



ASSEMBLY FINANCE COMMITTEE AGENDA

April 19, 2023 at 5:30 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/93917915176> or 1-253-215-8782 Webinar ID: 939 1791

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF MINUTES

1. April 12, 2023

D. AGENDA TOPICS

2. Juneau International Airport FY24 Budget Presentation

3. Bartlett Regional Hospital FY24 Budget Presentation

4. Info Only: FY24 Community Requests

E. SUPPLEMENTAL MATERIALS

5. FY24 Budget Summary

6. FY24 Decision List

F. NEXT MEETING DATE

7. April 26, 2023

G. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org.

ASSEMBLY FINANCE COMMITTEE MINUTES - DRAFT

APRIL 12, 2023, AT 5:30 PM

ASSEMBLY CHAMBERS/ZOOM WEBINAR



<https://juneau.zoom.us/j/93917915176> or 1-253-215-8782 Webinar ID: 939 1791 5176

A. CALL TO ORDER

This meeting was called to order at 5:37 pm by Chair Triem.

B. ROLL CALL

Committee Members Present: Carole Triem, Chair; Mayor Beth Weldon; Michelle Bonnet-Hale; Christine Woll; Alicia Hughes-Skandijs; Wade Bryson

Committee Members Present Virtually: Wáahlaal Gíidaak; Greg Smith

Committee Members Absent: Maria Gladziszewski

Staff Members Present: Jeff Rogers, Finance Director; Adrien Speegle, Budget Manager; Dr. Bridget Weiss, Juneau School District Superintendent; Cassee Olin, Director of Administrative Services; Dave Scanlan, Eaglecrest General Manager; John Bohan, Chief CIP Engineer; Katie Koester, Engineering and Public Works Director

Others Present: Deedie Sorensen, Board of Education President

C. APPROVAL OF MINUTES

1. April 5, 2023

The April 5, 2023, minutes were approved as presented.

D. AGENDA TOPICS

2. Juneau School District FY24 Budget Presentation

Jeff Rogers, Finance Director, introduced Dr. Bridget Weiss, Juneau School District (JSD) Superintendent; Deedie Sorensen, JSD Board President; Cassee Olin, JSD Director of Administrative Services.

Dr. Weiss thanked the Committee for its contribution of nearly \$30 million in general operation support up to the funding cap for FY23. Dr. Weiss further thanked the Committee for its outside-the-cap funding which supported Food Service, Transportation, Community Schools, Rally, the Learn to Swim Program, and other various student activities. She further expressed hope that the Committee will continue its commitment in funding JSD in FY24.

Dr. Weiss reviewed JSD's budget process as outlined on page 28 of the packet. She discussed with the Committee the struggles that JSD has faced, specifically in the past three years,

expressing the loss of learning that has occurred for students as a result of the pandemic. Dr. Weiss reminded the Committee that ESSER funding, the last of the federal aid from COVID relief programs, will run out by September 2024.

Dr. Weiss reviewed the sources of funding available to JSD in FY24 on page 30 of the packet. She further described for the Committee the importance of enrollment projections when it comes to making budget assumptions. Funding that comes from the State is calculated using the Base Student Allocation (BSA), which provides a framework for funding based on the number of students JSD is anticipating to enroll.

Dr. Weiss reviewed the relationship between state funding and local required funding, stating that in FY23 the calculation that determines the minimum required and optional allowable local contribution from CBJ has changed from being based on enrollment to being based on millage of assessed property values, as a result of significantly higher assessed valuations borough-wide. Mr. Rogers directed the Assembly to packet page 81, which displays a chart that breaks down the local and state contributions for education. The table on page 82 reflects how the increase in CBJ's minimum required local contribution offsets state funding, resulting in no funding loss for JSD. The table reflects nearly a \$1 million increase in revenue for JSD if the Assembly chooses to fund up to the maximum allowable amount for instructional purposes in FY24.

Dr. Weiss reviewed FY24 highlights for the Committee on page 34, discussing the pupil to teacher ratio, or the class size. This ratio determines the total amount of staffing needed to run JSD operations, and the ratio remains largely unchanged from FY23 to FY24. Dr. Weiss noted that JSD's Property Liability Insurance has increased significantly in recent years, rising from \$260,000 in FY21 to \$1.2 million in FY24.

Dr. Weiss answered Committee questions regarding JSD's FY24 budget.

Assemblymember Smith asked Dr. Weiss about the nature of funding to the cap and the reliance on local contribution to fund operations. Dr. Weiss stated the School District doesn't have much capability to raise revenue themselves, and reviewed how much the programs that JSD operates mean to the community.

Dr. Weiss answered committee questions regarding the Community Schools Program, and whether this program could not be better managed by CBJ's Parks and Recreation Department.

Motion: by Mayor Weldon to have staff bring back information to the Finance Committee regarding the operations of Community Schools moving to Parks and Recreation.

Motion passed by unanimous consent.

Motion: by Assemblymember Bryson to have staff work with JSD to look into removing the burden of RALLY from the School District, perhaps through a Request for Proposal (RFP) process.

Motion passed by unanimous consent.

Dr. Weiss answered committee questions regarding charter school funding allocations from JSD.

The Committee recessed at 6:40 pm.

The Committee reconvened at 6:50 pm.

3. Juneau School District FY23 Supplemental Funding Request

Dr. Weiss introduced the request for additional funding for FY23 found on pages 37-45 of the packet and discussed the reasons for the timing of the funding request coming to the Committee at this time. She stated that the FY22 audit brought to light significant fund deficits across all funds, and that this funding request corrects prior year deficits as well as anticipated current year shortfalls in the non-operational components. She stated that as part of JSD's corrective action plan for the audit, they have implemented an additional review of the budget in the spring going forward, in addition to the fall review that takes place.

Dr. Weiss stated that the deficits include Community Schools, RALLY, and Student Transportation. The historical buildup of deficits for these programs starting in FY19 are shown on pages 39, 41 and 43, respectively.

Dr. Weiss stated the Community Schools program deficit was largely acquired during FY21 and FY22 and was a direct result of COVID-19 shutting down schools and the ability to generate revenue from renting out facility space. JSD made the decision to retain Community Schools program employees and instead redirected these staff members to meet remote schooling needs. The total requested amount for the Community Schools program is \$226,884 and will cover prior year deficits and anticipated shortfalls in FY23.

Dr. Weiss reviewed current RALLY program deficits, stating many of the issues being faced were due to COVID stopping and then limiting the operations of RALLY for the community. This reduction in revenue for JSD led to a large deficit in FY21. Dr. Weiss stated that in order to avoid layoffs in the community to reduce expenditures, RALLY program staff were used in other ways. The total requested amount for the RALLY program is \$750,000.

Dr. Weiss reviewed the current student transportation deficits and stated that the largest reason for the deficit is stagnant funding from the State to cover these costs. She stated that the amount provided by the State for FY23 is the same amount as FY15, despite rising costs to provide this service. Dr. Weiss and Deedie Sorenson, JSD Board President, affirmed that JSD has a firm commitment to provide transportation for elementary students within a half mile, which does create a larger transportation cost for JSD. Ms. Sorenson stated that the potential safety concerns of having elementary students walking in the road as a result of sidewalks plowed over with snow is not one that the JSD board will allow. The total requested amount for student transportation is \$1,283,853.

Motion: by Assemblymember Hale to forward Ordinance 2022-06(b)(AR) to the full Assembly.

Objection: by Assemblymember Hughes-Skandijs for the purpose of an amendment.

Amendment: by Assemblymember Hughes-Skandijs to change the amount of the appropriating ordinance to \$2,260,737, eliminating the \$80,000 line item for new wrestling mats for JSD and asked for unanimous consent.

Objection to the Amendment: by Assemblymember Hale and Mayor Weldon.

Roll Call Vote on Amendment:

Ayes: Hughes-Skandijs, Triem

Nays: Hale, Woll, Weldon, Bryson, Wáahlaal Gíidaak, Smith

Amendment failed. Two (2) Ayes, Six (6) Nays

The Committee recessed at 7:50 pm to consult with legal counsel.

The Committee reconvened at 7:53 pm.

Assemblymember Hale rescinded her original motion, as the ordinance was already set for public hearing on the consent agenda at the time of introduction.

Motion: by Mayor Weldon to move Ordinance 2022-06(b)(AR) to the full Assembly for public hearing, then bring the ordinance back to committee for further review.

Objection: by Assemblymember Woll.

Roll Call Vote on Motion:

Ayes: Bryson, Weldon, Triem

Nays: Woll, Smith, Hale, Wáahlaal Gíidaak, Hughes-Skandijs

Motion failed. Three (3) Ayes, Five (5) Nays

Wáahlaal Gíidaak left the meeting at 8:00 pm.

The Committee recessed at 8:00 pm.

The Committee reconvened at 8:10 pm.

4. Eaglecrest FY24 Budget Presentation

Dave Scanlan, Eaglecrest General Manager, reviewed 2022-2023 season highlights, giving praise to improvements to snowmaking, contributing to a total of 94 operational days. FY23 had a record 70,000 skier days logged. Eaglecrest faced a difficult year in recruitment, resulting in some loss in revenue for base operations.

Mr. Scanlan reviewed efforts to secure higher recruitment levels, including a 2% seasonal bonus for returning employees, and a free meal for those who worked two days or more in the week. Other efforts to secure recruitment presented by Mr. Scanlan include partnerships with ski areas in Australia for H2B work visas.

Assemblymember Smith asked Mr. Scanlan about housing for these potential employees. Mr. Scanlan responded that it is possible to build housing at Eaglecrest, and that it is an option

Eaglecrest is considering going forward. The Juneau Economic Development Council is also looking into workforce housing in Juneau.

Mr. Scanlan reviewed seasonal product sales on page 49-52 of the packet, showing steady growth for Eaglecrest over the past several years. Mr. Scanlan reviewed sales for the Snowsport School program which showed steady numbers, however Mr. Scanlan stressed that Eaglecrest would have been able to give more lessons to the community if they had been able to secure more staffing.

Mr. Scanlan presented a new program that Eaglecrest started this year to provide community school groups with access to the Eaglecrest ski school. This program is sponsored by private donations into the Eaglecrest Fund, with school groups coming from various areas of Southeast Alaska including Sitka and Hoonah.

