



JUNEAU COMMISSION ON SUSTAINABILITY AGENDA

July 05, 2023 at 12:00 PM

Zoom Webinar

<https://juneau.zoom.us/j/9947166989> Meeting ID: 994 716 6989 or

Phone +1 253 215 8782 US (Tacoma)

A. CALL TO ORDER

B. LAND ACKNOWLEDGEMENT

C. ROLL CALL

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

- [1.](#) June 7, 2023 – JCOS Regular Meeting
- [2.](#) June 13, 2023 – JCOS Outreach Subcommittee
- [3.](#) June 27, 2023 – JCOS Solid Waste Subcommittee

F. PUBLIC PARTICIPATION

G. AGENDA TOPICS

4. JCOS Subcommittee Chair Reports – Nick Waldo, Marian Call, Steve Behnke (JCOS)
5. JCOS participation in 350Juneau Climate Event – Marian Call (JCOS)
- [6.](#) JCOS Goals & Operations Mid-Year Check In –Gretchen Keiser (JCOS)

H. INFORMATION ITEMS

I. COMMITTEE MEMBER / LIAISON COMMENTS AND QUESTIONS

J. NEXT MEETING DATE

Solid Waste Subcommittee	July 25, 2023	12 PM @ZOOM
Regular Meeting	August 2, 2023	12 PM @ZOOM

K. SUPPLEMENTAL MATERIALS

L. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org.

**Juneau Commission on Sustainability (JCOS)
Wednesday, June 7, 2023, 12:00 p.m. (Noon) Zoom**

1. Call to Order

Chair Keiser called the meeting to order at noon.

2. Land Acknowledgement

3. Roll Call

Present: Laura Achee, Jessica Barker, Steve Behnke, Marian Call, Gretchen Keiser, Duff Mitchell, David Teal

Absent: Jim Powell, Nick Waldo

A quorum was present.

Staff & Others Present: CBJ Staff Liaison Denise Koch, Assembly Liaison Maria Gladziszewski, Planning Commission Liaison Nina Keller, CBJ staff Dianna Robinson, Cer Scott and Brandi Tolsma (T&H), Paul Goodfellow, Nancy Waterman

4. Approval of Agenda

Approved with the addition of one item: letter to the US Postal Service

5. Approval of Minutes

Minutes for the following meetings were approved.

1. May 3, 2023 – JCOS Regular Meeting
2. May 9, 2023 – JCOS Solid Waste Subcommittee
3. May 23, 2023 – JCOS Solid Waste Subcommittee (modified to note that T&H has received an award)
4. May 30, 2023 – JCOS Outreach Subcommittee

6. Public Participation

7. Agenda Topics

1. JCOS 2023 Annual Report Draft – Gretchen Keiser (JCOS)
See packet. Add a few names of those who have served and correct a few typos.
2. Solid Waste Committee Memo – Nick Waldo (JCOS)
See packet for draft memo regarding RFP acceleration. Also see minutes of solid waste subcommittee for background. Ms. Koch noted that CBJ does not yet know the size of the facility and that perhaps the letter should be revised to reflect that uncertainty. Mr. Teal moved to finalize and send the memo following JCOS protocol and incorporating CBJ concerns. Motion passed without objection.
3. Debriefing on JCOS 6-5-23 Presentation to COW – Steve Behnke and Gretchen Keiser (JCOS)
Mr. Behnke said the assembly spent a lot of time on this presentation. Money is in the budget for another update of Energy Use/GHG Emissions Inventory and it looks as though that will occur after public comments on the current report close, but would still require Assembly approval. Ms. Koch recommended that if JCOS wants another GHG report that they formalize that in a letter to the Assembly. Ms Gladziszewski noted that the assembly didn't

say yes to anything—too many recommendations—and she questions repeating the study unless uncertainties can be addressed. Mr. Mitchell noted JCOS needs to better explain why updates are needed. Getting better data may require actual sales data for petroleum products. Financing was another issue that could use more attention from JCOS with the objective of making recommendations to the assembly.

- 4. Outreach Committee Report – Marian Call (JCOS) reported on Outreach Committee May 30th meeting and noted that there will be attention to JCOS’s FaceBook as well as further work on the background logistics of outreach efforts. The committee will consider a schedule for Sustainability Sessions beginning in September. Chair Keiser cautioned about JCOS’s scheduling getting out ahead of Eng/PW staff and the Assembly PWFC. Timing-wise, JCOS SS should complement or assist their activities.
- 5. Assembly Letter to the USPS. - Duff Mitchell suggested that JCOS recommend that the Assembly encourage the USPS to consider Juneau as a community where the USPS deploys charging infrastructure and electric mail delivery vehicles. The vehicles & charging infrastructure are scheduled for ~ mid-2024. IBEW local is supportive of this effort. Assembly Liaison Gladziszewski said JCOS should draft the letter and get it to her. Duff Mitchell moved that JCOS Energy Committee prepare a draft Assembly and background information for Assembly consideration. Marian Call seconded. Approved without objection.

