Commission if necessary. Appeals could go to an outside hearing officer.	2	Building Code Advisory Committee (BCAC)	5 Seats Total: Representing to the extent possible: Architects, Electrical Engineers, Civil Engineers, Mechanical Engineers, and Contractors. (CDD Staff Support)	Advisory Board	CBJ Code 19; Resolutions 1116 and 1130	Wed's at 5pm at Downtown Fire Station. Last met Sept 2022.	3
Board created as part of the unification of the Borough in 1970 - see Charter 16.8.	Reduce the number of seats (done through attrition).	3	Douglas Advisory Board (DAB)	7 Seats Total: All members must be qualified voters of the City & Borough residing on Douglas Island. (City Clerk Staff Support)	Advisory Board	Resolution 2331, 1655, and 210.	3rd Wed at 5pm at Douglas Library Conference Rm	0
This is one of two advisory Boards that are original to Title 49. The subdivision review committee was removed in 2020. This Board could be dissolved by ordinance.	This Board has been consistently adversarial to Assembly and Assembly goals. Concerns regarding conflicts of interest. Dissolve this committee.	4	Historic Resources Advisory Committee (HRAC)	9 Seats Total: Members shall be appointed for a term of three years. The assembly shall invite applications for membership from archaeologists, historians, architects, people knowledgeable in the customs and language of the Tlingit & Haida people, owners of locally recognized historic property, people familiar with the operations and issues relating to the city museum, teachers and the general public. (CDD Staff Support)	Advisory Board	CBJ Code 49.10.410	1st Wed at 5pm Downtwn Lib/Zoom	2
This Board was initially established in 1977. In 2017, public meetings were held to discuss the future of this group; as a result the mission was revamped as well as the membership structure. In 2020 the numbers were upped to 9 members (5 members must be 65 or older) the other 4 members have no age restriction.	Combine with another board and/or reduce the number of seats through attrition. Staff support to this board has been significant.	5	Juneau Commission on Aging (JCOA)	9 Seats Total: 9 members + 1 Assembly Liaison. The assembly shall appoint members, to 2-year terms , from a diverse population of people with knowledge of issues relating to aging or with expertise on health, housing, transportation, finances, insurance, and other areas of concern for seniors in Juneau. At least five public members shall be 65 years of age or older. Four public members shall serve without restriction as to age. (City Clerk Staff Support)	Advisory Board	Resolution 2944, 2802, 2279, 1985, 1121am, 434, and 430.	3rd Tues at 3pm via Zoom w/ JCOA Workgroup mtgs the 2nd & 4th Tues. @ 3pm via Zoom	2 (will have 4 seats up for renewal 12/31)
This group was established in 2007 as part of the Climate Change Protection Campaign. An initial sunset date was removed, and over time the goals shifted to looking at sustainable economic, social, and environmental systems.	Reduce the number of seats (done through attrition).	6	Juneau Commission on Sustainability (JCOS)	9 Seats Total: 9 Public (Voting) members + 1 Assembly Liaison & 1 Planning Commission Member Ex-Officio. Commission membership shall reflect environmental, social, economic, and governmental perspectives, unified by the common interest of sustainability. The Commission shall draw its members from government, business, academia, not-for-profits, and neighborhood associations. (E/PW Staff Support)	Advisory Board	Resolution 2755, 2718, 2528, 2401am, and 2397(b).	Regular Meetings-1st Wed at 12pm via Zoom, Worksessions-3rd Wed at 12pm via Zoom	0

Review of CBJ Boards - List Updated 1/6/2025
This is a working document subject to change

Section F, Item 4.