Mr. Scanlan reviewed plans for generating additional revenue for Eaglecrest on page 57 of the packet, all focused on summer revenue options.

Mr. Scanlan stated the Eaglecrest pricing strategy compares to other ski areas of similar size, and across the board Eaglecrest is cheaper than every other area as shown on page 59 of the packet. Costs of operations are increasing due to inflation and Mr. Scanlan stressed the importance of generating revenue in the summer months going forward, in order to keep winter operations as cheap as possible.

Mr. Scanlan addressed the importance of maintaining the affordability of Eaglecrest for the community and that it is one of his largest goals as general manager. Mr. Scanlan presented Eaglecrest's FY24 increment request of \$158,800 on page 60. The steady rise in the cost of clearing the road to Eaglecrest is a large issue going into FY24 and the future.

The Committee discussed the options for addressing this rising cost.

Mr. Scanlan reviewed the remaining line items in the funding request and answered additional committee questions.

Mr. Scanlan addressed future challenges facing Eaglecrest, putting emphasis on rising operational costs due to inflation and the continuous struggle of recruitment. He also highlighted the opportunities that Eaglecrest has in developing additional summer recreation expansion. Mr. Scanlan affirmed that the Gondola is still on track to be up and running in the summer of 2025.

The Committee gave appreciation to Mr. Scanlan and the efforts that are being made to create the best community experience at Eaglecrest.

Motion: by Mayor Weldon to accept Eaglecrest's FY24 budget, as proposed by the city manager.

Motion passed by unanimous consent.

Motion: by Mayor Weldon to accept Eaglecrest's FY24 increment request of \$158,800, minus the \$33,300 full cost allocation, for a total increment request of \$125,500.

Objection: by Chair Triem for the purpose of an amendment.

Amendment: by Chair Triem to move the full Eaglecrest increment request to the Decision List.

Objection to Amendment: by Mayor Weldon and Assemblymember Hale, stating that they would like to make the decision tonight.

Roll Call Vote on Amendment:

Ayes: Triem

Nays: Woll, Bryson, Hale, Weldon, Hughes-Skandijis, Smith

Amendment failed. One (1) Aye, Six (6) Nays

Objection to Original Motion: By Assemblymember Hale and Assemblymember Smith. Assemblymember Hale asked Mr. Scanlan what the consequences would be for not approving the full increment requested by Eaglecrest. Assemblymember Smith stated that he would like to see the full increment request approved for Eaglecrest.

Mr. Scanlan stated that they would find other ways of paying for those costs, such as reducing expenditures in other areas.

Assemblymember Hale withdrew her objection.

Roll Call Vote on Original Motion:

Ayes: Triem, Weldon, Hale, Woll, Hughes-Skandijis, Bryson

Nays: Smith

Motion passed. Six (6) Ayes, One (1) Nay

5. FY24 Capital Improvement Plan and 1% Sales Tax Allocation – For Review

Katie Koester, Engineering and Public Works Director, introduced the FY24 Capital Improvement Plan (CIP) on pages 65-79 of the packet. Ms. Koester briefly reviewed the allocations of the voter approved 1% Sales Tax projects on page 79. Ms. Koester stated committee members can make amendments to the CIP or the 1% schedule on May 3rd.

6. Info Only: AFC Budget Calendar

The Assembly Finance Committee budget calendar was provided for informational purposes only and was not discussed.

E. SUPPLEMENTAL MATERIALS

7. CBJ Contribution to Juneau School District – Diagram and Funding Comparison

This item was discussed under Agenda Topic # 2.

8. Juneau School District FY23 Supplemental Funding Request – Ordinance and Request Detail

This item was discussed under Agenda Topic # 3.

F. NEXT MEETING DATE

9. April 19, 2023

G. ADJOURNMENT

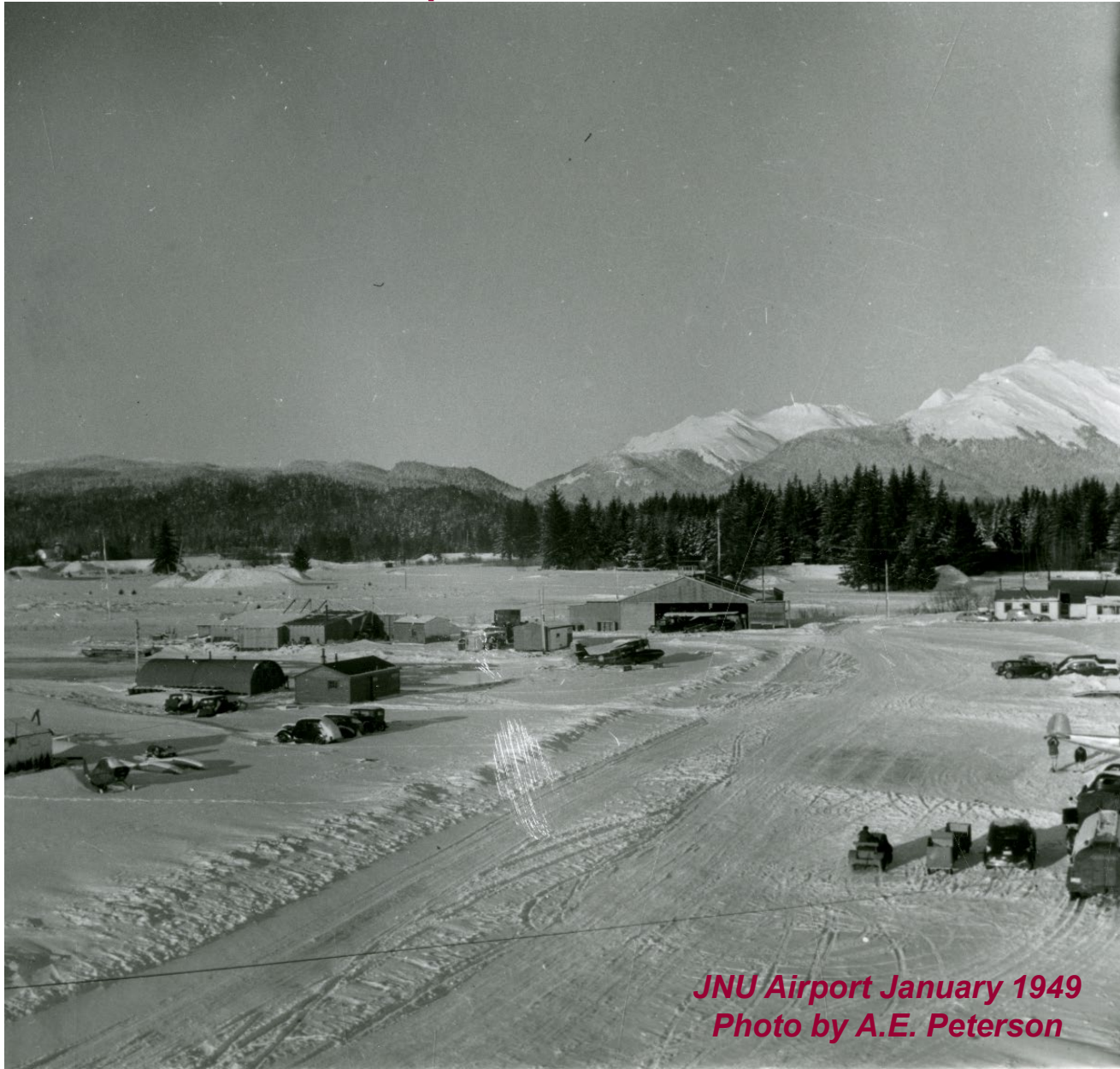
The meeting was adjourned at 9:40 pm.

JUNEAU INTERNATIONAL AIRPORT

FY 24 BUDGET

April 19, 2023

Section D, Item 2.



JNU Airport January 1949
Photo by A.E. Peterson

EXPENSES

Section D, Item 2.

	Revised	Actual	Adopted	Projected ¹	Adopted	Revised ²
	<u>2022</u>	<u>2022</u>	<u>2023</u>	<u>2023</u>	<u>2024</u>	<u>2024</u>
Personnel	\$2,988,200	\$3,171,223	\$3,474,500	\$3,474,600	\$3,295,600	\$3,573,400
Commodities & Services	\$4,904,400	\$5,107,750	\$5,529,500	\$5,683,200	\$5,569,500	\$6,088,100
Travel & Training	\$49,000	\$37,526	\$41,200	\$36,200	\$54,400	\$49,600
Capital Outlay	-	\$60,277	-	\$9,100	-	-
Total	\$7,941,600	\$8,376,776	\$9,045,200	\$9,203,100	\$8,919,500	\$9,711,100

¹ FY23 Expenses increased \$157,900; will require Supplemental Spending Authority.

² FY24 Expenses increases will be detailed on subsequent slide.

REVENUES

Section D, Item 2.

	Revised	Actual	Adopted	Projected	Adopted	Revised ₂
	<u>2022</u>	<u>2022</u>	<u>2023</u>	<u>2023</u>	<u>2024</u>	<u>2024</u>
Rents ₁	\$2,763,800	\$2,172,236	\$3,268,100	\$3,427,400	\$3,362,100	\$3,992,600
Landing Fees	\$1,908,300	\$2,179,036	\$2,185,000	\$2,210,300	\$2,250,000	\$2,781,900
Fuel Flowage Fees	\$776,900	\$780,010	\$962,000	\$987,000	\$1,021,000	\$1,404,200
Security Screening Fees	\$330,000	\$456,461	\$450,000	\$534,800	\$470,000	\$845,200
Federal Reimburse	\$249,100	\$245,119	\$250,600	\$277,400	\$250,600	\$277,400
Interest Income	\$52,500	(\$165,206)	\$21,300	\$87,500	\$21,300	\$203,600
Miscellaneous Revenues	\$23,000	\$255,331	\$123,000	\$67,500	\$123,000	\$87,500
Total	\$6,103,600	\$5,922,987	\$7,260,000	\$7,591,900	\$7,498,000	\$9,592,400

- 1 FY23 & FY24 Revenues **do not** account for Tenant Rent Relief Revenues; Rent Relief is accounted for at yearend close-out (*Rents actuals will be \$1.25M lower than Projected at close-out, as seen in FY22 Revenue Actuals*)
- 2 FY24 Revenues include increases to Airport Rates & Fees Regulation: Rents, Landing Fees, Fuel Flowage Fees, Security Screening Fees (previously adopted by the Assembly)
- FY24 Revenues increases will be detailed on subsequent slide

EXPENSES VS REVENUES

Section D, Item 2.

