



HISTORIC RESOURCES ADVISORY COMMITTEE - CANCELLED AGENDA

May 14, 2025 at 5:00 PM

Downtown Library Large Meeting Room / Zoom Webinar

THIS MEETING WAS CANCELLED DUE TO A LACK OF QUORUM

<https://juneau.zoom.us/j/89163788503> Meeting ID: 891 6378 8503 Passcode: 861117

A. CALL TO ORDER

B. LAND ACKNOWLEDGEMENT

We would like to acknowledge that the City & Borough of Juneau is on Tlingit land, and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. Gunalchéesh!

C. ROLL CALL

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

[1.](#) 2025.04.02 HRAC Meeting Minutes - DRAFT

F. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

G. AGENDA TOPICS

[2.](#) Ordinance 2025-16 HRAC New Charge

[3.](#) 2023 HRAC Annual Report

[4.](#) DOT Loop Rd Intersection 106 Findings CBJ HRAC 5.6.2025

5. Sign permit for food court

H. STAFF REPORTS

I. COMMITTEE MEMBER COMMENTS AND QUESTIONS

J. NEXT MEETING DATE

K. SUPPLEMENTAL MATERIALS

L. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, e-mail: city.clerk@juneau.gov.



(907) 586-0715
CDD_Admin@juneau.gov
www.juneau.org/community-development
155 Heritage Way • Juneau, AK 99801

Historic Resources Advisory Committee Agenda

April 2, 2025 at 5:00pm

Downtown Library Large Meeting Room

MEETING MINUTES

A. CALL TO ORDER

Chair Gillette called the meeting to order at 5:04 PM.

B. LAND ACKNOWLEDGEMENT

We acknowledge the Áak'w Kwaan and T'aaku Kwaan as the original owners and inhabitants of the City & Borough of Juneau. We are grateful to be here in your ancestral homeland as we come to you from areas of Alaska and beyond. We are thankful that you have permitted us to live here and make this land our home. Gunalchéesh.

C. ROLL CALL

Committee Members Present: Gary Gillette, Dorene Lorenz, Cheryl Jebe, and Steve Winker.

Committee members present via zoom: Shannon Crossley

Committee members absent: Jerrick Hope-Lang, Robin Brenner

Staff present: Scott Ciambor, CDD Planning Manager

Members of the public present: Tom Dawson, Kirby Day, Carl Uchytel

D. APPROVAL OF AGENDA

Chair Gillette motioned that the agenda be approved. Ms. Lorenz seconded the motion. Motion approved. 6-0 .

E. APPROVAL OF MINUTES

1. March 12, 2025 minutes, Vice-Chair Lorenz motioned to be approved with unanimous consent.

F. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

G. AGENDA TOPICS

2. New Business:

1. Lone Sailor Statue- Pioneers of Alaska are spearheading the Lone Sailor project and asking for a recommendation from HRAC to the Assembly about whether or not we have any feedback and recommend the statue placement move forward. The statue will honor those Americans who enlist in sea service. Vice Chair Lorenz made a motion to accept the proposal and the motion passed with 5-0 consent.



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2. ADOT Review Loop Road Intersection- HRAC reviewed the DOT plans on intersection work and refrained from providing any comments on the preliminary Area of Potential Effects and the identification efforts.

3. Old Business:

1. Response from HRAC to HRC on proposed changes to the HRAC charter. Review the letter to the Assembly and review how the CLG was set up originally making the Assembly the Historic District Commission with an advisory committee of professionals. Technically, all of the issues that go before HRAC should go before the Assembly, as intended. The board is comprised of professionals that meet the requirements, so the Assembly does not need to meet those to retain the CLG status. If we remove the clause that allows HRAC to advise the Assembly, the Assembly would need to respond to all agenda items that were handled by HRAC in the past. The letter to HRC is to inform the Assembly of these facts and advise them to keep the charter language as-is, to maintain the CLG status of Juneau.

H. COMMITTEE MEMBER / LIAISON COMMENTS AND QUESTIONS

I. NEXT MEETING DATE – May 7, 2025

J. ADJOURNMENT

Vice-Chair Lorenz motioned that the committee at 5:48 PM adjourn the April 2, 2025, HRAC meeting. Motion approved.

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org.

Presented by: The Manager
Presented: 05/19/2025
Drafted by: Law Department

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2025-16

**An Ordinance Amending the City and Borough Code Relating to the
Historic Resources Advisory Committee.**

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Section. CBJC 19.01.202, Definitions, is amended as follows:

19.01.202 Definitions.

Unless a different meaning is clearly intended, the following words and phrases shall have the meanings ascribed below whenever used in this title and shall supersede definitions of such words or phrases set forth in any technical code adopted under this title:

Historic building means a structure which has been placed on or nominated for placement on the National Register of Historic Places; a contributing property within a designated historic district which has been placed on or nominated for placement on the National Register of Historic Places; a contributing property within a designated historic district which has been recognized by the state or the City and Borough; a property which has been declared architecturally significant by City and Borough historic building surveys; a property which possesses characteristics of nationally or locally recognized historic styles of architecture as

determined by the historic district advisory committee; or a locally designated or recognized historically significant structure.

Section 3. Amendment of Section. CBJC 49.10.410, Historic resources advisory committee, is amended as follows.

49.10.410 Historic resources advisory committee.

- (a) *Establishment.* There is established the Juneau historic resources advisory committee.
- (b) *Membership.* The committee shall consist of seven ~~nine~~ members appointed by the assembly. Members shall be appointed for a term of three years. The assembly shall invite applications for membership from archaeologists, historians, architects, people knowledgeable in the customs and language of the Tlingit and Haida people, and owners of locally recognized historic property, ~~people familiar with the operations and issues relating to the city museum, teachers,~~ and the general public.
- (c) *Officers.* The committee shall select its own officers.
- (d) *Meetings.* The committee shall meet on an as needed basis and at least four times annually ~~monthly~~.
- (e) *Staffing.* The community development ~~and library~~ departments ~~shall~~ may provide ~~such~~ staff support ~~and assistance as to~~ the committee at the director's ~~may require~~ discretion to the extent that capacity allows ~~funds are available~~. Community

development will maintain a system for HRAC for periodic and on-demand review sessions, ensuring that reviews and recommendations are made promptly.

(f) *Duties.* HRAC is an advisory, as-need committee. The duties of the committee ~~shall~~ include:

- (1) ~~Reviewing~~ and ~~making~~ recommendations about local projects that might affect properties identified in the local historic preservation plan;
- (2) ~~Reviewing~~ and ~~developing~~ nominations to the National Register of Historic Places for properties within the City and Borough;
- (3) Engage with property owners in the historic district, encourage participation in preservation activities, facilitate educational opportunities, and provide resources and guidance on best practices for maintaining historical integrity
- (4) Provide an annual report to the Assembly on its activities, including updates on the outreach to property owners in the historic district, preservation education opportunities offered, nominations made to the National Register of Historic Places, and projects reviewed.

- ~~(3)~~(5) Cooperating and consulting with the assembly, the historic district commission, the community development department and the state historic commission on matters concerning historical districts and historic, prehistoric and archaeological preservation in the City and Borough;
- ~~(4)~~ ~~Reviewing and making recommendations about the collections, exhibitions, educational programs, long range plans, and other pertinent activities of the Juneau Douglas City Museum;~~

~~(5) Cooperating and consulting with the library department on matters concerning the Juneau Douglas City Museum; and~~

~~(6) Performing other actions which are necessary and proper to carry out the above duties.~~

Section 4. Amendment of Section. CBJC 69.10.005, Definitions, is amended as follows:

69.10.005 Definitions.

The following words, terms and phrases, when used in this chapter or in an applicable state statute, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning or they are, for the purpose of property taxation, defined differently in applicable law:

Historic property means a structure which has been placed on or nominated for placement on the National Register of Historic Places; a contributing property within a designated historic district which has been placed on or nominated for placement on the National Register of Historic Places; a contributing property within a designated historic district which has been recognized by the state or the City and Borough; a property which has been declared architecturally significant by City and Borough historic building surveys; a property which possesses characteristics of nationally or locally recognized historic styles of architecture as determined by the City and Borough historic district advisory committee; or a locally designated or recognized historically significant structure.