Formation_History	Recommendation		Name of Board	Total # of Seats & Membership Eligibility Requirements	Type of Board	Governing Legislation	Meetings	Current Vacancy
In 2008 this Board was 7 members, and then in 2016 it was dropped to 5 members, in 2021 it was changed back to 7 members.	Combine with another board and/or reduce the number of seats through attrition.	7	Juneau Human Rights Commission (JHRC)	7 Seats Total: Membership shall be selected to provide the most balanced representation possible. The Assembly's purpose in establishing the JHRC, as stated in Resolution Nos. 1615(am), 2209, 2436, & 2738 remains unchanged: the Assembly finds discrimination against an inhabitant of the municipality because of any characteristic unrelated to merit is a matter of public concern, threatening the peace, order, health, safety, and general welfare of the municipality and its inhabitants; and continues to be the policy of the municipality to eliminate and prevent discrimination and harassment (City)	Advisory Board	Resolution 2946 1615(am), 2209, 2436, 2738)	1st & 3rd Wed at 5pm via Zoom	0
This Board was created in 1992 in response to a bequest from Mrs. Verna Carrigan.	Keep as is	8	Juneau Public Libraries Endowment Board (JPLEB)	3 Seats Total: 1 Public member, 1 member nominated by Friends of the Library, and the Public Library Director (Library Staff Support)	Advisory Board	Resolution 1609	meets once or twice a year at the call of the Library Director	0

Review of CBJ Boards - List Updated 1/6/2025
This is a working document subject to change

Section F, Item 4.

Formation_History	Recommendation	Name of Board	Total # of Seats & Membership Eligibility Requirements	Type of Board	Governing Legislation	Meetings	Current Vacancy
This Committee was first established in 1991. It is required to ensure compliance with federal and state law.	Keep as is	9 Local Emergency Planning Committee (LEPC)	12 voting members & 12 alternate members + the Manager's Designee & Alternate + Assembly Liaison, nominated by the Assembly and appointed by the Alaska State Emergency Response Commission. Reestablished the LEPC to ensure compliance with federal/state community right-to-know laws, meet community needs for emergency planning, and facilitate the integration of emergency plans generated by and for the hospital, the airport, the electric utility, oil spills, cruise ships, the Red Cross, and other agencies; (Emergency Programs Staff Support)	Advisory Board	Resolution 2974, 2135, and 1989. AS 26.23.071 & 26.23.073	2nd Wed at 12pm at UAS Rec Center/Zoom	4
This is a consolidated Committee that was created in 2022.	Keep as is	10 Parks & Recreation Advisory Committee (PRAC)	9 Seats Total: 9 (voting) public members + 1 Assembly Liaison. Excluding parking management & facilities maintenance services, PRAC advises the assembly regarding all Parks & Recreation managed lands, facilities, and services including, but not limited to, Treadwell Arena, Aquatics Facilities, and the Jensen-Olson Arboretum. As well as provide recommendations for: planning/development affecting parks & recreation in the community, CIP, P&R Fee Schedule, legislation/regulations related to P&R, acquisition/disposal of CBJ lands related to P&R,	Advisory Board	Ordinance 2022-64(b)(am)	1st Tues at 5:30pm at Assembly Chambers/Zoom	1
This Committee was originally established in 1986 as the Juneau International Relations Advisory committee, with 9 members. It was reduced to 3 members and then slowly increased back to 5 and then 7 members.	Resolution to sunset is drafted 12/20/24	11 Sister Cities Committee (SSC)	7 Seats Total: 7 (voting) public members + 1 Assembly Liaison. SCC focused on nurturing CBJ relationships w/ designated Sister Cities, cultural exchanges w/ those cities & plan/coordinate official visits. (Clerk Staff Support)	Advisory Board	Resolution 2716, 2508, and 2420(c).	Due to lack of members or applicants, SCC last met Oct 2021	7
Created in 2021 to review ordinances and provide feedback to the Assembly.	Keep as is	12 Systemic Racism Review Committee (SRRC)	7 Seats Total: 7 public members + 1 Assembly Liaison. Members selected to provide the most balanced representation possible: experience identifying unlawful discrimination—including based on race, color, or national origin—experience identifying social justice inequity, or intimate knowledge of local cultures and practices, including tribal culture and practices. (City Clerk, Manager's Office & Law Staff Support)	Advisory Board	Ordinance 2023-20(b) - updated Committee Charge in 2023	Tues. after a Regular Assembly Mtg. at 12pm via Zoom, Worksessions scheduled as needed	2
This Board was originally created in 1992 and then dissolved in 1995. In 2005, it was reestablished to address the declining state and federal funding.	Keep as is	13 Utility Advisory Board (UAB)	7 Seats Total: To the extent practicable, appointments shall be made as follows: one engineer registered in the State of Alaska, preferably with training and experience in water, wastewater, and/or utility systems design and operation; one accountant, preferably experienced with utility financial management practices; one general contractor, preferably experienced in the construction of water and/or wastewater utility systems; two commercial customers of the City and Borough water and/or wastewater utility; one residential customer of the City and Borough water and/or wastewater utility; and one member of the general public. (E/PW Staff Support)	Advisory Board	Resolution 2299, 1780, and 1608.	2nd Thurs at 5:15pm at Water Utility Shop/Zoom	1