	Revised	Actual	Adopted	Projected ₂	Adopted	Revised
	<u>2022</u>	<u>2022</u>	<u>2023</u>	<u>2023</u>	<u>2024</u>	<u>2024</u>
REVENUES ₁	\$6,103,600	\$5,922,987	\$7,260,000	\$7,591,900	\$7,498,000	\$9,592,400
EXPENSES	(\$7,941,600)	(\$8,376,776)	(\$9,045,200)	(\$9,203,100)	(\$8,919,500)	(\$9,711,100)
Surplus (Deficit)	(\$1,838,000)	(\$2,453,789)	(\$1,785,200)	(\$1,611,200)	(\$1,421,500)	(\$118,700)
Tenant Relief (CARES) ₁						
CARES Funding (Revenues)		\$3,119,128		\$2,271,575		\$775,825
GO Bond Debt Service	(\$662,625)	(\$662,600)		(\$660,375)		(\$657,125)
Total	(\$2,500,625)	\$2,739	(\$1,785,200)	-0-	(\$1,421,500)	-0-

- **1** FY23 & FY24 Revenues do not account for *Tenant Rent Relief (\$1.25M)*; Rent Relief is accounted for at yearend close-out (*Rents actuals will be \$1.25M lower than Projected at close-out, as seen in FY22 Revenue Actuals*)
- **2** FY23 Projected Expenses are \$157,900 over Adopted; require Supplemental Spending Authority.

EXPENSES

Section D, Item 2.

FY24 Expense increases compared to FY24 Adopted :

Personnel increased \$277,800

-union increases/ longevity/ CBJ payroll incentive programs

Commodities and Services increased \$518,600

Increases:

- CBJ contractual increases (JPD, ARFF, landscape; union wages, additional staff, costs; \$292.2K)
- Contractual increases (preventative maintenance, runway paint contract; \$138.7K)
- Electric & fuel increases (\$58.8K)
- Insurance increases (\$33.1K)
- Commodities increases (runway deicer, sand, broom cassettes; \$79.3K)
- Misc increases (repairs, rentals ~\$10K)

Decreases:

- full cost allocations (-\$38.1K)
- water/wastewater use (-\$56K)

Travel & Training decreased (\$4,800)

FY24 Expenses increased \$791,600



REVENUES

Section D, Item 2.

FY24 Revenues increased in *almost* all categories compared to FY24 Adopted.

***Rents/Concessions:**

increased \$630,500

***Landing Fees:**

increased \$531,900

***Fuel Flowage Fees**

increased \$383,200

***Security Screening Fees:**

increased \$375,200

Federal Reimbursements:

increased \$26,800

Interest Income:

increased \$182,300

Other/Misc:

decreased (\$35,500)

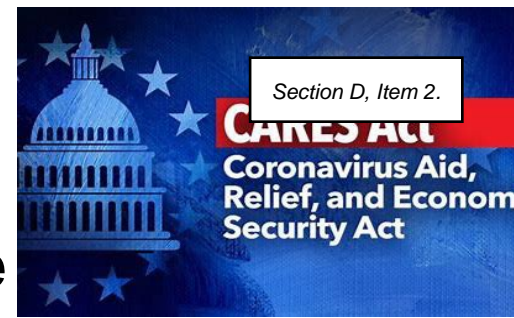


*Airport Rates & Fees Regulation increases adopted by Assembly March 20, 2023, will generate an estimated \$1,737,900 in revenues.

General increased pax/traffic and other increases will generate an estimated \$356,500 in additional revenues.

FY24 Revenues increased \$2,094,400

AIRPORT SUMMARY



- Airport will use **CARES Funding** to balance FY23 & FY24:

FY23 \$1,611,200 (plus tenant relief est. \$1.25M)

FY24 \$ 118,700 (plus tenant relief est. \$1.25M)



- Airport will require Supplemental Spending Authority of \$157,900 for FY23, funding by the Airport CARES grants.
- Several FY23 CIP projects/repairs to be appropriated separately and paid through CARES grants.

Airport Board approved the budget at the February 9, 2023 Airport Board meeting.



CARES/CRRSAA/ARG Act Use		4/6/2023
30,590,133	Grant awards*	
(727,145)	FY20 Operational Expenses	
(3,427,111)	FY21 Operational Exp incl tenant relief; yearend	
1 (2,453,789)	FY22 Operational Expenses	
(602,375)	FY21 Airport GO Bond debt service	
(662,625)	FY22 Airport GO Bond debt service	
(203,028)	TWY Regulator Upgrade (appropriated)	
(1,610,000)	Bag Belt Replace - Est; + \$50K design (10/21)	
(767,783)	Parking Lot Design	
(238,400)	Bagwell Gas Detect \$43k desgn+construct 195.4k pend	
(165,000)	SREB Circulation Pump Upgrade *May 22 bids	
(175,000)	Sand/Chem bldg Back-up Boiler TBB July 2022	
(350,000)	Terminal Ceiling	
(450,000)	Terminal Seating	
(296,400)	NWDA Electrical Upgrades	
(190,000)	Float Pond Electrical Upgrades	
(48,715)	Forklift vehicle	
18,222,762	Balance	
(98,347)	Required Concession Relief (not for other use)	
(1,250,000)	FY23 Tenant Rent Relief (est)	
(1,250,000)	FY24 Tenant Rent Relief (est)	
(1,500,000)	FY23 Operational Expenses (est)	
2 (118,700)	FY24 Operational Expenses (est)	
(660,300)	FY23 Airport GO Bond debt service	
(657,000)	FY24 Airport GO Bond debt service	
(20,000)	Man Lift	
(35,000)	Fuel Station Access Control & Generator	
(32,000)	SREB Wash Bay Protection	
(670,000)	Gate K Culvert Replace (\$49.1K +\$523.1K est +32,113 bi)	
(147,150)	Old Shop UST remove/replace/cleanup	
3 (9,686,227)	Parking Lot Construction bid + CA&I	
2,098,038	Proposed/estimated balance	
1	FY22 close-out incl FY22 tenant relief	
2	\$118,700 incl. CBJ Payroll recruitment/retention program	
3	Parking Lot Construct update for bids & contract admin/inspect (pending approval	

'CARES' Grant Summa

Section D, Item 2.

The Airport received three 'CARES' grants for financial assistance:

- Airport operational costs
- Federal AIP grant match
- Capital projects not eligible for Federal \$
- Concessionaire Relief
- Tenant Relief
- GO Bond debt service

Estimate \$2.1M remaining at this time. Airport Board is working on a plan for remaining funds prior to grant sunset dates (4 years after grant issue).

CURRENT MAJOR PROJECTS

CARES Funding Grants (no match requirements):

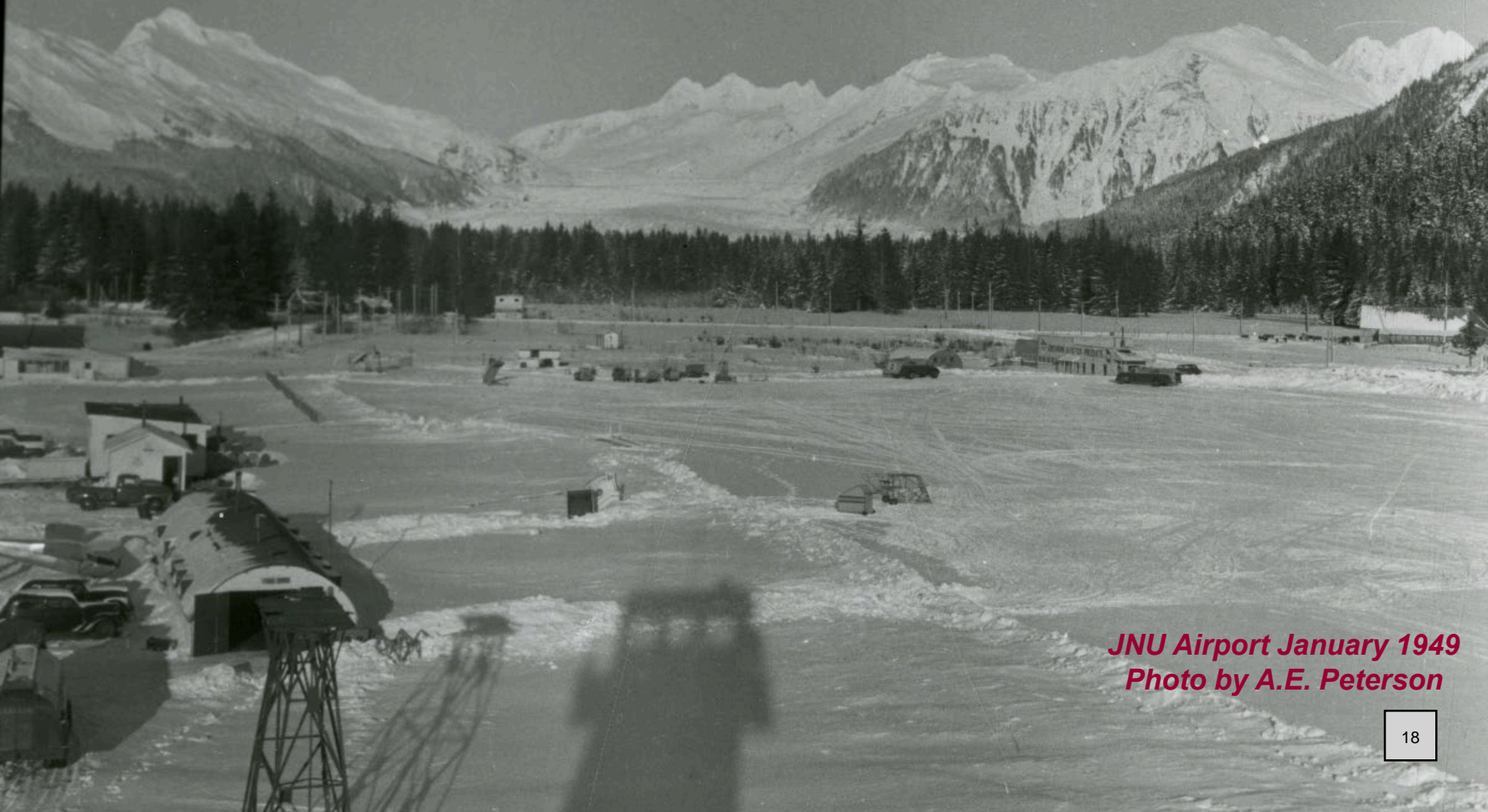
- \$ 1.5M Outbound Bag Conveyor, \$50K previously appropriated *Pending grant/appropriation*
- \$10.5M Parking Lots Rehab, \$600K previously appropriated *Pending grant/appropriation*
- \$ 670K Gate K/Jordan Creek Culvert Replacement *Pending grant/appropriation*
- \$ 450K Terminal Furniture *Acquisition* *Appropriated/ in procurement*

FAA Airport Improvement Grants:

- \$ 2.4M Float Pond Phase II Road Stabilization. *Appropriated/In construction*
- \$13.4M Main Ramp/Apron Rehab & Jet Parking *In design/grant this summer*
- \$ 3.4M Passenger Board. Bridge Gate 5 Replace *In design/grant this summer*

Questions?