Section 5. Amendment of Section. CBJC 69.10.025, Repair and rehabilitation exemption qualification, is amended as follows:

69.10.025 Repair and rehabilitation exemption qualification.

(a) An exemption under subsection 69.10.020(6) or subsection 69.10.020(8) shall be in an amount equal to the value of qualifying work as defined and computed in accordance with this section. The exemptions shall be granted only if an application for the exemption is filed with the building official prior to final completion of the work permitted by an applicable building permit and the building official certifies that the work has been completed in accordance with applicable building codes. Applications for an exemption under subsection 69.10.020(6) shall be reviewed by the community development ~~department~~ director for determination as to whether the property is "historic property" as defined in subsection 69.10.005. The decision of the community development ~~department~~ director may be appealed to the planning commission. ~~The commission shall refer the matter to the historic district advisory committee for review and a recommendation before hearing the appeal.~~

Section 6. Repeal of Resolution. Resolution Serial No. 1195, a resolution repealing and reenacting Resolution Serial No. 527 relating to the establishment of the Juneau Historic District Advisory Committee and the designation of the Assembly as the Juneau Historic District Commission, is repealed in its entirety and the Committee is dissolved.

Section 6. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2025.

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Attest:

Beth A. Weldon, Mayor

Elizabeth J. McEwen, Municipal Clerk



CBJ HISTORIC RESOURCES ADVISORY COMMITTEE

ANNUAL REPORT

2023

PREPARED BY THE CITY & BOROUGH OF JUNEAU HISTORIC RESOURCES ADVISORY COMMITTEE



City and Borough of Juneau, Alaska Historic Resources Advisory Committee

Subject: Historic Resources Advisory Committee – 2023 Annual Report

Honorable Mayor Weldon and Assembly Members,

Historic preservation is an important element of a community's character, identity, and viability. Juneau, for many years, has been a leader in historic preservation efforts throughout Alaska. As the State Capital, it is appropriate for Juneau to be a model for the rest of the state for responsible preservation of its historic and cultural resources.

The summer season of 2023 saw Juneau's cruise ship arrivals exceed pre-pandemic levels with nearly 1.7 million cruise ship passengers arriving in the port. Many of these passengers spend time walking through Juneau's Downtown Historic District and adjacent neighborhoods, often frequenting local shops, restaurants, and attractions.

Members of the Historic Resources Advisory Committee are a diverse group of citizen volunteers appointed by the Assembly who recognize the value of historic preservation for the community. The committee takes its advisory role seriously in reviewing historic preservation activities and issues. Members work to support historic preservation to the best of their ability and in the best interests of the community.

The Historic Resources Advisory Committee is pleased to present its Annual Report for 2023.

Respectively,

Juneau Historic Resources Advisory Committee

INTRODUCTION

The history of a community contributes to its personality. Preserving the historic and cultural resources of a place retains a community's unique character. Historic preservation provides a link to the roots of the community and its people by preserving and protecting buildings, structures, objects, landscapes, or other artifacts of historical significance. Historic preservation provides a direct connection to a community's past communicates the past to future generations.

Historic preservation provides economic development opportunities by promoting heritage tourism; creating jobs through rehabilitation and adaptive reuse of historic buildings; and enhancing neighborhood character thereby maintaining property values.

Preservation helps promote sustainability through adaptive reuse of existing buildings therefore reducing consumption of resources and materials; creating less waste for our landfills; and consuming less energy than demolishing and rebuilding new buildings. Carl Elefante, Architect, sums up this philosophy: "The greenest building is the one that's already built."

Overall, historic preservation adds to the quality of life making for a more livable community.

HISTORIC RESOURCES ADVISORY COMMITTEE (HRAC)

HRAC is an Assembly appointed citizen committee established in the Land Use Ordinance (Title 49.10.410) and entrusted with the following duties:

- Reviewing and making recommendations about local projects that might affect properties identified in the local Historic Preservation Plan.
- Reviewing and developing nominations to the National Register of Historic Places for properties within CBJ.
- Cooperating and consulting with the Assembly, the Historic District Commission, the Community Development Department, and the State Historic Commission on matters concerning historical districts and historic, prehistoric, and archaeological preservation in the City and Borough.
- Reviewing and making recommendations about the collections, exhibitions, education programs, long-range plans, and other pertinent activities of the Juneau-Douglas City Museum.
- Performing other actions which are necessary and proper to carry out the above duties.

In 2023, HRAC was comprised of the following members along with their area of interest or expertise as sought by the Assembly:

- Chair: Zane Jones – Architect
- Vice Chair: Shannon Crossley – Architectural Historian
- Recorder: Shauna McMahon – Owner of Historic Property (term ended June 30, 2023)
- Recorder: Eric Moots – General Public (term began July 10, 2023)
- Member: Don Harris – Owner of Historic Property and Familiar with the Operations and Issues of the Juneau-Douglas City Museum
- Member: Gary Gillette – Historical Architect
- Member: Sarah Hieb – General Public (term ended June 30, 2023)
- Member: Olivia Lihou – Educator (term ended June 30, 2023)
- Member: Dorene Lorenz – General Public
- Member: Chuck Smythe - Knowledgeable of Customs and Language of the Tlingit and Haida people

CBJ Community Development Department (CDD) provides liaison staff to HRAC. In 2023 there were some changes to staffing at CDD resulting in the following staff members who attended the meetings at various times of the year: Beth McKibben, Planner; Scott Ciambor, Planning Manager; and Forrest Courtney, Planner.

Beth Weigel, Director and Cory Woodall, Curator, provide liaison staff on behalf of the Juneau-Douglas City Museum (JDCM).

HRAC is scheduled to meet on the first Wednesday of every month except July. In 2023 some meetings were unable to be held due to lack of quorum resulting from personal schedule conflicts and two vacant member seats for the last half of the year. One meeting was cancelled and another rescheduled to make up for meetings with lack of quorum. HRAC member attendance record is attached at the end of the report at Appendix A. Meeting agendas and minutes are attached at the end of this report at Appendix B.

JUNEAU'S HISTORIC PRESERVATION PLANS

The City and Borough of Juneau has two areawide plans that support preservation of the community's historic resources:

- Chapter 16 of the Comprehensive Plan adopted in 2013 has the following policies regarding historic preservation:
 - Policy 16.1. To identify, preserve and protect Juneau's diverse historic and cultural resources, and to promote historic preservation and accurately represent Juneau's unique heritage through publications, outreach, and heritage tourism.
 - Policy 16.2. To identify historic resources within the CBJ and to take appropriate measures to document and preserve these resources.
 - Policy 16.3. To increase public awareness of the value and importance of Juneau's archaeological and historic resources, and to educate, encourage, and assist the public in preserving heritage and recognizing the value of historic preservation.
 - Policy 16.4. To preserve and protect the unique culture of Juneau's native peoples, including buildings, sites, artifacts, totems, traditions, lifestyles, languages, and histories.
 - Policy 16.5. To promote responsible heritage tourism that accurately represents Juneau's unique history, while protecting the resources from overuse or harm.
- The City and Borough of Juneau's Historic and Cultural Preservation Plan was adopted in 2020 to further the policies of the Comprehensive Plan regarding historic preservation.
- The *Draft* Blueprint Downtown Plan, currently under public review, recognizes the value of historic preservation, stating:

“Juneau's unique history and heritage is an asset worthy of investment. These assets attract tourists, shoppers, businesses, and residents. Over the years, many historic buildings have been lost, making those that remain even more important if downtown is to keep a link to its past. Designated historic landmarks and the centrally located Downtown Historic District are invaluable cultural resources that can contribute substantially to downtown's economic vitality and identity.”

LOCAL PRESERVATION ORDINANCES

CBJ's Land Use Code provides direction for historic preservation activities as follows:

- Title 49.10.410 - Establishes the Historic Resources Advisory Committee
- Title 49.75.220 - Authorizes the Planning Commission to enact historic district design review standards.
- Chapter 04 CBJAC 080.080 - Sets forth the Downtown Historic District Design Standards.
- No new preservation ordinances were adopted in 2023.