8. Information Items

JCOS 2023 Work Plan: a mid-year check-in - Gretchen Keiser (JCOS), Chair Keiser briefly mentioned the updated table and asked members to review and consider their priorities. Denise Koch mentioned that 4-6 JCOS meetings/month is not a sustainable workload for Eng/PW staff to support. Discussion centered on possible options to accommodate the Open Meetings Act requirements and streamline the workload for both staff and JCOS members. Chair Keiser indicated she would work with JCOS Committee Chairs and Eng/PW staff to come up with suggestions for the full JCOS to consider.

9. Committee/Liaison Comments and Questions

10. Next Meetings

- Outreach Subcommittee June 13, 2023 12 PM @ZOOM
- Monthly Work Session June 21, 2023 12 PM @ZOOM
- Solid Waste Subcommittee June 27, 2023 12 PM @ZOOM
- Regular Meeting July 5, 2023 12 PM @ZOOM

11. Adjournment

The meeting adjourned at 1:15 pm.

Submitted by David Teal, Secretary & Gretchen Keiser, Chair

**Juneau Commission on Sustainability (JCOS)
Outreach Subcommittee
Tuesday, June 13, 2023, 12:00 p.m. (Noon) Zoom**

1. Call to Order

12:08pm

2. Land Acknowledgement

3. Roll Call

Outreach Subcommittee: Marian Call (chair), Jessie Barker

Other JCOS: Gretchen Keiser, Jim Powell

CBJ: Dianna Robinson

A quorum was present

4. Approval of Agenda

Jim wished to add sustainability indicators; approved

5. Approval of Minutes

Approved with no changes

6. Public Participation

None

7. Agenda Topics

a. Sustainability sessions

It's a lot of work to run hybrid sessions: consider in-person only and could experiment with whether this or zoom only would draw a bigger crowd. The best timing would probably be around Earth Day, and September. Gretchen pointed out the need to coordinate with the rest of JCOS on what topics are timely - what do the subcommittees have to report?

Jessie asked what impact the sustainability sessions could have. We're not just wanting to provide information, we also want something actionable that people can take away. This could be commenting on a report, or small individual actions like household waste disposal. Marian suggested we could make the meetings more interesting, e.g. dialogue component, to facilitate this.

Action items: check what other JCOS and Assembly meetings we may need to plan around, what are potential topics.

b. Sustainability awards

[Marian's planning document](#)

Jim's planning document - don't have link but the rest of the conversation focused on this document

Marian and Gretchen: we need some sense of the workload, and for whom - this could be 100+ hours for someone - JCOS or CBJ? Which individuals specifically? Making this less frequent than annual would lower staff time. It's also a lot of work for the JCOS Outreach Subcommittee: we need a separate subcommittee to take it forward.

Action items: Jim will finish filling out (B) in the table and find another person to help make progress - will ask Duff. Prioritize as an agenda item for July 11 Outreach Subcommittee meeting.

c. Coordination with other sustainability organizations in Juneau

JCOS should be looking to complement what's already going on with other groups in Juneau rather than duplicating efforts. Gretchen clarified that Renewable Juneau and JCOS are typically local-focused, whereas 350 Juneau is more federal and state. Could we have a table at the climate event at the whale in August? Dianna confirmed that as long as we get the go-ahead from CBJ that there isn't a conflict of interest, we can be part of other events. Marian suggested reaching other audiences through different events such as the Maritime Festival or Goldrush Days.
Action items: start outreach to other groups in Juneau - what events are coming up?

d. Sustainability indicators

Jim is tasked with choosing and connecting indicators to the city's Comprehensive Plan, potentially with some community input. He has questions for the city planners, JCOS needs to thread our process with theirs. What is JCOS's role? Jim wants to see the indicators institutionalized, needs to meet with the staff to learn more about making sure JCOS interleaves with the comprehensive.