Section D, Item 2.



*JNU Airport January 1949
Photo by A.E. Peterson*

Achieving Intentional & Strategic Growth

FY2024 Assembly Budget Presentation – April 19, 2023

Bartlett
Regional Hospital

Agenda Overview



Looking Behind: Financial Decline

COVID-19 Pandemic Impacts



Where We Are Today: A Time of Transition

Cost Saving Initiatives
Expansion of Service Lines
Patient Throughput & Technology
Workforce Development



Looking Ahead: Seamless Healthcare Delivery

Market Expansion Strategy
Specialty Service Expansion Strategy
Workforce Development Strategy
Strategic Partnerships & Affiliations
Culture of Accountability

Looking Behind

COVID-19 Pandemic Financial Impacts

Increasing Financial Pressures

Since 2019...



Net Revenue: \$19.7M



Labor: \$21.3M



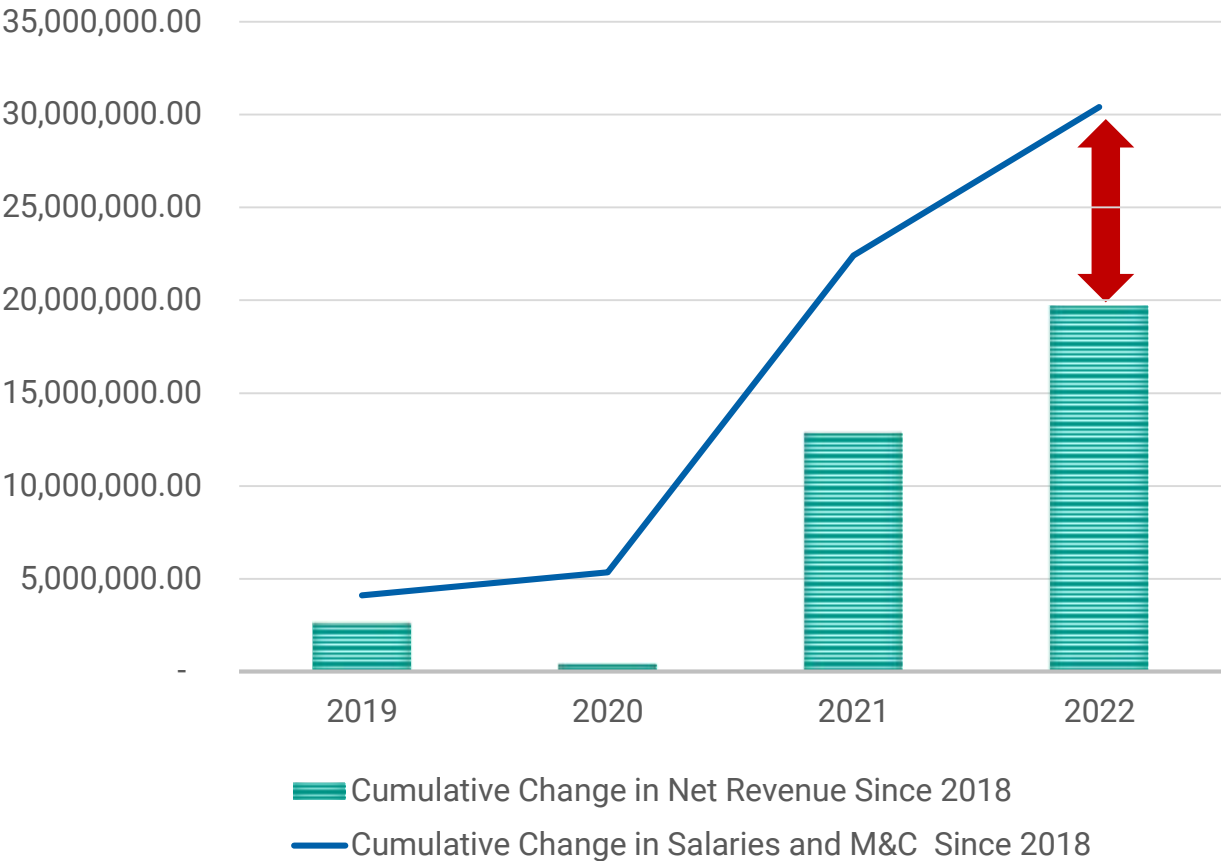
Supply Costs: \$9.1M



Recurring Operating Income: \$10.7M

Section D, Item 3.

GROWTH IN NET REVENUES VS. GROWTH IN SALARIES, COMMODITIES AND SERVICES COMPARED TO 2018



Financial Decline

Section D, Item 3.



Since 2019 we've increased our staffing hours by 19% or over one-hundred full-time positions.



Bartlett has been losing about \$1M a month since the summer of 2020. This loss was covered up by temporary COVID funding of \$12M a year (or \$1M a month) for the past two years.



COVID funding has stopped, and operational expenses remain unsustainable.



We're expected to lose \$10-\$12M this fiscal year (averaging \$1M a month).



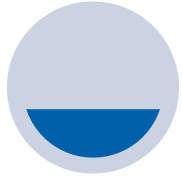
Patient acuity in the hospital is expected to increase, resulting in more complex and costly care.

Where We Are Today

A Time of Transition

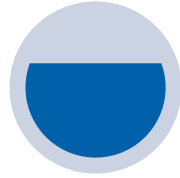
How Are We Responding? Phased Plan of Action

The goal is to begin the new fiscal year on July 1, 2023, without a deficit.



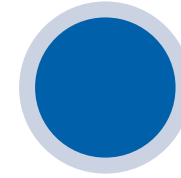
Phase 1 Actions Taken (Activated 11/23/22)

- ✓ Hiring restrictions
- ✓ Discretionary spending reductions
- ✓ Overtime reductions
- ✓ Purchasing reductions
- ✓ Travel reductions
- ✓ FY2024 budget reductions



Phase 2 Actions Taken (Activated 1/1/23)

- Incentive pay cancellation
- Traveler/Locum reductions
- Contract/Agreement reductions
- PRN/Casual reductions
- Retirement incentive
- Staffing levels and productivity study action plan



Phase 3 Considerations (Activated 3/30/23)

- Streamlining leadership
- Realignment of workforce
- Program eliminations
- Strategic initiative delays

2023 Key Areas of Fiscal Focus

Section D, Item 3.

Service Line Expansion

- Home Health
- Hospice
- Long-Term/Sub Acute Care - Wildflower Court Acquisition
- Crisis Services – Aurora Behavioral Health Center
- Minimally Invasive Robotic-Assisted Surgery

Patient Throughput & Technology

- Strengthen Surgical Services
 - daVinci Surgical System
 - Juneau Bone & Joint Center Acquisition
 - Employment of Orthopedic Physicians
- Improve intake to Mental Health Unit and Rainforest Recovery
- Improve patient movement from acute care to a post-acute care setting more efficiently
- Increase bed availability
- Integrated electronic health records

Workforce Development

- Certified Nurse Aide Program
- UAA Associate Nursing Degree Clinical Rotations
- APU Licensed Practical Nursing Program (**NEW!**)
- High School & College Summer Internships (**NEW!**)

FY24 Proposed Budget

Section D, Item 3.

		FY23		FY24	
	FY22 Actuals	Amended Budget	Projected Actuals	Approved Budget	Revised Budget
Section D, Item					
EXPENDITURES					
Personnel Services	\$ 85,115,600	94,008,200	84,549,400	94,008,200	93,062,000
Commodities and Services	38,036,100	37,923,800	39,889,400	37,965,700	37,317,300
Capital Outlay	3,335,100	8,266,400	2,400,000	2,112,300	1,928,200
Debt Service	1,537,600	2,865,000	2,616,100	3,018,500	2,841,000
Support to:					
Capital Projects	27,800,000	4,185,900	4,185,900	7,500,000	2,000,000
Total Expenditures	155,824,400	147,249,300	133,640,800	144,604,700	137,148,500
FUNDING SOURCES					
Charges for Services	118,109,500	137,251,600	118,150,000	137,251,600	130,752,300
State Revenue	3,684,100	3,619,100	1,000,000	3,619,100	750,000
Federal Revenue	5,355,400	-	-	-	-
Land Lease Revenue	-	-	-	-	-
Investment and Interest Income/(Loss)	(2,030,100)	531,300	867,700	531,300	1,000,000
Bond Proceeds	21,497,200	-	-	-	-
Support from:					
Capital Projects	4,000,000	-	7,026,000	-	-
Liquor Tax	-	-	-	-	4,482,000
Tobacco Excise Tax	518,000	518,000	518,000	-	518,000
Total Funding Sources	151,134,100	141,920,000	127,561,700	141,402,000	137,502,300
FUND BALANCE					
Debt Reserve					
Beginning Reserve Balance	1,806,500	3,139,000	3,139,000	3,139,000	3,139,000
Increase (Decrease) in Reserve	1,332,500	-	-	-	-
End of Period Reserve	3,139,000	3,139,000	3,139,000	3,139,000	3,139,000
Available Fund Balance					
Beginning of Period	56,735,200	50,712,400	50,712,400	44,633,300	44,633,300
Increase (Decrease) in Fund Balance	(6,022,800)	(5,329,300)	(6,079,100)	(3,202,700)	353,800
End of Period Available Fund Balance	\$ 50,712,400	45,383,100	44,633,300	41,430,600	44,987,100