THE STATE OF JUNEAU'S HISTORIC RESOURCES

Juneau possesses a wealth of historic resources. It is in the best interest of the community to identify and preserve these artifacts, structures, and sites, which contribute to the historic and cultural diversity of the community. Current documentation lists over 500 buildings that were built before or during the first quarter of the 20th century. Significant numbers of additional sites, structures, and landscapes, await documentation. These resources are part of the community's heritage, and their identification and preservation are paramount in maintaining the community's sense of place in the 21st century.

- In 2023 the historic Elks Hall at 109 N. Franklin Street was demolished by its private owner. The building was built in 1908. In 1913 the first Legislature of the Territory of Alaska met in the building. The first bill passed was to give women the right to vote.
- In 2022 CBJ obtained historic Telephone Hill from the state legislature. The site contains several historic residential properties. As part of the land exchange the CBJ agreed to perform an analysis of the historic properties prior to completing plans for use of the site. As the city does not have a specific analysis process, the federal Section 106 process was identified as the model for CBJ's effort. The city contracted with consultants to perform the work to analyze the historic properties. The consultant began work in mid-2022. As of the end of 2023 no materials regarding the historic property analysis had been received by HRAC for review and comment.
- Beginning in January 2023 and throughout the year HRAC heard much public testimony regarding the state of planning and historic property analysis of the Telephone Hill site. Those testifying at the meetings were in favor of preserving the historic buildings and landscape of Telephone Hill.
- The issue of on-going deterioration of historic cemeteries in Douglas was discussed by HRAC in 2023. For many years various groups have proposed that the city obtain ownership and maintain the cemeteries as is done at Evergreen Cemetery in Juneau. HRAC recommended a letter be sent to the Assembly in support of resolving ownership issues and providing maintenance for the historic Douglas cemeteries. The letter had not been completed by the end of 2023.

SURVEY AND INVENTORY ACTIVITIES

In 2023 the CBJ Community Development Department, with consultant NorthWind Architects, completed Phase 2 of the update to the 1988 Juneau Townsite Historic Survey and Inventory. The project involved researching the history of buildings 50 years or older and documenting the

exterior architecture with descriptive narratives and photographs. With Phase 2 complete, a third phase was anticipated to nominate the Juneau Townsite to the National Register of Historic Places.

PRESERVATION PROJECT REVIEWS

Downtown Historic District Project Reviews:

- 259 S. Franklin Street. The building was constructed in the 1990s and is not a contributing property to the National Register Historic District. The proposed activity was to revise the entry way, update horizontal siding, replace windows, and make changes to the canopy. The project was reviewed and found compatible with the design guidelines for new construction of a non-contributing building.

Section 106 of the National Historic Preservation Act Reviews:

- There were no Section 106 project reviews brought to HRAC in 2023.

NATIONAL REGISTER OF HISTORIC PLACES

At the conclusion of the Juneau Townsite Survey and Inventory it was intended to apply for a Certified Local Government (CLG) matching grant to nominate the Juneau Townsite to the National Register of Historic Places. However, CDD Staff informed HRAC it would not be able to provide grant application or administration or other participation for the nomination process. Typically, CDD Staff time is used as part of CBJ's match for such grants.

HRAC did not propose nor review any new nominations to the National Register of Historic Places in 2023.

PRESERVATION EDUCATION AND OUTREACH

The Juneau-Douglas City Museum (JDCM) received a "Telling the Full History" Grant from the National Trust for Historic Preservation (National Trust) that was planned to relate the story of the burning of Aanáx Yaa Andagan Yé (Douglas Indian Village) in the 1960s. JDCM was unable to complete the project thus the grant was adjusted to include alternate work. With National Trust approval the funding was used to support the following projects:

- "For Our Children: Chilkat Weaving in the Lineage of Clarissa Rizal and Jennie Thlunaut" exhibition at JDCM.
- The "Mga Kuwento: Filipinos in Juneau" exhibition at JDCM and podcast.
- Interpretive signage for the "First Halibut Hook" kootéeyaa (totem pole) that stands in front of JDCM (formerly known as the "Four Story Totem Pole"). Dr. Emily Moore presented information at a program hosted by JDCM at Sealaska Heritage Institute's Clan House on new information regarding the carved totem by John Wallace. Her research revealed Wallace's interpretation as recorded by researcher Viola Garfield in her 1984 notes "Totem Pole Restoration Project." For the past 60 years the interpretation of the "Four Story Totem Pole" provided by Keithan was four Haida stories, however, Garfield's notes listed the figures on the pole and revealed the story was inspired by a Lingít ıxt' (shaman) named Sa'wan who created and developed the Lingít style halibut hook. JDCM worked with Wallace's grandson, Lee Wallace, to rename the kootéeyaa "Sa'wan and the First Halibut Hook" which is reflected in the new interpretive signage. The kootéeyaa was carved as a

CCC project around 1940 in Hydaburg by Wallace and was later brought to Juneau in 1963 and mounted at 6th and Seward and then remounted in its present location in front of JDCM in 1993.

- Another kootéeyaa in the museum's care and collection receiving new interpretative signage includes the Wooshkeetaan kootéeyaa carved by Nathan Jackson and now located in the State Office Building.
- The third pole to receive new interpretive signage is the Harnessing the Atom kootéeyaa carved by Amos Wallace and located on the Calhoun Street side of JDCM.

JDCM also provided information to the City Manager that indicated the ballfields at Savikko Park in Douglas were once named for Lingít ballplayer Jimmy Manning.

JDCM requested that Parks and Recreation remove limbs hanging over the 5-Stamp Mill in Douglas at the start of the Treadwell Trail. This work was completed. At the request of the Treadwell Society, JDCM is also seeking to undertake other preservation measures for the Treadwell 5-Stamp Mill.

In 2023, the Juneau Douglas City Museum offered historical presentations, walking tours, lectures, and exhibits as contained in the following table.

Program Type	Total # Of Programs	Total # of Attendees	NOTES
Education Tours	20	453	UAS & JSD students Homeschool Discovery preschool Pioneer Home residents Statewide teacher groups Statewide high school students Tlingit Haida language immersion Travel Juneau staff & Volunteers
Events & Workshops	16	2159	First Friday Artist Workshops Travel Fair
Walking Tours	251	1834	Alaska Capitol Building Tours (197) Historic Downtown Juneau Tours (40) Treadwell Tours (2) True Crime Tours (3) Evergreen Cemetery Tour (3) Geology Tour (4) Capitol Tour for New Legislators (2)
Other Programs	6	390	Walter Soboleff Day Elizabeth Peratrovich Day & Scavenger Hunt Poetry Reading Group Solo Artist Talks Month of Play
TOTALS	293	4836	

APPENDIX A

HRAC Meeting Attendance Record

JUNEAU HISTORIC RESOURCES ADVISORY COMMITTEE - ATTENDANCE RECORD

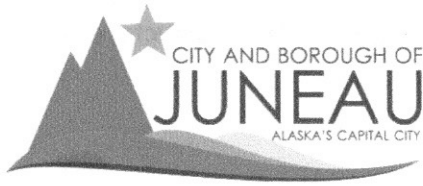
January 2023 - December 2023

Name	Member Type	January	February	March	April (?)	May	June	August (?)	September	October	November	December	Total Possible Meetings	Total Meetings Attended *	Notes
Zane Jones	Chair	X	X	X		X	CXL			X	X	X	10	7	
Shannon Crossley	Vice Chair	X	X	X		X	CXL		X		X	X	10	7	
Shauna McMahon	Recorder	X	X	X		X	CXL		NA	NA	NA	NA	5	4	Term Ended 6/30/23
Eric Moots	Recorder	NA	NA	NA		NA	CXL			X	X		5	2	Term Began 7/10/23
Sarah Hieb	Member	X	X			X	CXL		NA	NA	NA	NA	5	3	Term Ended 6/30/23
Don Harris	Member	X	X	X		X	CXL		X	X	X	X	10	8	
Gary Gillette	Member	X	X	X		X	CXL		X		X	X	10	7	
Olivia Lihou	Member						CXL		NA	NA	NA	NA	5	0	Term Ended 6/30/23
Dorene Lorenz	Member		X			X	CXL		X	X	X	X	10	6	
Chuck Smythe	Member		X	X		X	CXL		X	X	X	X	10	7	
Vacant	Member						CXL								Term Filled in 2024
Vacant	Member						CXL								Term Filled in 2024

X = Present at Meeting
 CXL = Meeting Cancelled
 NA = Not a Member
 ? = No Meeting Minutes
 * = Per Meetings with Minutes

APPENDIX B

HRAC Meeting Agendas and Minutes



Historic Resources Advisory Committee

January 4, 2023 at 5:00 PM

DRAFT MINUTES

I. Call to Order

- a. Chair Jones called the meeting to order at 5:30 PM.