8. Information Items

None

9. Committee/Liaison Comments and Questions

None

10. Next Meetings

July 11, 2023 (TBC)

11. Adjournment

Approx 1:20pm

**Juneau Commission on Sustainability (JCOS)
Solid Waste Subcommittee
Tuesday, June 27, 2023, 12:00 p.m. (Noon) Zoom**

1. **Call to Order**
2. **Land Acknowledgement**
3. **Roll Call**
Solid Waste Subcommittee: Nick Waldo (chair), Marian Call, Jessie Barker
Other JCOS: Gretchen Keiser,
CBJ: Dianna Robinson
A quorum was present
4. **Approval of Agenda**
Approved
5. **Approval of Minutes**
No minutes to approve
6. **Public Participation**
Dan Hysell (Southeast Alaska Land Trust)
7. **Agenda Topics**
 - a. **Memo on composting operations RFP**
Gretchen attended the Public Works & Facilities meeting yesterday to discuss the memo. They will issue the construction/design RFP sooner but they still want to wait on the operations RFP. This is how it's been done in Juneau previously: build out the facilities first and then get a contractor for operations. There aren't many examples of our situation in other cities.
CBJ has a strict procurement process, and Katie Koester pointed out that it's not typical for JCOS to advise on procurement. Dianna clarified for the subcommittee that the intention from the beginning has been to contract with someone local, i.e. Lisa Dougherty, for the design process, although due to fairness concerns they can't be explicit that it would be Lisa. But big companies know that local experience is key, and Lisa could monetize this experience.
Action points: none.
 - b. **Construction waste**
Nick has been trying to reach out to local builders' associations to invite them to the solid waste subcommittee meetings, with a view towards partnerships in reducing construction waste. They have been positive but things are moving slowly.
CBJ staff have also been reaching out to specific industries to partner on construction waste reduction, so the key issue is how not to duplicate efforts or cause confusion, but instead figure out how JCOS could complement or support the City. Dianna will speak to CBJ Head of Engineering to clarify this. Gretchen thinks JCOS could play a role in community outreach, similar to the focus groups held in Whitehorse with institutions such as the hospital, jail, group of builders.
Action points: none on construction specifically, but for focus groups see role of JCOS below.

c. The role of the solid waste subcommittee

We need to be cognizant of not taking up CBJ staff time. This could be being a liaison between the Assembly and the public, or looking for grant opportunities. Gretchen suggested that we could generate questions to be used in focus groups similar to those in Whitehorse. Also exploring the role of behavior change. Jessie clarified that this will require some factfinding first, and identifying opportunities for individual behavior change versus institutional/organizational.

Dianna’s priorities for behavior change are food waste diversion and reduction, as well as construction waste. Ultimately this would be at the organizational level, and Katie Koester is keen for City institutions to be early adopters, such as Bartlett and schools. But schools have recently renewed their contracts for custodial services so individuals would be more promising for now. Gretchen suggested this could be a future sustainability session for the outreach subcommittee, including radio appearances.

Action points: 1) Read 2-pager that Dianna sent with the zero waste planning memo, and think about how JCOS could slot into this. 2) Think about options for food waste behavior change. 3) Bring ideas from both of these for brainstorming at the next subcommittee meeting.

8. Information Items

None

9. Committee/Liaison Comments and Questions

None

10. Next Meetings

25 July 2023

11. Adjournment

1:02pm

JCOS Goals and Operations - 2023

	Title	Start	Finish	Owner	Status	Percent Complete	Notes
Goal 1: Energy Efficiency & Renewable Energy Chair: Steve Behnke							
Subcommittee: Energy Planning - Chair Steve Behnke							
1.1	Jnu Energy/GHG Inventory for 2021	Jan	Dec	Behnke	Reiew ended June 16, 2023. JCOS 6/5/23 COW recommended repeating analysis for 2022. Next steps: 1) interpret results, identify study refinements & targets and 2) take to PWFC w/ appropriation request for another study.		EPW Dept heads Constellation contract.
1.2	Monitor federal funding opportunities & assist others to maximize Jnu grant success.	Jan	Dec	Behnke / Keiser		ongoing	JCOS 12/2022 report identifies numerous BIL & IRA opportunities.
Subcommitee: Transportation - Chair Duff Mitchell							
1.3	Monitor dock electrification action.	Jan	Dec	Mitchell	JCOS input added to D & Hbrs Feb 2023 comments to EPA RFI on "Reducing Air Pollution in Ports" grant program. Next steps: 1) determine EPA grant status & 2) pursue timeline/work plan report.	ongoing	IRA may provide EPA funding opportunity in 2023.
1.4	Promote agency/business vehicle fleets EV conversion.	Jan	Dec	Behnke/ Keiser	JCOS input to EPW Community EE Block Grant & CFI application. 6/2023 Mayor letter to USPS re: JNU as site for e-delivery vans in 2024.	ongoing	JCOS suggests EV promotion as Assembly 2023 goal. AEL&P to get two Ford 150 Lightning trucks.
1.5	Monitor Downtown Electric Bus Circulator study	Jan	Dec	Mitchell	Study results in late summer 2023. JCOS participated in stakeholders workshop 11/2022.	ongoing	LoNo grant possible if presented as an expansion of existing transit service. Look to 2024 application period.