Looking Ahead

Seamless Healthcare Delivery

Seamless Healthcare Delivery

- Market Expansion Strategy
 - Reverse outmigration of care from Juneau
- Specialty Service Expansion Strategy
 - Cardiology
 - Neurology
 - Nephrology
 - Oncology
- Workforce Development Strategy
 - Grow Our Own/Keep Our Own Initiatives
- Strategic Partnerships & Affiliations
 - BRH as 'First Tier'
- Culture of Accountability
 - Managing by Metrics
 - Technology Advancements



FY24 Community Requests

Requestor	FY24 Proposed Budget	FY24 Community Request	Amount over FY24 Budget	Comments
United Human Services of SE Alaska	-	1,020,000	1,020,000	Elevator at Dimond Park Field House
Sealaska Heritage Institute	-	500,000	500,000	Development and construction of Sealaska Heritage's Science, Technology, Engineering, Arts, and Mathemativces (STEAM) Fab Lab/Makerspace in downtown Juneau
The Alaska Committee	100,000	436,000	336,000	\$272,000 Server replacement for Gavel Alaska \$64,000 Encoder/decoder streaming equipment replacement for Gavel Alaska
Alaska Heat Smart	-	235,094	235,094	Operations
Downtown Business Association	90,000	165,000	75,000	\$90,000 Downtown Ambassador Program (MPF) \$75,000 Maintain Main Street America accreditation & operations
Juneau Economic Development Council	400,000	470,000	70,000	\$440,000 Operations (10% increase from prior year) \$30,000 USFS matching grant support
Juneau Arts and Humanities Council	184,300	202,000	17,700	Individual artist grants, rental support, event planning and implementation
Juneau Commission on Aging	-	15,000	15,000	Administrative support
Total Community Requests	\$ 774,300	\$ 3,043,094	\$ 2,268,794	



April 12, 2023

Re: Funding for Dimond Park Fieldhouse Elevator

Dear Mayor Weldon, Deputy Mayor Gladziszewski, Finance Chair Triem, and Assembly Members,

The Capital Improvement Program (CIP) list contains a request of \$450K for an elevator in the Dimond Park Field House (DPFH). On April 6, 2023, CBJ Engineering estimated the actual price at \$1,020,000. I am writing to implore you to use your fund balance to fully fund this project. Why? Two reasons: CBJ appears to be noncompliant with the Americans with Disabilities Act (ADA) and it's simply the right thing to do.

A little background. The ADA includes both architectural and programmatic requirements. The DPFH was originally granted an architectural exemption for an elevator based on the definition of the 2nd floor as a mezzanine as long as there was nothing above the ground floor beyond the track. Given there is also a meeting space above the ground floor, the mezzanine exemption, in our opinion, is questionable. That said, what is absolutely not questionable is the ADA requirement for equal program access. As CBJ has no other public indoor track, ADA access to the indoor track is required. It has been countered that the UAS Recreation Center includes an indoor track. While that is true, the UAS Recreation Center is not available to the general public, rather the facility is only available to students and 'members'. UAS defines members as individuals who earned a degree from UAS. If you are not a member or student, you must be accompanied by one. Clearly the UAS Recreation Center does not meet CBJ's obligation to provide equal programmatic access.

This is not a new problem. SAIL has been advocating for an elevator in the DPFH since 2011. The nonprofit that owned the building placed the responsibility to add an elevator on CBJ as the land owner. CBJ placed the responsibility on the building owner. Now that CBJ owns both the building and the property, there is no question as to who is the responsible party.

Regardless of the ADA, adding an elevator at the DPFH is the right thing to do. A grandmother called SAIL in tears because she could not climb the stairs to watch her granddaughter compete in Girls on Run. A young woman who experiences a physical

disability called to voice her frustration as she could not join her friends for socialization and exercise at the DPFH because she could not physically climb the stairs. I've witnessed mothers precariously carrying toddlers up the stairs because there is no elevator for their stroller. Given Juneau's rainy weather and winter darkness, an accessible indoor track is all the more important.

The SAIL Accessibility Specialist, Bridget Thomson, and I recently met CBJ Park and Recreation Director George Schaaf and architect Wayne Jensen at the DPFH. Wayne was the original architect on the project. Together, along with some of George's staff, we located a workable location for an elevator. Parks & Recreation and CBJ Engineering also retained HMS, Inc. to develop the preliminary construction cost estimate reflected in this request.

In closing, on behalf of the hundreds of individuals who can't climb the stairs at the Dimond Park Fieldhouse—or do so precariously—and their families and friends, SAIL urges your approval to tap the existing fund balance to remedy this long standing inequity and potential liability.

Should you have questions or if I can be of further assistance, please do not hesitate to contact me.

Respectfully,



Joan O'Keefe
Executive Director

Cc City Manager Rorie Watt, Finance Director Jeff Rogers



SEALASKA HERITAGE

March 15, 2023

Mayor and Assembly
City & Borough of Juneau
155 S. Seward St.
Juneau, AK 99801

Dear Mayor and CBJ Assembly,

Sealaska Heritage Institute (SHI) respectfully requests \$500,000 in FY24 funds for the development and construction of its Science, Technology, Engineering, Arts, and Mathematics (STEAM) Fab Lab/Makerspace in downtown Juneau. The development will only continue to enhance SHI's educational offerings in conjunction with the Juneau School District (JSD) by offering programs for enhanced school visits, after school programs, as well as weekend programs for children and families.

SHI programming is providing over \$2 million to the Juneau School District over the 2022-2023 year. Across six grant programs, SHI served 228 educators and 2,308 students in the Juneau School District in 2022.

The SHI STEAM Fab Lab/Makerspace, located adjacent to SHI's Walter Soboleff Building and the Atnané Hít Arts Campus, will incorporate Indigenous knowledge with western science-based approaches. The facility will serve students and families in Juneau and from throughout Southeast Alaska as well as educators to offer culturally-responsive STEAM learning.

Sealaska Heritage looks forward to providing an overview of this exciting project in the near future. We respectfully request \$500,000 from the City & Borough of Juneau in FY24 and appreciate your consideration.

Sincerely,

Rosita Kaaháni Worl, Ph.D.
President



The Alaska Committee
P.O. Box 22138 • Juneau AK 99802 • (907)789-2903

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Craig E. Dahl

April 14, 2023

Re: Gavel Alaska Equipment Replacement

Mayor Beth Weldon
City and Borough of Juneau
155 S. Seward Street
Juneau, AK 99801

Dear, Mayor Weldon

Perhaps the most important program that Juneau has sponsored to support improved access to the Alaska Legislature is the creation of Gavel Alaska. Since 1995 The program has grown and developed into an integral component to deliver information on the Legislative sessions throughout Alaska.

Regularly the electronic components that are essential to make the program work need to be replaced. The server and the equipment that make streaming possible are both in dire need of replacement. The attached spreadsheet outlines the estimated cost of the two components; the Server is estimate to cost approximately \$272,000 and the Encoder/Decoder Streaming equipment is estimated to cost approximately \$64,000. The Alaska Committee requests the CBJ consider contributing to replacing these essential pieces of equipment.

Thank you for your consideration.

Sincerely,

Wayne Jensen, Chair
The Alaska Committee

Attachment

Cc: Justin Shoman, General Manager KTOO
Jeff Rogers, CBJ Finance Director

			Subtotal	#REF!
Harmonic	ndows.net/orderporterpdf/pdfs/			
Part #	Description	QTY	Price	Ext. Price
Harmonic MediaCenter				\$275,390.00
Harmonic System Manager	Manager, without Display and			\$6,000.00
Harmonic One Care	Month term, 3 day advance			\$16,923.03
Services	OUT, TEST AND			\$10,000.00
Deal Discount				(\$24,999.99)
Harmonic Trade-in Credit				(\$16,000.00)
Install Labor (in -house)		40 hours	\$40/hour	\$1,600.00
Install Labor (contract)		20 hours	\$150/hr	\$3,000.00
			Subtotal	\$271,913.04

Haivision SRT Encoder / Decoder recommendations

Qty	Part #	and 1 1x4 decoders):	Price	Ext. Price
	2 S-MX4E-SDI4	encoder channels in the	\$11,707	\$23,414
	1 S-MX4D-SDI4	decoder channels in the	\$6,829	\$6,829
	1 FMB6X-RAC	Chassis - Up to 6 Makito	\$4,878.00	\$4,878.00
	3 S-PLAY-2000-B	Top Box for Haivision	\$634.00	\$1,902.00
		(1 1x4 encoders and 1		
	1 S-MX4D-SDI4	decoder channels for	\$6,829	\$6,829
	1 S-MX4E-SDI4	encoder channels for the	\$11,707	\$11,707
	1 S-PLAY-2000-B	Top Box for Haivision	\$634.00	\$634.00
		partners like APM /		
	Escalation in price			10%
		Subtotal:		\$61,812

Install Labor (in -house)		40 hours	\$40/hour	\$800.00
Install Labor (contract)		20 hours	\$150/hr	1500
			Estimated Total	\$64,112

Alaska Heat Smart

March 15, 2023

RE: Alaska Heat Smart FY24 Funding Request

Rorie Watt, Manager
City and Borough of Juneau
155 South Seward Street
Juneau, Alaska 99801

Dear Mr. Watt,

Alaska Heat Smart (AHS) requests a grant of \$235,094 in FY24 to meet rising demand for our growing slate of heat pump advisory and financial assistance programs and to catch up with the realities of our program costs. This FY24 request reflects several factors. Demand for our core services continues to grow significantly. The addition of new federally funded programs requires additional staff time and matching funding. And, as our program expands, we need to catch up on salaries and benefits in order to recruit and retain key staff.

Over the past year AHS has seen significant growth in demand for our advisory services available to all Juneau residents. We have added financial incentives and services for the installation of heat pumps and support of home health, broadening the reach of our offerings to lower income households. Developing federal incentive programs are creating additional interest and opportunities that may allow AHS to leverage new federal funding. To meet these current and future demands and expanding services, AHS projects that FY24 staff hours (7363 hours) will be nearly 150% of FY23 staff hours (5000). The FY23 CBJ grant has been used to support AHS operations for its core services and began to gear up on federal grant activities. AHS anticipates that it will fully expend the FY23 CBJ grant by 6/30/23.