II. Roll Call

- a. Committee members present: Zane Jones, Shauna McMahon, Sarah Hieb, Shannon Crossley, Gary Gillette, Don Harris
- b. Committee members absent: Olivia Lihou, Dorene Lorenz, Chuck Smythe
- c. Staff present: Beth McKibben, Planner, Cory Woodall Juneau City Museum
- d. Members of the public present: Laurie Craig, Joshua Adams, Tony Tengs, John Ingalls, Fred Triem, Skip Gray, Michael Tripp

III. Approval of Agenda

- a. Motion Gillette/Second Harris to approve the agenda.
Motion passed by consensus.

IV. Approval of Minutes

- a. September 13, 2022
- b. October 5, 2022
- c. December 3, 2022

Motion Hieb/Second Gillette to approve the September 13, October 5 and December 3, 2022 minutes with corrections as noted.

Motion passed by consensus.

V. Public Participation

- a. Telephone Hill – Skip Gray provided a letter and drone photos of the Telephone Hill neighborhood. He expressed concern that the transfer of the properties from the State of Alaska to the City may endanger the historic resources of the neighborhood. He suggested the 1984 Historic Structure Survey and Inventory for the Telephone Hill Historic District be posted on the HRAC web page. It was noted that this study is on the HRAC webpage and that staff would provide the link to Mr. Gray.

Gray suggested an update to the Survey. It was noted that is identified in the 2020 Historic and Cultural Preservation Plan and the HRAC 2023 Work Plan.

There was discussion about nominating the Telephone Hill Historic District as federally recognized historic district. He requested that HRAC invite the Friends of Telephone Hill to a future meeting to present a history of the area. He also suggested the HRAC make a formal recommendation to the Assembly supporting the preservation of the neighborhood.

- b. Joshua Adams, Tony Tengs, John Ingalls and Fred Triem supported Mr. Gillette's presentation and expressed an interest in preserving the historic structures in that historic district.

VI. Agenda Topics

- a. Approval of HRAC Work Plan

There was a general discussion of the work plan presented.

Motion McMahon/Second Gillette to approve the 2023 Work Plan as presented.

Motion passed by consensus.

- b. CLG Grant Award

A copy of the award letter was provided in the packet. No action by the HRAC is needed at this time.

- c. Design Review – 259 S. Franklin Street

Shannon Crossley recused herself as a member of HRAC.

Ms. Crossley gave a presentation of the proposed renovations at 259 S. Franklin Street. The building was built in the 90' and is not a contributing building. Proposed renovations include a revised recessed single entry way, updated horizontal siding, windows and canopy.

Mr. Tripp, the building owner explained the reasons for the renovations and the time line for the work.

HRAC reviewed the Downtown Historic District Guidelines for new construction, which also applies to non-contributing buildings and found the proposal consistent with the guidelines and an overall improvement to the current exterior.

Motion Gillette/Second McMahon HRAC finds the proposed exterior renovations to be consistent with the Downtown Historic District Guidelines and recommends approval.

Motion passed with unanimous consent.

Ms. Crossley rejoined the Committee.

VII. Committee/Liaison Comments & Questions

HRAC asked staff to invite Gina Morris with the DBA to the February meeting to begin discussions for community outreach and education.

HRAC asked staff to invite Maria Lewis with Alaska State Historic Preservation Office - Office of History & Archaeology to the February meeting to discuss grant opportunities.

VIII. Adjournment

- a. Motion McMahon/Second Harris to adjourn the meeting at 6:16 PM.

**Historic Resources Advisory Committee
Work Plan
2023**

Section G, Item 3.

Background:

The Historic Resources Advisory Committee (HRAC) is made up of nine members, appointed by the Assembly for three year terms. The HRAC is comprised of the following: archaeologists, historians, architects, people knowledgeable in the customs and language of the Tlingit and Haida People, owners of locally recognized historic property, people familiar with the operations and issues relating to the city museum, teachers, and the general public. The Committee was established in 1987 to meet the requirements of the Certified Local Government program established by the National Historic Preservation Act.

Duties:

The duties of the HRAC, as established in CBJ 49.10.410, are:

- Reviewing and making recommendations about local projects that might affect properties identified in the local historic preservation plan;
- Reviewing and developing nominations to the National Register of Historic Places for properties within the City and Borough;
- Cooperating and consulting with the assembly, the historic district commission, the community development department and the state historic commission on matters concerning historical districts and historic, prehistoric and archaeological preservation in the City and Borough;
- Reviewing and making recommendations about the collections, exhibitions, educational programs, long range plans, and other pertinent activities of the Juneau-Douglas City Museum;
- Cooperating and consulting with the library department on matters concerning the Juneau-Douglas City Museum; and
- Performing other actions which are necessary and proper to carry out the above duties.

2020 Historic & Cultural Preservation Plan:

The Historic and Cultural Preservation Plan is meant to guide efforts to preserve and protect the valuable historic and cultural resources of the Juneau community. The Plan is intended to encourage, and development activities to be sensitive to historic preservation and cultural resource values. The Plan establishes goals and actions that the community has determined to be important. The Plan defines policies that will serve as a roadmap for future activities, with an eye toward achieving the preservation goals.

The Plan recommends that work continue to document, protect, and preserve, significant historic and cultural resources, with CBJ providing a leadership role in this effort.

Areas of Focus

The HRAC annually establishes a work plan. The HRAC established the following three focus areas for the upcoming year: Historic Preservation, Education and Outreach and Training for HRAC and staff.

**Historic Resources Advisory Committee
Work Plan
2023**

Section G, Item 3.

Historic Preservation –

1. Complete Juneau Townsite Survey and Inventory Phase 2
2. Apply for funding and complete an historic survey and inventory for a new neighborhood that has not been surveyed.
3. Update Telephone Hill Historic District Survey and Inventory.
4. Seek federal nomination for Casey-Shattuck neighborhood and Juneau Townsite (after completion of Phase 2 inventory).

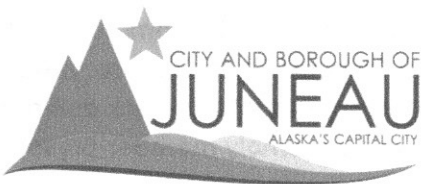
Education and Outreach –

1. Identify partners and develop relationships for community outreach to increase awareness of historic resources to owners/managers of property in historic neighborhoods and the general public.
2. Complete and use application forms/process for Historic District Design Review.

Training -

1. Seek/obtain grant funding to send two HRAC members and one staff member to the National Alliance of Preservation Commissions (NAPC) Forum 2024.
2. Seek/obtain grant funding to send an HRAC member and a staff member to the annual Main Street conference in 2023.

Adopted by motion at the January 4, 2023 regular meeting.



Historic Resources Advisory Committee

February 1, 2023 at 5:00 PM

MINUTES

I. Call to Order

- a. Chair Jones called the meeting to order at 5:00 PM.

II. Roll Call

- a. Committee members present: Zane Jones, Shauna McMahon, Sarah Hieb, Shannon Crossley, Gary Gillette, Don Harris, Dorene Lorenz, Chuck Smythe
- b. Committee members absent: Olivia Lihou
- c. Staff present: Beth McKibben, Planner, Cory Woodall Juneau City Museum
- d. Members of the public present: Laurie Craig, Skip Gray, Shoshana Seligman, Gina Morris

III. Approval of Agenda

- a. Motion Gillette/Second Harris to approve the agenda.
Motion passed by consensus.

IV. Approval of Minutes

- a. January 4, 2022
Motion Hieb/Second Gillette to approve the January 4, 2022 minutes with corrections as noted.
Motion passed by consensus.

V. Public Participation

- a. Laurie Craig told HRAC about a series of articles she will be writing for the Juneau Empire about various historic properties in downtown Juneau.
- b. Telephone Hill – Skip Gray provided copies of the 1984 Telephone Hill Historic Structures Survey and Inventory and some historic photographs of the neighborhood. He encouraged HRAC to undertake a new (updated) survey and inventory for this area.