Subcommittee: Buildings - Chair David Teal, Jessie Barker						
1.6	Monitor CBJ facilities' energy upgrades.	Jan	Dec	Teal	Nate Abbott, CBJ Facility Maint. 5/2023 updated efforts.	Uncertain when/if LEED update will occur.
1.7	Monitor JEDC efforts on Clean Energy Financing Options (RESP, C-PACE, etc.). Monitor AK Green Bank legislation in 2024.	Jan	Dec	Teal	JCOS 11/2022 intro to C-PACE. JCOS 6/5/23 COW recommended CBJ examine its role in financing options & federal funding.	AK Green Bank legislation did not pass 2023 session.
1.8	Energy building codes (heat pumps, EV chargers, commercial bldgs).	July	Dec	Teal/ Barker	JCOS 6/5/23 COW recommended future CDD task. Next steps: focus on CBJ lack of commercial energy codes & Assembly 2024 goal.	Difficult to get CDD traction w/o Assembly direction and dept focus on comp plan revision in 2023.

Goal 2: Local Resource Recovery / Zero Waste - Chair Nick Waldo, Jessie Barker, Marian Call

2.1	Zero Waste Planning - provide support to EW & PWFC. Assist with sector engagement & community education.	Jan	Dec	Waldo	CBJ has \$2.5M federal funds for municipal composting facility. \$4M EPA SWIFR appl. to augment CDS and \$400K USDA appl. for education (consultant hire). JCOS SW Comm input to 6/26/23 PWFC on CBJ contracting approach unsuccessful. Next steps: SW Comm reviews EPW ZW plan outline to determine where/how JCOS can help.	CBJ CIP FY24 funds to close out leases on site behind Costco & continue planning for zero waste subdivision.
2.2	Provide support letters on waste grant funding opportunities, as requested.				JCOS provides support letter for EPA SWIFR grant application. CBJ applies for \$550K EPA grant for wastewater utility that includes public outreach on food waste.	IRA funds new EPA grant programs for recycling, waste mangmt system improvements, and public education/outreach.

Goal 3: Outreach - Chair Marian Call, Jessie Barker, Duff Mitchell

3.1	<i>Juneau's Changing Climate</i> presentations	Jan	Dec	Powell	Report released 7/2022.		USFS request for 2023 presentation.
3.2	Sustainability presentations, JCOS website & social media.	Jan	Dec	Call	Flexible approach & frequency. Potential topics from JCOS work (energy, zero waste, climate): Jnu's power situation, food waste reduction, household-level actions.	Ongoing	Sessions to be held during Sept-Nov and Jan-Apr periods.
3.3	Participate in Alaska Municipal Climate Network	Jan	Dec	Keiser / Behnke	Information sharing. Feb 2023 presentation on JCOS governance & procedures.	Ongoing	~ Qtrly meetings.
3.4	Sustainability Awards	1st Qtr	Dec	Powell	Revived 2020 draft. Next steps: identify work tasks & responsibilities for feasibility before consideration by full JCOS & Assembly HRC.	50%	Concern about CBJ & JCOS workload to pull off a quality effort.

Goal 4: Climate Impacts / Sustainability Indicators - Chair Jim Powell, Marian Call, Jessie Barker, Nick Waldo

4.1	Promote sustainability indicators/metrics in Comprehensive Plan review. Use 2021 analysis as basis.	Jan	Dec	Powell/Teal	Initial conversation with CDD as it starts Comprehensive Plan revision. Next steps: 1) gauge CDD interest, 2) identify draft list, and 3) coordinate public meeting with CDD Comp Plan efforts.	5%	2021 Energy/GHG Inventory study provides data to start summer 2023.
4.2	Assist effort on a changing climate hazards strategy.	Jan	Dec	Keiser	EPW begins info-gathering to define questions to be answered. Focus outcome on identifying actions rather than planning.	0%	Assembly 2023 goal. Focus on stormwater infrastructure?
4.3	Info-gathering on Jnu's climate emergency preparedness - food & water security.	July	Dec	Call, Barker, Waldo	Begin by identifying who is doing what currently.		EPW Water Utility, CBJ Emergency staff, JPD/CCFR, USDA Coop Ext, THCC.

GOAL 5: Sustainable Community - Chair: Keiser, others as designated.							
5.1	JCOS input into CBJ annual processes (CIP, MPF, Legislative Priorities)	Jan	Dec	Keiser	Respond to particular requests and draw from ongoing JCOS work.	Ongoing	
5.2	JCOS recommendatons to the Assembly for annual goal setting	4th Qtr		Keiser	Draw from ongoing JCOS work & analysis looking forward.	Ongoing	

file: JCOS Goal Tracking 2023 - Mid Yr Update
7/1/2023