Review of CBJ Boards - List Updated 1/6/2025
This is a working document subject to change

Section F, Item 4.

Formation_History	Recommendation		Name of Board	Total # of Seats & Membership Eligibility Requirements	Type of Board	Governing Legislation	Meetings	Current Vacancy
CBJ tax money is frequently used for youth programs, this Board was established to look at the allocation of funds. There have been several sunset dates that have been extended, the most recent was June 2007. This Board also saw a membership change from a dedicated seat to a general seat, in 2018, to ensure that quorum could be made.	Reduce the number of seats (done through attrition).	15	Youth Activities Board (YAB)	9 Seats Total: 1) Parks and Recreation Advisory Committee member, nominated by the committee; 1) Juneau Arts & Humanities Council member, nominated by the council, 1) member 18 years or younger at the time of appointment; and six general public members. (P&R Staff Support)	Advisory Board	Resolution 2820, 2761, 2410, and 2071.	2nd Tues at 5:30pm Conf. Rm 237/Zoom	2

Review of CBJ Boards - List Updated 1/6/2025
This is a working document subject to change

Section F, Item 4.

Formation_History	Recommendation	Name of Board	Total # of Seats & Membership Eligibility Requirements	Type of Board	Governing Legislation	Meetings	Current Vacancy
This Board was created in 1999 to hear appeals regarding classification of domestic animal as "dangerous" or "potentially dangerous." This Board is needed for quasi-judicial process.	Reduce the number of seats (done through attrition).	16 Animal Hearing Board (AHB)	5 Seats Total: The animal hearing board shall be composed of 5 members and 1 alternate member appointed by the manager for staggered 3-year terms. There shall be one member selected from each of the following groups: licensed veterinarians; organized animal interest groups; animal trainers, preferably experienced in handling problem animals; animal owners from the general public; and nonanimal owners from the general public. The alternate shall also be selected from one of these groups. (City Clerk Staff Support)	Appeal/Hearing Board - Quasi-Judicial Body	CBJ Code 08.30	As needed to hear an appeal. Last hearing was Nov. 2020	1
This Board was created in 1993 to review protests to the competitive sealed bid process. This Board is needed for quasi-judicial process.	Combine Sales Tax Board and Bidding Review Board or consider using an outside hearing officer.	17 Bidding Review Board (BRB)	5 Seats Total: The bidding review board shall consist of five persons appointed by the assembly. To the extent possible, one of the members shall be an attorney licensed to practice law in the state (City Clerk Staff Support)	Appeal/Hearing Board - Quasi-Judicial Body	CBJ Code 53.50	As needed to hear an appeal. Last hearing was April 2019	1
This Board is established per code and is necessary for quasi-judicial process. Appeals of this Board go directly to Superior Court.	Reduce the number of seats (done through attrition).	18 Board of Equalization (BOE)	9 Seats Total: The board shall comprise a pool of no less than five, appointed by the assembly. Each panel hearing appeals shall consist of three members. appointed on the basis of their general business expertise and their knowledge or experience with quasi-judicial proceedings. General business expertise may include, but is not limited to, real and personal property appraisal, the real estate market, the personal property market, and other similar fields. STIPEND (City Clerk Staff Support)	Appeal/Hearing Board - Quasi-Judicial Body	CBJ Code 15.05, AS 29.10.200(41) and AS 29.45.800 and Ordinance 2022-21(b)	As needed to hear appeals. Last hearing was July 2024 . Will start again in late April.	1