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	AHS FY23		AHS FY24	
Personnel	\$	110,100.00	\$	211,494.00
Professional Services	\$	20,250.00	\$	11,502.00
Administrative	\$	7,000.00	\$	7,248.00
Advertising and Marketing	\$	4,100.00	\$	4,100.00
Supplies and Materials	\$	750.00	\$	750.00
Cash Flow Reserve	\$	108,000.00	\$	-
	\$	250,200.00	\$	235,094.00

AHS Programs and Services

Home Heat Pump Assessment Service

Our core 3rd-party advisory service both educates and empowers home and business owners to make informed decisions regarding energy efficiency measures for their primary space heating. AHS advisory reports combine a space's utility use history, a site visit, and number crunching with a custom energy calculator to generate options for moving forward with money-saving energy efficiency measures. They are a key to ensuring quality installations and consumer satisfaction. Many recipients of our services indicate that the report enabled them to make a decision to upgrade their home or business. The AHS home heat pump assessments are a direct benefit to contractors as they reduce administrative and educational responsibilities, allowing for greater efficiency in completing contracted work.

Since AHS' inception, more than 600 Juneau homes and businesses have received assessment services. 2022 and the first quarter of 2023 continue a four-year increasing trend, with record applications for heat pump assessment services - 290 assessment applications in addition to 100 new program applications over this five-quarter period. Preliminary analysis indicates that as many as 70% of program participants have moved forward with the purchase of a heat pump.

Home Heat Pump Educational Services

In addition to heat pump assessments AHS staff provide information and advice over the phone, by email, on our website and through social media. The AHS website experienced rapidly climbing individual annual visits in 2022 - there were 6,522 unique individual visits to the AHS website and nearly 20,000 unique individual page views. AHS staff are increasingly asked to speak at events and meetings across the state, such as for the Alaska Forum on the Environment, the Alaska Energy Efficiency Partnership, and the recent Southeast Conference Mid-Session Summit.

Healthy Homes Program (HH)

A 2022 \$2M, 42-month grant from the Department of Housing and Urban Development allows AHS to serve some of Juneau's neediest homes. Funds will remediate up to 90 lower income homes, improving electrical and heating systems, minimizing heat loss and moisture retention, and improving overall home health.

AHS is roughly one year into program start-up and has approved 16 homes, is processing 20 applications, and has moved another 12 applicants to other programs that match their eligibility. Work plans are being drawn up for local contractor work which is slated to begin by late March, 2023. AHS continues to maintain the separate cash flow reserve of \$108,000 granted by CBJ in FY23. This reserve ensures that bills are paid on time while waiting for HUD reimbursements.

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Clean Heat Incentive Program (CHIP)

In the spring of 2022, AHS received a congressionally-designated spending (CDS) grant from the Department of Energy (DOE) courtesy of Senator Lisa Murkowski. This \$525,000 package (which includes a local foundation grant of \$50,000) is the basis of our Clean Heat Incentive Program (CHIP), a lower to modest income heat pump assistance program that will offer up to 200 homeowners a financial grant to partially pay for their initial investments in energy efficiency upgrades. With just a few months of active programming, AHS has paid seven incentives, with another 16 pending payments and 23 additional applications in process. We are also developing a pilot CHIP effort in Sitka using 10% of the federal CDS grant monies.

Other Programs

Thermalize Juneau Campaign

The Thermalize Juneau program (started in 2021 - 165 applicants, 145 energy assessments, 90 energy audits, and 75 heat pump installations) is nearly complete. AHS and partner organizations are completing the final deliverable of the program, a 'story map' guidebook that other communities can use to develop their own Thermalize program.

True North Federal Credit Union Heat Pump Loan Program

Through March 9, 2023, True North FCU has provided 13 low interest heat pump loans to Juneau homeowners. The combined balance loaned is \$108,565. Currently, TNFCU is processing six new heat pump loans. In late 2022, AHS and TNFCU negotiated an increase in the loan cap from \$7,500 to \$12,500. No loans are delinquent and the original \$15K loan loss reserve established with CBJ funds in 2021 remains sufficient. AHS retains the additional \$25K reserve granted by the CBJ in FY22 to use for additional credit enhancements, if and when needed.

Juneau Carbon Offset Fund Assistance

AHS continues to support Renewable Juneau's Juneau Carbon Offset Fund ("JCOF") program, conducting 14 home advisory assessments in 2022. JCOF has installed 37 heat pumps in lower income family homes and is currently processing five new applications. JCOF staff consider AHS home assessments a critical component of the applicant review process to ensure that income-qualified homes are of sound quality and able to reap the full benefits of a heat pump installation.

Energy Data Analysis

AHS has nearly completed an analysis of our 2022 assessed homes. Of 165 assessments, not including nearly 150 from both the Thermalize program and the Juneau Carbon Offset Fund:

- Average oil space heating cost: \$3,048
- Average electric resistance heating cost: \$2,100
- Projected average savings from oil heat to heat pump: \$1,802

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- Projected average savings from resistance to heat pump: \$1,226
- 83% / 17%: ratio of assessed oil homes to assessed resistance homes
- Carbon output: pre-heat pump - 15,240 lbs
- Carbon output: post-heat pump - 1,484 lbs

AHS has been performing 'reassessments' of assessed homes to verify and crosscheck projected savings and impacts. This task is still in its early stages, but to date, 20 randomly selected homes first assessed in 2021 have had follow up assessments:

- 14 proceeded to install a heat pump (70%)
- 3 indicate that they are planning to install a heat pump (15%)
- 3 indicate that they will not be installing a heat pump (15%) - usually due to economics not justifying the cost
- Of the 8 oil users, 4 totally eliminated oil. The other 4 significantly reduced their oil usage.

Energy data analysis from a joint CCHRC, AELP, AHS study involving Thermalize Juneau homes and electrical data gathered by SENSE and TWACS meters is still ongoing with analysis currently unavailable.

Looking Ahead: FY24

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AHS Staff Resources

AHS' new Healthy Homes and CHIP programs, coupled with greatly increasing community interest in both heat pumps and general energy efficiency, have increased the workloads of AHS staff. Our half-time administrative assistant position will grow to full-time by late summer 2023. As demand for incentives and assessment services continues to grow, AHS anticipates hiring an additional part-time assessor to join the three part-time energy assessors currently on staff.

The AHS Board is considering the potential for additional sources of operating funds: To date, AHS' services have been provided free of charge to all as a way to encourage participation and accelerate heat pump conversions in Juneau. Experience through the Thermalize Program suggests that some program participants have been willing to make donations to the Juneau Carbon Offset Fund in recognition of the valuable service AHS provided them. The AHS board is considering advertising a voluntary donation to AHS by program participants who are able.

While it is worthwhile to revisit efforts, our research to date into some foundations has not yielded opportunities to apply for the core operating funds AHS needs to execute its programs.

Exploring Regional Expansion

In conjunction with the developing Sitka CHIP program, AHS hopes to use the DOE-funded Sitka CHIP as a catalyst to develop a Sitka home heat pump assessment

Alaska Heat Smart

program, as an arm of our core Juneau service. The CHIP grant will train a Sitka-based AHS assessor, and discussions are underway with the City and Borough of Sitka (CBS) about potential CBS funding for the wage and administrative costs of this assessor position.

CBJ funding is not being used for the Sitka-based work. It is important to note that developing a regional workforce of heat pump assessors and installers could provide mutual benefits for each community. AHS will continue to explore opportunities for expanding its services regionally, including those related to the state's implementation of the IRA rebate program.

Inflation Reduction Act Implementation

AHS regularly shares information about the Inflation Reduction Act's (IRA) generous federal tax credits, available in 2023, with home and business owners across Alaska. We are planning new public outreach programs about the pending income-qualified rebates expected to become available in early 2024. Our advisory services will help Juneau residents take full advantage of these complex new opportunities. AHS' trusted contractor relationships and locally-recognized reputation and services will be valuable assets that will ensure that those who can benefit most from IRA rebates and tax credits will both understand their options and have access to them.

Additionally, AHS has begun a dialog with AHFC, which is developing a state program to administer IRA rebate funding in early 2024. Depending on how the state program is structured, there may be new opportunities for financial support and expansion of AHS services. Finally, the IRA provides some separate new grant opportunities that AHS may be able to qualify and apply for. We will be tracking these as they develop and become available.

AHS continues to explore ways to support conversions to heat pumps in multi-family rental properties and will be tracking and helping landlords take advantage of the new incentives in the IRA.

AHS staff FY24 hours covered by all funding sources are estimated below. These sources of funding include the HUD Healthy Homes grant, the DOE CDS grant for our CHIP program, independently-secured foundation contributions, and private

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Alaska Heat Smart

donations. AHS' FY24 CBJ grant request takes into account these other sources of funding, which significantly lowers AHS' request of the CBJ for the operating funds necessary to execute AHS programs and services.

AHS Staff	FTE	% CBJ	% Grants
Executive Director	1	50	50
Administrative Assistant	1	40	60
Program Manager	0.58	10	90
Chief Energy Assessor	0.38	80	20
Energy Assessor	.25	75	25
New Energy Assessor	.25	75	25
Bookkeeper	.08	90	10
Total Hours	7363	3555	3808

The CBJ's investment in AHS is paying dividends for Juneau residents. AHS' success helps reduce annual heating costs for hundreds of Juneau residents. New installations support existing and new local jobs, keeps money from energy savings circulating in the local economy, and is attracting millions of dollars into Juneau's economy to improve the quality of Juneau's housing stock. Through its support for AHS, the CBJ makes a substantial contribution toward meeting the community's goals of reducing greenhouse gas emissions and dependence on fossil fuels.

We appreciate the CBJ's continued financial support. Please find attached profit and loss statements for FY23 through Feb 28, 2023.

Steve



Steve Behnke, President
Alaska Heat Smart Board of Directors

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**Downtown Business Association (DBA)
Request for CBJ Funding Support for FY24
March 20, 2023**

The Downtown Business Association (DBA) requests \$75,000 in CBJ support for the fiscal year 2024.

Main Street America

As in FY19 - FY23, this funding supports the DBA's efforts to champion a thriving downtown in Alaska's Capital City. This funding supports the DBA's ongoing work to improve our Capital City as an accredited Main Street America city, funding dedicated staff time to strategically implement the work of our volunteer committees within the Main Street approach of Design, Promotion, Economic Vitality, and Organization.