It was noted that is identified in the 2020 Historic and Cultural Preservation Plan and the HRAC 2023 Work Plan.

Shoshana Seligman is a resident of Telephone Hill. She noted that this neighborhood is not included in the walking tour that the City Museum offers and suggested that it be included.

McMahon mentioned that CBJ had received grants for historic interpretive signs in the past and it might be appropriate for Telephone Hill.

VI. Agenda Topics

- a. Community Education and Outreach
McKibben introduced Gina Morris. Morris works for JEDC and part of her job is to support the Downtown Business Association (DBA) and implement the Main Street USA program. She provided an overview of the Main Street USA program. Main Street

came to Juneau several years ago and produced a report with recommendations for downtown revitalization. Juneau is Alaska's only Main Street USA community. Main Street was established as a program of the Nation Trust for Historic Preservation. The mission of the program is help communities bring economic vitality back downtown while celebrating their historic character. Morris and Assembly member Bryson will be attending the Main Street USA conference in March.

Morris shared a few projects that DBA/Main Street have worked on since she started in the fall. One was the success of the December 2022 Gallery Walk, and better coordination of the winter lighting program. She also shared the upcoming event "Pawlentine" celebrating Valentine's day with our best dog friends downtown.

McKibben explained that because of the historic preservation component of Main Street it makes sense for HRAC to partner with DBA for education and outreach about historic resources and processes.

Morris looks forward to working with HRAC and CBJ on downtown preservation and revitalization.

No action by the HRAC is needed at this time.

VII. Committee/Liaison Comments & Questions

Smythe asked about the land acknowledgment included in the new agenda format.

McKibben explained the agenda and minutes format had to change in order for the materials to be read by an e-reader to support those with low vision. It seemed timely and appropriate to include a land acknowledgement in HRAC's regular meetings. This was discussed at the planning retreat in January. She explained she had reviewed land acknowledgments used by the Assembly and other boards/committees and borrowed from them.

Smythe provided an informational handout produced by Sealaska Heritage (SHI) about land acknowledgments which includes suggested language. He encouraged the committee to revise the land acknowledgement to more closely align with the recommendations of SHI.

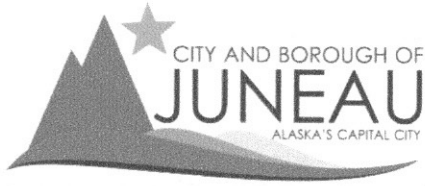
There was discussion about the purpose of a land acknowledgement and what should or should not be included.

Motion Crossley/Second Lorenz to have staff provide a revised land acknowledgement for the HRAC to consider at the next meeting.

Motion passed by consensus.

VIII. Adjournment

a. Motion Smythe/Second Crossley to adjourn the meeting at 6:16 PM.



Historic Resources Advisory Committee

March 8, 2023 at 5:00 PM

DRAFT MINUTES

- I. Call to Order
 - a. Chair Jones called the meeting to order at 5:02 PM.
- II. Roll Call
 - a. Committee members present: Zane Jones, Shauna McMahon, Shannon Crossley, Gary Gillette, Don Harris, Chuck Smythe
 - b. Committee members absent: Dorene Lorenz, Sarah Hieb
 - c. Staff present: Beth McKibben, Planner, Cory Woodall Juneau City Museum
 - d. Members of the public present: Laurie Craig
- III. Approval of Agenda
 - a. Motion Gillette/Second Harris to approve the agenda.
Motion passed by consensus.
- IV. Approval of Minutes
 - a. February 1, 2023
Motion Gillette/Second Harris to approve the February 1, 2023 minutes with corrections as noted.
Motion passed by consensus.
- V. Public Participation
 - a. None.
- VI. Agenda Topics
 - a. Draft 2022 Annual Report.
McKibben explained that as a Certified Local Government CBJ must submit an annual report to the state by April 1 of each year. The committee is also required to submit an annual report to the Assembly Human Resources Committee each year, usually in June. Historically the same report has been submitted to both the state and Assembly. She also said Ms. Woodall has a correction to the city museum section.

Woodall said the correction is the date for the burning of the Douglas Indian Village.

Smythe asked Ms. Woodall some questions about the project. Woodall explained some of the changes to the project from what was originally envisioned. She also said she is leaving the City Museum at the end of April.

Smythe recommended the paragraph be revised to reflect that the First Alaskans will not be funding the project.

Gillette reminded the committee the report is about what happened in 2022.

It was agreed that Ms. Woodall would work with the Museum Director to revise the language and provide that to McKibben for incorporation into the report.

Motion Smythe/Second Gillette to approve with corrections.
 Motion passed by consensus.

b. Land Acknowledgement Review

McKibben reviewed the option in the packet and the one in the email that was sent to the committee the day before. The land acknowledgment is optional but seems appropriate for the committee because of the work they do. A land acknowledgement was developed and at the February meeting the committee asked staff to review and provide some option to review after hearing concerns from Smythe.

The committee reviewed the options, one that is on the HRAC website, one staff created using examples from Sealaska Heritage Institute, and one provided by Gillette.

After discussion the committee agreed to use the land acknowledgement proposed by staff with the deletion of the first sentence.

Motion Smythe/Second Gillette to use the following as the HRAC land acknowledgement:

We acknowledge the Áak'w Kwaán and T'aaku Kwáan as the original owners and inhabitants of the City & Borough of Juneau. We are grateful to be here in your ancestral homeland as we come to you from areas of Alaska and beyond. We are thankful that you have permitted us to live here and make this land our home. Gunalchéesh.

Motion passed by consensus.

VII. Committee/Liaison Comments & Questions

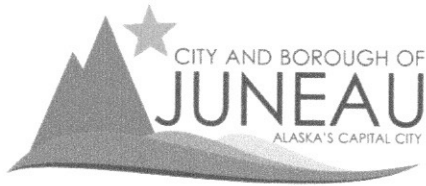
There was discussion about how ownership is allocated to burial sites and whether we as a community care if BLM has "ownership" of some burial sites in the CBJ.

McKibben said the process is started for the Assembly to accept and appropriate the CLG grant and once that is done she will get a contract to the consultant. She reminded the committee that moving forward we have to be careful with the schedule so that all work is completed and funds charged to the grant before the end of the grant.

Gillette asked if staff had an update on the Telephone Hill study. McKibben said she would check with the CBJ Lands Manager.

VIII. Adjournment

- a. Motion Harris/Second Gillette to adjourn the meeting at 5:38 PM.



Historic Resources Advisory Committee
May 3, 2023 at 5:00 PM
DRAFT MINUTES

A. CALL TO ORDER

B. LAND ACKNOWLEDGEMENT

1. We would like to acknowledge that the City and Borough of Juneau is on Tlingit land, and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. Gunalchéesh!

C. ROLL CALL

- I. Committee members present: Zane Jones, Shauna McMahon, Sarah Hieb, Shannon Crossley, Gary Gillette, Don Harris, Dorene Lorenz, Chuck Smythe
- II. Committee members absent: Olivia Lihou
- III. Staff present: Scott Ciambor, Planning Manager, Cory Woodall Juneau City Museum
- IV. Members of the public present: Laurie Craig, Skip Gray, Shoshana Seligman, Gina Morris

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

F. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

G. AGENDA TOPICS

1. Juneau Townsite Survey
 - o [QUAD MAP pt 2.pdf](#) (0.22 MB)

H. NEW BUSINESS

I. UNFINISHED BUSINESS

J. STAFF REPORTS

K. COMMITTEE MEMBER / LIAISON COMMENTS AND QUESTIONS

L. NEXT MEETING DATE

M. SUPPLEMENTAL MATERIALS



Historic Resources Advisory Committee
September 6, 2023 at 5:00 PM
DRAFT MINUTES

I. Call to Order

- a. Vice-Chair Crossley called the meeting to order at 5:08 PM.

II. Roll Call

- a. Committee members present: Dorene Lorenz, Chuck Smythe, Shannon Crossley, Gary Gillette, Don Harris
- b. Committee members absent: Zane Jones, Eric Moot, Shauna McMahon
- c. Staff present: Scott Ciambor, Planning Manager
- d. Members of the public present: Laurie Craig

III. Approval of Agenda

- a. Motion Chuck/Second Dorene to approve the agenda.
 Motion passed by consensus.