Established in 2009, as part of the model code review, this Board serves a quasi-judicial process.	This Board could be dissolved and the tasks handled by CDD Director, Building Official, Fire Official and Planning Commission if necessary. Appeals could go to an outside hearing officer.	19 Building Code Board of Appeals (BCBA)	7 Seats Total: One member of the board of appeals shall be an architect, one member an engineer, one member an attorney, one member a general contractor, one member a mechanical contractor, one member an electrical contractor and one public member. (City Clerk & CDD Staff Support)	Appeal/Hearing Board - Quasi-Judicial Body	CBJ Code 19 and Code 01.50	As needed to hear appeals last met June 2015	4
This Board is established per Charter 3.14. The language used in Charter is "shall appoint members." This Board is integral to CBJ's personnel system and bargaining agreements.	Keep as is	20 Personnel Board (PB)	5 Seats Total: Members of the personnel board shall be residents of the City and Borough who shall serve without pay. The assembly will seek persons who have experience in the field of employee relations or personnel management to serve on the personnel board. A member of the personnel board shall not be an employee or spouse of an employee of the City and Borough or an employee of any collective bargaining organization which represents any City and Borough employees, other than those employed by the school district. (HR & City Clerk Staff Support)	Appeal/Hearing Board - Quasi-Judicial Body	CBJ Charter 3.14 and CBJ Personnel Rules.	As needed to hear personnel issues brought before the board. Last met October 2024	0
This Board was created in 1985 to hear appeals involving sales tax. This Board is part of the quasi-judicial process, and their decisions are subject to Assembly review.	Combine Sales Tax Board and Bidding Review Board or consider using an outside hearing officer.	21 Sales Tax Board of Appeals (STBA)	5 Seats Total: To the extent possible, one member of the board of appeals shall be a certified public accountant, one member shall be licensed to practice law in the state, and the remainder shall be members of the general public.	Appeal/Hearing Board - Quasi-Judicial Body	CBJ Code 69.05.180	As needed to hear appeals. Last met 2013	4

Review of CBJ Boards - List Updated 1/6/2025
This is a working document subject to change

Section F, Item 4.

Formation_History	Recommendation	Name of Board	Total # of Seats & Membership Eligibility Requirements	Type of Board	Governing Legislation	Meetings	Current Vacancy
JEDC was created as a non-profit in 1987 with the goal of migrating JEDC to the private sector. Resolution 2136 articulates "Assembly policy to gradually migrate the JEDC budget toward full integration with the private sector" and that "given the close working and financial relationship between the City and Borough and the JEDC...it is appropriate for the Assembly to appoint members to the JEDC board." CBJ provides \$450,000 in annual operating funding to JEDC in addition to funding various projects/ studies.	Improve coordination between CBJ Assembly and JEDC by developing metrics and including JEDC in the annual Manager's budgetary review process.	22 Juneau Economic Development Council (JEDC)	7 Public Seats, Mayor, UAS Chancellor, 1 Organized Labor Seat, & 1 Non-Profit Environmental Seat: An independent not-for-profit corporation governed by a board of directors consisting of nine members, one member must represent organized labor and one must represent a nonprofit environmental organization. In addition, the mayor or the mayor's designee, and an assembly member serves on the council. The remaining five members on the board shall be selected based on their experience and expertise in fields relating to economic development, including but not limited to: large and small businesses; entrepreneurship; natural resource development; tourism; banking and finance; higher education; engineering and construction; and government. The council hires its own executive director who serves as staff to the council. (JEDC Staff Support)	Assembly appointed independent not-for-profit corporation board of directors.	Resolutions 2063 & 2136	1st Wed at 12pm at JEDC	0

Review of CBJ Boards - List Updated 1/6/2025
This is a working document subject to change

Section F, Item 4.