It's widely documented that vibrant Downtown economic centers play a unique role in the vitality of broader local communities. As the Capital of Alaska, the most visited city in Alaska during the summer, and the heart of our remarkable community, it's critical that we continuously work to improve downtown for residents, Legislators and their staff, and visitors alike. It is our collective duty and responsibility to work with all Juneau organizations to provide the most welcoming Capital in the nation.

Focus Areas

DBA works closely with CBJ and other partners such as the JAHC, Travel Juneau, Juneau Chamber of Commerce, Alaska Committee and JEDC to achieve goals identified in the Blueprint Downtown, Visitor Task Force and supporting the Juneau Economic Plan. Below are just a few of the DBA objectives and activities that support the implementation of these objectives.

1. Foster an Attractive, Safe, and Clean Environment that Attracts People Downtown

Examples of activities/programming:

- Ambassador Program (with limited passenger fee funds)
- Expand on the Visitor oriented program goals
- Monitor and partner with JPD while focusing on hospitality
- Partner with the visitor industry cluster (JEDC/Travel Juneau/CLIA)
- Support implementation of a Downtown Ambient Lighting Plan
- Annual Downtown Clean Up with Juneau Electric Vehicle Association (JEVA), Juneau Commission on Sustainability (JCOS), and Litter Free, Inc.
- Seek input from DBA members on downtown safety, cleanliness, and parking matters

2. Downtown is a Family-Friendly Destination

Examples of DBA-sponsored activities/programming:

- Annual Gallery Walk Festivities
- Monthly First Friday Events
- Annual Halloween Pumpkin Patch



- Annual Brunch Punch Card Promotion
- Pawlentine's Dog Shopping Days

3. Strengthen and Add Capacity to DBA Membership

- Promote, foster, and encourage downtown business. From February 2023 to March 2023 DBA membership has increased 39%, and DBA membership now includes over 125 downtown businesses and is growing. The DBA is a leading voice for downtown.
- Act as an advocate on issues that face downtown businesses.

4. Improve Access To, From, and Within Downtown

Examples of activities/programming:

- Downtown Map: wayfinding to and promotion of locally owned and operated businesses
- Legislative Reception support for Juneau as a host for Alaska's Capital City

The Members and Board of the Downtown Business Association greatly appreciate the support provided to the DBA in the past, recognizing that downtown is critical in making Juneau an attractive place to live, work, raise a family, experience our rich diversity, and serve our State as its Capital City. We thank the CBJ for its commitment to a vibrant downtown.



JEDC Funding Request to CBJ Assembly for FY24 Budget

The Juneau Economic Development Council (JEDC) requests funding for FY24 of \$470,000.

JEDC is seeking support from CBJ for Core Support and for Matching Grant Support in FY24:

- Core Support of \$440,000, a 10% increase from the funding of the last several years.
- Matching Grant Support of \$30,000, allowing JEDC to leverage federal resources from a five-year grant with the USFS.

CBJ has provided core funding support to the JEDC since the organization was created in 1987 by CBJ Ordinance. Though JEDC is an independent organization, the CBJ Assembly appoints JEDC's Board, and our goals and activities align with the community's overall economic interests.

Core Funding

Core funding supports the execution of JEDC's annual Board-approved budget and work plan, which aligns with the Juneau Economic Plan. Core resources are leveraged significantly, historically bringing in significant additional resources to JEDC to deliver economic development programming in our community and region. The stability provided by core funding from the CBJ allows JEDC to maintain basic infrastructure, pursue long-term goals, invest in developing talented staff, and be ready when needed to support our community to respond to crises and opportunities.

Increased Costs due to Inflation

JEDC has been impacted by rising costs, like other organizations. In our request this year, we are seeking a 10% increase to our base Core Funding Request, or \$40,000 in additional funds. JEDC has received CBJ Grant Funding at or above \$400,000 for several years (in early 2020, the JEDC Board reduced our request to \$75,000 given the stress on the CBJ FY21 budget during the initial uncertainty of Covid). Inflation has exceeded 16% since the beginning of FY21 (source: US Bureau of Labor Statistics).

Match Federal Funds

JEDC has facilitated the Visitor Products Cluster Working Group (VPCWG) for over 13 years. Under the USDA's Southeast Alaska Sustainability Strategy (SASS), the U.S. Forest Service agreed to fund JEDC activities with \$750,000 over the next five years to support the work of the VPCWG. The SASS, with direct input from Southeast stakeholders, aims to advance economic, ecologic, and cultural sustainability in Southeast. JEDC will strengthen the region's private-sector economic drivers of tourism and recreation in alignment with these sustainability goals. The funding agreement requires a 20% match over the life of the partnership. We are seeking \$30,000 in funds from CBJ to meet the match requirement for FY24.

COVID Relief

JEDC has played an active role throughout the Covid-19 pandemic, coordinating response and recovery activities with multiple local partners. JEDC's research unit has produced timely information about impacts on Juneau's economy as well as other resources available to businesses, organizations, and individuals. To-date, JEDC delivered \$34.5 million of State of Alaska grant assistance to 467 Alaska businesses during FY23. JEDC has also managed CBJ Emergency Loan Funds, with over 90% of the \$3 million in early pandemic relief assistance recovered to-date. CBJ's core support to JEDC enabled us to have the capacity to respond during this crisis.

City & Borough of Juneau Arts funding Request FY24

Amount requested: \$202,000

The Juneau Arts & Humanities Council serves as the official arts organization for the City and Borough of Juneau.

Its mission:

The Juneau Arts & Humanities Council cultivates vibrant arts and cultural opportunities and is a leader in building a strong, prosperous community where creativity and innovation thrive.

It presents this request for funding on behalf of the community's arts and cultural organizations and activities. While we are ahead of the request deadline, we are confident stating we will have another year of record high funding requests from the community. Last year, 16 organizations applied, totaling \$291,500. With the long-standing consequences of the pandemic still being felt, costs of services and operations to organizations are higher than ever. We will surely see an increase in these numbers come April.

The City and Borough of Juneau arts funding is an investment in the economy and well-being of Juneau. In previous years, arts organizations have leveraged the grant received from CBJ to bring in approximately \$20M in revenue from sources outside of Juneau. The payroll of local arts organizations to employees has been approaching \$5M. The value of this funding is beyond just these fiscal indicators as we look to reinvigorate and fortify our community following COVID-19.

As Juneau's arts and culture organizations continue to conceptualize their post-pandemic operations, they carry with them the burden of increased costs across the board. In the wake of the pandemic, all basic services and fees have had inflated baseline costs, and as a result many of our beloved local institutions and artists are struggling to find feasible modes of continued operation. With this increase in funding, the Juneau Arts & Humanities council would secure much-needed financial assistance to organizations who need it most. Included in our request are the following allocations:

- \$12,000 provided for Individual Artist Grants
 - These grants are intended to assist experienced artists of exceptional talent to produce original works of art or pursue career advancement. This funding will ensure that our local artists have the appropriate financial resources and bandwidth to continue their practice.
- \$12,000 provided for JACC rental support
 - The Juneau Arts & Culture center is proud to provide our rental facilities at cost or pro-bono for smaller organizations to support the evolving needs of our community, especially in times of hardship. This involves providing IT and staff support to execute external meetings, events, and programs as needed.
- \$3,000 provided for Catalyst Grants
 - Catalyst Grants are designed to help support new or emerging projects and opportunities that are not included in other grant applications. Catalyst Grants assist individual artists and/or arts organization with projects of artistic and/or cultural merit

whose primary purpose is to encourage creative expression, stimulate understanding and appreciation of the arts and humanities, and to encourage community support of the arts and humanities.

- \$114,000 provided for Juneau Arts & Humanities Council Regranting Program
 - Regranting creates continued support to community organizations who have consistent financial need and provide notable services to the Juneau community. These programs and institutions have regular costs and corresponding challenges, and we ask the majority of our funding request increase to be allocated specifically for this purpose.
- \$60,000 provided to the Juneau Arts & Humanities Council
 - We are excited to continue operations and planning for our many beloved community events such as the Aak'w Rock Indigenous Music Festival, Wearable Arts, Clink!, First Fridays and more. With this very minor increase in funding to our own organization, we will continue to successfully oversee administrative operations as the formal arts agency for the City and Borough of Juneau.

With these funding allocations, we hope to further bolster our core values established by the Council, and shared by the funded arts groups to benefit the community:

- **Community:** Champion a strong arts and humanities environment to entertain, educate, inspire, and enrich the community of Juneau.
- **Equity:** Cultivate an equitable and inclusive environment for visitors, staff, and board members of the organization.
- **Stewardship:** Encourage existing and new arts and humanities activities in the community.

Many arts organizations in Southeast Alaska work to address these values in their work. Our communities persist in their exuberance and energy, much of which will be enabled by the funding allocations outlined above. You'll note that the greater part of our increased request is specifically to directly support more artists and organizations in their endeavors and planned projects – a crucial financial lifeline that we are eager to provide directly to our community partners.

The Council asks, on behalf of the arts sector, that FY24 funding be reflective of the work it is doing. Recognizing that the city faces budgetary challenges at this time, we hope that you recognize the integral role that local art production plays in our local economy. This ~10% increase in arts funding matches the increase in the number of groups submitting requests. Funding these appeals will have distinct and clear fiscal benefits to our community, and the health of our city in the future.

Total arts funding request: **\$202,000**

Thank you for the opportunity to be of service, and thank you for supporting the arts in Juneau.

Respectfully,



Phil Huebschen
Executive Director

PS: A note about how the arts funds are regranted:

The Council convenes a panel of seven community members, each serving staggered 3 year terms. Each must be somewhat familiar with the arts and culture community, but not serving on any board or employed by any applicant group. Members are nominated by the field or self-nominated in response to public announcements of openings. Each arts group, including the Council, applies for funds to the Grant Panel. The Panel reviews the applications and recommends the level of support for each. The Juneau Arts & Humanities Board of Trustees reviews the recommendations for compliance with any regulations, and approves the allocations. The City sends the funds to the Juneau Arts & Humanities Council, which disburses the funds according to the recommendations of the Panel.