IV. Approval of Minutes

- a. None

V. Public Participation

- a. None

VI. Agenda Topics

- a. Juneau Townsite Historic Building Survey and Inventory
 Shannon discusses the recent efforts on the historic survey and notes that it has been submitted to the CBJ for final edits. Real pleased with the document -- it got to over 400 pages with the combination of Phase I and II information. Shannon thanks HRAC for participating and for comments.

Scott provides the timeline for completing survey edits and for finalizing the CLG grant reporting. With final edit it looks like mid-September for posting and end of the month to close out grant. HRAC will be alerted when the document is posted.

Gary asks about timeline for next CLG grant and the potential for Phase III to work on getting into Historical Register. Scott to follow up with SHPO and send information to HRAC.

- b. Telephone Hill Update

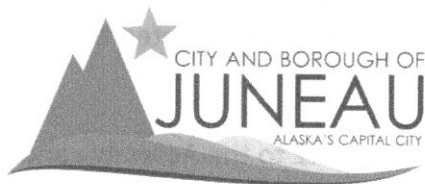
Scott provides update on the Telephone Hill assessment. CBJ staff and First Forty Feet presented to the Assembly COW on August 28 to discuss timeline, community engagement, status of Section 106 interview, and times for other community engagement. Scott to send out link to the meeting with slide presentation.

Discussion on Section 106 especially local groups who should be contacted
Section 106 review. Scott to provide this information as it becomes available.

Chuck asked about CBJ guidelines for naming streets, roads, neighborhoods, etc. Is there a policy to include Tlingit names? It should be considered with development on Telephone Hill. Shannon suggests at least contact with Elders Scott to research CBJ policy and forward to HRAC.

VII. Committee/Liaison Comments & Questions
None.

VIII. Adjournment
a. Meeting adjourned at 5:25 PM.



Historic Resources Advisory Committee

October 4, 2023, at 5:00 PM

DRAFT MINUTES

A. CALL TO ORDER

Chair Jones called the meeting to order at 5:09 PM.

B. LAND ACKNOWLEDGEMENT

We acknowledge the Áak'w Kwáan and T'aakú Kwáan as the original owners and inhabitants of the City & Borough of Juneau. We are grateful to be here in your ancestral homeland as we come to you from areas of Alaska and beyond. We are thankful that you have permitted us to live here and make this land our home. Gunalchéesh.

C. ROLL CALL

Committee members present: Dorene Lorenz, Chuck Smythe, Don Harris, Eric Moots, Zane Jones

Committee members absent: Shannon Crossley, Gary Gillette,

Staff present: Forrest Courtney, CDD Planner, Scott Ciambor, Planning Manager

Members of the public present: Laurie Craig, Skip Gray, Maria Lewis (DNR), Maureen... , Paige Bridges

D. APPROVAL OF AGENDA

Eric motion, Dorene second. Approve by unanimous consent.

E. APPROVAL OF MINUTES

1. Minutes from the 9/7/23 Meeting

Add Eric Moots to attendance.

Minutes approved by unanimous consent.

F. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Maureen discusses the Sitka Pioneer Home and if maintenance is paid for by the federal government. Discussion on Historic Tax Credit program and Telephone Hill Open House. More details expected out of Section 106 review with the current planning process.

G. AGENDA TOPICS

1. Juneau Townsite Building Survey and Inventory/ CLG Update

Staff Scott Ciambor updates the Committee on the final month of work on the Juneau Townsite Building Survey and Inventory including completion of the final document, uploading to the website, and sending a copy to the State of Alaska. Scott commends all involved for their work including Northwind Architects, HRAC, and CDD staff. Continued grant reporting to take place this month.

2. Naming Policy

Staff Scott Ciambor provided follow-up information requested about CBJ Naming policy. the packet were some older ordinance and the CBJ Assembly 2022-23 Goals that noted this as a goal in section 4. No progress to date.

Discussion on a recent memo from the Alaska Native Sisterhood Troop #2 to the Assembly and Mayor in regard to the naming of Savikko Park and consideration of a name change.

Zane suggests a letter of support from the Commission.

Dorene makes a motion to do research and write a letter of support and discuss at the next meeting. Eric seconds. Unanimous consent. Eric volunteers to help with the effort.

3. Telephone Hill/ Status of 106 Review

Staff Scott Ciambor discusses the next step in the Telephone Hill planning efforts that include an upcoming Community Event at the Juneau Arts and Humanities Council Oct. 11.

4. Resolution 1244- Telephone Hill Cherry Grove Preservation

Scott noted that this resolution was sent to the Committee as an information item. The resolution was also forwarded to the Telephone Hill development team. Discussion on location, movement of the trees.

One comment was that there was a pear and other species on Telephone Hill as well. Scott said in a brief conversation with the Lands Manager that they were aware of the trees and that consideration of the trees was taken into account during the transit center development.

H. COMMITTEE MEMBER / LIAISON COMMENTS AND QUESTIONS

Dorene at AIA at historic tax credit program, talks free to the public. 1:15pm on Friday.

Zane mentions the keynote speaker is open to the public as well. Saturday evening Alaska Design Forum rate.

Chuck said that there is Tlingit name for the Savikko Park area. Anax Yei Andagan Yé ("Place where the sun starts shining through")

I. NEXT MEETING DATE- November 1, 2023

J. ADJOURNMENT

Dorene motion to adjourn. Eric, second. Meeting adjourned at 5:45pm.

ADA accommodation available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org.



Historic Resources Advisory Committee

November 1, 2023 at 5:00 PM

DRAFT MINUTES

A. CALL TO ORDER

Chair Jones called the meeting to order at 5:02 PM.

B. LAND ACKNOWLEDGEMENT

We acknowledge the Áak'w Kwáan and T'aaǰú Kwáan as the original owners and inhabitants of the City & Borough of Juneau. We are grateful to be here in your ancestral homeland as we come to you from areas of Alaska and beyond. We are thankful that you have permitted us to live here and make this land our home. Gunalchéesh.

C. ROLL CALL

Committee members present: Dorene Lorenz, Chuck Smythe, Don Harris, Eric Moots, Zane Jones, Shannon Crossley, Gary Gillette,

Committee members absent: None

Staff present: Forrest Courtney, CDD Planner, Scott Ciambor, Planning Manager, Beth Weigel CBJ City Museum

Members of the public present: Larry Gray, Josua Adams

D. APPROVAL OF AGENDA

Gary requests discussion item on Douglas cemeteries be added to agenda. Agenda approved with the addition, by unanimous consent.

E. APPROVAL OF MINUTES

1. Minutes from the 10/4/23 Meeting. Eric motion to approve, Dorene second. Approved by unanimous consent.

F. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

G. AGENDA TOPICS

2. CBJ Capital Legislative Priorities

Committee discussed FY2025 Legislative Capital Priorities.

Dorene motion for HRAC to write a letter with support for the Waterfront City Museum project and to suggest removing the \$2 million allocation slated for the Telephone Hill project until a Section 106 Review has been completed to ensure the review is completed at the outset of development, not afterwards.

3. HRAC letter – Savikko Park

Discussion on Savikko Park including past and current naming conventions. Some discussion in the community on renaming the ballfields for Jim Manning. Parks and Rec at the PRAC meetings will discuss how to name parks at next Tuesdays meeting. Hard for P&R to find names that fit throughout the community. Discussion about moving away from people names to neighborhood names.

Committee agreed to invite representatives from the Douglas Indian Association to HRAC to learn more about issues of naming in the area in and around Savikko Park to determine best way to support.

4. Skip Gray letter

Discussion on the Skip Gray letter and current Telephone Hill Redevelopment process.

Chair Zane Jones recuses himself from the discussion.

Vice-Chair Shannon Crossley leads discussion.

Discussion on status of 106 Review, concerns about public process already passed, bad information in regards to the 1984 District survey, and need to set the record straight for the public.

6:07pm HRAC at-ease.

6:15pm meeting continues.

Gary Gillette motion for Dorene to Chair the rest of the discussion on this topic.

Chuck seconds. Unanimous consent.

Committee to send a letter to the Assembly with their concern about misinformation in the Telephone Hill Redevelopment process and to encourage a press release or public outreach as a correction. Staff to work with acting Chair Dorene on the letter language.