Formation_History	Recommendation	Name of Board	Total # of Seats & Membership Eligibility Requirements	Type of Board	Governing Legislation	Meetings	Current Vacancy
This Board is established per Charter 3.22. The language in the Charter is "may establish" a board. This language was added by the voters in 1996.	Current issues include failure to declare conflict of interest or adhere to legal guidance, majority tenant composition of the board and sub-committees, OMA violations, and general disarray of board. In 2004 an audit by Elgee, Rehfeld, Mertz identified similar issues. Given the ongoing problems, the recommendation is to convert to an advisory board as the risk is high if there are mistakes by the Board.	23 Airport Board	7 Seats Total: 7 members + 1 Assembly Liaison. No member of the airport board, or member of a board members immediate family or household, may be employed by the Airport. No more than 3 members may be tenants under a lease with the airport, or an officer or employee of a tenant under lease with the airport. (Airport Staff and Law Support)	Empowered Board (Charter)(term limits)(by-laws)	CBJ Charter 3.22 & CBJ Code 05.01	Regular Meetings-2nd Thurs.at 6pm JIA Alaska Room/Zoom	0
This Board is established per Charter 3.21. The language in the Charter is "may establish" a board. This Board has recently worked closely with the Assembly and Manager's Office of streamline roles and responsibilities.	Reduce the number of seats (done through attrition).	24 Docks & Harbors Board	9 Seats Total: 9 members + 1 Assembly Liaison: No board member, or member of a board member's immediate family or household, may be employed by the Harbors Department. (D/H Staff Support)	Empowered Board (Charter)(term limits)(by-laws)	CBJ Charter 3.21 and CBJ Code 85.02	Regular Meetings-last Thurs. at 5pm Harbor Office Conf. Rm/Zoom	0
This Board is established per Charter 3.20. The language used in Charter is "shall appoint members of a board of directors for the municipally-operated ski area."	Eaglecrest has undertaken a review of their Board and structure. A report was provided to the Eaglecrest Board on 1/2 and will be discussed at the Assembly COW on 1/27.	25 Eaglecrest Ski Area Board	7 Seats Total: 7 members + 1 Assembly Liaison: No board member, or member of a board member's immediate family or household, may be employed by the Eaglecrest ski area. (Eaglecrest Staff Support)	Empowered Board (Charter)(term limits)(by-laws)	CBJ Charter 3.20 and CBJ Code 67.05	Regular Meetings-1st Thurs. at 5:30pm Eaglecrest Lodge/Zoom	0
This Board is established per Charter 3.15. The language used in Charter is "the assembly shall appoint members of a board of directors for municipally operated hospitals."	The Hospital Board is currently reviewing their structure and processes and anticipates making improvements.	26 Hospital Board	9 Seats Total: 9 members + 1 Assembly Liaison: Up to two members of the hospital board of directors may be physicians in the community appointed from a list of those names submitted by the hospital medical staff. No board member, or member of a board member's immediate family or household, may be employed by the hospital. STIPEND (BRH Staff Support)	Empowered Board (Charter)(term limits)(by-laws)	CBJ Charter 3.15 and CBJ Code 40.05	Regular Meetings-4th Tues at 5:30pm via BRH Boardrm/Teams	2
Created per Charter 3.16 and Code 49.10.100.	The Title 49 review and re-write will improve and streamline the process to help the Planning Commission function well as a legislative and quasi-judicial body.	27 Planning Commission	9 Seats Total: 9 members + 1 Assembly Liaison: Must file w/ Alaska Public Offices Commission. Performs the area-wide functions of planning, platting and zoning. They also serve as the Board of Adjustment for variances. The PC reviews and recommends updates to the Assembly of the CBJ Code and Comprehensive Plan. STIPEND (CDD Staff Support)	Empowered Board (Charter) & Quasi-Judicial Body(term limits)(by-laws)	CBJ Code 49.10	Regular Meetings-2nd & 4th Tues at 7pm at Assembly Chambers/Zoom	0