At the completion of the fiscal year, grantees prepare evaluations and we convene a peer review of their work. Panelists who recommended the awards for that year participate in the review to inform the coming year's deliberations.

From: Emily Kane <dremilykane@gmail.com>

Sent: Friday, March 24, 2023 1:55 PM

To: Borough Assembly <BoroughAssembly@juneau.gov>

Cc: Jeff Rogers <Jeff.Rogers@juneau.gov>; Michelle Hale <Michelle.Hale@juneau.gov>; Michele Elfers <Michele.Elfers@juneau.gov>

Subject: Request for FY 2024 funds

Dear CBJ Finance

The Juneau Commission on Aging would like to request \$15,000 for the upcoming fiscal year in order to move some of our projects forward. We remain focused on getting ADA/FHA language into the CBJ Building code, as well as working with local partners (SREC, SERRC) to develop new healthcare workers, in particular to serve elders. We are also poised to roll out discrete projects per the 2020 Senior Needs Survey and upcoming “Listening Session” in May to increase elders’ access to outdoor recreational and social opportunities. For this last category we will partner with Parks and Rec and likely dedicate our budget to prompting or adding to projects Parks and Rec already have in the works. That is to say it is almost certain the \$15,000 requested will stay “in house” with CBJ.

Thank you for your consideration.

Sincerely
Emily Kane
Chair, JCOA
Deb Craig
Treasurer, JCOA

Be well!

www.DrEmilyKane.com

FY22-FY24 Budget Summary and Impact on Fund Balances
4/19/2023

Section E, Item 5.

		Revenues	Expenditures	Surplus (Deficit)	Fund Balance
62	FY2022				
102	Manager Proposed Budget	\$ 158,632,100	\$ (166,440,700)	\$ (7,808,600)	\$ 20,771,800
103					
123	Assembly Adopted Budget	\$ 162,239,300	\$ (167,608,800)	\$ (5,369,500)	\$ 23,210,900
124					
166	Final Year-End	\$ 182,016,259	\$ (200,553,759)	\$ (18,537,500)	\$ 10,042,900
167					
168	FY2023				
193	Manager Proposed Budget	\$ 166,599,600	\$ (170,042,200)	\$ (3,442,600)	\$ 6,600,300
194					
195	Fire - Expanded MIH Program (partially grant funded)	\$ 43,500	\$ (540,700)		
196	Increase Sales Tax Support to CIPs (Amendments)		\$ (375,000)		
197	Increase to JCF Social Service Block Grant		\$ (264,600)		
198	School District Outside the Cap		\$ (157,700)		
199	Alaska Heat Smart Operations Grant		\$ (142,000)		
200	AEYC - Parents as Teachers (conditioned)		\$ (141,000)		
201	Clerk's Office Increments (1.5 FTE) - Technical Adj.		\$ (116,700)		
202	Shéiyi Xaat Hit Youth Development Leader FTEs		\$ (102,200)		
203	AEYC - Operations		\$ (102,000)		
204	Increased GF Support to Eaglecrest		\$ (55,000)		
205	Warming Shelter Contract Increase		\$ (30,000)		
206	Juneau Festival Committee Increase		\$ (6,200)		
207	Juneau Human Right Commission - Community Engagement		\$ (5,000)		
208	Total Assembly Adopted Changes	\$ 43,500	\$ (2,038,100)	\$ (1,994,600)	
209					
210	Reduction of Mill Rate to 10.56 Mills	\$ (575,800)			
211	Revenue Forecast Changes	\$ (575,800)	\$ -	\$ (575,800)	
212					
213	Assembly Adopted Budget	\$ 166,067,300	\$ (172,080,300)	\$ (6,013,000)	\$ 4,029,900
214					
215	Wage and Health Benefit Costs		\$ (3,093,600)		
216	JSD Additional FY23 Funding Request		\$ (2,320,737)		
217	Capital Civic Center		\$ (2,500,000)		
218	River Road Junk Vehicle Cleanup		\$ (250,000)		
219	Telephone Hill Redevelopment		\$ (100,000)		
220	Removing Sales Tax on Food Juneau Voter Survey		\$ (40,000)		
221	Medical Respite (offset by portion covered by HEC Grant)		\$ (15,319)		
222	Supplemental Appropriations	\$ -	\$ (8,319,656)		
223					
224	State Reimbursement of Previously Unreimbursed School Bond Debt	\$ 16,035,000			
225	ARPA Funds Received in FY23	\$ 3,869,519			
226	Sales Tax Revenue Above/(Below) Forecast	\$ 6,900,000			
227	FY20 and FY21 SEMT Payments (amount over budget)	\$ 1,345,127			
228	Local Assistance and Tribal Consistency Fund (LATCF) FY23 Allocation	\$ 1,321,493			
229	Transit CRRSAA Grant Award	\$ 1,026,200			
230	Community Assistance Program Award Above Estimates	\$ 770,821			
231	Federal PILT Revenue Above Estimates	\$ 150,400			
232	Property Tax Certified Roll True-Up	\$ (88,178)			
233	Anticipated Lapse		\$ 1,000,000		
234	Anticipated Variances	\$ 31,330,382	\$ 1,000,000		
235					
236	Final Year-End (projected)	\$ 197,397,682	\$ (179,399,956)	\$ 17,997,727	\$ 28,040,627

FY22-FY24 Budget Summary and Impact on Fund Balances
4/19/2023

Section E, Item 5.

238 **FY2024**

		<u>Revenues</u>	<u>Expenditures</u>	<u>Surplus (Deficit)</u>	<u>Fund Balance</u>
239	Prior Year Adopted Budget	\$ 166,067,300	\$ (172,080,300)		
240	FY23 (post adoption) Wage and Health Benefit Costs		\$ (3,093,600)		
241	FY24 Wage and Health Benefit Costs		\$ (1,560,346)		
242	Merit Increases and Other Personnel Actions (and associated benefits)		\$ (1,006,254)		
243	Increase to 1% Voter-Approved Projects		\$ (900,000)		
244	Increase to General Sales Tax Projects		\$ (425,000)		
245	FY23 One-Time Expenditures/Revenue		\$ 390,000		
246	Sales Tax Growth over FY23 Adopted Budget	\$ 9,700,000			
247	Property Tax Growth over FY23 Adopted Budget	\$ 5,028,255		@ 10.28 mills	
248	Investment Income over FY23 Adopted Budget	\$ 1,607,400			
249	Tobacco Tax - MIH	\$ 663,700			
250	Departmental Revenue Growth	\$ 532,200			
251	Liquor Tax Growth over FY23 Adopted Budget	\$ 230,000			
252	Marijuana Tax Growth over FY23 Adopted Budget	\$ 80,000			
253	Adjusted Base	\$ 183,908,855	\$ (178,675,500)	\$ 5,233,355	
254					
255	JSD Additional Up-to-the-Cap Instructional Funding		\$ (2,284,600)		
256	Professional Services Inflation		\$ (562,000)		
257	Fleet Replacement		\$ (527,900)		
258	IT: O365, MFA, Cyber Security, Adobe Licensing		\$ (513,500)		
259	Dependent Care Assistance		\$ (379,800)		
260	General Supplies Inflation (Fuel, Chemicals, etc.)		\$ (324,000)		
261	457 Deferred Compensation Employer Match		\$ (315,900)		
262	Public Defenders Increase		\$ (230,000)		
263	Utilities (Electricity, Heating Oil)		\$ (203,100)		
264	Travel and Training		\$ (188,900)		
265	Facilities Maintenance		\$ (154,800)		
266	IT Business Analyst (1.0 FTE)		\$ (133,500)		
267	Commercial Appraiser (1.0 FTE)		\$ (119,000)		
268	Insurance		\$ (108,200)		
269	Warming Shelter Increase		\$ (100,000)		
270	Other Commodities and Services Inflation		\$ (114,693)		
271	Lease, Parking Increases		\$ (86,400)		
272	ZGYC Recreation Coordinator (1.0 FTE) (offset by registration fee revenue)	\$ 8,000	\$ (75,200)		
273	Assembly Grant: AEYC Operations		\$ (75,000)		
274	HR Consultant (0.5 FTE)		\$ (69,500)		
275	HR Technician (0.5 FTE)		\$ (64,000)		
276	Aquatic Instructor (0.6 FTE)		\$ (24,000)		
277	Treadwell Recreation Coordinator (0.16 FTE)		\$ (15,000)		
278	Full Cost/Engineering Indirect Allocation Increase		\$ 418,200		
279	Adjusted Base + Recurring Revenues/Expenditures Changes	\$ 183,916,855	\$ (184,926,293)	\$ (1,009,438)	
280					
281	<u>Non-Recurring Revenues/Expenditures</u>				
282	LATCF FY24 Allocation	\$ 1,321,493			
283	SEMT (prior-year catchup)	\$ 400,000			
284	New City Hall		\$ (10,000,000)		
285	Contribution to Restricted Budget Reserve		\$ (4,000,000)		
286	JPD Radio System Upgrade		\$ (2,000,000)		
287	New City Hall Advocacy		\$ (50,000)		
288	Manager Proposed Budget	\$ 185,638,348	\$ (200,976,293)	\$ (15,337,945)	\$ 12,702,682
289					
290	Increased GF Support to Eaglecrest		\$ (125,500)		
291	Total Assembly Adopted Changes	\$ -	\$ (125,500)	\$ (125,500)	
292					
293					
294	Revenue Forecast Changes	\$ -	\$ -	\$ -	
295					
296	Assembly Adopted Budget	\$ 185,638,348	\$ (201,101,793)	\$ (15,463,445)	\$ 12,577,182

											Materials				Budget Book
#	Expenditure Description	Proposed in Manager's Budget	Request	GF Request Over FY23	GF Request Over Manager's	Approved Amount	Mill Rate Equivalent	Status	Decision Date	One-Time or Ongoing	Meeting Date & Packet Page	Meeting Date & Packet Page	Meeting Date & Packet Page	Meeting Date & Packet Page	
1	Eaglecrest FY24 Increment Request	930,000	1,088,800	158,800	158,800	125,500	0.02	Approved	4/12/2023	Ongoing	4/12/2023 Pages 46-64				Page 98

Total Requests 158,800 125,500 0.02

Assembly FY2024 Actions

HBT	-	-
AHF	-	-
GF - One-Time	-	-
GF - Ongoing	125,500	0.02
Total	125,500	0.02