Zane Jones returns to the Chair role.

5. Josua Adams – Alternatives to Urban Renewal in Downtown Juneau

Mr. Adams reviews the contents of his presentation. No questions.

6. Douglas Cemeteries

Discussion on the upkeep and efforts for continued maintenance of the Douglas cemeteries with the goal of CBJ maintenance through Parks & Recreations. Suggestion that HRAC to consider a letter to the Assembly. Dorene motion to draft a letter, Eric seconds. Unanimous consent.

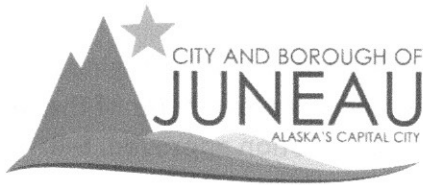
H. COMMITTEE MEMBER / LIAISON COMMENTS AND QUESTIONS

I. NEXT MEETING DATE- December 6, 2023

J. ADJOURNMENT

Eric motion to adjourn. Dorene, second. Meeting adjourned at 7:18pm.

ADA accommodation available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org.



Historic Resources Advisory Committee
 December 6, 2023 at 5:00 PM
DRAFT MINUTES

A. CALL TO ORDER

Chair Jones called the meeting to order at 5:06 PM.

B. LAND ACKNOWLEDGEMENT

We acknowledge the Áak'w Kwáan and T'aakú Kwáan as the original owners and inhabitants of the City & Borough of Juneau. We are grateful to be here in your ancestral homeland as we come to you from areas of Alaska and beyond. We are thankful that you have permitted us to live here and make this land our home. Gunalchéesh.

C. ROLL CALL

Committee members present in person: Dorene Lorenz, Don Harris, Zane Jones, Shannon Crossley, and Gary Gillette.

Committee members present via zoom: Chuck Smythe.

Committee members absent: Eric Moots

Staff present: Forrest Courtney, CDD Planner

Members of the public present: Laurie Craig, Tony Tengs, Skip Gray, Page Bridge, Morgan Dufseth, and Jerrick Hope-Lang.

D. APPROVAL OF AGENDA

Ms. Crossley motioned that the agenda be approved with no additions, Ms. Lorenz seconded the motion. Motion approved. 6-0.

E. APPROVAL OF MINUTES

1. Ms. Crossley motioned to approve the minutes from the November 1, 2023, HRAC meeting, Ms. Lorenze seconded the motion. Motion approved. 6-0.

F. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

G. AGENDA TOPICS

2. Old Business:

1. Telephone Hill Letter

Chair Jones recused himself from the discussion. Vice Chair Crossley assumed the role of Chair for the agenda topic.

Mr. Gillette motioned that a subcommittee, comprised of Ms. Lorenze, Ms. Crossley, and Mr. Gillette, redraft the Telephone Hill letter based on comment and testimony, Ms. Lorenze seconded the motion. Motion approved. 6-0.

2. Douglas Cemeteries Letter

Chair Jones resumed his role as Chair.

Mr. Smythe motioned that in response to the Pioneer of Alaska Igloos #6 Letter; HRAC write a letter expressing CBJ consider becoming caretaker of the Douglas Cemeteries, Ms. Crossley seconded the motion. Motion approved. 6-0.

3. DIA Invitation Letter

Based on information gathered over the past month, the committee discussed whether a letter was still needed. No action.

4. Legislative Priorities Letter

Chair Jones notified the committee that HRAC's legislative priorities letter was submitted on time. No action.

3. **New Business:**1. CDD Memo

Chair Jones reviewed the CDD Memo for the committee. No action.

2. Annual Meeting

The committee's annual meeting will be held December 14th, 2023, at 5:00 pm in Room 224.

3. Election

The committee's office election will take place at the annual meeting.

4. Alternative January Meeting Date

The committee will meet on January 10th, 2024, instead of January 3rd, 2024.

H. STAFF REPORTS

CDD Staff Liaison Forrest Courtney introduced himself to the committee and reviewed his role.

I. COMMITTEE MEMBER COMMENTS AND QUESTIONS

None.

J. NEXT MEETING DATE- December 14, 2023**K. SUPPLEMENTAL MATERIALS**

None.

L. ADJOURNMENT

Mr. Gillette motioned that the committee adjourn the December 6, 2023, HRAC meeting, Ms. Lorenz seconded the motion. Motion approved. 6-0.

ADA accommodation available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org.



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Transportation and
Public Facilities

Section G, Item 4.

SOUTHCOAST REGION
Design & Engineering Services
Preconstruction

P.O. Box 112506
Juneau, Alaska 99811-2506
Main: (907) 465-1799
Fax: (907) 465-2030
TTY-TDD: (800) 770-8973
dot.state.ak.us

In Reply Refer To:

Juneau (Mendenhall) Loop Road -Valley Boulevard Intersection Safety Improvement HSIP
Project No. SFHWY00403/0966030

Section 106 Finding of No Historic Properties Affected

May 6, 2025

Scott Ciambor, Planning Manager
City and Borough of Juneau (CBJ)
Historic Resources Advisory Committee (HRAC)
155 Heritage Way, Juneau, AK 99801
Scott.Ciambor@juneau.gov

Dear Mr. Ciambor:

The Alaska Department of Transportation and Public Facilities (DOT&PF) has assumed the responsibilities of the Federal Highway Administration (FHWA) under 23 U.S.C. 327 and is proposing to improve the intersection of Mendenhall Loop Road with Valley Boulevard and Mendenhall Boulevard through construction of a roundabout under the proposed Highway Safety Improvement Program (HSIP) Project in Juneau, Alaska. The proposed project is located in Sections 19 and 20, Township 40 South, Range 66 East, Copper River Meridian on United States Geological Survey (USGS) Quadrangle Map Juneau B-2 and is shown on the attached project figures (Figure 1). The environmental review, consultation, and other actions required by applicable Federal environmental laws for this project are being, or have been, carried out by DOT&PF pursuant to 23 U.S.C. 327 and a Memorandum of Understanding dated April 13, 2023, and executed by FHWA and DOT&PF.

Consultation for this project is being conducted in accordance with the 2017 *First Amended Programmatic Agreement... for the Federal-Aid Highway Program in Alaska*. The DOT&PF, acting as a Federal agency, finds that no historic properties would be affected by the proposed project pursuant to 36 CFR 800.4(d)(1), implementing regulations of Section 106 of the National Historic Preservation Act. This submission provides documentation in support of this finding, as required at 36 CFR 800.11(d).

Project Description

The project proposes to construct a single lane roundabout at the juncture of Mendenhall Loop Road with Mendenhall Boulevard and Valley Boulevard in place of the currently existing four-way intersection. Project activities will include:

- Replacing the current single lane four-way intersection with a one-lane roundabout
- Reconstructing curbs and sidewalks within the roundabout facility footprint
- Reconstructing and relocating existing bus pullouts and bus stop shelters
- Expanding the right-of-way (ROW) to accommodate the new intersection footprint
- Installing new lights around the roundabout footprint
- Installing new signage around the intersection
- Widening road segments that approach the roundabout
- Adding splitter islands near the roundabout
- Adjusting underlying hydraulic systems/storm drains to fit the new footprint
- Adjusting driveway approaches to match reconstructed roadway
- Possible relocation of electrical utilities within the project area

ROW acquisition is anticipated along the two lots adjacent to Mendenhall Loop Road on the north side of the intersection.

Area of Potential Effects

The area of potential effects (APE) includes a direct APE covering the project footprint, all areas of ground disturbance, equipment access, staging areas, and proposed areas of ROW expansion throughout the intersection of Mendenhall Loop Road, Mendenhall Boulevard, and Valley Boulevard (Figure 2). The APE includes construction activities within a portion of the Valley Boulevard and Diane Road intersection, and the Valley Boulevard and Kiowa Drive intersection which are being reconstructed to accommodate roundabout access. The APE also includes an indirect APE covering all first-tier properties where the project may have visual impacts through the installation of a new roundabout and associated traffic features at the intersection.

Identification Efforts

DOT&PF contracted with DOWL for cultural resource services to identify historic properties within the APE. DOWL first prepared a Desktop Review, summarizing known sites and previous cultural resource surveys in the project area identified through research of modules and files in the Alaska Heritage Resources Survey (AHRs) Portal.

DOWL reviewed the AHRs database on June 1, 2024 to assess the known AHRs sites within 1-mile of the APE. The AHRs showed one site in the APE, which is the Carl G. Weimer & Sharilee A. Weimer Residence (JUN-01266), a former one-story, Ranch style wood frame, residential building constructed in 1964 and previously located at 4106 Mendenhall Boulevard (Figure 4). DOT&PF determined this site not eligible for listing in the National Register of

Historic Places (NRHP) and the State Historic Preservation Officer (SHPO) concurred in 2017 (Kell 2017). Since 2017 this building has been demolished and this site is now a vacant lot.

A review of the City and Borough of Juneau’s tax records for properties within the project’s APE showed 26 buildings that are older than 45 years of age¹ to be present within the indirect APE. In June 2024, DOWL conducted a cultural resource survey of the APE including pedestrian and archaeological survey of the direct APE led by Jay Rapoza, Secretary of Interior (SOI) Qualified in Archeology and architectural survey of the indirect APE led by Amy Ramirez, SOI Qualified in Architectural History. The archaeological survey conducted four subsurface tests which were negative for cultural materials (Figure 3). Three of the buildings in the indirect APE were removed from consideration due to verification of age (being less than 45 years old) or they were no longer present (Figure 4). The architectural survey resulted in the documentation and NRHP evaluation of 23 properties, summarized below.

Determinations of Eligibility

The 23 properties that were found to be 45 years or older border the main streets adjacent to the proposed roundabout on Mendenhall Loop Road, Mendenhall Boulevard, and Valley Boulevard as well as the surrounding neighborhood streets of Aspen Avenue, Kiowa Drive, Nugget Place and Diane Road (see Figure 4). The properties are all associated with the gradual subdivision and development of early homesteads in the Mendenhall Valley and reflect a variety of vernacular, transitional ranch, modern ranch, styled ranch, contemporary, and neo-eclectic architectural styles.

DOWL prepared a cultural resource survey report of the APE for submittal to DOT&PF and the State Historic Preservation Office. Historic Building Inventory Forms containing their NRHP evaluations for the 23 properties in the APE are attached to this letter and a summary of their findings is provided in Table 1 below. Their evaluations followed guidance in the National Register Bulletin No. 15 and the Alaska Historic Buildings Survey Manual and Style Guide. DOWL recommended that none of the buildings were historically significant enough to be individually eligible for listing on the NRHP under Criteria A-D and concluded that a historic district did not appear to be present within the project APE.

Table 1: Summary of DOEs for properties over 45 years old in the Project APE

Property/Address	AHRS Number	Building Style, Age	Eligibility Recommendation	Report Page No.
4013 Mendenhall Loop Road	JUN-01329	Transitional Ranch; 1966	Not Eligible	53
4003 Mendenhall Loop Road	JUN-01330	Contemporary Style; 1958	Not Eligible	57

¹ Although a property needs to be at least 50 years old to be eligible for listing on the National Register of Historic Places (unless it has exceptional significance under Criterion Consideration G), DOT&PF policy is to evaluate buildings 45 years old or older due to the time required to complete projects, and the desire to ensure that cultural resources are adequately protected.

4001 Mendenhall Loop Road	JUN-01331	Vernacular; 1978	Not Eligible	Section G, Item 4.
4112 Mendenhall Boulevard	JUN-01332	Modern Ranch; 1961	Not Eligible	63
4118 Mendenhall Boulevard	JUN-01333	Modern Ranch; 1961	Not Eligible	70
4182 Aspen Avenue	JUN-01334	Modern Ranch; 1961	Not Eligible	74
4207 Mendenhall Boulevard	JUN-01335	Modern Ranch; 1961	Not Eligible	79
8205 Aspen Avenue	JUN-01336	Transitional Ranch; 1964	Not Eligible	83
4109 Mendenhall Boulevard	JUN-01337	Modern Ranch; 1964	Not Eligible	86
4101 Mendenhall Boulevard	JUN-01338	Modern Ranch; 1978	Not Eligible	90
3850 Mendenhall Loop Road	JUN-01339	Commercial; pre-1963	Not Eligible	94
3820 Kiowa Drive	JUN-01340	Transitional Ranch; 1963	Not Eligible	98
3824 Kiowa Drive	JUN-01341	Vernacular; 1978	Not Eligible	101
3828 Kiowa Drive	JUN-01342	Vernacular; 1978	Not Eligible	104
8512 Nugget Place	JUN-01343	Modern Ranch; 1962	Not Eligible	108
8515 Nugget Place	JUN-01344	Vernacular; 1976	Not Eligible	111
8502 Valley Boulevard	JUN-01345	Neo-Eclectic Mediterranean; 1979	Not Eligible	114
8498 Valley Boulevard	JUN-01346	Vernacular; 1976	Not Eligible	117
8468 Valley Boulevard	JUN-01347	Modern Ranch; 1979	Not Eligible	120
8465 Valley Boulevard	JUN-01348	Multi-Family 4-plex; 1979	Not Eligible	123
3980 Mendenhall Loop Road	JUN-01349	Tudor Styled Ranch; 1979	Not Eligible	128
4000 Diane Road	JUN-01350	Modern Ranch; 1972	Not Eligible	132
3921 Mendenhall Loop Road	JUN-01351	Vernacular Church; 1965	Not Eligible	136

DOT&PF's Southcoast Region Professionally Qualified Individual (PQI) agrees with DOWL's recommendation that none of the 23 properties possess enough historical significance to be eligible for the NRHP and that the project APE does not contain a historic district.

Findings

DOT&PF has determined that the 23 newly evaluated properties within the APE (AHRs sites JUN-01329 through JUN-01351) are not eligible for the National Register of Historic Places and, therefore, are not historic properties. The only other AHRs site in the APE, JUN-01266, was previously found not eligible with SHPO concurrence in 2017 and has since been demolished.

Based on the absence of historic properties in the project APE, **DOT&PF has determined a finding of No Historic Properties Affected (36 CFR 800.4(d)(1)) is appropriate for this undertaking.**

Consultation

Initiation of consultation letters were sent to the parties listed below on February 12, 2025.

- State Historic Preservation Officer (SHPO)
- Douglas Indian Association
- Central Council of Tlingit and Haida Indians of Alaska
- Goldbelt, Incorporated
- Sealaska Corporation
- Sealaska Heritage Institute
- City and Borough of Juneau, Mayor's Office
- City and Borough of Juneau, Historic Resources Advisory Committee
- Gastineau Channel Historical Society

SHPO replied on March 7, 2025 that they agreed with the decision to conduct a cultural resources survey to evaluate possible historic properties in the APE and the City of Borough of Juneau Historic Resources Advisory Committee responded on March 22, 2025 that they concurred with the APE and the identification efforts for the project and were unaware of any additional historic properties in the APE. No other responses were received from consulting parties. The consulting parties listed above will also receive a copy of these findings.

If you wish to comment on this finding, I can be reached at the address above, by telephone at (907) 799-4845, or by e-mail at amy.russell@alaska.gov. Your timely response will greatly assist us in incorporating your concerns into project development. For that purpose, we respectfully request that you respond within thirty days of your receipt of this correspondence.

Sincerely,



Amy J.K. Russell

DOT&PF, Southcoast Region Professionally Qualified Individual (PQI)-History

Enclosures:

Figure 1: Project Location & Vicinity

Figure 2: Area of Potential Effect

Figure 3: Pedestrian Survey Coverage and Subsurface Testing Locations

Figure 4: Architectural Survey and Documented Properties Map

Attachment 1: Alaska Building Inventory Forms (Appendix 2 from Cultural Resource Survey report)

Electronic cc w/ enclosures:

Nathan Purves, P.E., DOT&PF Southcoast Region, Project Manager

Connor Brown, DOT&PF Southcoast Region, Environmental Impact Analyst

Benjamin Storey, DOT&PF Southcoast Region, Regional Environmental Manager

Nina Keller, DOT&PF Statewide, NEPA Manager

Holly McKinney, DOT&PF Statewide, Cultural Resources Manager (FHWA)

References

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National Park Service (NPS). 1997. "National Register Bulletin #15 – How to Apply the National Register Criteria for Evaluation." Washington, D.C.